



State of Idaho

Department of Water Resources

322 East Front St, PO Box 83720, Boise, ID 83720-0098 • 208-287-4800 • www.idwr.idaho.gov

Certificate of Appointment

This is to certify that I have appointed Rich Wootan as **Watermaster** of **Water District 61D**, from this day until the 2017 annual meeting or until his/her successor is appointed and qualified under the provisions of Idaho Code Section 42-605, at such rate of compensation as established by applicable law.



This certificate has been issued and the seal of the Director fixed at Boise, Idaho, this day, March 25th, 2016.

Gary Spackman
IDWR Director

SCANNED
MAR 23 2016



State of Idaho

DEPARTMENT OF WATER RESOURCES

Western Region, 2735 Airport Way • Boise, Idaho 83705-5082

Phone: (208) 334-2190 • Fax: (208) 334-2348 • Web Site: www.idwr.idaho.gov

C. L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

March 25, 2016

RICH WOOTAN
2286 S PRUETT RD
KING HILL ID 83633

Dear Mr. Wooten,

Enclosed is your certificate of appointment as watermaster of Water District 61D Little Canyon Creek. Per Idaho Code Section 42-608(1), the watermaster's term of service "*...is throughout the year, extending until the annual meeting for the ensuing year, or until a successor is appointed.*" Based on the code, the watermaster's appointment is from one annual meeting to the next, generally speaking.

Thank you for serving the State of Idaho and your community. Feel free to contact this office with any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rachel Neely', is written over a horizontal line.

Rachel Neely
Administrative Assistant

SCANNED
MAR 23 2016



State of Idaho

Department of Water Resources

322 East Front St, PO Box 83720, Boise, ID 83720-0098 • 208-287-4800 • www.idwr.idaho.gov

Certificate of Appointment

This is to certify that I have appointed **Teresa McCallum** as **Treasurer** of **Water District 61D**, from this day until the 2017 annual meeting or until his/her successor is appointed and qualified under the provisions of Idaho Code Section 42-605, at such rate of compensation as established by applicable law.



This certificate has been issued and the seal of the Director fixed at Boise, Idaho, this day, March 25th, 2016.

Gary Spackman
IDWR Director

SCANNED
MAR 23 2016



State of Idaho

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C. L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

March 25, 2016

TERESA MCCALLUM
11204 N BAR 21 DR
GLENN'S FERRY ID 83623

Dear Ms. McCallum,

Enclosed is your certificate of appointment as treasurer of Water District 61D Little Canyon Creek. The treasurer's terms of service follows that of the watermaster: "*throughout the year, extending until the annual meeting for the ensuing year, or until a successor is appointed*" (Idaho Code §42-608(1)). Based on the code, the treasurer's appointment is from one annual meeting to the next, generally speaking.

Thank you for serving the State of Idaho and your community. Feel free to contact this office with any questions or concerns.

Sincerely,

Rachel Neely
Administrative Assistant

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MAR 23 2016

BEFORE THE DEPARTMENT OF WATER RESOURCES
OF THE STATE OF IDAHO

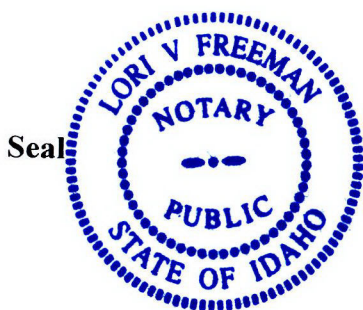
State of Idaho)
) ss
County of _____)

Official Oath

I do solemnly swear or affirm that I will support the Constitution Of the United States, and the Constitution and laws of the State of Idaho, specifically including the provisions of Sec. 42-619, Idaho Code, and that I will faithfully discharge all the duties of the office of treasurer of Water District No. _____ until the next regular annual meeting or special meeting of the water district when a successor is elected, according to the best of my ability. So help me God.

