

Annual Water District Meeting Checklist

Water district annual meetings must address certain topics. The checklist below will help ensure each water district is addressing the necessary topics during the annual meeting. Please return this completed checklist to the appropriate IDWR regional office along with the adopted budget, resolutions, and annual meeting minutes.

RECEIVED

MAR 14 2025

DEPT. OF WATER RESOURCES
EASTERN REGION

Water District Number and Name:

31-Kilgore, Camas, Beaver Creek

Meeting Date, Time and Location:

March 4, 2025, 3:00 p.m., Clark County/City Annex Building, 332 W. Main St. Dubois, ID.

- ☒ Election of meeting chairman and secretary (*chairman facilitates meeting and secretary must record meeting minutes and submit to IDWR within 5 business days following the meeting*)
- ☒ Read and approve previous year annual meeting minutes
- ☒ Watermaster report and presentation of proposed budget
- ☒ Treasurer financial report
- ☒ Adopt budget (*must be submitted to IDWR immediately following the meeting*)
- ☒ Elect watermaster*
- ☒ Elect assistant watermaster(s)* (optional)
- ☒ Elect water district ~~treasurer~~* *Secretary*
- ☒ Select an advisory committee (optional)
- ☒ Adopt resolutions (*must be submitted to IDWR immediately following the meeting*)
- ☒ Determine next year's meeting date, time and location *Included in minutes*

Date March 3, 2026 Time 3:00pm Location Clark County Annex Building

* An oath is required before the first year of service.

By signing below I verify that all required actions have been addressed at the water district annual meeting.

Completed by:

Laurie Small / secretary

Water District Representative / Title

3/6/2025

Date

MAR 14 2025

DEPT. OF WATER RESOURCES
EASTERN REGION

**Water District #31
Dubois, Idaho
Clark and Jefferson Counties, Idaho
Minutes of the Annual Meeting of March 4, 2025**

The water users of Water District No. 31 met in the Clark County Annex Building, Dubois, Idaho, on Tuesday, March 4, 2025, at 3:00 p.m., as provided by Idaho Statutes for the purpose of electing a chairman and secretary, electing a Watermaster, adopting the 2025 budget, and any other business that may come before the District.

Those in attendance were Jim Hagenbarth, John Hagenbarth, Dwight Little, Jon Davidson (IDWR), Kay R. Garner, Danette Frederiksen, Conni Owen, Dallas Furness, Greg Shenton, Brett Murdock and Laurie Small.

Dallas Furness called the meeting to order at 3:00 p.m.

Agenda:

1. Reading and Approval of Previous Year's Minutes
2. Nomination and Election of Chairman and Secretary
3. Appoint Credentials Committee
4. Report of Watermaster and Approval
5. Adoption of Budget
6. Election of Watermaster and Appointment of Deputy
7. Appointment of Advisory Board
8. Adoption of Resolutions
9. IDWR Report
10. Other Business
11. Set Date and Time of Next Year's Annual Meeting
12. Adjournment

Danette Frederiksen motioned to approve the agenda. Jim Hagenbarth seconded the motion. Motion passed.

Minutes:

The previous year's minutes were reviewed individually. **Jim Hagenbarth made a motion to approve the 2024 minutes. Conni Owen seconded the motion. Motion passed.**

Nominations for Election of Chairman and Secretary:

Mr. Furness asked for nominations from the floor for Chairman and Secretary. **Jim Hagenbarth moved that Dallas Furness continue as Chairman and Laurie Small as Secretary. Danette Frederiksen seconded the motion. Nominations passed.**

Report of Watermaster:

Watermaster Greg Shenton discussed the Watermaster's Report items as follows.

2024 Water Year:

The 2024 water delivery was 93,366 A.F up 2,477 A.F. from 2023. A total of 18,793 A.F. of water was delivered in Clark County, and 74,573 A.F. of water was delivered in Jefferson County.

Stream Flows:

Beaver Creek flowed through Dubois until July 15, 2024. Camas Creek flowed until June 14, 2024. Camas Creek did keep a steady flow to Riverbend Ranch through most of the irrigation season.

Early Pumping:

It was determined that the Mud Lake be filled to 6.25 foot level.

Beaver:

Beaver activity in Kilgore is increasing, mainly in Dry Creek, Ching Creek and East Camas. There were five bounties paid out for beaver removal.

Mud Lake Content:

Watermaster reported the water levels in Mud Lake May 1, 2024 was 28,200 A.F, November 1, 2024 was 8,150 A.F., and March 1, 2025 was 5,600 A.F.

Camas Creek Inflow Into Mud Lake:

For 2023 the inflow was 10,740 A.F. The 2024 inflow was 0 A.F.

