



State of Idaho

Department of Water Resources

322 East Front St, PO Box 83720, Boise, ID 83720-0098 • 208-287-4800 • www.idwr.idaho.gov

# *Certificate of Appointment*

This is to certify that I have appointed Dave Reynolds as **Watermaster** of **Water District 61C**, from this day until the 2017 annual meeting or until his/her successor is appointed and qualified under the provisions of Idaho Code Section 42-605, at such rate of compensation as established by applicable law.



This certificate has been issued and the seal of the Director fixed at Boise, Idaho, this day, March 25th, 2016.

Gary Spackman  
IDWR Director

SCANNED  
MAR 23 2016



State of Idaho

## DEPARTMENT OF WATER RESOURCES

Western Region, 2735 Airport Way • Boise, Idaho 83705-5082

Phone: (208) 334-2190 • Fax: (208) 334-2348 • Web Site: [www.idwr.idaho.gov](http://www.idwr.idaho.gov)

March 25, 2016

C. L. "BUTCH" OTTER  
Governor

GARY SPACKMAN  
Director

DAVE REYNOLDS  
PO BOX 456  
MTN HOME ID 83647

Dear Mr. Reynolds,

Enclosed is your certificate of appointment as watermaster of Water District 61C Bennett Creek. Per Idaho Code Section 42-608(1), the watermaster's term of service "*...is throughout the year, extending until the annual meeting for the ensuing year, or until a successor is appointed.*" Based on the code, the watermaster's appointment is from one annual meeting to the next, generally speaking.

Thank you for serving the State of Idaho and your community. Feel free to contact this office with any questions or concerns.

Sincerely,

Rachel Neely  
Administrative Assistant

SCANNED

MAR 23 2016



State of Idaho

Department of Water Resources

322 East Front St, PO Box 83720, Boise, ID 83720-0098 • 208-287-4800 • www.idwr.idaho.gov

# *Certificate of Appointment*

This is to certify that I have appointed **Teresa McCallum** as **Treasurer** of **Water District 61C**, from this day until the 2017 annual meeting or until his/her successor is appointed and qualified under the provisions of Idaho Code Section 42-605, at such rate of compensation as established by applicable law.



This certificate has been issued and the seal of the Director fixed at Boise, Idaho, this day, March 25th, 2016.

Gary Spackman  
IDWR Director

SCANNED  
MAR 23 2016





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C. L. "BUTCH" OTTER  
Governor

GARY SPACKMAN  
Director

March 25, 2016

TERESA MCCALLUM  
11204 N BAR 21 DR  
GLENN'S FERRY ID 83623

Dear Ms. McCallum,

Enclosed is your certificate of appointment as treasurer of Water District 61C Bennett Creek. The treasurer's terms of service follows that of the watermaster: "*throughout the year, extending until the annual meeting for the ensuing year, or until a successor is appointed*" (Idaho Code §42-608(1)). Based on the code, the treasurer's appointment is from one annual meeting to the next, generally speaking.

Thank you for serving the State of Idaho and your community. Feel free to contact this office with any questions or concerns.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Rachel Neely', with a long, sweeping horizontal line extending to the right.

Rachel Neely  
Administrative Assistant

SCANNED

MAR 23 2016



BEFORE THE DEPARTMENT OF WATER RESOURCES  
OF THE STATE OF IDAHO

State of Idaho )  
 ) ss  
County of Elmore )

Official Oath

I do solemnly swear or affirm that I will support the Constitution Of the United States, and the Constitution and laws of the State of Idaho, specifically including the provisions of Sec. 42-619, Idaho Code, and that I will faithfully discharge all the duties of the office of treasurer of Water District No. 61-C until the next regular annual meeting or special meeting of the water district when a successor is elected, according to the best of my ability. So help me God.

