

# Annual Water District Meeting Checklist

Water district annual meetings must address certain topics. The checklist below will help ensure each water district is addressing the necessary topics during the annual meeting. Please return this completed checklist to the appropriate IDWR regional office along with the adopted budget, resolutions, and annual meeting minutes.

Water District Number and Name:

13T- Bancroft - Lind Area

RECEIVED

Meeting Date, Time and Location:

JUL 12 2024

DEPT. OF WATER RESOURCES  
EASTERN REGION

July 10 @ 10pm in the Legion Ht in Grace, ID.

- ☒ Election of meeting chairman and secretary (*chairman facilitates meeting and secretary must record meeting minutes and submit to IDWR within 5 business days following the meeting*)
- ☒ Read and approve previous year annual meeting minutes
- ☒ Watermaster report and presentation of proposed budget
- ☒ Treasurer financial report
- ☒ Adopt budget (*must be submitted to IDWR immediately following the meeting*)
- ☒ Elect watermaster\*
- ☒ Elect assistant watermaster(s)\* (optional)
- ☒ Elect water district treasurer\*
- ☒ Select an advisory committee (optional)
- ☒ Adopt resolutions (*must be submitted to IDWR immediately following the meeting*)
- ☒ Determine next year's meeting date, time and location

Date 2/11/2025 Time 10:00 am Location Legion Ht in Grace, ID

\* An oath is required before the first year of service.

By signing below I verify that all required actions have been addressed at the water district annual meeting.

Completed by:

Andrea Christensen, Secretary  
Water District Representative / Title

7/10/24  
Date

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JUL 12 2024

DEPT. OF WATER RESOURCES  
EASTERN REGION

**Water District 13T, Bancroft Lund  
Annual Meeting Minutes  
July 10, 2024, 6:00 pm, Legion Hut**

**Election of chairman and secretary**

- Kim Welch nominated Jason Stoddard as chairman. Andrew Simonson seconded the motion, and it was unanimously received.
- Kim Welch nominated Andrea Christensen as secretary and Terry Jorgensen seconded the motion. The vote was unanimous.

**There were no previous year annual meeting minutes to be read.**

**Watermaster report and presentation of budget**

- Craig Shuler was the water master for 13T from the 1990s to 2023 and shared his experience with the water patterns over the last 20 years.

**Treasurer financial report**

- Andrea Christensen, interim treasurer, gave an accounting of 2023 financial affairs while also extending the fiscal year, this year only, to July 2024 in an effort to make the treasurer transition more clean.

**Adopt budget**

- Ryan Christensen made a motion to amend the water master supplies budget from \$1,100.00 to \$600.00. This was seconded by Andrew Simonson, and unanimously received.
- Eric Simonson made a motion that the water district collect the proposed \$7,720.00. Colter Welch seconded, and it was unanimously approved.
- Ryan Christensen made a motion for the water district to pull up to \$1,500.00 from the district reserve funds, if necessary. Eric Simonson seconded and it was unanimously received.

**Elect watermaster**

- Kim Welch made a motion that Kade Panek be made water master for Water District 13T. Eric Simonson seconded, and all approved.

**Elect water district treasurer**

- Colter Welch made a motion to elect Andrew Simonson as water district treasurer. Kim Welch seconded the motion, and it was unanimously received.

**Select an advisory committee**

- Andrew Simonson made a motion to structure the advisory committee as three members: one from 29, one from 13, and one a minimum rights user. Within this motion he also proposed that Ryan Christensen be made the representative for minimum rights users as the Central Cemetery clerk, and that Colter Welch be the representative for 29. Eric Simonson seconded the motion, and it was unanimously approved.
- Eric Simonson made a motion that Jason Stoddard would serve as the representative for 13. Colter Welch seconded, and it was unanimously received.

**Determine next year's meeting date, time and location**

- Kim Welch made the motion to schedule the next annual meeting on February 11, 2025 at 10:00 am in the Legion Hut. Andrew Simonson seconded the motion, and all unanimously approved.

**Adopt resolutions**

- Terry Jorgensen proposed that if the watermaster needs help, the advisory committee will take over.
- It was proposed that the district fiscal year be set from February 1 to January 31.
- In regards to the payment of assessments, it was proposed that payment is due within 30 days of the billing date. If payment is not received within 60 days of the billing date, the water master is authorized to terminate water delivery to the delinquent water user until the bill is paid in full.
- Kim Welch motioned to accept the proposed resolutions with the edits proposed above. Andrew Simonson seconded, and it was unanimously approved.

**ROSTER OF ATTENDANCE**  
**2024 WATER DISTRICT 13T ANNUAL MEETING**  
**July 10, 2024 - 6:00 PM - Grace Legion Hut, Grace, ID**

NAME	ADDRESS	PHONE (Best contact for watermaster, i.e. cell phone)	EMAIL	REPRESENTING (If you are not listed as the water right owner)
Draig Shulen	255 W. 4th St.	(208) 547-3047	shulenraig@gmail.com	STODDARD FARMS
JASON STODDARD	2286 McPherson Rd.	(208) 221-8695	JASON@STODDARDFARMS.COM	STODDARD FARMS
Him Welch	172 Merrill Way	(208) 251-1985	JKWelchFarms@hotmail.com	Welch Farms
John Colter Welch	1550 Turner Rd.	(208) 220-4770	colterwelchfarms@gmail.com	Welch Farms
Andrew Simonson	2045 Teller Rd.	208-417-4272	drewsimon96@gmail.com	Simonson Farms
Eric Simonson	1825 Rich Rd.	208-317-0355	eric@simonson1.com	Van Simonson
David Pansick	141 Cascade Ave	(801) 361-8500	KudPansick@gmail.com	Simonson Farms
Trevor Simonson	1466 Gibson Ln	208 244-9470	Trevsimon5@gmail.com	Bent Christensen Kyrre Farms
Ryan Christensen	1747 Rich Rd	208 517-7787	ryan.christensen@me.com	STODDARD FARMS
Andrea Christensen	1947 Rich Rd	208 221-0717	andrea10@gmail.com	Kindlister Farms
JORDAN STODDARD	920 River Rd		Jordan@stoddardfarms.com	
Blair Kindlister	1751 Torgensen Rd.	208-221-8661	tbls@stoddardfarms.com	