

# Annual Water District Meeting Checklist

Water district annual meetings must address certain topics. The checklist below will help ensure each water district is addressing the necessary topics during the annual meeting. Please return this completed checklist to the appropriate IDWR regional office along with the adopted budget, resolutions, and annual meeting minutes.

Water District Number and Name:

31 Kilgore/Camas/Beaver Creeks

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MAR 18 2024

DEPT. OF WATER RESOURCES  
EASTERN REGION

Meeting Date, Time and Location:

Tuesday March 5, 2024 3:00 p.m. Clark county/City Annex Building  
Dubois ID

- ☒ Election of meeting chairman and secretary (*chairman facilitates meeting and secretary must record meeting minutes and submit to IDWR within 5 business days following the meeting*)
- ☒ Read and approve previous year annual meeting minutes
- ☒ Watermaster report and presentation of proposed budget
- ☒ Treasurer financial report
- ☒ Adopt budget (*must be submitted to IDWR immediately following the meeting*)
- ☒ Elect watermaster\*
- ☒ Elect assistant watermaster(s)\* (optional)
- ☐ Elect water district treasurer\*
- ☒ Select an advisory committee (optional)
- ☒ Adopt resolutions (*must be submitted to IDWR immediately following the meeting*)
- ☒ Determine next year's meeting date, time and location

Date 03/04/2025 Time 3:00 Location Dubois, ID

\* An oath is required before the first year of service.

By signing below I verify that all required actions have been addressed at the water district annual meeting.

Completed by:

Laurie Small / secretary

03/11/2024

Water District Representative / Title

Date

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MAR 18 2024

DEPT. OF WATER RESOURCES  
EASTERN REGION

**WATER DISTRICT #31  
Dubois, Idaho  
CLARK AND JEFFERSON COUNTIES, IDAHO  
MINUTES OF THE ANNUAL MEETING OF MARCH 5, 2024**

The water users of Water District No. 31 met in the Clark County Annex Building, Dubois, Idaho, on Wednesday, March 5, 2024, at 3:00 p.m., as provided by Idaho Statutes for the purpose of electing a chairman and secretary, electing a Watermaster, adopting the 2024 budget, and any other business that may come before the District.

Those in attendance were Jim Hagenbarth, Marty and Conni Owen (Let It Snow), David Hoggan, John Hamilton, Ace Raymond, David Dalling, Steve Shively, Dwight and Carol Little, John Hagenbarth, Jim Hagenbarth, Brian Wehausen, Macoy Ward, Alene Frederiksen, Rhett Jacobs, Greg Shenton, Watermaster; Brett Murdock, Deputy Watermaster; and Laurie Small, Secretary.

Dallas Furness was not at the meeting. **Connie Owen moved to have Steve Shively be the alternate to conduct the meeting. David Dalling seconded the motion. Motion passed.**

Steve Shively called the meeting to order at 3:05 p.m.

**Agenda:**

1. Reading and Approval of Previous Year's Minutes
2. Nomination and Election of Chairman and Secretary
3. Appoint Credentials Committee
4. Report of Watermaster and Approval
5. Adoption of Budget
6. Election of Watermaster and Appointment of Deputy
7. Appointment of Advisory Board
8. Adoption of Resolutions
9. IDWR Report
10. Other Business
11. Set Date and Time of Next Year's Annual Meeting
12. Adjournment

**MINUTES:**

**Jim Hagenbarth made a motion to approve the 2023 minutes. David Dalling seconded the motion. Motion passed.**

**NOMINATION AND ELECTION OF CHAIRMAN AND SECRETARY:**

**Mr. Shively asked for nomination from the floor for Chairman and Secretary. Jim Hagenbarth moved that Dallas Furness continue as Chairman and Laurie Small as Secretary. Macoy seconded the motion. Nominations passed.**

**REPORT OF WATERMASTER:**

Watermaster Greg Shenton discussed the Watermaster's Report items as follows.