[Signature]  
Treasurer

SUBSCRIBED AND SWORN TO before me this 11<sup>th</sup> day of January, 2016

Seal



[Signature]  
Notary Public

Residing at City of Shoshone

Commission Expires 10/03/2018

SCANNED

JAN 21 2016



WATERMASTER REQUIREMENT SHEET

WATER DISTRICT: 61C

2016

DATE/TIME OF ANNUAL MEETING: January 11, 2016 - 1:30 PM

PLACE OF MEETING: Glenns Ferry City Hall

1/9/17  
1:30 PM

WATERMASTER: <del>Mike Nettleton</del> <u>Dave Reynolds</u>
ADDRESS:
PHONE:
OTHER:
SECRETARY/TREASURER: <u>Teresa McCallum</u>
ADDRESS:
PHONE:
OTHER:

ASSISTANT WATERMASTER:
ADDRESS:
PHONE:
OTHER:
CHAIRMAN
ADDRESS:
PHONE:
OTHER:

SENT

CERTIFICATE OF APPOINTMENT

- ☒ WATERMASTER  
☐ ASSISTANT WATERMASTER  
☒ SECRETARY/TREASURER  
  
☐ DAILEY RECORD BOOKS & INTSTRUCTIONS

RECEIVED

- ☒ ANNUAL MEETING MINUTES  
☐ ADOPTED BUDGET  
☒ OATH(S)  
    ☒ WATERMASTER  
    ☐ ASSISTANT WATERMASTER  
    ☒ SECRETARY/TREASURER  
☒ WATERMASTER REPORT (2015)  
☐ DAILEY RECORD BOOKS



Bennett Creek Water District #61-C  
Minutes of the Meeting  
January 11, 2016  
At 1:30 pm Glenns Ferry City Hall

RECEIVED  
JAN 19 2016  
WATER RESOURCES  
WESTERN REGION

Call to Order: Meeting was called to order at 1:30pm, January 11, 2016, by Nick Nettleton.

Water users in attendance: Nick Nettleton, Teresa McCallum, Cory Arellano, Rob Whitney-IDWR, Nick Miller-IDWR

Reading of Minutes: Teresa provided minutes. Dave moved to approve as submitted, 2nd by Nick. Motion was passed by unanimous consent.

Treasurer's Report: Teresa reported the current balance in the bank account is \$1,042.11

Previous years water report: There were no call outs in 2015

Old Business: Nick asked Water Resources if it was necessary to approve the By-Laws every year. Nick Miller with Water Resources stated that our "By-Laws" were no consistent with what is submitted by other water districts and that we should consider revising them to conform to the standard. It was discussed that this has worked for this long no need to make more work. Motion was made to adopt the By-Laws for the 2016 year by Dave, 2nd by Cory. Motion passed by unanimous consent.

Proposed Budget: Motion was made by Nick to carry forward the bank balance as is with on assessments for 2016, advisory committee make any for payments if necessary, 2nd by Dave. Motion passed by unanimous consent.

Election of Officers: Motion was made by Dave to retain the current board for the next year, 2nd by Cory. Motion passed by unanimous consent.

President:	Nick Nettleton
Sec/Treas.:	Teresa McCallum
Watermaster:	Dave Reynolds
Advisory Committee:	Nick Nettleton, John McCallum, Dave Reynolds.

Adjournment: Meeting adjourned to 2nd Monday of January 2017, (January 9th, 2017) at 1:30pm, Glenns Ferry City Hall.

  
Teresa M. McCallum, Secretary

SCANNED  
JAN 21 2016



If you have any questions or proposed changes to the By-Laws please submit them to the District Board. They may be reach at the following:

President

Nick Nettleton  
18542 Wilson Rd  
Glenns Ferry, Id 83623  
(208) 366-7364  
(208) 599-1000 cell

Sec./Treas.

