

Annual Water District Meeting Checklist

Water district annual meetings must address certain topics. The checklist below will help ensure each water district is addressing the necessary topics during the annual meeting. Please return this completed checklist to the appropriate IDWR regional office along with the adopted budget, resolutions, and annual meeting minutes.

Water District Number and Name:

11A Smile / Bailey Creek

RECEIVED

APR 11 2024

Meeting Date, Time and Location:

3-11-24

DEPT. OF WATER RESOURCES
EASTERN REGION

- ☒ Election of meeting chairman and secretary (*chairman facilitates meeting and secretary must record meeting minutes and submit to IDWR within 5 business days following the meeting*)
- ☒ Read and approve previous year annual meeting minutes
- ☒ Watermaster report and presentation of proposed budget
- ☐ Treasurer financial report
- ☒ Adopt budget (*must be submitted to IDWR immediately following the meeting*)
- ☒ Elect watermaster*
- ☐ Elect assistant watermaster(s)* (optional)
- ☐ Elect water district treasurer*
- ☐ Select an advisory committee (optional)
- ☐ Adopt resolutions (*must be submitted to IDWR immediately following the meeting*)
- ☐ Determine next year's meeting date, time and location

Date _____ Time _____ Location _____

* An oath is required before the first year of service.

By signing below I verify that all required actions have been addressed at the water district annual meeting.

Completed by:

[Signature]

Water District Representative / Title

4-11-24

Date

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APR 11 2024

DEPT. OF WATER RESOURCES
EASTERN REGION

District 11A Water Meeting Minutes 2024

The Annual meeting for district 11A was held at the Caribou county Courthouse 4/11/24

The meeting was called to order at 1:00 PM

Water users in attendance: Tim Gaines, Julie Larson, Joylene Johnsen, Ken Munroe, Bill Henesh, Justin Harris, and Garth Monroe.

Nominations were taken for Watermaster/Secretary. Ken Munro nominated Garth Monroe. Bill Henesh seconded the motion. Vote was Unanimous.

Ken and Tim Gaines brought up some concerns on ditch cleaning. There was discussion and all water users on the ditch agreed to the ditch being cleaned.

General discussion: All water users are charged for the amount of water owned. Not water used. We do not have a ditch rider so all maintenance is to be done by the water users on the ditch. All water users must agree on the work to be done, the cost of the work done and the person doing the ditch repair or cleaning.

The annual budget was reviewed. Bill Henesh made the motion to accept the proposed budget. The vote was unanimous to approve.

Justin Harris motioned we adjourn at 1:45. Ken Munro second. Unanimous to adjourn.

ROSTER OF ATTENDANCE

20 23 ANNUAL MEETING

WATER DISTRICT NO. 11A

WATER DISTRICT AREA Baile / Bailey Creek

ANNUAL MEETING

Date 3/11/24 Time 1:00 am/pm pm

Location Caribou Courthouse

Address Soda Springs

NAME	ADDRESS	REPRESENTING
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<u>Tim Gaines</u>		
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<u>Julie Larson</u>		
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<u>Toylene Johnson</u>		
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<u>Ken Munro</u>		
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<u>Bill Henesh</u>		
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<u>Justin Harris</u>		
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<u>Garth Monroe</u>		
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