

Annual Water District Meeting Checklist

Water district annual meetings must address certain topics. The checklist below will help ensure each water district is addressing the necessary topics during the annual meeting. Please return this completed checklist to the appropriate IDWR regional office along with the adopted budget, resolutions, and annual meeting minutes.

Water District Number and Name:

11-B Soda Creek

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MAR 12 2024

Meeting Date, Time and Location:

March 4, 2024

Caribou Court House

DEPT. OF WATER RESOURCES
EASTERN REGION

- ☒ Election of meeting chairman and secretary (*chairman facilitates meeting and secretary must record meeting minutes and submit to IDWR within 5 business days following the meeting*)
- ☒ Read and approve previous year annual meeting minutes
- ☒ Watermaster report and presentation of proposed budget
- ☒ Treasurer financial report
- ☒ Adopt budget (*must be submitted to IDWR immediately following the meeting*)
- ☒ Elect watermaster*
- ☐ Elect assistant watermaster(s)* (optional)
- ☒ Elect water district treasurer*
- ☒ Select an advisory committee (optional)
- ☒ Adopt resolutions (*must be submitted to IDWR immediately following the meeting*)
- ☒ Determine next year's meeting date, time and location

* An oath is required before the first year of service.

By signing below I verify that all required actions have been addressed at the water district annual meeting.

Completed by:

Bonnie J. Barcus Sec. Treas. 03-04-2024

Water District Representative / Title

Date

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MAR 12 2024

DEPT. OF WATER RESOURCES
EASTERN REGION

Annual Water District 11-B Meeting Minutes

March 6, 2024, 10:00 AM

Held at Caribou County Court House Room 104

Opening

The annual meeting of the Water District 11-B was called to order at 10:00 am on March 6, 2023, in Soda Springs at the Caribou County Courthouse room 104 by Secretary/Treasurer, Bonnie J Barfuss.

Roll Call

Kristin Skinner	Water District Chairman; water user
Alan Skinner	Soda Springs City Engineer/Planner
Trevin Barfuss	Watermaster
Eric Simonson	Farmer's Land & Irrigation Company
Wade Olorenshaw	Farmer's Land & Irrigation Company, Secretary
Jason Maughan	Bayer
Bonnie Barfuss	Water District Secretary/Treasurer; water user

See roster of attendance

Election of chairman and secretary/treasurer

Motion was made to keep the officers of this district the same, Kristen Skinner as chairman and Bonnie Barfuss as secretary/treasurer. Motion was made by Eric Simonson and seconded by Wade Olorenshaw.

Approval of Minutes

The minutes of the previous meeting were read and approved by the committee. Eric made the motion to accept 2024 minutes and Alan seconded the motion. No one opposed the motion.

Watermaster Report and presentation of proposed budget

With the amount of snowfall, moss, cleanout, and a beaver the watermaster has had a busy season. He reported and showed pictures of issues he had to handle with Soda Creek. He has concerns with the concrete for reservoir outflow. Eric mentioned looking into getting a grant for repairs. Trevin reported that Jeremy is repairing a handle. We have had 140% snowfall in the valley compared to 180-200% last year. Trevin has had issues with measurements for water going into #5. P4 and Trevin will get together to work on getting good measurements using

their data and learning how to use the staff gauge. Budget will remain the same. See Adoption of budget.

Election of Watermaster

Trevin Barfuss was voted as watermaster. Alan made the motion to keep Trevin as the watermaster. Eric seconded the motion.

Treasurer financial report

Current budget has remained at \$2,220.00 for many years now as reflected in watermaster's reports and financial statement. Alan made a motion to keep the accept the financial report and was seconded by Eric.

Adoption of budget

Motion to approve unchanged budget was made by Alan Skinner and seconded by Wade. Motion passed. Current budget has remained at \$2,220.00 for many years now. The salary for watermaster was voted on and increased from \$1200.00 to 1700.00. Kendall Presbytery have not paid their assessment fees for six years now which shows a negative in the balance in our expense budget, but they do not use any water either. It was suggested to keep reflecting a negative balance in the financial report. The current budget was approved by Alan and seconded by Eric.

Election of water district treasurer

Eric made a motion to retain Bonnie Barfuss as current treasurer/secretary. Motion was seconded by Alan Skinner.

Selection of advisory committee

Kristen Skinner and Bonnie Barfuss will be retained to the advisory committee

Adoption of resolutions

There are no new resolutions. Still invoices will be mailed after meeting with the watermaster guidance and funds are to be collected by April 15th. Dates of service for watermaster for April 15 through September 30th.

Agenda for next meeting

March 3, 2025, at the Caribou County Courthouse room 104 at 10:00 AM. Secretary/Treasurer must get the meeting information for Idaho Falls within the 21-day deadline.

Adjournment

The meeting was adjourned by Bonnie J Barfuss at 10:35 AM.

Minutes by Bonnie J Barfuss, District Secretary/Treasurer

MEETING SIGN-IN SHEET			
		Meeting Date:	
Facilitator:		Place/Room:	

		Meeting Date:	
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Facilitator:		Place/Room:	
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Facilitator:		Place/Room:	
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