

Annual Water District Meeting Checklist

Water district annual meetings must address certain topics. The checklist below will help ensure each water district is addressing the necessary topics during the annual meeting. Please return this completed checklist to the appropriate IDWR regional office along with the adopted budget, resolutions, and annual meeting minutes.

Water District Number and Name:

Water District 75D Carmen Creek

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MAR 10 2025

DEPT. OF WATER RESOURCES
EASTERN REGION

Meeting Date, Time and Location:

March 3, 2025 1:30pm Carmen Grange

- ☒ Election of meeting chairman and secretary (*chairman facilitates meeting and secretary must record meeting minutes and submit to IDWR within 5 business days following the meeting*)
- ☒ Read and approve previous year annual meeting minutes
- ☒ Watermaster report and presentation of proposed budget
- ☒ Treasurer financial report
- ☒ Adopt budget (*must be submitted to IDWR immediately following the meeting*)
- ☒ Elect watermaster*
- ☒ Elect assistant watermaster(s)* (optional)
- ☒ Elect water district treasurer*
- ☒ Select an advisory committee (optional)
- ☒ Adopt resolutions (*must be submitted to IDWR immediately following the meeting*)
- ☒ Determine next year's meeting date, time and location

Date March 2 Time 1:30 Location Carmen Grange

* An oath is required before the first year of service.

By signing below I verify that all required actions have been addressed at the water district annual meeting.

Completed by:

Bruce McFarland President 3/3/25
Water District Representative / Title Date

WATER DISTRICT 75D ANNUAL WATER MEETING MINUTES
MARCH 3, 2025, at 1:30 PM

The Annual Water Meeting of Water District 75D was held at the Carmen Heritage Hall; 26 Carmen Creek Road; Carmen Idaho on March 3, 2025, at 1:30 PM.

Attendees: Bruce McFarland, Ron Johnson, Viki Harber, John Aldous, Sr., Craig Ammar, William Byrd, Abi Byrd, John Loffredo (IDWR Salmon Field Office), Bob Morton, Brian Keller, Kevin Keller, Russ Tippet, George Matejko, Ruth Burns, Alan Harber, Jim Hudson, Dan Durocher, Denise Durocher, Bill Slavin, David Holzworth, Janet McFarland

The meeting was called to order by Water District 75D Chairman Bruce McFarland at 1:33 PM.

Elections

Election of Officers: Nominations were made. Seconded. Voted in.

Elected officers for the 2025 water season are:

Bruce McFarland, re-elected Chairman

Ron Johnson, re-elected Watermaster

Bruce McFarland, re-elected Assistant Watermaster

Viki Harber, re-elected Secretary-Treasurer

Brian Keller, Seth McFarland, Josh Morton, and Russ Tippet were re-elected to serve on the Water District 75D Carmen Creek Water Advisory Board.

Jay Smith's offer to join the Advisory Board if/when the Big Flat joins Water District 75D still stands.

Minutes

Minutes from the 2024 Annual Meeting held on March 4, 2024, were read by Secretary-Treasurer Viki Harber.

Approval of the 3/4/2024 Minutes: Motion to approve. Seconded. Passed.

Watermaster Report and Presentation of Proposed Budget

The 2025 Proposed Budget was presented as follows:

Expenses

Personnel

Watermaster Salary \$1600

Social Security Payroll Tax \$ 200

Medicare Payroll Tax \$ 50

Repairs (Watermaster) \$ 800

Professional Services

Lemhi County Treasurer
(water fee billing & collection) \$ 670

Allen Accounting	\$ 150
Insurance (Workmen's Comp)	\$ 400
Operating (Office) Expenses	\$ 300
Miscellaneous	<u>\$ 54</u>
	\$4226

<u>Revenue</u>	
Water Use fees	\$4226

Approval of the 2025 Budget: Motion to approve. Seconded. Passed.

Treasurer Financial Report

Secretary-Treasurer Viki Harber presented the 2024 Financial Report which exceeded 2024 budget limits by \$56.79. On December 31, 2024, after expenses, Frontier Credit Union (formerly East Idaho Credit Union) account balance was \$1,591.37.

