

**WATER DISTRICT #73 PAHSIMEROI RIVER – LEMHI & CUSTER COUNTIES
2025 ADOPTED RESOLUTIONS AND BUDGET**

The water users of Water District #73 Pahsimeroi River – Lemhi & Custer Counties, meeting at the annual water district meeting on Monday, March 3, 2025, at Pahsimeroi Firehall in May, ID. [Idaho Code §42-605 (1)(2)]

HEREBY ADOPT THE FOLLOWING RESOLUTIONS:

BE IT RESOLVED THAT:

RECEIVED
March 4, 2025
DEPT. OF WATER RESOURCES
EASTERN REGION

1. Water District Chair, Watermaster, Treasurer, Meeting Secretary and Advisory Committee shall be elected at the annual meeting. Treasurer and Meeting Secretary positions may be held by the same person. Terms begin upon appointment and extend to the following years annual meeting.
2. The District Chair holds a non-compensated position. The Chair will be reimbursed for expenses accrued (business standard mileage, lodging and meals) for travel out of the district when conducting District business, that has been approved prior by the Advisory Committee. The primary responsibility of the meeting chair is to conduct the annual meeting consistent with the meeting agenda. The meeting chair and the meeting secretary are responsible for submitting the annual minutes to Idaho Department of Water Resources (IDWR).
3. The Watermaster begins distribution and control of water from April 1 – October 31 each year. The Watermaster does not have authority to be ditch rider. Those on the ditches, beyond the point of diversion, need to provide their own ditch rider. It is illegal for individual/entity to take unauthorized water or adjust measuring devices. Watermaster's duties are:
 - distribute water consistent with water right priority dates and associated water right conditions or limitations.
 - Measure and document deliveries of water and report to IDWR on an annual basis.
 - Prepare a preliminary distribution of assessments based on the annual budget and amount of water delivered to the users.
 - Investigate or report potential unauthorized uses of water.
 - Attend schooling if available. Water district will reimburse expense for the schooling.
 - Return calls or make contact with water users within 12 hours of individual's request.
 - Provide the Treasure with the water flow readings as needed per request.The Watermaster's wages shall be approved in the adopted budget at said annual meeting. The Watermaster shall:
 - be paid twice a month during the months from April through October.
 - Provide their own transportation.
 - Pay assistant Watermaster if needed.
 - Be covered under Workman's compensation (paid for by the district).
4. The Treasurer shall be compensated the fixed-sum amount approved in the adopted budget. The Treasurer primary duties are keeping complete, accurate, and permanent record of all funds received and disbursed on behalf of the water district or watermaster. The Treasurer is required to:
 - Document and account for all water district assets and finances including accounts receivable, accounts received, and monies disbursed on behalf of the district.
 - Prepare an annual statement of the financial affairs of the district and file it with IDWR.
 - Assist the Watermaster with preparing and collecting of assessments.
 - Pay district expenses consistent with resolutions and statutory requirements.
 - Deposit all water district money in a designated account at Frontier Credit Union.
5. Water District Secretary shall be a non-compensated position. The Secretary will be reimbursed for expenses accrued (business standard mileage, lodging and meals) for travel out of the district when conducting District business, that has been approved prior by the Advisory Committee. Primary responsibility is to record minutes at said meeting and submit them to IDWR within five days after annual meeting. If the meeting Chair from the immediately preceding annual meeting is not present, the Meeting Secretary from the preceding meeting calls the annual meeting to order and resides over the election of the meeting officers.

(2025 Resolution, continue)

6. Advisory Committee's (consisting of 5 people) primary responsibility is to advise the Chair and Watermaster in matters related to water distribution within the district. Watermaster may council with Advisory Committee, if needed. The committee will draw no salary, nor would it have legal authority. Watermaster has final say. Committee's focus would be to work for peace and harmony among water users. Committee will propose an annual budget. They will meet annually, a minimum of 2 weeks prior to the regular annual water meeting.
7. Water District shall do their own billing and collections, all bills are due prior to water use. All water right—decrees, beneficial use, licenses, ground water and wells are to be put on the budget because the Watermaster has to report all water use to the State IDWR. The only wells and groundwater not to be reported, therefore not billed, are domestic and stock water rights. Non-consumptive water users are to be charged \$50.00 (this will not be on the budget). Minimum charge for water users will be \$25.00. Users are billed according to adopted budget based on total CFS on their water right.
8. Payments not *postmarked* by due date will receive:
 - a one-time charge of 10% late fee
 - plus 1% interest monthly from said date until paid in full.Payments are considered delinquent if not postmarked 30 days past original due date and will receive:
 - a certified letter for re-billing
 - a \$50 re-billing fee

That no ~~No~~ past due water user shall have the right to demand and receive water. The Watermaster is authorized to withhold or suspend delivery of water to any water user who has not paid their assessment, penalties, and interest in full.
9. Water users have the responsibility to:
 - notify the Watermaster *before* water is turned on for the season.
 - maintain point of diversions and ditches according to state law.
 - ensure their contact information is up to date with Idaho Water Resources (IDWR). (This can be verified at: <https://idwr.idaho.gov> → "Water Rights" → "Online Services" → "Search Water Rights").

In the event the district has to search for water users current address or information there will be a \$50.00 additional charge to said user.
10. Water district can call special meetings as needed.
11. The annual budget shall be adopted at the regular water meeting. If ~~the~~ annual amount of cash carried forward, exceeds 30% of the adopted budget it shall be reviewed by ~~the~~ Advisory Committee to determine ~~the~~ best use. This does not include a contingency and Legal fund of \$2500.00 that will be held in the Water District's savings account at Frontier Credit Union. In the event these funds are used, they will be included in the next budget for replacement of what was used. All funds, ~~and~~ expenses and bank accounts will be annually reviewed by Chair, Treasure and Watermaster.

Summary of Adopted Budget for 2024~~5~~

Watermaster.....	\$23,100
Treasure.....	\$5,000
Other expenses (including Workman's Comp.).....	\$1150
Workman's Compensation.....	\$1093
Contingency/Legal funds.....	\$2,500 (reserved in a saving account)
Total Budget.....	\$31,750
Amount to be billed on water rights:	\$29,250

Adopted 3/6/2023

Reviewed 3/3/2025

Updated 3/3/2025