2024 Water Use of Major Canal Companies:

Mud Lake Water Users used a total of 63,660 A.F., applying 2.28 A.F. per acre over 21,925 acres . The Independent Water Users used 6,821 A.F. applying 1.63 A.F. per acre over 4,109 acres. 2024 average use in the Mud Lake area was 2.90 A.F. per acre. The highest average was 3.31 in 1992 and the low average 2.18 A.F. in 2023. From 1992 to 2024 the average is 2.48 A.F.

Snow Report - March 1, 2025:

The Camp Creek measurements show a snow depth of 27.4 " with water content at 7.2". Kilgore measurements show a snow depth of 30.4" with water content at 7.4". Lake View Ridge measurements show a snow depth of 19.0" with water content at 4.9". Crab Creek measurements show a snow depth of 34.0" with water content at 8.5". The Camp Creek snow course is 100% of normal, the Kilgore snow course is 84% of normal, the Lakeview Ridge snow course is 59% of normal and the Crab Creek snow

course is 79% of normal. The average of all 4 sites is 81% of normal. Snow packs of other snow courses and water content averages were added to the report. Cloud seeding was discussed. There are both manual and remote generators in the area. The remote generators are run and paid for by Idaho Power. The funding for the manual generators is through contributions from several counties in the Upper Snake River and Idaho Water Resource Board who contributed \$60,000 this year. The budget totaled \$312,000 for the manual generators. The manual generators only ran 1000 hours due to the low snow patterns. The Idaho SNOTEL Map showing averages through March 2 was in the report. The USBR Project Map showing the generator placements and flight patterns was reviewed. Paperwork for a 106 Permit has been submitted as part of the efforts to clean the channels through Camas Wildlife Refuge. There continues to be major water level loss from the USGS Gauging Station and what water is delivered to Mud Lake.

2024 Budget Review and 2025 Budget Proposal:

Watermaster, Greg Shenton, reviewed the 2024 budget and expenses, explaining the expenditures.

The beaver fund has \$2,070. The trapper needs to be called by the water users for the removal of beaver. There were 5 bounties paid for beaver this past year. The district has the option to add these funds to the budget, close the beaver fund account and add a line item for funds for beaver.

There is a water district checking account that has a \$5922.60 balance. These funds are mainly obtained from construction companies that have purchased water from the district while doing work in the Kilgore area. Gale Lin Construction purchased water this past summer while working on the roads in Kilgore. IDWR stopped the pumping from Spring Creek for the road project. Gale Lin Construction was required to purchase the water from the water bank.

Conni Owen suggested showing a breakdown of checking account expenditures to show transparency, for their protection and district knowledge.

Conni Owen motioned that the Watermaster provide copies of the most recent bank statement and detailed expenditures of the checking account at the annual meetings. Jim Hagenbarth seconded the motion. Motion passed.

The Surface Water Coalition Agreement continues with water curtailments. Mud Lake Water Users were informed they were out of surface water as part of the curtailment. It was determined that IDWR was not using the correct number of the Holly inflow.

Budget	2025 Proposed Budget	2025 Adopted Budget
Miscellaneous Expense	\$49,400.00	\$49,400.00
Administrative	\$3,500.00	\$4,000.00
Secretary	\$580.00	\$580.00
TOTAL	\$55,980.00	\$55,980.00
Watermaster Salary	\$40,000.00	\$40,000.00
Deputy Salary	\$34,000.00	\$34,000.00
TOTAL	\$74,000.00	\$74,000.00
Watermaster Mileage	\$20,000.00	\$20,000.00
Deputy Mileage	\$17,500.00	\$17,500.00
TOTAL	\$37,500.00	\$37,500.00
2024 Budget	\$160,500.00	
2025 Budget	\$167,480.00	
INCREASE	\$6,980.00	
2025 Budget	\$167,480.00	
Less Carry Over	\$5,083.65	
Amount to be Assessed	\$162,396.35	

Approval of Watermaster's Report & Adoption of Budget:

Jim Hagenbarth moved to approve the Watermaster's report. Conni Owen seconded the motion. Motion passed.

Danette Frederiksen moved to adopt the budget. Kaye Garner seconded. Motion passed.

Election of Watermaster and Deputy Watermaster.

Dallas Furness opened nominations for Watermaster and Deputy Watermaster. **Dwight Little moved to retain current Watermaster, Greg Shenton, and Deputy Watermaster, Brett Murdock. Jim Hagenbarth seconded the motion. Nominations passed.**

Appointment of Advisory Board:

Chairman, Dallas Furness, appointed Jim Hagenbarth, Andy Dobson, Keith Shuldborg, MaCoy Ward and Thane Siddoway and himself to the advisory board.

Resolutions

The Chairman called for the motion to adopt the following resolutions.

High Water at Mud Lake

Be it hereby resolved, that the Watermaster be authorized to determine when diversion is needed and to divert any high water. That such water be considered stored in the aquifer; with rights to the water being retained by the district. Diversion of said waters would be by diverting at the Lone Tree Diversion pumping through the diversion canal at the Mud Lake Water Users.

