

APR 24 2025

DEPT. OF WATER RESOURCES  
EASTERN REGION**WATER DISTRICT 75A – THE GREATER SALMON AREA**

PROPOSED RESOLUTIONS THAT WILL REMAIN IN EFFECT UNTIL CHANGED BY SUBSEQUENT RESOLUTION OR OTHERWISE ALTERED BY A MAJORITY VOTE OF THE WATER RIGHT OWNERS IN THEIR ANNUAL MEETING OR SPECIAL MEETING CALLED FOR SUCH PURPOSE

**2025 ADOPTED RESOLUTIONS****1. DISTRICT BOUNDARIES AND DESCRIPTION****Adopted 2023**

Water District 75A is composed of all Salmon River tributaries west of the Salmon River from the northern boundary of the Williams Creek drainage (WD 75B boundary) to and including the entire Wallace Creek drainage, and all Salmon River tributaries east of the Salmon River from its confluence with Williams Creek downstream to its confluence with the Lemhi River.

Water District 75A includes all surface and ground water rights within the district boundary, except domestic and stockwater rights as defined by Idaho Code §§ 42-111 & 42-1401(A)(11), and rights used for in-stream watering of livestock as defined by Idaho Code §42-113. Main stem Salmon River diversions within the WD 75A boundary are excluded except for those described by a water right condition to be administered by a water district.

**2. WATERMASTER DUTIES****Proposed 2025**

The watermaster shall perform his or her duties as required by Chapter 6, Title 42, Idaho Code, and in accordance with:

- a. Direction and guidance provided by the Director of IDWR and Watermaster of Water District 170;
- b. Guidance and input from the Water District 75A Advisory Committee;
- c. Guidance from the IDWR "Watermaster Handbook."

The watermaster's primary responsibilities include the following;

1. Data collection, water measurement, and record keeping associated with delivering surface and groundwater consistent with the limits of water rights.
2. Inventory of measuring devices and headgates at all diversions. This inventory will include evaluating the presence and condition of headgates and measuring devices, updating the Department's Water Management Information System and the Department of Water Resources Central database.
3. Assist water users in developing measurement and control plans.
4. Approve measurement and control plans submitted by water users.
5. Work with water users to resolve water distribution disputes.
6. Work with the watermaster of Water District 170 to identify unauthorized uses of water.
7. Work with the watermaster of Water District 170 to identify all the water rights that are administered by the water district
8. Work with the advisory committee to prepare for the annual meeting.
9. Collect Unpaid Assessments
10. Follow-up with water users to ensure compliance with measurement order deadline.

**3. MEASUREMENT ORDER DEADLINE RECCOMENDATION****Adopted 2024**

Water District 75A recommends that the measurement order deadline is to have lockable control works and measuring devices installed by July 1<sup>st</sup> 2023 for surface water users and by April 1<sup>st</sup> 2025 for groundwater users.

**4. WATERMASTER TERM OF SERVICE****Adopted 2023**

As provided in Idaho Code § 42-608(4), the watermaster's term of service shall begin upon appointment by the Director of IDWR immediately following the annual meeting election and continue until the next annual meeting or until a successor is appointed.

**5. ELECTION OF WATERMASTER**

**Adopted 2024**

It is herewith resolved that Lacey French be elected as Watermaster for Water District 75A for the ensuing year.

**6. DISTRICT TREASURER**

**Adopted 2024**

Linda Heffner shall be elected WD 75A Treasurer to begin upon appointment by the Director of IDWR immediately following the annual meeting election and continue until the next annual meeting or until a successor is appointed. The treasurer shall be compensated the fixed-sum amount approved in the adopted budget as authorized by Idaho Code § 42-619(6). The duties of the treasurer will be to prepare and collect annual assessments, collect unpaid assessments in coordination with and on behalf of the watermaster, maintain the WD 75A checking account, approve expenses, oversee disbursement of water district funds, and prepare and authorize a review of official affairs of the district at the end of each fiscal year, in accordance with Idaho Code § 42-619. The WD 75A checking account is maintained at Frontier Credit Union.

**7. RESOLUTION SETTING THE 2025 BUDGET**

**Proposed 2025**

It is herewith resolved that the 2025 operating budget for Water District 75A is as follows:

Watermaster Wages	\$14,000 (\$35 per hour, 20 hours a week for 5 months)
Treasurer Wages	\$4,250
Accountant	\$375
FICA/Medicare/Workers Comp.	\$2,300
Vehicle Mileage for Watermaster	\$1,500
Office Supplies/Computer	\$1,700
Field Supplies.	\$200
Contingency	\$500
Miscellaneous	\$100
Total	\$24,425*

\* Budget line item totals shown are estimates; actual line item costs may vary, but the total water district expenditures shall not exceed \$24,425 during this fiscal year. Assessments will be based on \$24,425.

**8. MINIMUM ASSESSMENT**

**Adopted 2024**

The minimum assessment for fiscal year 2025 shall be \$100. Pursuant to Idaho Code § 42-612(5). The minimum assessment shall be billed to each individual or entity owning a water right(s), whose share of the total budget would otherwise be less than the minimum.