[Signature]
Treasurer

SUBSCRIBED AND SWORN TO before me this 11th day of January 2016



Lori V Freeman
Notary Public

Residing at *Shannon Jones Rd*

Commission Expires 10/03/2018

SCANNED
MAR 11 2016

WATERMASTER REQUIREMENT SHEET

WATER DISTRICT: GID

2016

DATE/TIME OF ANNUAL MEETING: January 11, 2016

PLACE OF MEETING: Glenns Ferry City Hall

*1/11/16
2 PM*

WATERMASTER: <u>Rich. Wootan</u>
ADDRESS: <u>2286 S. Burnett Rd</u> <u>King Hill, ID 83633</u>
PHONE: <u>(208) 366-2696</u>
OTHER:
SECRETARY/TREASURER: <u>Teresa McCaillum</u>
ADDRESS: <u>11204 N. Bar 21 Dr.</u> <u>Glenns Ferry, ID 83623</u>
PHONE: <u>(208) 366-7931</u>
OTHER:

ASSISTANT WATERMASTER:
ADDRESS:
PHONE:
OTHER:
CHAIRMAN
ADDRESS:
PHONE:
OTHER:

SENT

CERTIFICATE OF APPOINTMENT

- ☒ WATERMASTER
- ☐ ASSISTANT WATERMASTER
- ☒ SECRETARY/TREASURER
- ☐ DAILEY RECORD BOOKS & INTSTRUCTIONS

RECEIVED

- ☒ ANNUAL MEETING MINUTES
- ☒ ADOPTED BUDGET
- ☒ OATH(S)
 - ☒ WATERMASTER
 - ☐ ASSISTANT WATERMASTER
 - ☒ SECRETARY/TREASURER
- ☒ WATERMASTER REPORT (2015)
- ☐ DAILEY RECORD BOOKS

RECEIVED

FEB 10 2016

DEPARTMENT OF
WATER RESOURCES

Little Canyon Creek Water District #61-D
Minutes of the Meeting
Glenns Ferry City Hall
January 11, 2016

RECEIVED

FEB 12 2016

WATER RESOURCES
WESTERN REGION

Call to Order: Meeting was called to order at 2:15 pm. President Alan Crane was not present. It was decided and agreed to by those present that Teresa McCallum could preside as president.

Water Users in Attendance: Heather and Travis Williams, new owner Half Moon property on Morrow Reservoir Rd. Also in attendance were Mark Anderson, Nathan Jones, Rocky Trail, Rusty Trail, Teresa McCallum, Rob Whitney-IDWR, Nick Miller-IDWR.

Reading of the Minutes: Rocky moved to approve the minutes as submitted, Nathan 2nd. Motion passed by unanimous consent.

Treasurer's Report: Teresa reported that there is \$2,145.17 in the bank account and there was some minor amount of interest in 2015 not recorded yet. As of 12/31/2015 the balance is \$2,145.29. There is one user unpaid that Teresa needs to contact. Income of interest was \$1.27. Expenses for 2015 were insurance \$240.55, Watermaster of \$675.00.

Water Report: There were 9 callouts in 2015.

Old Business: Discussion was held on the topic of proper measuring devices. It was stated by Water Resources the Paul Batruel weir is not suitable and not approved. It was also stated that many others are not to standards.

Discussion was also held regarding Batruel's assertion for stockwater rights in his ditch. The stockwater right he was asking for belonged to Blackwell which now belong to McCallum's and Batruel should not have made that request.

There was also a discussion about the habitual blocking of the spillway on Morrow Reservoir. Water Resources stated that, the issue would have to be referred to Dam Safety, and they would forward the request. Also that it is possible to have a marker placed in the reservoir for measuring fill level and denote full status.

New Business: Rocky noted concern regarding possible conflict of interest by the Watermaster for the last 2 years. It was noted that last years lease was not in place prior to the watermasters election. Also that there is no known conflict for the upcoming year.

There was a discussion about the fact that in order to keep the current watermaster another year a fund would need to be set incase of blown tires on the road to Batruel's diversion. Nathan moved that a line item be added to the budget for a tire fund of \$500.00 to be drawn from at the discretion of the secretary, 2nd by Heather. Motion passed by unanimous consent.

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MAR 11 2016

Proposed Budget:


20 callouts at \$75.00	=	\$ 1,500.00
Tire Fund 500.00	=	\$ 500.00
Office Supplies	=	\$ 50.00
Workers Compensation	=	\$ 300.00
Proposed budget	=	\$ 2,350.00
Less overage above \$1000		- 1,145.29 over slush
		\$ 1204.71

Proposed new budget for 2016 assessment purposes to be \$1,204.71 Moved by Mark, 2nd by Travis. Motion passed by unanimous consent.