Collection of Water Assessments

Be it hereby resolved, that no ditch, canal co., or other water user shall have the right to demand and receive water, and the Watermaster shall not deliver such water, until full payment is made. Said payment becomes due April 1, and becomes delinquent April 15, and if not paid by April 15, shall bear interest from the date of April 1, until paid at the rate of 8% per annum.

Be it further resolved that government agencies be exempt from the above provisions to the extent necessary for them to comply with payments according to the provisions of Federal law, and that the Watermaster of District 31, be authorized to enter into contract with said agencies of the United States for payment of assessment as provided in the budget.

Mud Lake Water Users

Be it hereby resolved, that any water user that completes the water year with a negative balance on the Mud Lake balance sheet shall have that negative balance carried forward to the April draft column on the balance sheet of the following year, and said negative balance shall be charged to the Mud Lake allotment of said following year; as set forth in part 5, paragraph 4 of the Mud Lake Decree.

District Billings and Collections

Be it hereby resolved that the Clark County Auditor make up a roll of all Water District 31 users to include all of Clark and Jefferson County users. Be it further resolved that the Clark County Treasurer mail out said billings and make collections of all Water District 31 Water Users to include all Jefferson Water Users in said Water District 31 boundaries.

Be it further resolved that Clark County Clerk make all payments and disbursements owed by Water District 31, which are presented through the proper claims procedures. The Clerk will send a monthly report of the water district expenditures to the Chairman for review.

Regarding Obstructions in Channels

No dam or other obstruction to the natural flow of Camas Creek or its tributaries shall be maintained so as to divert water from the channel of the stream, except through ditches, canals or other works provided with head gates, control works and measuring devices. Holder of water rights that were previously decreed in *Suave v. Abbott* to divert water from Camas Creek or any of its tributaries, their successors, agents, servants and employees are hereby perpetually enjoined and restrained from maintaining in any stream or slough, or permitting to exist within such stream or slough where the same traverses their respective lands, or any land owned or controlled by them, any obstruction to the flow of water; except in connection with the diversions of water through head gates equipped with measuring devices. In the case any water right holder shall fail to remove any obstruction from the channel of Camas Creek or any of its tributaries within 7 days after receiving notice from the watermaster; who has determined that the obstruction interferes with water delivery, the watermaster may authorize a water user to remove the obstruction in accordance with applicable federal and state laws and regulations. The expense thereof shall be the responsibility of the water right holder requesting the removal.

Adopt Resolutions:

Jim Hagenbarth made a motion to adopt the resolutions. Danette Frederiksen seconded the motion. Motion passed.

IDWR Report:

Jon Davidson with the IDWR, Eastern Division, introduced himself and informed the district he is available to them for any questions or assistance they may need. Mr. Davidson said the most recent curtailment agreement should be posted on their website soon.

Dallas Furness shared his concerns that water being returned to the Snake River in the Treasure Valley is contaminated and thinks there should be a review done by the DEQ.

Even though their priority dates are always favored, equal treatment should still be enforced.

Discussion of domestic water use, exempt wells and community wells and their part in the curtailment process. Currently, Idaho State Senate Bill 1083 is addressing some of these issues. This bill establishes enforcement mechanisms for exceeding authorized water use limits, granting the director of the Department of Water Resources additional powers to suspend permits and enforce compliance.

Other Business:

No further business.

Meeting Time:

Danette Frederiksen made the motion to have the next Annual Water District 31 Meeting on March 3, 2026, 3:00 p.m., at the Clark County Annex Building in Dubois, Idaho. Jim Hagenbarth seconded the motion. Motion passed.

Adjournment:

Dallas Furness adjourned the meeting at 4:14 p.m.

ATTEST:


Dallas Furness, Chairman


Laurie Small, Secretary

ROSTER OF
ATTENDANCE 20 25 ANNUAL
MEETING

WATER DISTRICT NO. 31

ANNUAL MEETING

WATER DISTRICT AREA Kilgore, Camas, Beaver Creeks

Date: March 4, 2025 Time: 3:00 pm

Location: Clark City/County Annex Building

Address: 332 W. Main Street Dubois, ID.

NAME	ADDRESS	REPRESENTING
Jim Hagenbath	PO Box 1104 Dillon, MT 59725	Hagenbath Mgt.
John Hagenbath	Glen, MT 59732	Hagenbath
Dwight Little	2869 E Hwy 33 Wendate	D Little Invstment
Jon Davidson		IDWR
Kay R. Garner	2790 S. 35 th W. Idaho Falls	Garner Ranch
Danette Frederiksen	POB 42 Dubois	FREDERIKSEN 30
Connie Owen	PO Box 53 Dubois	SELF
Dallas Furness	P.O. Box 58 Terretok	Self
Greg Shenton	P.O. Box	WD 31
Bret A. Mendenhall		WD 21