**2023 WATER YEAR**

The 2023 water delivery was at 90,889 A.F. down 14,766 A.F. from 2022. A total of 20,320 A.F. of water was delivered in Clark County, and 70,569 A.F. of water was delivered in Jefferson County.

The 2022 water delivery was at 101,695 A.F. for the water district. A total of 16,432 A.F. of water was delivered in Clark County, and 85,263 A.F. of water was delivered in Jefferson County.

### **STREAM FLOWS**

Beaver Creek flowed through Dubois until July 7<sup>th</sup>. Camas Creek had good flows from the middle of May until early June to the refuge. Camas Creek did keep a steady flow to Riverbend Ranch through the irrigation season. The priority date was at 1912 the entire year for the Kilgore area.

### **EARLY PUMPING**

It was determined that the Mud Lake be filled to 6.25-foot level.

### **BEAVER**

Beaver activity in Kilgore is increasing. Mainly in Dry Creek, Ching Creek, and East Camas.

### **MUD LAKE CONTENT**

Watermaster reported on the water levels in Mud Lake May 1, 2023 which was 21,700 A.F., November 1, 2023 which was 11,100 A.F., and March 1, 2024 which was 8,310 A.F.

### **CAMAS CREEK INFLOW INTO MUD LAKE**

For 2022 the inflow was 0 A.F. The 2023 inflow was 10,740 A.F.

### **2023 WATER USE OF MAJOR CANAL COMPANIES**

Mud Lake Water Users used a total of 62,511 A.F., applying 2.28 A.F. per acre, while the Independent Water Users used 8,809 A.F. applying 1.63 A.F. per acre. 2023 average use in the Mud Lake area 2.18 A.F. per acre. From 1992 to 2023 the average is 2.79 A.F. per acre. The high was in 1992 of 3.31 and the low was in 2023 of 2.18.

### **SNOW REPORT - MARCH 1, 2024**

The Camp Creek measurements show a snow depth of 26.2" with water content at 6.6". Kilgore measurements show a snow depth of 27" with water content at 8". The Camp Creek measurements show 26.2" with water content at 6.6". The Kilgore measurements show a snow depth of 27" with water content at 8". The Lake View Ridge measurements show snow depth of 27" with water content at 5.2". The Crab Creek measurements show a snow depth of 32" with water content at 7.8". The Camp Creek snow course is at 92% of normal, the Kilgore course is 91% of normal, the Lake View Ridge course is at 63% of normal, the Crab Creek course is at 73%. The average of all 4 sites is 80% of normal.

Cloud seeding was discussed. There are 25 manual and 25 remote generators in the area. The remote generators are run and paid for by Idaho Power. The budget for the manual generators is approximately \$250,000.00. Generators are runs through April 15<sup>th</sup> budget allowing. There was not much opportunity to turn the generators on in November and December. February and the first part of March have been better. IDWR has agreed to contribute \$30,000.00 if the manual generator budget is depleted. They have not contributed any funding yet.

A 404 permit is needed to clean the channels through the Camas Wildlife Refuge. In 2023, 40,000 A.F of water was recorded after the USGS Gauging Station with only 10,000 A.F. delivered to Mud Lake. Willows were cut through this section of channel of the Refuge last fall.

### **2023 BUDGET REVIEW AND 2024 BUDGET PROPOSAL:**

Watermaster, Greg Shenton, reviewed the 2023 budget and expenses, explaining the expenditures.

The beaver fund has \$2,195.00. The trapper needs to be called by the wateruser for the removal of beaver.