Election of Officers: Nathan moved to elect the following officers; President Alan Crane, Secretary/ Treasure Teresa McCallum, Watermaster Rich Wootan, Advisory Committee Nathan Jones, Alan Crane, Mark Anderson. Motion was 2nd by Rocky. Motion passed by unanimous consent

Motion was made by Teresa to approve the By-Laws for the 2016 water year, 2nd by Rocky. Motion passed by unanimous consent.

Adjournment: Meeting was adjourned to the 2nd Monday of January 2017, (January 9th, 2017) at 2:00pm, Glenns Ferry City Hall.



Teresa M. McCallum, Secretary

If you feel that there is anything that I have lefty out or misstated please call or send me a note so that I can have the corrections at the next meeting on Monday January 9th, 2017, at 2:00pm at Glenns Ferry City Hall.

Water District Board maybe reached at the following:

President

Alan Crane
803 S. Boise
Glenns Ferry, Id 83623
(208) 941-6687

Sec/Treas.

Teresa McCallum
11204 N. Bar 21 Dr.
Glenns Ferry, Id 83623
(208) 366-7931

Watermaster

Rich Wootan
2286 S. Pruett Rd.
King Hill, Id 83633
(208) 366-2696 Home

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MAR 11 2016

RESOLUTIONS OF WATER DISTRICT

61 D LITTLE CANYON CREEK

ARTICLE I

Name, Location, Business

SECTION 1: **Name:** The name of this organization shall be Little Canyon Creek Water District. "it shall be referred to hereinafter as "the organization".

SECTION 2: **Location:** 11204 N. Bar 21 Dr. Glenns Ferry, Idaho 83623 or with the current organization secretary.

SECTION 3: **Business:** This organization shall engage in the business of controlling and running the operations of Little Canyon Creek Water Districts 61D as prescribed by these By Laws.

ARTICLE II

Purpose

SECTION 1: **Purpose:** The purpose for which this group is organized is civic in nature to control the operation of irrigation along Little Canyon Creek. The organization shall be and is empowered to cooperate and work in compliance with the State of Idaho governmental agencies to achieve its purpose. This organization shall act as the primary controlling agency for Little Canyon Water District and shall promote just and equitable rules and controls in business, through the collection and dissemination of information, and through services that may be rendered in connection with subjects of general importance, through research and if needed direct action.

SECTION 2: **Limitations:** The organization in its activities shall be limited to insuring irrigators along Little Canyon Creek are in compliance with their water rights and controls are in place to enforce compliance as directed by Water District and the State of Idaho.

ARTICLE III

Membership

SECTION 1: **Eligibility:** Any person, firm, partnership, corporation/association, estate, or trust may apply for membership if they have water rights for taking water from Little Canyon Creek and agrees to conform to and abide by the By Laws of Water District 61D Little Canyon Creek and any amendments there to.

SECTION 2: **Classification of Members:** All active members in good standing shall be entitled to vote, to hold office, to serve on standing and special committees, to attend all

SCANNED

MAR 11 2016

regular and special membership meetings, to have the privileges of the floor at such meetings and to participate in all referenda conducted by the organization. A member in good standing is one that is in compliance with all requirements of this organization and is current in any and all assessments made by this organization.

SECTION 3: Membership dues: The minimum annual membership dues for active members of this organization shall be reviewed annually by the board of officers and any proposed assessment shall be voted on by organization membership.

SECTION 4: Voting: Each individual member in good standing shall be entitled to one vote. Votes shall be by individual persons only, one vote person, and not by proxy unless done so in writing. Every firm shall designate a voting representative for each vote authorized.

SECTION: Termination of membership: Upon termination of any membership by death, resignation, sale or transfer of water rights in Little Canyon Creek or expulsion, the interests of such member in and to the property of this organization and his/her rights and privileges shall be forfeited. In the event of termination of membership, assessments shall not be refundable.

ARTICLE IV

Membership Meetings

SECTION 1: Annual Meetings: The annual membership meeting of this organization shall be held on the second Monday of January of each year at such time and place as may be designated by the President. At such annual meeting, the newly elected officers shall be installed.

SECTION 2: Special Meetings: The President may call such special meeting of the membership as he/she may deem necessary, and shall call a membership meeting upon the request of ten percent of the members in good standing.

SECTION 3: Quorum: Ten percent of the active members in good standing of the organization shall constitute a quorum for the transaction of any business at a membership meeting.

