

Annual Water District Meeting Checklist

Water district annual meetings must address certain topics. The checklist below will help ensure each water district is addressing the necessary topics during the annual meeting. Please return this completed checklist to the appropriate IDWR regional office along with the adopted budget, resolutions, and annual meeting minutes.

Water District Number and Name:

32C-Medicine Lodge Creek

RECEIVED
MAR 14 2025
DEPT. OF WATER RESOURCES
EASTERN REGION

Meeting Date, Time and Location:

March 4, 2025, 1:00 p.m., Clark County/City Annex Building, 332 W. Main St. Dubois, ID.

- Election of meeting chairman and secretary (*chairman facilities meeting and secretary must record meeting minutes and submit to IDWR within 5 business days following the meeting*)
- Read and approve previous year annual meeting minutes
- Watermaster report and presentation of proposed budget
- Treasurer financial report
- Adopt budget (*must be submitted to IDWR immediately following the meeting*)
- Elect watermaster*
- Elect assistant watermaster(s)* (optional)
- Elect water district treasurer* *County*
- Select an advisory committee (optional)
- Adopt resolutions (*must be submitted to IDWR immediately following the meeting*)
- Determine next year's meeting date, time and location

Date March 3, 2025 Time 1:00pm Location Clark County Annex Building

* An oath is required before the first year of service.

By signing below I verify that all required actions have been addressed at the water district annual meeting.

Completed by:

Lauri Small / secretary
Water District Representative / Title

3/6/2025
Date

**WATER DISTRICT 32-C
MEDICINE LODGE CREEK
Dubois, Clark County, Idaho**

MINUTES OF THE ANNUAL MEETING OF MARCH 4, 2025

In accordance with the provisions of the Idaho Code setting the date of the annual meeting for the Water District, the users of Water District 32-C met this day at 1:00 p.m. at the Clark County Annex Building in Dubois, Idaho, for the purpose of electing a Watermaster, Chairman and Secretary, and transacting such other business that might come before the meeting pertaining to the irrigation water of the District.

Those in attendance were Greg Shenton, Watermaster; Brett Murdock, Deputy Watermaster; Brock Egan, Chairman; Jon Davidson, IDWR; Jean Wheeler, Caleb Munns, Matt Hoggan and Laurie Small, secretary.

Brock Egan called the meeting to order at 1:05 p.m.

ADOPTING PROPOSED AGENDA:

Brock Egan presented the agenda for the meeting as listed below:

- Review the Agenda
- Approval of Minutes
- Nomination & Election of Chairman & Secretary
- Nomination & Election of Credentials Committee
- Watermaster's Report
- Budget Approval
- Election of Watermaster
- Review & Adoption of Resolutions
- IDWR Report
- Other Business
- Next Annual Meeting Date & Time
- Adjournment

Brock Egan moved that the agenda be adopted. Jean Wheeler seconded. The motion passed.

MINUTES:

Mr. Egan entertained a motion to approve the 2024 minutes. **Jean Wheeler motioned to approve the minutes from the 2024 meeting. Caleb Munns seconded the motion. Motion passed.**

ELECTION OF OFFICERS:

Mr. Egan asked for nominations from the floor for the office of Chairman and Secretary. **Jean Wheeler nominated Brock Egan as Chairman and Laurie Small as secretary. Caleb Munns seconded the motion. Nominations passed.**

CREDENTIALS COMMITTEE:

Chairman, Brock Egan, waived appointing a Credentials Committee at this time. One will be appointed at a later date if needed.

WATERMASTER'S REPORT:

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Deputy Watermaster, Brett Murdock, discussed the 2024 Water District 32-C Watermaster's report as follows.

2024 WATER YEAR:

The 2024 water delivery was 18,546 A.F. of water compared to 24,768 A.F. in 2023. There was not water delivered in April.

