

WATER DISTRICT BUDGET

FISCAL YEAR 20 24

The budget when adopted shall be filed with the secretary of the meeting and the watermaster shall immediately prepare and file a certified copy of the budget, along with a copy of all resolutions adopted at the annual meeting with the Idaho Department of Water Resources. When a county or counties are designated to collect the funds for the water district, a certified copy of the budget and resolutions must additionally be filed with the designated county or counties. (§ 42-613, Idaho Code)

Water District No. 73

Water District Name (Stream/Source): Pahsimeroi River - Lemhi & Custer Counties

Watermaster: Ted O'Neal

Annual Meeting Secretary: Doug Parkinson

Annual Meeting Secretary Address: PO Box 67 Ellis ID 83235

Annual Meeting Secretary Telephone/Email: Seed @ custerkel.net

Please check the appropriate box regarding the collection of water district funds.

☒ The water district collects its own funds.

☐ _____ County is designated to collect the water district funds.
(County name)

☒ **A complete copy of adopted resolutions must be attached to this document. Highlight any resolutions that were added or changed. A copy of the adopted budget and resolutions must additionally be filed with the designated county or counties.**

As the appointed watermaster of water district no. 73, I HEREBY CERTIFY that the adopted budget, and the resolutions included in this submittal, are true and correct to the best of my knowledge.

Ted O'Neal

Watermaster printed name

Ted O'Neal

Watermaster signature

3-4-24

Date

WATER DISTRICT #73 PAHSIMEROI RIVER – LEMHI & CUSTER COUNTIES
2024 ADOPTED RESOLUTIONS AND BUDGET

The water users of Water District #73 Pahsimeroi River – Lemhi & Custer Counties, meeting at the annual water district meeting on Monday, March 4, 2024, at Pahsimeroi Firehall in May, ID. [Idaho Code §42-605 (1)(2)]

HEREBY ADOPT THE FOLLOWING RESOLUTIONS:

BE IT RESOLVED THAT:

1. Water District Chair, Watermaster, Treasurer, Meeting Secretary and Advisory Committee shall be elected at the annual meeting. Terms begin upon appointment and extend to the following years annual meeting.
2. The District Chair holds a non-compensated position. The Chair will be reimbursed for expenses accrued (business standard mileage, lodging and meals) for travel out of the district when conducting District business, that has been approved prior by the Advisory Committee. The primary responsibility of the meeting chair is to conduct the annual meeting consistent with the meeting agenda. The meeting chair and the meeting secretary are responsible for submitting the annual minutes to IDWR.
3. The Watermaster begins distribution and control of water from April 1 – October 31 each year. The Watermaster does not have authority to be ditch rider. Those on the ditches, beyond the point of diversion, need to provide their own ditch rider. It is illegal for individual/entity to take unauthorized water or adjust measuring devices. Watermasters duties are:
 - distribute water consistent with water right priority dates and associated water right conditions or limitations.
 - Measure and document deliveries of water and report to IDWR on an annual basis.
 - Prepare a preliminary distribution of assessments based on the annual budget and amount of water delivered to the users.
 - Investigate or report potential unauthorized uses of water.
 - Attend schooling if available. Water district will reimburse expense for the schooling.
 - Return calls or make contact with water users within 12 hours of individual's request.
 - Provide the Treasure with the water flow readings as needed per request.The Watermaster's wages shall be approved in the adopted budget at said annual meeting. The Watermaster shall:
 - be paid twice a month during the months from April through October.
 - Provide their own transportation.
 - Pay assistant Watermaster if needed.
 - Be covered under Workman's compensation (paid for by the district).
4. The Treasurer shall be compensated the fixed-sum amount approved in the adopted budget. The Treasurer primary duties are keeping complete, accurate, and permanent record of all funds received and disbursed on behalf of the water district or watermaster. The Treasurer is required to:
 - Document and account for all water district assets and finances including accounts receivable, accounts received, and monies disbursed on behalf of the district.
 - Prepare an annual statement of the financial affairs of the district and file it with IDWR.
 - Assist the Watermaster with preparing and collecting of assessments.
 - Pay district expenses consistent with resolutions and statutory requirements.
 - Deposit all water district money in a designated account at ~~Eastern Idaho~~ Frontier Credit Union.
5. Water District Secretary shall be a non-compensated position. The Secretary will be reimbursed for expenses accrued (business standard mileage, lodging and meals) for travel out of the district when conducting District business, that has been approved prior by the Advisory Committee. Primary responsibility is to record minutes at said meeting and submit them to IDWR within five days after annual meeting. If the meeting Chair from the immediately preceding annual meeting is not present, the meeting secretary from the preceding meeting calls the annual meeting to order and resides over the election of the meeting officers.

6. Advisory Committee's (consisting of 5 people) primary responsibility is to advise the Chair and Watermaster in matters related to water distribution within the district. Watermaster may council with Advisory Committee, if needed. The committee will draw no salary, nor would it have legal authority. Watermaster has final say. Committee's focus would be to work for peace and harmony among water users. Committee will propose an annual budget. They will meet annually, a minimum of 2 weeks prior to the regular annual water meeting.
7. Water District shall do their own billing and collections, all bills are due prior to water use. All water right--- decrees, beneficial use, licenses, ground water and wells are to be put on the budget because the Watermaster has to report all water use to the State IDWR. The only wells and groundwater not to be reported, therefore not billed, are domestic and stock water rights. Non-consumptive water users are to be charged \$50.00 (this will not be on the budget). Minimum charge for water users will be \$25.00. Users are billed according to adopted budget based on total CFS on their water right.
8. Payments not postmarked by due date will receive:
- a one-time charge of 10% late fee
 - plus 1% interest monthly from said date until paid in full.
- Payments are considered delinquent if not postmarked 30 days past original due date and will receive:
- a certified letter for re-billing
 - a \$50 re-billing fee
- That no past due water user shall have the right to demand and receive water. The Watermaster is authorized to withhold or suspend delivery of water to any water user who has not paid their assessment, penalties, and interest in full.
9. Water users have the responsibility to:
- notify the Watermaster *before* water is turned on for the season, ~~this is state law~~.
 - maintain point of diversions and ditches according to state law.
 - ensure their contact information is up to date with Idaho Water Resources (IDWR). (This can be verified at: <https://idwr.idaho.gov> → "Water Rights" → "Online Services" → "Search Water Rights").
- In the event the district has to search for water users current address or information there will be a \$50.00 additional charge to said user.
10. Water district can call special meetings as needed.
11. The annual budget shall be adopted at the regular water meeting. If annual amount of cash carried forward, exceeds 30% of the adopted budget it shall be reviewed by Advisory Committee to determine best use. This does not include a contingency and Legal fund of \$2500.00 that will be held in the Water District's savings account at ~~Eastern Idaho~~ Frontier Credit Union. In the event these funds are used, they will be included in the next budget for replacement of what was used. All funds and expenses and bank accounts will be annually reviewed by Chair, Treasure and Watermaster.

Summary of Adopted Budget for 2024

Watermaster	\$23,100
Treasure	\$5,000
Other expenses	\$2,000
Workman's Compensation	\$1,093
Contingency/Legal funds	<u>\$2,500 (reserved in a saving account)</u>
Total Budget	\$33,693

Amount to be billed on water rights: \$32,274

Adopted 3/6/2023

Reviewed and updated 3/4/2024