ARTICLE V

Officers

SECTION 1: President's Office: The President shall preside at all meetings of this organization and perform all duties incident to that office. He/She shall, as he/she may deem proper, commend to the membership such matters and make suggestions as may tend to promote the prosperity and increase the usefulness of the organization.

SECTION 2: Secretary/Treasurer's Office: It shall be the duties of the secretary to conduct the official correspondence, communication, and maintain an accurate record of the proceedings of this organization. The treasurer shall receive and disburse the funds of this organization. He/She shall keep all monies of this organization deposited in the name of this organization. All disbursements shall be made by check duly signed by the Treasurer and counter signed by the President if over \$500.00

SECTION 3: **Vacancies:** Vacancies occurring in the offices herein provided for shall be filled by interim appointment by a Resolution of the membership. The interim appointment shall be until the vacancies' term has expired.

SECTION 4: **Hold Harmless:** The Officers of this organization shall not be held personally liable for any of the actions of the membership of this organization unless criminal intent is shown.

SECTION 5: **Term of officers:** The term of elected officers shall be one calendar year.

ARTICLE VI

Representatives

SECTION 1: Any person or persons appointed to act as the official representative or representatives of this organization at conventions, hearings, or public meetings of any kind, shall so act only after receiving specific instructions from the President. Upon completion of such an assignment the representative(s) shall make a full report to the President.

SECTION 2: Watermaster as Representative of the Organization has the ability to set time limits for response to call outs not to exceed 48 hours.

SECTION 3: The Watermaster is to immediately notify the District Secretary when 10 call outs are performed. Then again when the budgeted callouts are reached, in any one year.

SECTION 4: The Watermaster shall attend the annual water meeting and any special meetings called by the President. The Secretary/Treasurer shall compensate the Watermaster at the current callout rate for any mandatory meetings.

ARTICLE VII

Budgeting

SECTION 1: **Fiscal Year:** The fiscal year of this organization shall be January 1 through December 31.

SECTION 2: **Budget:** The President shall constitute the Budget Committee and adopt a budget in December each year for the following year. At the annual meeting the President shall present the budget to the membership for approval and or adjustments. The President shall adjust and/or revise the annual budget to conform with any limitations or expenses created by changing conditions throughout the year. The Dues/Assessments shall be based on the estimated budget for the upcoming year. The Dues/Assessments shall be reduced by any remaining funds over \$1000.00 from previous years budget.

SECTION 3: **Dues/Assessments:** Each member shall be bill by the percentage of the water right held on Little Canyon Creek, with a minimum billing of 10.00 dollars. The amounts payable by each member as shown by the approved budget shall become due and payable on March 15th and that said amount, if not paid shall bear a penalty of 10% and shall bear interest from that date until paid, at a rate of 8 percent per annum. No member shall have the right to demand and receive water, and the Watermaster shall not

deliver to such person until the amount due and payable for such member as fixed by the budget has been paid.

ARTICLE VIII

Amendments

These Bylaws may be altered, amended, or repealed by one of the following:

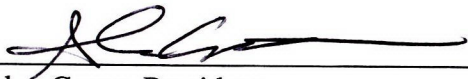
- A. By the affirmative vote of two-thirds of the members of this organization at any regular or special meeting, provided the proposed action be presented in writing at the meeting to the membership preceding such vote, or notice in writing be sent to each member of this organization at least fifteen (15) days prior to such vote;
- B. By a two-thirds affirmative vote of the members entitled to vote there at, at the Annual meeting of the members, or any other meeting of the members called for that purpose by the President.

ARTICLE IX

Dissolution

On dissolution of this organization any funds remaining shall be distributed to the current members by the percentage of water rights held on Little Canyon Creek.

DATE ADOPTED: 1/11/14


Alan Crane, President


Teresa McCallum, Secretary/Treasurer

SCANNED
MAR 11 2016

**ADOPTED BUDGET AND RESOLUTIONS
PERTAINING TO THE COLLECTION THEREOF**

FOR 19 2016

WATER DISTRICT NO. 61-D

STREAM Little Canyon Creek

COUNTY Elmore

NAME OF SECRETARY Teresa M. McCallum

ADDRESS OF SECRETARY 11204 N. Bar 21 Dr, Glenns Ferry, ID 83623

COLLECTION AND HOLDING OF WATER DISTRICT FUNDS

Please check the appropriate box regarding the collection and holding of Water District funds.

☒ The Water District collects and holds its own funds.