2024-25 SNOW COURSE MEASUREMENT:

Snow measurements at Irving Creek were 18.1" with 3.0" water content averaging 68% of normal. Weber Creek snow depth was 21.4" with 3.6" water content averaging 75% of normal. The average of the two creek drainages at 72% of normal. Measurements were taken March 1, 2025. Thirty-year averages were 4.4" of water in Irving Creek and 4.8" of water in Weber Creek.

Cloud seeding continues with manual and remote generators. The manual generators operated on a \$312,000.00 budget this season contributed by counties in the Upper Snake River area and \$60,000.00 from the Idaho Water Resource Board. The remote generators are run and funded by Idaho Power. The USB Project Map was part of the report that shows the generator placement and flight patterns. The Idaho SNOTEL map was included showing the Idaho snow water equivalent percentages.

There is an increase in problem beaver on Medicine Lodge. The Watermaster and Deputy Watermaster cannot remove the beaver. A trapper needs to be requested by the water user and there are funds available for a bounty. There was no bounty paid for beaver in 2024.

FINANCIAL REPORT AND BUDGET:

Deputy Watermaster, Brett Murdock, reviewed the 2024 budget explaining the expenditures. Mr. Murdock then presented the 2025 proposed budget.

	2025 PROPOSED BUDGET	2025 ADOPTED BUDGET
WATERMASTER	\$1,800.00	\$1,800.00
DEPUTY WATERMASTER	\$6,500.00	\$7,000.00
MILEAGE	\$6,800.00	\$6,800.00
SECRETARY	\$350.00	\$350.00
FICA TAX	\$650.00	\$650.00
INSURANCE (WC)	\$600.00	\$600.00
MISCELLANEOUS	\$1,000.00	\$1,000.00
CLOUD SEEDING	\$1,000.00	\$1,000.00
RETIREMENT	\$900.00	\$900.00
OFFICE RENT	\$900.00	\$900.00
BEAVER	\$300.00	\$300.00
CELL PHONES	\$600.00	\$600.00
County Payroll & Collections		\$500.00
Total	\$21,400.00	\$22,400.00
2025 Budget		\$22,400.00
Less Carry Over		\$2845.00
Less Checking Account Added to Budget		\$37.77
Budget Charge		\$19,517.23

Greg Shenton requested the water users consider increasing the Deputy Watermaster's salary more than the proposed amount. There has not been an increase since 2009. Mr. Shenton also requested budgeting \$500.00 for the county to do the payroll and collections for the water district. There is \$37.77 left in the district's checking account. The district can leave it or put it back into the budget and use it towards this year's assessment.

After discussion. **Brock Egan made a motion to close the checking account and put the remaining amount in the water district budget to be taken off this year's assessment. Caleb Munns seconded the motion. Motion passed.**

WATERMASTER'S REPORT & BUDGET APPROVAL:

Matt Hoggan moved to accept the Watermaster's report and approve the adjusted budget. Caleb Munns seconded the motion. Motion passed.

ELECTION OF WATERMASTER:

Chairman, Brock Egan, asked for nominations for Watermaster. **Matt Hoggan made the motion Greg Shenton continue as Watermaster. Caleb Munns seconded the motion. Nomination passed.**

RESOLUTIONS:

Mr. Egan then asked the water users to adopt the following resolutions.

Headgates and Weirs

"All control devices and measuring devices shall be in good working order before water can be demanded and delivered. The Watermaster shall not deliver any water unless such devices are in good working order."

"All headgate systems that have return flow capability or a bypass channel for the water to return to Medicine Lodge must have a weir installed and functioning before water will be delivered."

Collection of Water Assessments

"No ditch, canal, or other water user shall have the right to demand and receive water until full payment due is paid. Payment shall become due April 1, and shall be come delinquent May 1, and if not paid by May 1, the payment shall bear interest from May 1, at the rate of eight percent (8%) per annum. The Watermaster shall not deliver any water until full payment due is paid."

