

Annual Water District Meeting Checklist

Per Idaho Code Title 42 Chapter 6 (Distribution of Water Among Appropriators), annual water district meetings must include (at a minimum) the actions listed below.

IDWR wants to ensure each water district is meeting these minimum standards. Please return this completed checklist to the appropriate IDWR regional office with the annual meeting minutes (this list does not replace meeting minutes) *or* ensure that all of these actions are clearly addressed in the meeting minutes.

Water District Number and Name:

Reynolds Creek 57R

RECEIVED

MAR 15 2016

WATER RESOURCES
WESTERN REGION

Meeting Date:

March 1, 2016

- ☒ Election of meeting chairman and secretary
- ☒ Election of water district watermaster
- ☒ Election of water district assistant watermaster(s) (optional)
- ☒ Election of water district secretary/treasurer (optional)
- ☒ Approval of adopted budget
- ☒ Next year's meeting date, location, and time

By signing below I verify that all required actions have been addressed at the water district annual meeting

Completed by:

Jeryl Hough
Water District Representative

SCANNED

MAR 17 2016

Resolutions pertaining to the time and manner of collecting the budget, approval of measuring devices, and term of Water Master as adopted at the Annual Meeting of the Water Users of Water District 57R:

BE IT RESOLVED: That no ditch, canal company, or other water user has the right to demand and receive any water, and the water master shall not deliver to such person until the amount due and payable from such user, as fixed by the budget, has been paid.

BE IT RESOLVED: That no water will be delivered to any water user until a measuring device approved by the Advisory Committee is in place on each diversion.

BE IT RESOLVED: That the Water Master will be on for the full year.

MINUTES OF THE ANNUAL WATER USERS MEETING OF WATER DISTRICT 57R

Tuesday, March 1, 2016 1:35 P.M. Owyhee County Courthouse Annex

Chairman Richard Brandau called the meeting to order.

Those in attendance: Jackie Benson, Tom Benson, Ron Rush, Kelly Clements, Theron Hook, Tristan Hook, Connie Brandau, Richard Brandau, Patrick Kelly (IDWR), Chad Jones (IDWR) and Jerry Hoagland.

Chairman Brandau called for nominations for Chairman. Tristan Hook nominated Richard Brandau for Chairman. Ron Rush seconded the motion. Richard was elected as Chairman by unanimous vote.

Chairman Brandau called for nominations for Secretary. Tom Benson nominated Jerry Hoagland as Secretary. Jackie Benson seconded. Jerry was elected Secretary.

Connie Brandau, 2015 treasure, presented the treasure's bill for 2015 at \$419.88. (itemized bill is attached) Tom Benson made motion to pay the treasure's bill. Tristan Hook seconded the motion. Motion passed.

Chairman Brandau called for nominations for Treasurer. Kelly Clements nominated Connie Brandau as treasurer and at the same compensation as last year; \$12 per hour, \$.50 mile, plus office expenses. Tristan Hook seconded. Motion to elect Connie Brandau as treasurer passed.

Connie pointed out that organizations such as this are not required to have an audit if total budget is less than \$7,500. And that the water master can also be treasure.

Chairman Brandau called for changes or acceptance of the Minutes of the Annual Water Users Meeting of March 4, 2015. A typo was found "forwaed". Tom made motion to accept the minutes with the corrected typo "forward" Tristan seconded. Motion to accept the corrected minutes passed,

Chairman Brandau called for the treasure's report. Connie presented the treasure's report. (see attached) Billings will show administrative costs divided amongst each water right, and costs of water master divided by those quantities of older rights still getting water as distributed by the water master. Tom Benson made motion to accept treasure's report. Kelly Clements seconded. Motion passed.

SCANNED
MAR 17 2016

Paul Jesenko is in the process combining water rights from his original and Cotner right into one right. There are other ownerships that are not changed with IDWR. Frisbie to Duckett, J&M from Pitman, Walter Smith to Youngs and Heart Diamond.

Chairman Brandau called for old business. Withholding will be the same as last year. Social security is 6.2% for employee and equal from employer and medi-care at 1.45%. State Insurance Fund is the same \$300.

Chairman Brandau called for new business. Connie reported that IDWR is working to change Junayo's storage rights from a permit to a license. Discussion: Live flow into storage should match release out of storage after permits for a total of 183 acre feet are filled. Needs a transfer to record all sources into the Macks Creek reservoir. And needs accurate measuring devices and recorders.

Chairman Brandau called for a motion to adopt a resolution for collections. Tom Benson made motion to adopt the following resolution known as Resolution No.1:

BE IT RESOLVED: That no ditch, canal company, or other water user has the right to demand and receive any water, and the water master shall not deliver to such person until the amount due and payable from such user, as fixed by the budget, has been paid.

Ron Rush seconded. Motion to adopt Resolution No. 1 passed.

Chairman Brandau called for the adoption of Resolution 2, approved measuring devices. Tom Benson made motion to adopt Resolution No.2:

BE IT RESOLVED: That no water will be delivered to any water user until a measuring device approved by the Advisory Committee is in place on each diversion.

Jackie Benson seconded the resolution. The motion to adopt Resolution No.2 passed.

Chairman Brandau called for the adoption of Resolution No.3, Term of Water Master. Tom Benson made motion to adopt Resolution No. 3.

BE IT RESOLVED: That the Water Master will be on for the full year.

Ron Rush seconded. Motion to adopt Resolution No.3 passed.

Chairman Brandau called for nominations of water master. Kelly Clements made motion that the water master can chose an assistant at the same compensation as the water master. Tom Benson seconded. Motion passed.