☐ _____ County collects and holds funds for the Water District.
(county name)

☐ _____ County collects the Water District's funds and deposits the funds in an account
(county name) held by the Water District.

(This report must be certified and made in duplicate, one copy to be forwarded to the appropriate regional office of the Idaho Department of Water Resources., and one copy to the Secretary of the Annual Water User's Meeting of the Water District. If a designated county collects funds for the water, then a third copy must be sent to the auditor of the designated county.)

_____, Idaho, _____, 19____

I HEREBY CERTIFY that the within is true and correct copy of the budget as adopted at the annual Water User's Meeting of Water District No. 61-D, held at Glenns Ferry, City Hall on the 11th day of January, 192016, and all resolutions adopted at said meeting pertaining to the time and the manner of collecting the amounts provided for in the said budget.



Secretary, Water District No. 61-D

SCANNED

MAR 11 2016

BUDGET ADOPTED AT THE ANNUAL MEETING

OF THE WATER USERS

WATER DISTRICT No. 61-D

Estimated Amount for Watermaster's Salary\$ 1,500.00

Estimated Amount for Assistant Watermaster and other Water District Officials\$ -0-

Estimated Amount for Other Expenses\$ 850.00

TOTAL ESTIMATED EXPENSES FOR 19__\$ 2,350.00

Less overage of 1,000. -1,145.29

Total Expenses 1,204.71

DISTRIBUTION OF THE BUDGET AMONG USERS

Individual, Ditch or Canal Company, assessed	Water Right Ident. No.	Address	Amount of Budget
Alan Crane & Mike Nickerson	61-4041A	803 South Boise Glenns Ferry, ID 83623	\$ 10.00
Joel & Cindy Allen	61-7011	P.O. Box 564 Glenns Ferry, ID 83623	10.00
Anderson Family Trust c/o Mark & Angela Anderson	61-2152	9689 W. Gurdon Dr. Boise, ID 83704-4004	34.71
ARK Properties, LLC C/O Three Island Development	61-294	P.O.Box 727 Glenns Ferry, ID 83623	29.68
ARK Properties, LLC C/O Crossings Winery	61-295	P.O. Box 790 Glenns Ferry, ID 83623	10.31
Brian & Shari Baalman	61-293C	4998 South Rd 90 West Menlos Kansas 67753	30.19
Barber Caven Ranch	61-4090	911 Winding Creek Rd Eagle, ID 83616	167.53
Paul Batruel	61-303B	3335 N. Morrow Res. Bd Glenns Ferry, ID 83623	320.38
	61-11921,	61-293B	
Casa Del Norte, LP	61-371B	11204 N. Bar 21 Dr. Glenns Ferry, ID 83623	72.95
	61-297		
	61-298		
Christie & Dennis Cockerham	61-12060	P.O. Box 633 Glenns Ferry, ID 83623	10.00
Cory Hall	61-10474	P.O. Box 644 Glenns Ferry, ID 83623	10.00
C/O Dan Hall			
Travis & Heather Williams	61-12198	2499 E. 1775 South Gooding, ID 83330	149.93
	61-12192		
	61-12188,	61-12195, 61-12190	
	61-12194		
Robert & Mary Hall	61-2044	2975 W. Latty Dr. Glenns Ferry, ID 83623	35.72
	61-2086		
	61-2223		

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MAR 11 2016

DISTRIBUTION OF THE BUDGET AMONG MEMBERS

[illegible]

WATERMASTER'S REPORT

From JANUARY 2015, 19____ To December 31st, 192015

Water District No. 61-D

Name of Watermaster Rich Wootan

P.O. Address 2286 S. Pruett Rd, King Hill, Id 83633

AFFIDAVIT OF WATERMASTER

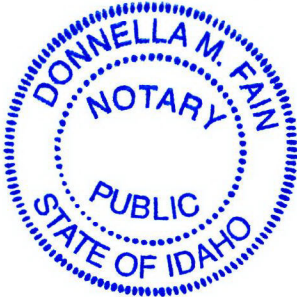
STATE OF IDAHO }
COUNTY OF Elmore } ss.

Rich Wootan, being first duly sworn, deposes and says that he is Watermaster of Water District 61-D, having been lawfully appointed by _____, Director, Idaho Department of Water Resources, and that the volumes of water, as stated in this report and prorated by him to the water right holders of the district are correct.