<b>Budget</b>	<b>2024 Proposed Budget</b>	<b>2024 Adopted Budget</b>
Miscellaneous Expenses	\$49,400.00	\$49,400.00
Channel & Legal	\$3500.00	\$3,500.00
Secretary	\$580.00	\$580.00
Office Rent	\$2000.00	\$2000.00
Total	\$55,480.00	\$55,480.00
Watermaster Salary	\$38,410.00	\$38,410.00
Deputy Salary	\$29,110.00	\$29,110.00
Total	\$67,520.00	\$67,520.00
Watermaster Mileage	\$20,000.00	\$20,000.00
Deputy Mileage	\$17,500.00	\$17,500.00
2023Budget	\$160,500.00	\$160,500.00
2024 Budget	\$160,500.00	\$160,500.00
Increase	\$0	\$
2023 Budget	\$160,500.00	\$160,500.00
Less 2022 carry over	\$4207.31	\$4207.31
Less unused budget	\$763.96	\$763.96
Amount to be assessed	\$155,528.73	\$155,528.73

### **APPROVAL OF WATERMASTER'S REPORT & ADOPTION OF BUDGET:**

Brian Wehausen made a motion to approve the Watermaster's Report. Jim Hagenbarth seconded the motion. Motion passed.

David Dalling made a motion to adopt the proposed budget. Brian Wehausen seconded the motion. Motion passed.

### **ELECTION OF WATERMASTER AND DEPUTY WATERMASTER:**

**Mr. Shively called for nominations from the floor for Watermaster and Deputy Watermaster. Dwight Little moved to retain Greg Shenton as Watermaster and Brett Murdock as Deputy Watermaster. Brian Wehausen seconded the motion. Nomination passed.**

**APPOINTMENT OF ADVISORY BOARD:**

**In the absence of Dallas Furness, David Dalling moved the following be appointed to the Advisory Board: Dallas Furness as Chairman, Jim Hagenbarth, Andy Dobson, Keith Shulldberg, MaCoy Ward and Thane Siddoway. Marty Owen seconded. Appointment passed.**

**RESOLUTIONS**

**The Chairman called for a motion to adopt the following resolutions.**

**High Water at Mud Lake**

Be it hereby resolved, that the Watermaster be authorized to determine when diversion is needed and to divert any high water. That such water be considered stored in the aquifer, with rights to the water being retained by the district. Diversion of said waters would be by diverting at the Lone Tree Diversion pumping through the diversion canal at the Mud Lake Water Users.

**Collection of Water Assessments**

Be it hereby resolved, that no ditch, canal co., or other water user shall have the right to demand and receive water, and the Watermaster shall not deliver such water, until full payment is made. Said payment becomes due April 1, and becomes delinquent April 15, and if not paid by April 15, shall bear interest from the date of April 1, until paid at the rate of 8% per annum.

Be it further resolved that government agencies be exempt from the above provisions to the extent necessary for them to comply with payments according to the provisions of Federal law, and that the Watermaster of District 31, be authorized to enter into contract with said agencies of the United States for payment of assessment as provided in the budget.

**Mud Lake Water Users**

Be it hereby resolved, that any water user that completes the water year with a negative balance on the Mud Lake balance sheet shall have that negative balance carried forward to the April draft column on the balance sheet of the following year, and said negative balance shall be charged to the Mud Lake allotment of said following year, as set forth in part 5, paragraph 4 of the Mud Lake Decree.

**District Billings and Collections**

Be it hereby resolved that the Clark County Auditor make up a roll of all Water District 31 users to include all of Clark and Jefferson County users. Be it further resolved that the Clark County Treasurer mail out said billings and make collections of all Water District 31 Water Users to include all Jefferson County Water Users in said Water District 31 boundaries.

Be it further resolved that Clark County Clerk make all payments and disbursements owed by Water District 31, which are presented through the proper claims procedures. The ~~Watermaster~~ Clerk will send a monthly report of the water districts expenditures to the Chairman for review.