**9. COLLECTION OF THE BUDGET AND DISBURSEMENT OF FUNDS**

**Adopted 2024**

It is herewith resolved that the adopted budget for Water District 75A be collected from the water users by the Water District 75A Treasurer as provided by Idaho Code § 42- 613. The treasurer will make an assessment to each water user based on a minimum assessment as determined by the budget, which is formally adopted at the annual meeting. Unused funds from previous years assessments must be used to raise the budget and be credited to water users. All funds shall be deposited into a bank account maintained by the water district at Frontier Credit Union.

**10. ASSESSMENTS**

**Adopted 2023**

Assessments shall be consistent with Idaho Code §42-610 and §42-612, requiring proposed water district budgets and annual assessments to individual water right holders be prorated based upon the average amount of water delivered or used by the water right holders during the past season or seasons (not to exceed five seasons). Where no records of water delivery exist the watermaster will estimate the volume of water that will be

delivered as provided by Idaho Code 42-612(5). The watermaster's estimate will be based on the full duty provided by the water user's water right

**11. EXEMPT FROM ASSESSMENT**

**Adopted 2023**

State and federal agencies are exempt from water district assessments.

**12. FINAL ASSESSMENT DETERMINATION**

**Adopted 2023**

It is herewith resolved that, in accordance with Idaho Code § 42-612 (5), the assessment amount for each user, as shown in the adopted budget, shall constitute a final determination of the amount due for that year.

**13. PAYMENT OF ASSESSMENTS**

**Adopted 2023**

It is herewith resolved that annual assessments shall be payable on or before June 1<sup>st</sup> of each year as noted on the billing invoice. Accounts not paid by the due date shall be charged in accordance with Idaho Code § 42-613 which provides for a late fee of 10% of the amount due and interest of 1% per month. The watermaster will refuse water delivery to waters users that have unpaid assessments.

**14. ADVISORY COMMITTEE STRUCTURE**

**Adopted 2023**

It is herewith resolved that an advisory committee shall be selected to provide input to the watermaster and the Director of IDWR. The advisory committee will meet as often as needed to address the structure, governance, and operation of the district. Six water users, water right owners, or representatives of entities owning water rights within the district shall comprise the advisory committee.

In the event a member of the advisory committee resigns or is otherwise unable to continue to serve on the committee, the remaining members of the advisory committee are authorized to select a replacement to serve until a successor is selected by the users at the next annual meeting.

**15. ADVISORY COMMITTEE MEMBERS**

**Proposed 2025**

The advisory committee members for the ensuing year shall be the following:

Member #1: Bob Blackadar

Member #2: Scott Ziegler

Member #3: Ed Toleman

Member #4: Charlie Cockrell

Member #5: Josh Morton

Member #6: Tom Curet

**16. ANNUAL MEETING DATE**

**Adopted 2023**

It is herewith resolved that the annual meeting for Water District 75A shall be held on the third Wednesday in February at 6:00 pm unless changed by resolution.

**17. ENTRY OF LANDS BY WATERMASTER**

**Adopted 2023**

It is herewith resolved that the watermaster and any watermaster assistants are authorized as employees of IDWR under Idaho Code § 42-1701(5) to make reasonable entry on lands within the district, in accordance with IDWR policy (further described in Administrator's Memorandum "Entry Upon Private Property for Routine (Non-Enforcement) Investigations and Data Collection" dated September 16, 2003), to carry out the duties of the watermaster as instructed by IDWR. These duties include but are not limited to:

1. Inventory of diversions in the district, including inspection of conveyance infrastructure and place of use of water.
2. Measuring and recording rates of diversions and regulating diversions as necessary.
3. Monitoring the place, period, and nature of use of water to identify unauthorized diversion and use and/or to determine compliance required by any agreement or order of IDWR.

**18. WATERMASTER ASSISTANTS**

**Adopted 2023**

It is herewith resolved that the watermaster is authorized to hire watermaster assistants to aid in the discharge of the watermaster's duties. Watermaster assistants must obey the watermaster's instructions. Watermaster assistants have the same responsibilities and authority as the watermaster and must take the same oath as the watermaster. The compensation for watermaster assistants shall be fixed at the annual meeting and included in the adopted budget.

**19. WD 170 ADVISORY COMMITTEE REPRESENTATIVE**

**Adopted 2024**

It is herewith resolved that the Sub-district No. 75A representative on the Water District 170 Advisory Committee shall be Bob Blackadar

**20. WATER DISTRICT OPERATIONS TRANSPARENCY**

**Adopted 2024**

It is herewith resolved that the watermaster and treasurer will keep daily work logs with a general description of work performed and dates. The watermaster and treasurer will submit those work logs to the advisory committee on June 1<sup>st</sup>, August 1<sup>st</sup> and October 1<sup>st</sup> for review. All work logs will be submitted to IDWR and hosted on the IDWR website under water district documents.