

# Annual Water District Meeting Checklist

Water district annual meetings must address certain topics. The checklist below will help ensure each water district is addressing the necessary topics during the annual meeting. Please return this completed checklist to the appropriate IDWR regional office along with the adopted budget, resolutions, and annual meeting minutes.

Water District Number and Name:

#73 Pahsimeroi River - Lemhi & Custer Counties

Meeting Date, Time and Location:

3-3-2025, 1:00 pm @ May Firehall

**RECEIVED**

**March 4, 2025**

DEPT. OF WATER RESOURCES  
EASTERN REGION

- ☒ Election of meeting chairman and secretary (*chairman facilitates meeting and secretary must record meeting minutes and submit to IDWR within 5 business days following the meeting*)
- ☒ Read and approve previous year annual meeting minutes
- ☒ Watermaster report and presentation of proposed budget
- ☒ Treasurer financial report
- ☒ Adopt budget (*must be submitted to IDWR immediately following the meeting*)
- ☒ Elect watermaster\*
- ☐ Elect assistant watermaster(s)\* (optional) none
- ☒ Elect water district treasurer\*
- ☒ Select an advisory committee (optional)
- ☒ Adopt resolutions (*must be submitted to IDWR immediately following the meeting*)
- ☒ Determine next year's meeting date, time and location

Date March 2, 2026 Time 1:00pm Location May Firehall

\* An oath is required before the first year of service.

By signing below I verify that all required actions have been addressed at the water district annual meeting.

Completed by:

Janet Parker Sec/treasurer  
Water District Representative / Title

3-3-2025  
Date

**WATER DISTRICT #73 PAHSIMEROI RIVER – LEMHI & CUSTER COUNTIES  
ANNUAL MEETING MINUTES  
MARCH 3, 2025**

The annual meeting of Water District #73 Pahsimeroi River – Lemhi & Custer Counties was held at the May Firehall, May Idaho at 1:00 p.m. on the 3<sup>rd</sup> day of March 2025 as per Idaho Code §42-605.

The meeting was called to order at 1:00 pm. In attendance: Watermaster Ted O'Neal, Meeting Secretary Doug Parkinson, Treasurer Janiel Parkinson, Jen Vogel and Chloe Wilde from IDWR. Also, in attendance were 8 members and one community member. Meeting Chair George Miller did not attend and asked Doug Parkinson to run the meeting.

**Call to Order**

**A. Agenda adoption:** Norman Wallis moved to adopt the agenda. Kelli Whittier seconded. All in favor, motion carries.

**B. Meeting Officer:** Ted O'Neal moved to elect George Miller as Meeting Chair and Janiel Parkinson as Meeting Secretary. Stan Dowton seconded. All in favor, motion carries.

**C. 2024 Annual Meeting Minutes:** were reviewed. Ted O'Neal moved to approve the minutes as presented. Norman Wallis seconded. All in favor, motion carries.

**Information, Discussion and Action:**

**A. Idaho Department of Water Resources (IDWR):** Chloe Wilde introduced herself as being the Project and Compliance Coordinator and on the Water Resources board. She offered to assist in anyway needed.

Jen Vogel presented updated information from her 2024 summer results regarding water diversion. She looked at 190 diversion points. Letters were sent out for the diversions that were non existent or needed maintenance. Most people that received letters, have touched base with her. She then took questions from the group.

**B. Water District Resolutions:** The water districts 2025 resolutions including budget were presented and discussed. Stan Dowton moved to approve resolutions as presented, Tori O'Neal seconded. All in favor, motion carries.

**C. The watermaster's report:** was given by Ted O'Neal. He spent time with Jen Vogel during 2024 season, both working toward compliance in the district. Most flow meters continue to not work due to dead batteries and defective meters. High Country Irrigation had reach out to him to let the district know they carry flow meter batteries. Ted presented the possibility of the district obtaining a portable ultra sound flow meter. There was discussion regarding options. Jim Martiny moved to accept the Watermasters report. Stan Dowton seconded. All in favor, motion carries.

**D. The treasurer's report:** was given by Janiel Parkinson. Assessments collected for 2024 were \$32,274.02 plus \$139.99 in late fees, totaling to \$32,564.01. Expenses were: Watermaster \$23,100, Treasurer \$5,000, rebill fees \$150, workman's comp \$1093 and other expense \$134.20. The \$2,500 contingency money continues to held in the district's saving account. That makes the total expenses for the year \$29,477.20. January 1, 2025 checking balance \$10,194.43. Watermaster and Advisory committee suggested the surplus funds (as per resolution #11) be retained in a District Money Market account at Frontier Credit Union. Jim Martiny moved to accept the Treasurer report. Kelli Whittier, seconded. All in favor, motion carries.