**REGARDING OBSTRUCTIONS IN CHANNELS**

No dam or other obstruction to the natural flow of Camas Creek or its tributaries shall be maintained so as to divert water from the channel of the stream, except through ditches, canals or other works provided with head gates, control works and measuring devices. Holders of water rights that were previously decreed in *Suave v. Abbott* to divert water from Camas Creek or any of its tributaries, their successors, agents, servants and employees are hereby perpetually enjoined and restrained from maintaining in any stream or slough, or permitting to exist within such stream

or slough where the same traverses their respective lands, or any land owned or controlled by them, any obstruction to the flow of water, except in connection with the diversions of water through head gates equipped with measuring devices. In the case any water right holder shall fail to remove any obstruction from the channel of Camas Creek or any of its tributaries within 7 days after receiving notice from the watermaster, who has determined that the obstruction interferes with water delivery, the watermaster may authorize a water user to remove such obstruction in accordance with applicable federal and state laws and regulations. The expense thereof shall be the responsibility of the water right holder requesting the removal.

**Conni Owen motioned to change that the Clerk will send expenditures to the Chairman for review and remove Watermaster. Jim Hagenbarth seconded. Motion passed.**

**ADOPT RESOLUTIONS:**

**Jim Hagenbarth made a motion to adopt the resolutions with the change to "The Clerk will send a monthly report of the water district's expenditures to the Chairman for review. John Hamilton seconded the motion. Motion passed.**

**IDWR REPORT:**

No one from IDWR was present to report.

**OTHER BUSINESS:**

No further business.

**MEETING TIME:**

**John Hamilton made the motion to have the next meeting on March 4, 2025 at 3:00 p.m., at the Clark County Annex Building in Dubois, Idaho. David Hoggan seconded the motion. Motion passed.**

**ADJOURNMENT:**

**Marty Owen moved to adjourn. Rhett Jacobs seconded. The meeting adjourned at 3:52 p.m.**

ATTEST:

  
Steve Shively  
Acting Chairman

  
Laurie Small  
Secretary

# Water District 31

## *A G E N D A*

**March 5, 2024**

**1:00 pm**

**Clark County  
Annex Building**

- Call to Order
- Adoption of Agenda
- Reading and Approval of Previous Year's Minutes
- Nomination and Election of Chairman and Secretary
- Watermaster Report and Approval
- Adoption of Budget
- Election of Watermaster
- Appointment of Advisory Board
- Adoption of Resolutions
- IDWR Report
- Other Business
- Set Date and Time of Next Year's Annual Meeting
- Adjournment

**ROSTER OF**  
**ATTENDANCE 20 24 ANNUAL**  
**MEETING**

WATER DISTRICT NO. 31

**ANNUAL MEETING**

WATER DISTRICT AREA Kilgore/Camas/Beaver Creek

Date 03/05/2024 Time 3:00 am/pm (pm)

Location Clark County/City Annex Bldg.

Address 332 W Main Street

Dubois ID 83423

NAME	ADDRESS	REPRESENTING
<u>Don [Signature]</u>	<u>Harlow</u>	
<u>John [Signature]</u>	<u>Terreton</u>	
<u>Ace Raymond</u>	<u>Terreton</u>	
<u>David Dalling</u>	<u>Harmer-Kilgore</u>	
<u>Steve Shively</u>	<u>Terreton</u>	<u>MLWU, Inc.</u>
<u>[Signature]</u>	<u>Denton</u>	
<u>Carol Little</u>		
<u>John Hagenborth</u>		
<u>Jim Hagenborth</u>	<u>Dillon</u>	<u>Hagenborth Mgt</u>
<u>Brian Wehausen</u>	<u>Harmer</u>	<u>Camas NWR</u>
<u>Macoy Ward</u>	<u>Dubois</u>	
<u>Al Frederiksen</u>	<u>Dubois</u>	
<u>Rhett Jacob</u>	<u>Dubois</u>	<u>Crowland</u>
<u>Connie [Signature]</u>	<u>Dubois</u>	



NAME

ADDRESS

REPRESENTING

Marty Owen

Dubois