2024 Expenditures

Water Master Compensation	\$1600.00
Water Master Expenses	\$ 800.00
2023 Water Master Social Sec. Tax	\$ 214.84
2022 Water Master Medicare Tax	\$ 50.40
Workman's Compensation Insurance...	\$ 400.00
Lemhi County Treasurer.....	\$ 670.00
Office Expenses	\$ 297.55
• 01/11/2024: \$60.00 Allen Accounting (2023 Tax form preparation)	
• 01/26/2024: \$10.68 Binder and tabs	
• 03/12/2024: \$1.87 postage	
• 11/25/2024: \$150 Secretary-Treasurer gift card	
• 12/31//2024: \$75.00 Allen Accounting Govt Registry Form	

Total Expenditures thru 12/31/2024\$4032.79

2024 Revenue/Income

Lemhi County Treasurer.....	\$3970.61
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Approval of the Financial report: Motion to approve. Seconded. Passed.

Amendment

Presented 2024 Amended Budget for approval for the \$56.79 overage.

Approval of the Amended 2024 Budget: Motion to approve. Seconded. Passed

Election of Water Basin Advisory Committee Member

Bruce McFarland was nominated and re-elected to serve on the Water District 170 (Upper Salmon River Basin) advisory committee for Water District 75D.

Approval of nomination to advisory committee: Motion to approve. Seconded. Passed.

Adopted Resolution

The default date of June 20th is the deadline to collect water user fee dues. This coincides with tax assessor due dates. The \$10 fee is standard for the Lemhi County Treasurer to collect money due from water users and paid to the water district. 8% in late fees is charged to water users for overdue accounts. Motion to approve the default date and for Lemhi County Treasurer to collect fees as in the past.

Approval of the Adopted Resolution: Motion to approve. Seconded. Passed.

Discussion

Ruth Burns asked that John Aldous, Jr. not be running water in the dirtch during the winter as it floods her property and the creek road which is dangerous in the winter. He is only allowed 2-1/2" and Bruce McFarland agreed and will watch that more closely.

Big Flat is not figured out yet so it is not in the budget. Jay Smith may be called to work on it. We are not sure which ditches are in our district. Big Flat and McNutt ditches have their own budget.

The \$100 increase in Workmen's Compensation Insurance fees have been incorporated in the 2025 Proposed Annual Budget and well as \$150 in professional accountant fees to cover costs for 2025.

Frontier Credit Union has not imposed the 2024 banking fees of \$2 per month to receive bank statements via U.S. Postal Service. We have not been charged.

Other Business

Chairman Bruce McFarland asked if there was any other business or any complaints about last year's water. No other topics were raised.

Next Annual Meeting

Motion was made to hold the 2026 Annual Water District 75D Meeting on Monday, March 2nd, 2026, at 1:30 PM at the Carmen Heritage Hall, 26 Carmen Creek Road in Carmen, Idaho.

Motion to approve. Seconded. Passed.

Adjournment

Meeting was adjourned at 2:00 PM.

Minutes submitted by Victoria Harber, Secretary-Treasurer:

Victoria Harber 3/5/2025

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MAR 10 2025

DEPT. OF WATER RESOURCES
EASTERN REGION

ROSTER OF

ATTENDANCE 20 25 ANNUAL

MEETING

WATER DISTRICT NO. 750

ANNUAL MEETING

WATER DISTRICT AREA Carmen CreekDate 3/3/2025 Time 1:30 am/pm pmLocation Carmen Grange

Address _____

NAME	ADDRESS	REPRESENTING
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Brian & Kevin Keller		
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William & Abi Byrd	417 Carmen Creek	
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John Aldous Sr	Box 44 Carmen	Aldous Ranch
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Craig Ammar	29 Big Flat Lane	Carmen
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John Loffredo		IDWR - SALMON FIELD
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TIM HUDSON	Box 123, CARMEN	
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Bob Morton	P.O. Box 74, Carmen	
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GEORGE MATESKO	PO Box 124 CARMEN	
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Ross Tippet	PO Box 15 Carmen	
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Bruce McFarland	Box 124	
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Dan & Denise Darocher	473 Hwy 93 Carmen	
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Bill Slavic		
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Daniel Holzworth		
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Janet McFarland	Box 125 Carmen	CL&L
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NAME

ADDRESS

REPRESENTING

Don Johnson

Ruth Burns

Viki Harber

Alan Harber