[Signature]

(Deputy) Watermaster District No. _____

Subscribed and sworn to before me, this 4 day of February, 192016



(SEAL)

Donnella M. Fain
Notary Public

My Commission expires 7-2-2019

Gleno Terry
Boise, Idaho, February 4, 192016

I HEREBY CERTIFY, that _____ was lawfully appointed by me as Water Master of Water District No. _____, and that the information contained in this report, as herein sworn to, is, to the best of my knowledge and belief, correct.

Director, Department of Water Resources

SCANNED
MAR 11 2016

By _____

Rich Wootan
2286 S. Pruett Road
King Hill, Idaho 83633

December 14, 2015

Little Canyon Creek
11204 N Bar 21 Drive
Glenns Ferry, Idaho 83623

PLEASE FIND THE FOLLOWING CALL OUTS FOR THE 2015 IRRIGATION SEASON

- 3/2/15 Went and looked at Bob Hall's water meter
- 3/16/15 Went and checked Paul's reservoir. Dirt in the spill-way and he is almost full. Went up to Paul's diversion - no measuring device there. Check Trail's diversion very little water. Checked Marked Anderson's weir at Dick's old pump station.
- 3/17/15 Talked to Steve Lester, who said to turn Paul off. Paul didn't have measuring device. Turned Paul down to only receive cow water right. Paul called said he was not full. He wanted to leave 100 inches. Asked if he moved dirt out of spill way, he said it was there for 4-wheelers to cross. Paul didn't remove dirt.
- 3/18/15 Adjusted Paul's head gate down, too much for cows. (Rocky)
- 3/20/15 Adjusted head gate down at Paul's. (Juan)
- 4/14/15 Jerry Gorrell called and was out of water. Turned Trail diversion on.
- 4/16/2015 Rocky called and wants whoever does not have measuring device on their system to be shut off. I called Angie Grimm and asked what to do, she said she would talk to her manager and get back to me.
- 4/20/15 Took IDWR around to look at all the points of diversion on Little Canyon Creek.
- 4/25/15 Went with Rob Whitney to look at Paul's new weir on pipe. Weir is not right and doesn't show how much water is coming across the weir.

2015 LITTLE CANYON CREEK – 9 days

Rich Wootan, Little Canton Creek water master

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MAR 11 2016

WATER RIGHT OWNER

IDWR
WATER RIGHT
IDENT No.

DIVERSION NAME / REMARKS

See Attached

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MAR 11 2016

1

2

3

4

5

Total Delivery in 24-Hour Sec. Feet	Total Cost		Adopted Budget		Credits		Debits		Cost Per 24-Hr. Sec. Ft. \$_____			
	\$	cts.	\$	cts.	\$	cts.	\$	cts.				
1										Total No. Days of Watermaster		
2										days at \$ _____ per day	\$	
3										Total No. Days of Asst. Watermaster		
4										days at \$ _____ per day	\$	
5										Other expenses charged pro rata	\$	
6										TOTAL COST	\$	
7										Total No. 24-Hour Sec. Feet Delivered		
8										Cost per 24-Hour Sec. Feet Delivered	\$	
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MAR 11 2016

SECTION 42-606 IDAHO CODE

REPORTS OF WATERMASTERS. All watermasters shall make an annual report to the department of water resources prior to the expiration of the watermaster's appointment for the current year. This report shall show the total amount of water delivered by the watermaster during the preceding year, the amount delivered to each water user, the total expense of delivery and the apportionment of expenses among users and all debits and credits to be carried over to the following year. Such report shall also include records of stream flow the watermaster used or made in the process of distributing water supplies. The director may ask for other information deemed necessary in assuring proper distribution of water supplies within the district. The reports of watermasters to the department of water resources shall be filed and kept in the office of the department.

Instructions For Completing Annual Watermaster's Report

This form has been developed to assist the watermaster in complying with some of the annual reporting requirements of Section 42-606, Idaho Code. The form provides for summary of the amount of water delivered by the watermaster to each user, the total expense of delivery and the apportionment of expenses among water users, including debits and credits. Water distribution and hydrologic information including stream flow records, daily diversion data, water right information and water right priority cut summaries should be presented in a separate water distribution report.

