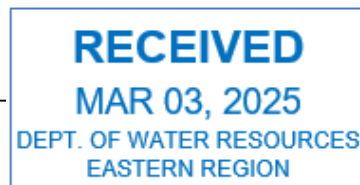


Annual Water District Meeting Checklist

Water district annual meetings must address certain topics. The checklist below will help ensure each water district is addressing the necessary topics during the annual meeting. Please return this completed checklist to the appropriate IDWR regional office along with the adopted budget, resolutions, and annual meeting minutes.

Water District Number and Name:

11-B Soda Creek



Meeting Date, Time and Location:

Monday March 3, 2025 10:06 AM Caribou County Courthouse

- ☐ Election of meeting chairman and secretary (*chairman facilitates meeting and secretary must record meeting minutes and submit to IDWR within 5 business days following the meeting*)
- ☐ Read and approve previous year annual meeting minutes
- ☐ Watermaster report and presentation of proposed budget
- ☐ Treasurer financial report
- ☐ Adopt budget (*must be submitted to IDWR immediately following the meeting*)
- ☐ Elect watermaster*
- ☐ Elect assistant watermaster(s)* (optional)
- ☐ Elect water district treasurer*
- ☐ Select an advisory committee (optional)
- ☐ Adopt resolutions (*must be submitted to IDWR immediately following the meeting*)
- ☐ Determine next year's meeting date, time and location

Date 03-02-2026 Time 10:00 Location Caribou County Courthouse Room 104

* An oath is required before the first year of service.

By signing below I verify that all required actions have been addressed at the water district annual meeting.

Completed by:

Bonnie J. Barfuss Treasurer 03-03-2025

Water District Representative / Title

Date

Annual Water District 11-B Meeting Minutes

March 3, 2025, 10:06 AM

Held at Caribou County Court House Room 104

Opening

The annual meeting of the Water District 11-B was called to order at 10:06 am on March 3, 2025, in Soda Springs at the Caribou County Courthouse room 104 by Chairman, Kristen Skinner.

Roll Call

Kristin Skinner	Water District Chairman; water user
Alan Skinner	Soda Springs City Engineer/Planner
Trevin Barfuss	Watermaster
Jose Pacheco	Idaho Dept. of Water Resources (Preston, ID)
Cole Clarke	User from another district
Bonnie Barfuss	Water District Secretary/Treasurer; water user

See roster of attendance

Election of chairman and secretary/treasurer

A motion was made to keep the officers of this district the same, Kristen Skinner as chairman and Bonnie Barfuss as secretary/treasurer. This motion was made by Alan Skinner and seconded by Trevin Barfuss.

Approval of Minutes

The minutes of the previous meeting were read and approved by the committee. Alan made the motion to accept 2024 minutes with corrections from the watermaster. The motion was approved with corrections.

Watermaster Report and presentation of the proposed budget

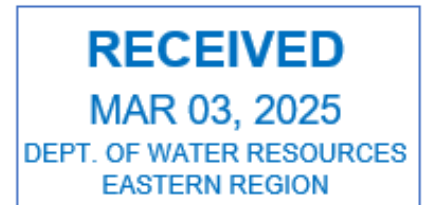
This has been a calmer season. Both canals have been subbing out. On the south canal #5 there is a buildup of moss and they had to divert it. He couldn't get chemical for treatment. On the North canal #4 was subbing out because of a varmint. He has concerns with the outlet structure concrete on the dam. Trevin has had issues with measurements for water going into #5. P4 has not gotten with Trevin to work on getting good measurements using their data and learn how to use the staff gauge. Trevin has looked at the gauge, but unable to read it.

The budget will remain the same. See Adoption of budget.

Election of Watermaster

Trevin Barfuss was voted as watermaster. Bonnie made the motion to keep Trevin as the watermaster. Alan seconded the motion.

Treasurer financial report



The current budget has remained at \$2,220.00 for many years now as reflected in watermaster's reports and financial statement. Alan made a motion to keep the accept the financial report and was seconded by Kristen.

Adoption of budget

The current budget has remained at \$2,220.00 for many years now. Kendall Presbytery still have not paid their assessment fees for seven years now which shows a negative in the balance in our expense budget, but they do not use any water either. It was suggested to keep reflecting a negative balance in the financial report. The current budget was approved by Alan and seconded by Kristen.

Election of water district treasurer

Kristen made a motion to retain Bonnie Barfuss as the current treasurer/secretary. This motion was seconded by Alan Skinner.

Selection of advisory committee

A motion was made by Kristen and Alan to nominate and add everyone to this committee. Motion carried.

Adoption of resolutions

There are no new resolutions. The invoices will be mailed after meeting with the watermaster guidance and funds are to be collected by April 15th. Dates of service for watermaster duties are for April 15 through September 30th. His service is all year.

Other

Cole Clarke had interest in water rights and questions about boundary lines of water basins

Agenda for next meeting

March 2, 2026, at the Caribou County Courthouse room 104 at 10:00 AM. Secretary/Treasurer must get the meeting information for Idaho Falls within the 21-day deadline.

Adjournment

The meeting was adjourned by Bonnie J Barfuss at 10:50 AM.

Minutes by Bonnie J Barfuss, District Secretary/Treasurer

ROSTER OF

ATTENDANCE 20 25 ANNUAL

MEETING

WATER DISTRICT NO. 11-B

ANNUAL MEETING

WATER DISTRICT AREA Soda Creek

Date 03-02-2025 Time 10:00 am/pm

Location Caribou County Courthouse

Address 159 S Main
Soda Springs ID 83276

NAME

ADDRESS

REPRESENTING

Bonnie Baraiss PO Box 18 Soda Springs ID 83276 Inst/Treasurer

Trevin Barfus PO Box 18 Soda Springs 83276 Watermaster

Jose Pacheco Weston, ID IDWR

Kristen Skinner 201 TORGENSEN LANE Soda Creek Ranch

Alan Skinner 201 Torgesen Lane / 9025 City of Soda Springs

Cate Clark 925 W Hwy 26 Blackfoot ID Cate Clark