Teresa McCallum  
11204 N. Bar 21 Dr.  
Glenns Ferry, Id 83623  
(208) 366-7931  
(208) 599-1580 cell

Watermaster

Dave Reynolds  
P.O. Box 456  
Mt. Home, Id 83647  
(208) 580-0168  
(208) 599-3928

BY-LAWS OF THE  
WATER DISTRICT  
61 C BENNETT CREEK

ARTICLE I

Name, Location, Business

SECTION 1: **Name:** The name of this organization shall be Bennett Creek Water District. "it shall be referred to hereinafter as "the organization".

SECTION 2: **Location:** 11204 N. Bar 21 Dr., Glens Ferry, Idaho 83623 or with the current organization secretary.

SECTION 3: **Business:** This organization shall engage in the business of controlling and running the operations of Bennett Creek Water District 61C as prescribed by these By-Laws.

ARTICLE II

Purpose

SECTION 1: **Purpose:** The purpose for which this group is organized is civic in nature to control the operation of water users along Bennett Creek. The organization shall be and is empowered to cooperate and work in compliance with the State of Idaho governmental agencies to achieve its purpose. This organization shall act as the primary controlling agency for Bennett Creek Water District and shall promote just and equitable rules and controls in business, through the collection and dissemination of information, and through services that may be rendered in connection with subjects of general importance, through research and if needed direct action.

SECTION 2: **Limitations:** The organization in its activities shall be limited to insuring water users along Bennett Creek are in compliance with their water rights and controls are in place to enforce compliance as directed by Water District and the State of Idaho.

ARTICLE III

Membership

SECTION 1: **Eligibility:** Any person, firm, partnership, corporation/association, estate, or trust may apply for membership if they have water rights for taking water from Bennett Creek and agrees to conform to and abide by the By-Laws of Water District 61C Bennett Creek and any amendments there to.

SECTION 2: **Classification of Members:** All active members in good standing shall be entitled to vote, to hold office, to serve on standing and special committees, to attend all regular and special membership meetings, to have the privileges of the floor at such meetings and to participate in all referenda conducted by the organization. A member in good standing is one that is in compliance with all requirements of this organization and is current in any and all assessments made by this organization.

SECTION 3: **Membership dues:** The minimum annual membership dues for active members of this organization shall be reviewed annually by the board of officers and any proposed assessment shall be voted on by organization membership.

SECTION 4: **Voting:** Each individual member in good standing shall be entitled to one vote. Votes shall be by individual persons only, one vote person, and not by proxy unless done so in writing. Every firm shall designate a voting representative for each vote authorized.



**SECTION: Termination of membership:** Upon termination of any membership by death, resignation, sale or transfer of water rights in Bennett Creek or expulsion, the interests of such member in and to the property of this organization and his/her rights and privileges shall be forfeited. In the event of termination of membership, assessments shall not be refundable.

#### ARTICLE IV

##### Membership Meetings

**SECTION 1: Annual Meetings:** The annual membership meeting of this organization shall be held the second Monday of January of each year at such time and place as may be designated by the President. At such annual meeting, the newly elected officers shall be installed.

**SECTION 2: Special Meetings:** The President may call such special meeting of the membership as he/she may deem necessary, and shall call a membership meeting upon the request of ten percent of the members in good standing.

**SECTION 3: Quorum:** Ten percent of the active members in good standing of the organization shall constitute a quorum for the transaction of any business at a membership meeting.

#### ARTICLE V

##### Officers

**SECTION 1: President's Office:** The President shall preside at all meetings of this organization and perform all duties incident to that office. He/She shall, as he/she may deem proper, commend to the membership such matters and make suggestions as may tend to promote the prosperity and increase the usefulness of the organization.

**SECTION 2: Secretary/Treasurer's Office:** It shall be the duties of the secretary to conduct the official correspondence, communication, and maintain an accurate record of the proceedings of this organization. The treasurer shall receive and disburse the funds of this organization. He/She shall keep all monies of this organization deposited in the name of this organization. All disbursements shall be made by check duly signed by the Treasurer and counter signed by the President if over \$500.00

**SECTION 3: Vacancies:** Vacancies occurring in the offices herein provided for shall be filled by interim appointment by a Resolution of the membership. The interim appointment shall be until the vacancies' term has expired.

