

MAR 11 2024

DEPT. OF WATER RESOURCES
EASTERN REGION

Annual Water District Meeting Checklist

Water district annual meetings must address certain topics. The checklist below will help ensure each water district is addressing the necessary topics during the annual meeting. Please return this completed checklist to the appropriate IDWR regional office along with the adopted budget, resolutions, and annual meeting minutes.

Water District Number and Name:

13 N Mink Creek

Meeting Date, Time and Location:

March 4, 2024 11:00 AM Preston City Office

- ☒ Election of meeting chairman and secretary (*chairman facilitates meeting and secretary must record meeting minutes and submit to IDWR within 5 business days following the meeting*)
- ☒ Read and approve previous year annual meeting minutes
- ☒ Watermaster report and presentation of proposed budget
- ☒ Treasurer financial report
- ☒ Adopt budget (*must be submitted to IDWR immediately following the meeting*)
- ☒ Elect watermaster*

NA ☐ Elect assistant watermaster(s)* (optional)

- ☒ Elect water district treasurer* Assessment levied & collected by Franklin County Treasurer

NA ☐ Select an advisory committee (optional)

NA ☐ Adopt resolutions (*must be submitted to IDWR immediately following the meeting*)

- ☒ Determine next year's meeting date, time and location

Date March 3rd 2025 Time 11:00 AM Location Preston City Hall

* An oath is required before the first year of service.

By signing below I verify that all required actions have been addressed at the water district annual meeting.

Completed by:

Shorahp Bayler / Secretary
Water District Representative / Title

March 4, 2024
Date

RECEIVED

MAR 11 2024

DEPT. OF WATER RESOURCES
EASTERN REGION

Water District 13N
Annual Meeting
March 4, 2024

The water district met at 11:00 am in Preston, Idaho. The meeting was called to order by Richard Free with the following present: President Richard Free from 13N, Secretary Sheralyn Bayles 13N, Terry Westerberg, Robert Swainston, and Brian Jensen from Consolidated Irrigation Company, Christopher Holmes and Kyle McMurray from IDWR, Jonia Jackson and Paul McKay from Glencoe Irrigation Company, Reed Swann from Town Ditch, Robert P. Smith from Riverdale, Jason Fellows, Andrew Beutler, and Lynn Price from Twin Lakes Canal Company,

The minutes of March 6, 2023 were read. Robert Swainston made a motion to approve the minutes and Terry Westerberg seconded it. The motion passed.

The watermaster reported on last years water use. Reed said we had a good year. Rocky and Town Ditch had slide problems along with Twin Lakes. He never did make a split with Consolidated and Twin Lakes because we had enough water. Paul McKay from Glencoe Irrigation would like to report that the watermaster report has some inaccuracies. He feels he turned on his headgate sooner than the report said. Richard Free said he was not as involved last year.

Chris with IDWR said if the website is having some problems or if you can't find anything to call him.

Robert Swainston nominated Jonia Jackson as Watermaster. Terry Westerberg seconded. Jonia Jackson was voted in unanimously.

Nominations were open for officers for the coming year. Robert Swainston moved to keep Richard Free as President, and Terry seconded. Motion passed. Jason Fellows nominated Sheralyn Bayles as Secretary and Robert Swainston seconded. The motion passed.

The budget was read, watermasters salary \$4,000.00, Workers Comp. insurance \$402.00, and Franklin County Collection Fee of \$133.00 a total of \$4,535.00.

Robert S. asked if there was a payment for the secretary? There is not. Brian Jensen asked if Twin Lakes is paying the secretary for her time, and yes they are. He suggested keeping the budget as it is for this year and if we want to make changes to paying the secretary or president to do it next year. Brian made a motion to accept the budgets as presented and Jason Fellows seconded.

President Free asked for a motion for the assessment to be levied and collected by the Franklin County Treasurer prior to the irrigation season. Mr. Smith made the motion and Andrew Beutler seconded it. The motion passed.

Mr. Free opened the floor to discussion and concerns about the ditch. Brian Jensen asked the new water master, Jonia Jackson, to introduce herself. She moved to Franklin county from Oregon in 2018. She will be doing the 13N watermaster job only. She had a 23 year career in Oregon then worked with Phema for disaster relief. Brian Jensen said Jonia should not be afraid to ask for help. We have full time watermasters for other companies that can help and Reed has offered to help.

Jason said Twin Lakes and Consolidated need to get together and do some training. Brian said she needs to get phone numbers before we leave and someone will go up on the canal with her.

The time was turned over to Chris who is the Bear River Adjudication supervisor. He has 6 people on staff to help usher people through the process successfully. They can help with any questions about filing, water rights, and general water questions. Adjudication is documenting historical water rights. If things have changed over time, you need to make updates on the historical water right so it matches what you are actually doing. They are going to split up their mailings for the east and west side of the Bear river. The mailing will have a filing date and will be sent out in the coming year. Mink Creek is on the East side of the river, and we will probably get those mailings early summer. We will have 6-9 months to get those filed. It will take a couple years for the office to go through them all. If anything looks weird to the office, they will call you. It will not be sent to the court until everyone is on the same page.

Jonia asked if someone who has water rights, does not respond to the letter, what happens? Chris said all water right users are required to file a claim for a valid water right, for springs, wells, irrigated water. If no claim is filed, and they have a documented water right, they will get a second letter. If still no claim is made over a couple years, the water right will be lost. You don't have to file domestic or stock water right now, but now is the most convenient and easiest time to do it, so it is strongly recommended.

Chris said Canal companies have to provide maps. One is an outline of the service boundary. The second map needs to outline each acre that is actually irrigated. IDWR has a program you can draw on but you can't save it. Chris can show you how to use it. If a shareholder is choosing to not use water, it does not mean the canal company will lose the water. Stock water out of the canal needs to be filed for.

It was moved to keep next year's meeting on the 1st Monday, March 3rd 2025 at 11:00 am. It was seconded, and it passed unanimously.

Lyle Porter made a motion to dismiss the meeting. Terry W. seconded it. The meeting adjourned.


Sheralyn Bayles, Secretary


Richard Free, President

ROSTER OF ATTENDANCE 20 24 ANNUAL MEETING

WATER DISTRICT NO. 13N

ANNUAL MEETING

WATER DISTRICT AREA Mink Creek

Date March 4 Time 11:00 am/pm

Location Preston City Office

Address 70 W Oneida St
Preston ID

NAME	ADDRESS	REPRESENTING
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Terry Westenberg	5418 E. Station Cr.	CFC
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Robert Swainston	77 E 1600 N Preston	CIC
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Brian Jensen	3563 S 8000 Preston	CIC
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Christopher Holmes	325 E 600 S Suite 3, Preston	IDWR
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Kyle McMurray	325 E 600 S Suite 3, Preston	IDWR
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JONIA JACKSON	5207 E Hwy 36, PRESTON	CLENCE
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Reed Swann	7455 N. Capitol Hill, Preston	TOWN DITCH
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Robert Smith	2088 E Riverdale Rd Preston	RCC
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Jason R Fellows	2592 W 800 S Weston, ID	Twin Lakes
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ANDREW BRUNER	892 N. 3200 W. DAYTON ID	TWIN LAKES
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Lynn Price	2102 W. Hot Springs Rd Preston	Twin Lakes
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PAUL MCKAY	4598 E STATION CREEK RD PRESTON ID	CLENCE ILL.
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Sheralyn Bayles	958 S. Hwy 36 Weston, ID	13N
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Richard Free	6843 E. Preston Hwy 36	13N
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