Watermaster Term of Service

"The Watermaster shall be elected for a term of one full year. The purpose is so the Watermaster can serve in the legal capacity to do official business for the district in the event of emergencies, legislative actions, hearings, disputes or other water related or job-related activities. The Watermaster cannot be required to make water deliveries before April 1, or after November 1, (the normal irrigation season) unless an emergency exists. The Watermaster shall not be paid before April 1, or after November 1 from water district budgeted regular funds."

Pumping from Creek

"Prohibit any pumping directly form Medicine Lodge Creek as per the motion adopted 1980, which read as follows: "That no pumping be allowed from Medicine Lodge Creek or its tributaries, without first diverting and measuring water into a private pond or sump, to eliminate any interference with regulation of stream waters."

Calling the Deputy Watermaster to Duty

“The Deputy Watermaster shall be called to duty by the Watermaster for the remainder of the season at the request of three water users whose signatures shall authorize said action.”

Deputy Term of Service

“The Deputy Watermaster shall be called to duty on May 1 to measure, record and regulate waters of Medicine Lodge Creek.”

Pooling Agreement

“Be it resolved that the water users of Medicine Lodge Creek unanimously agree and direct the Watermaster to continue the practice of water right exchanges, which has been practiced since the formation of the stipulation and agreement dated March 2, 1954. Such practices shall include pooling of waters, rented waters, and exchanges beneficial to the users as a whole. The Watermaster is further directed not to deliver the above-mentioned waters to a downstream user, until that water delivery amount(c.f.s.) is assessed a bed loss value to provide that no injury to an existing water right would occur. These losses should be assessed according to the average of U.S.G.S. bed losses measurements.

We further resolve that delivery of the above waters cannot be demanded prior to May 1, unless excess water exits the stream.”

ADOPTING RESOLUTIONS:

Brock Egan moved that all resolutions be adopted. Caleb Munns seconded the motion. Resolutions passed.

APPOINTMENT OF ADVISORY COMMITTEE:

Chairman, Brock Egan, appointed the following: Matt Hoggan, Kevin Small, Garth Ashcraft, Tod Shenton and himself as the Advisory Committee.

IDWR REPORT:

Jon Davidson from the IDWR, Eastern Office was in attendance. Mr. Davidson is relatively new to IDWR but has been involved with water districts in the area. Mr. Davidson didn't have anything to report on but entertained any questions the group had and offered his contact information for any future questions.

OTHER BUSINESS:

There are continuing concerns about the stream changes at the Lynn Tomlinson property. Aerial photos show possible pooling and change in the natural channel. Bret Murdock checked on these same concerns last summer and did not find any misuse. There were large rocks put in along the stream but not in or disturbing stream flow. The most recent photos showed that continuing reviews of this area need to be done. Brett will return a report to the district with his findings. If necessary, the Credential Committee will need to meet with Mr. Tomlinson about this issue. Mr. Davidson reported that he does work on enforcement and is willing to assist if needed.

Matt Hoggan inquired about the pond on Hamilton's property north of Hwy. 22. Brock Egan reported that the collective water pool is a lined pond that water can be retained for up to 24 hours, a pipeline has been installed to ensure efficient water delivery to property south of Hwy. 22. In the past stream losses have been significant through this area. This process does not cause any harm to the creek or other water users.

Discussion on changing the point of diversion without a permit; it must remain within the quarter section area and cannot cause harm to other water users.

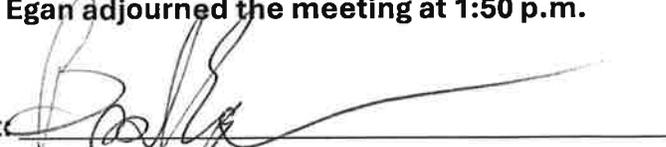
MEETING TIME:

Caleb Munns moved that next year's meeting be held on Tuesday March 3, 2026, at 1:00 p.m., at the Clark County Annex Building in Dubois, Idaho. Matt Hoggan seconded the motion. Motion passed.

ADJOURNMENT:

Brock Egan adjourned the meeting at 1:50 p.m.

Attest



Brock Egan, Chairman



Laurie Small, Secretary

Laurie Small, Secretary