**SECTION 4: Hold Harmless:** The Officers of this organization shall not be held personally liable for any of the actions of the membership of this organization unless criminal intent is shown.

**SECTION 5: Term of officers:** The term of elected officers shall be one calendar year.

#### ARTICLE VI

##### Representatives

**SECTION 1:** Any person or persons appointed to act as the official representative or representatives of this organization at conventions, hearings, or public meetings of any kind, shall so act only after receiving specific instructions from the President. Upon completion of such an assignment the representative(s) shall make a full report to the President.

**SECTION 2:** Watermaster as Representative of the Organization has the ability to set time limits for response to call outs not to exceed 48 hours.

**SECTION 3:** The Watermaster is to immediately notify the District Secretary when 10 call outs are performed. Then again when the budgeted callouts are reached, in any one year.



## ARTICLE VII

### Budgeting

SECTION 1: **Fiscal Year:** The fiscal year of this organization shall be January 1 through December 31.

SECTION 2: **Budget:** The President shall constitute the Budget Committee and adopt a budget in January each year for the following year. At the annual meeting the President shall present the budget to the membership for approval and or adjustments. The President shall adjust and/or revise the annual budget to conform to any limitations or expenses created by changing conditions throughout the year. The Dues/Assessments shall be based on the estimated budget for the upcoming year.

## ARTICLE VIII

### Amendments

These Bylaws may be altered, amended, or repealed by one of the following:

- A. By the affirmative vote of two-thirds of the members of this organization at any regular or special meeting, provided the proposed action be presented in writing at the meeting to the membership preceding such vote, or notice in writing be sent to each member of this organization at least fifteen (15) days prior to such vote;
- B. By a two-thirds affirmative vote of the members entitled to vote there at, at the Annual meeting of the members, or any other meeting of the members called for that purpose by the President.


## ARTICLE IX

### Dissolution

On dissolution of this organization any funds remaining shall be distributed to the current members by the same method as the collection of funds.

DATE ADOPTED: 1/11/16

  
Nick Nettleton, President

  
Teresa McCallum, Secretary/Treasurer

SCANNED

JAN 21 2016

BEFORE THE DEPARTMENT OF WATER RESOURCES  
OF THE STATE OF IDAHO

State of Idaho )  
County of Elmore ) ss

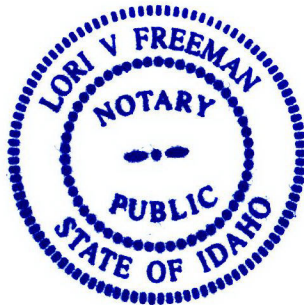
Official Oath

I do solemnly swear or affirm that I will support the Constitution of the United States, the Constitution and laws of the State of Idaho, specifically including the provisions of Section 42-605 and 42-607, Idaho Code, and that I will faithfully discharge all the duties of the office of Watermaster of District 61-C for the 2016 irrigation season or x calendar year of 2016 according to the best of my ability. So help me God.

David Reynolds  
Watermaster

SUBSCRIBED AND SWORN TO before me this 11<sup>th</sup> day of January, 2016.

SEAL



Lori V Freeman  
Notary Public

Residing At City of Glenn Park

Commission Expires 10/23/2019

# WATERMASTER'S REPORT

From January 13<sup>th</sup> 2015, 19\_\_\_\_ To January 11<sup>th</sup> 2016, 19\_\_\_\_

Water District No. 61-C

Name of Watermaster David Reynolds

P.O. Address P.O. Box 456 RAT Home, Id 83647

## AFFIDAVIT OF WATERMASTER

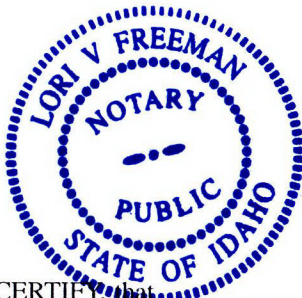
STATE OF IDAHO }  
COUNTY OF Elmore } ss.