(March 3, 2025 Annual Meeting Minutes, continue)

**E. The proposed budget:** of \$31,750 was presented. Watermaster requested \$23,100, Treasurer \$5,000, other expenses, including Workman's compensation, \$1150, contingency fund \$2,500. The Watermaster and Advisory Committee recommends \$29,250 to be billed for 2025 water right usage. This would amount to \$31.49 per CFS. Ted O'Neal moved to approve proposed budget. Jim Martiny seconded. All in favor, motion carries.

**F. Watermaster Appointment:** There was a call from the floor if anyone else wanted to run for watermaster. Seeing none, Stan Dowton moved to elect Ted O'Neal as Watermaster for 2025. Don Mickelsen seconded. All in favor, motion carries.

**G. Treasurer Appointment:** Norman Wallis moved to elect Janiel Parkinson as Treasurer for 2025. Tori O'Neal seconded. All in favor, motion carries.

**H. Advisory Committee:** Ted O'Neal moved to retain 2024 advisory committee members for 2025 as follows: Jim Martiny, Stan Dowton, Glen Elzinga, Tori O'Neal and Kelli Whittier. Don Mickelsen seconded. All in favor, motion carries.

**I. #170 Advisory Committee Selection:** Jim Martiny moved to approve George Miller to sit on the #170 Advisory Committee for 2025. Stan Dowton seconded. All in favor, the motion carries.

#### **OTHER BUSINESS**

- Jim Martiny shared with the group the need to be thinking more about local recharge, especially in the bottoms to stabilizing the Pahsimeroi River. There was discussion on ideas. Chole informed the group, IDWR does have a recharge department in Boise. The group would like Jim to look more into this and report at next year's meeting.
- There was discussion on permanent Snotel sights in the valley. One in Mahogany Creek. Possible others.
- Chole Wilde informed the group that IDWR is looking for volunteers for ground water research on well water. There are currently 3 volunteers in the area but with more sources comes better data and information.

**ESTABLISH 2026 MEETING DATE, TIME AND LOCATION:** Don Mickelsen moved to schedule the next annual meeting to be the first Monday in March, on the 2<sup>nd</sup> day of March 2026 at 1:00 pm at the Firehall in May, ID. Norman Wallis seconded. All in favor, the motion carries.

**MEETING ADJOURNED:** at 2:11 pm by Norman Wallis. Don Mickelsen seconded.



JANIEL PARKINSON, Secretary/Treasurer

# ROSTER OF ATTENDANCE 20 25 ANNUAL MEETING

WATER DISTRICT NO. 73 )

ANNUAL MEETING

WATER DISTRICT AREA Pahsimeroi River

Date 3-3-2025 Time 1:00 am ☒ pm

Location May Firehall

Address 84 Main St.

May ID 83253

NAME	ADDRESS	REPRESENTING
<u>Caleb Wallis</u>	<u>1973 Pahsimeroi Rd.</u>	
<u>Kelli Whittier</u>	<u>4400 Pahsimeroi Rd</u>	
<u>Norman Wallis</u>	<u>2057 Pahsimeroi Rd</u>	
<u>Luis Gaitan</u>	<u>2255 Pahsimeroi Rd</u>	
<u>Don Muncie</u>	<u>4100 Pahsimeroi Rd</u>	
<u>Jen Vogel</u>	<u>1301 MAIN SALMON</u>	<u>IDWR</u>
<u>Chloe Wilde</u>	<u>" "</u>	<u>IBWR</u>
<u>Doug Parkinson</u>	<u>26228 Hwy 93</u>	
<u>Ted O'Neal</u>	<u>11 O'Neal Ln</u>	
<u>Jim Martiny</u>	<u>159 HOOPER LANE</u>	
<u>Tori O'Neal</u>	<u>32 Falls Creek Ln</u>	
<u>Stan Dutton</u>	<u>Ellis</u>	
<u>Paula Hater</u>	<u>434 Pahsimeroi Rd. Ellis Id.</u>	
<u>Janet Parkinson</u>	<u>Box 67 Ellis</u>	<u>D+J Holdings</u>