Complete this annual report form of delivery and costs as follows:

- 1) Enter water right holder name, corresponding IDWR water right number or numbers, and corresponding diversion name and/or remarks on page 2;
- 2) Enter the total amount of water delivered to each user as total 24-hour second feet under column 1, page 3. Total **24-hour second feet** is a flow rate expressed in terms of one day or 24 hours. For example, a continuous diversion of 2 cfs over 20 days would equal 40 24-hour second feet.
- 3) Under column 3, page 3, enter the amount of money assessed or billed to each user at the beginning of the year. The assessment may be found in the previous year's adopted budget report.
- 4) In the work space provided on the right hand side of page 3, add up total watermaster salary costs and expenses and enter as 'TOTAL COST'. Then divide this total cost by the total number of 24-hour second feet delivered (sum of column 1) to obtain the cost per 24 hour second feet delivered, or the unit cost factor.
- 5) Under column 2, page 3, multiply the unit cost factor (obtained in step number 4 above) by each user's total 24-hour second feet delivery in column 1 to obtain the total cost against each user.
- 6) For each user, subtract the total cost amount in column 2 from the adopted budget in column 3 and enter the difference either as a credit or debit (negative differences entered as debits, positive differences entered as credits).
- 7) Sign the report before a notary public and submit the original to the appropriate regional office of the Department of Water Resources. Retain one copy for the Water District.

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MAR 11 2016

Little Canyon Creek Water District #61-D
Agenda
January 11, 2016
2:00 PM Glenns Ferry City Hall

RECEIVED
JAN 06 2016
DEPARTMENT OF
WATER RESOURCES

Call to Order:

Reading of Minutes: See attached

Treasurer's Report: Assessment for 2015 was \$1327.62 w/ minimums amount billed was \$1402.68. Only one users unpaid. Balance in the account is \$2145.17 as of 12/31/13.

Previous year water report: See attached.

Old Business: **Again we need new board members**

New Business: Replacement tires for the Watermaster and adding expense to budget.

Proposed Budget:

20 callouts at \$75/ea	=	\$ 1,500.00
Replenish slush	=	70.00
Office Supplies \$50	=	50.00
Workers Compensation =		<u>300.00</u>
Proposed budget		\$ 1,920.00
Less overage above \$1,000		<u>-1,145.17</u> over slush
		\$ 774.83
New Proposed budget for		
2016 assessment purposes:		\$ 774.83

Election of Officers:

President:

Secretary/

Treasurer:

Watermaster:

Advisory Committee: Three members

Adjournment: Meeting adjourned to 2nd Monday of January 2017; (January 9th, 2017– 2:00 pm, Glenns Ferry City Hall.

SCANNED
JAN - 7 2016



State of Idaho

DEPARTMENT OF WATER RESOURCES

Western Region • 2735 Airport Way • Boise, Idaho 83705-5082

Phone: (208) 334-2190 • Fax: (208) 334-2348 • Website: www.idwr.idaho.gov

C.L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

November 25, 2015

RICH WOOTAN
2286 S PRUETT RD
KING HILL ID 83633

Dear Water District Secretary or Watermaster,

Enclosed are several documents related to the annual water district meeting.

- 1) **Information form to provide the Idaho Department of Water Resources (IDWR) the date, time, and location of the next annual water district meeting.** Please complete the meeting information form and return it to IDWR. Upon receipt of the completed form, IDWR will send a meeting notice to each water user and interested party in the district. Meeting notices must be mailed no later than three weeks before to the meeting date. Therefore, to provide IDWR adequate time to create and mail the notices, please **return the completed form to IDWR as soon as possible or at least four weeks before the meeting dates.**
- 2) **List of water right owners within your district.** Look over the list and mark any name or address changes or additions. An accurate review of the list will ensure all users and interested parties are informed of the meeting. Return the corrected list with the completed meeting information form.
- 3) **Annual Meeting Checklist.** Per Idaho Code Title 42 Chapter 6 (Distribution of Water Among Appropriators), annual water district meetings must include (at a minimum) the actions outlined on the checklist. Fill out this form during the meeting and return with the meeting minutes or ensure your meeting minutes describe each of these actions.

If you are no longer the water district secretary or watermaster, please forward this to the current secretary or watermaster or return this correspondence to IDWR as soon as possible.

If you or water users have any questions or concerns about the annual water district meeting or ownership/address changes, please contact Rachel Neely at (208)334-2190 or Rachel.Neely@idwr.idaho.gov.

Sincerely,

Rachel Neely
Administrative Assistant

Enclosures

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JAN 12 2016