David Reynolds, being first duly sworn, deposes and says that he is Watermaster of Water District 61-C, having been lawfully appointed by \_\_\_\_\_, Director, Idaho Department of Water Resources, and that the volumes of water, as stated in this report and prorated by him to the water right holders of the district are correct.

David Reynolds  
(Deputy) Watermaster District No. #61-C

Subscribed and sworn to before me, this 11<sup>th</sup> day of January, 2016  
Lori V Freeman  
Notary Public

(SEAL)



My Commission expires 10/03/2018

Boise, Idaho, \_\_\_\_\_, 19\_\_\_\_

I HEREBY CERTIFY, that \_\_\_\_\_ was lawfully appointed by me as Water Master of Water District No. \_\_\_\_\_, and that the information contained in this report, as herein sworn to, is, to the best of my knowledge and belief, correct.

\_\_\_\_\_  
Director, Department of Water Resources

By \_\_\_\_\_

SCANNED

JAN 21 2016



WATER RIGHT OWNER

IDWR  
WATER RIGHT  
IDENT No.

DIVERSION NAME / REMARKS

*No call outs 2015*

SCANNED

JAN 21 2016

1

2

3

4

5

Total Delivery  
in 24-Hour  
Sec. Feet

Total Cost

\$

cts.

Adopted Budget

\$

cts.

Credits

\$

cts.

Debits

\$

cts.

Cost Per 24-Hr. Sec. Ft. \$\_\_\_\_\_

Total No. Days of Watermaster

days at \$ \_\_\_\_\_ per day

\$

Total No. Days of Asst. Watermaster

days at \$ \_\_\_\_\_ per day

\$

Other expenses charged pro rata

\$

**TOTAL COST**

\$

Total No. 24-Hour Sec. Feet Delivered

Cost per 24-Hour Sec. Feet Delivered

\$

SCANNED

JAN 21 2016



## SECTION 42-606 IDAHO CODE

REPORTS OF WATERMASTERS. All watermasters shall make an annual report to the department of water resources prior to the expiration of the watermaster's appointment for the current year. This report shall show the total amount of water delivered by the watermaster during the preceding year, the amount delivered to each water user, the total expense of delivery and the apportionment of expenses among users and all debits and credits to be carried over to the following year. Such report shall also include records of stream flow the watermaster used or made in the process of distributing water supplies. The director may ask for other information deemed necessary in assuring proper distribution of water supplies within the district. The reports of watermasters to the department of water resources shall be filed and kept in the office of the department.

### Instructions For Completing Annual Watermaster's Report

This form has been developed to assist the watermaster in complying with some of the annual reporting requirements of Section 42-606, Idaho Code. The form provides for summary of the amount of water delivered by the watermaster to each user, the total expense of delivery and the apportionment of expenses among water users, including debits and credits. Water distribution and hydrologic information including stream flow records, daily diversion data, water right information and water right priority cut summaries should be presented in a separate water distribution report.

Complete this annual report form of delivery and costs as follows:

- 1) Enter water right holder name, corresponding IDWR water right number or numbers, and corresponding diversion name and/or remarks on page 2;
- 2) Enter the total amount of water delivered to each user as total 24-hour second feet under column 1, page 3. Total **24-hour second feet** is a flow rate expressed in terms of one day or 24 hours. For example, a continuous diversion of 2 cfs over 20 days would equal 40 24-hour second feet.
- 3) Under column 3, page 3, enter the amount of money assessed or billed to each user at the beginning of the year. The assessment may be found in the previous year's adopted budget report.
- 4) In the work space provided on the right hand side of page 3, add up total watermaster salary costs and expenses and enter as 'TOTAL COST'. Then divide this total cost by the total number of 24-hour second feet delivered (sum of column 1) to obtain the cost per 24 hour second feet delivered, or the unit cost factor.
- 5) Under column 2, page 3, multiply the unit cost factor (obtained in step number 4 above) by each user's total 24-hour second feet delivery in column 1 to obtain the total cost against each user.
- 6) For each user, subtract the total cost amount in column 2 from the adopted budget in column 3 and enter the difference either as a credit or debit (negative differences entered as debits, positive differences entered as credits).
- 7) Sign the report before a notary public and submit the original to the appropriate regional office of the Department of Water Resources. Retain one copy for the Water District.



**Bennett Creek Water District #61-C  
Agenda  
January 11, 2016  
At 1:30 PM Glenns Ferry City Hall**

RECEIVED

JAN 06 2016

DEPARTMENT OF  
WATER RESOURCES

**Call to Order:**

**Reading of Minutes:** See Attached

**Treasurer's Report:** ~~See Attached~~ NONE

**Previous year water report:** There were no call outs for 2015

**Old Business:**

Go over By-Laws

**New Business:**

Discuss Water measuring devices

**Proposed Budget:**

New Proposed budget for  
2014 assessment purposes: \$ 0.00

**Election of Officers:**

**President:**

**Secretary/**

**Treasurer:**

**Watermaster:**

**Advisory Committee:**

**Adjournment:** Meeting adjourned to 2nd Monday of January 2017; (January 9th, 2017 – 1:30 pm, Glenns Ferry City Hall.

WDL/C

2016

RECEIVED

JAN 08 2016

WATER RESOURCES  
WESTERN REGION

SCANNED

JAN - 7 2016



State of Idaho

## DEPARTMENT OF WATER RESOURCES

Western Region • 2735 Airport Way • Boise, Idaho 83705-5082

Phone: (208) 334-2190 • Fax: (208) 334-2348 • Website: [www.idwr.idaho.gov](http://www.idwr.idaho.gov)

C.L. "BUTCH" OTTER  
Governor

GARY SPACKMAN  
Director

November 25, 2015

DAVE REYNOLDS  
PO BOX 456  
MTN HOME ID 83647

Dear Water District Secretary or Watermaster,

Enclosed are several documents related to the annual water district meeting.

- 1) **Information form to provide the Idaho Department of Water Resources (IDWR) the date, time, and location of the next annual water district meeting.** Please complete the meeting information form and return it to IDWR. Upon receipt of the completed form, IDWR will send a meeting notice to each water user and interested party in the district. Meeting notices must be mailed no later than three weeks before to the meeting date. Therefore, to provide IDWR adequate time to create and mail the notices, please **return the completed form to IDWR as soon as possible or at least four weeks before the meeting dates.**
- 2) **List of water right owners within your district.** Look over the list and mark any name or address changes or additions. An accurate review of the list will ensure all users and interested parties are informed of the meeting. Return the corrected list with the completed meeting information form.
- 3) **Annual Meeting Checklist.** Per Idaho Code Title 42 Chapter 6 (Distribution of Water Among Appropriators), annual water district meetings must include (at a minimum) the actions outlined on the checklist. Fill out this form during the meeting and return with the meeting minutes or ensure your meeting minutes describe each of these actions.

If you are no longer the water district secretary or watermaster, please forward this to the current secretary or watermaster or return this correspondence to IDWR as soon as possible.

If you or water users have any questions or concerns about the annual water district meeting or ownership/address changes, please contact Rachel Neely at (208)334-2190 or [Rachel.Neely@idwr.idaho.gov](mailto:Rachel.Neely@idwr.idaho.gov).

Sincerely,

Rachel Neely  
Administrative Assistant

Enclosures

SCANNED  
JAN 12 2016