Kelly Clements nominated Connie Brandau as Water master. Tom Benson seconded. Connie Brandau was elected as water master with one opposed, Connie.

Tom Benson made motion to set compensation for water master at the same rate as last year, \$70 per day and \$.55 per mile. Kelly Clements seconded. Motion passed.

Chairman Brandau called for a motion to nominate an Advisory Committee. Tom Benson nominated Lou Sanchez and Dean Young as Advisory Committee. Ron Rush seconded. Motion passed.

Water Master Connie suggested that the advisory committee review all diversions and weirs and report back to water master.

Chairman Brandau called for a motion to set the budget. Connie Brandau as water master

recommended budget be set at \$5,000. Kelly Clements made motion to set the budget at \$5,000. Tom Benson seconded. Motion passed.

IDWR reported changes in staff and regional manager. IDWR may get more funds from legislature for another agent to help on backlog of licenses and permits.

Chairman Brandau called for setting next years Annual Meeting. It will be the first Tuesday of March at 1:30pm in Murphy.

Meeting was adjourned.


Jerry Hoagland, Secretary

SCANNED

MAR 17 2016

REYNOLDS CREEK DIST. 57-R
FINANCIAL STATEMENT
3/4/2015 THROUGH 2/29/2016

	A/R	In	Out	On Hand
March 4, 2015 Beginning Balance-Columbia Bank / Cash on Hand				\$2,786.49
ICB bought out by Columbia Bank				
Current assessments collected		\$2,515.37		
Past due amount collected		\$96.12		
Misc. Income- State Ins. Refund		\$59.45		
Interest earned on checking account		\$0.00		
TOTAL RECEIPTS		\$2,670.94		\$2,670.94
United States Treasury Form 944 payroll tax deposit			-\$209.46	
State Insurance Fund			-\$300.00	
249.00 wages treasurer for 2014 season			-\$397.67	
(15.43) FICA				
(3.61) Medicare				
167.71 mileage & office supplies				
SUBTOTAL - Administration costs			-\$907.13	
280.00 assistant water master - G. M. Penny			-\$381.08	
(17.36) FICA				
(4.06) Medicare				
122.50 assistant water master mileage				
840.00 water master - Connie Brandau			-\$838.84	
(52.08) FICA				
(12.18) Medicare				
63.10 water master expenses & mileage				
SUBTOTAL - Water master costs			-\$1,219.92	
TOTAL DISBURSEMENTS				-\$2,127.05
February 29, 2016 Ending Balance -Columbia Bank-cash on Hand				\$3,330.38
ACCOUNTS RECEIVABLE - as of 2/29/2016				\$163.40
Unpaid / Past Due Assessments:				
2010 Walter Smith		\$12.48		
2011 Walter Smith		\$27.61		
2012 Walter Smith		\$23.52		
2013 Walter Smith		\$27.31		
2014 Walter Smith		\$13.76		
2015 Walter Smith		\$11.24		
6 year sub-total for Walter Smith	115.92			
2015 J&M Cattle		\$11.24		
2015 Ed Frisbie (sold to South Mountain)		\$25.00		
2015 Jesenko (contiguous properties combined)		\$11.24	\$163.40	
TOTAL CASH ON HAND and ACCOUNTS RECEIVABLE				\$3,493.78

Respectfully submitted,

Connie Brandau

Connie Brandau, Treasurer
Reynolds Creek Dist. 57-R



State of Idaho

DEPARTMENT OF WATER RESOURCES

Western Region • 2735 Airport Way • Boise, Idaho 83705-5082

Phone: (208) 334-2190 • Fax: (208) 334-2348 • Website: www.idwr.idaho.gov

RECEIVED

FEB 05 2016

WATER RESOURCES
WESTERN REGION

C.L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

To: 57R Reynolds Creek
From: Rachel Neely
Date: January 19, 2016
Re: Annual Water District Meeting Information Form

Please complete this annual water district meeting information form and return it to IDWR (contact information below). Upon receipt of the completed form, IDWR sends meeting notices to each water user and interested party in the district. Notices must be mailed no later than three weeks prior to the meeting day. Therefore, to provide IDWR adequate time to create and mail the notices, please return the completed form to IDWR by as soon as possible or no later than four weeks before the meeting day.

Meeting Location

Facility Name Owyhee County Courthouse
Room Name/Number Courtroom 2
Street Address Highway 78
City Murphy, ID 83650

Meeting Time/Day

Date (month, day, year) March 1, 2016
Day of Week Tuesday
Time 1:30 PM

Jerry A. Hough Secretary
Signature, Water District Representative Title

318-8308
Representative Phone Number

shrjhwhy@gmail.com
Representative Email Address

Return this form via mail, fax, or email, attention Rachel Neely- Western Region:

Mail

2735 Airport Way
Boise, ID 83705-5082

Fax

(208)334-2348

Email

Rachel.Neely@idwr.idaho.gov

SCANNED

FEB 05 2016

Neely, Rachel

From: Jerry Hoagland [shrjhwhy@gmail.com]
Sent: Friday, February 05, 2016 9:00 AM
To: Neely, Rachel
Subject: 2016 57R meeting notice
Attachments: 57R IDWR Meeting Date and Addresses.pdf

Rachel Neely,

Attached are the meeting location, time and date. Also, are the current addresses for 57R that I know of. There were no changes in the addresses you sent. I do question a couple of owners if they are within 57R water district, but it is better to send a notice than take them off the list. Though they are listed, they are not part of the waters we budget for.

Thank you,

Jerry Hoagland, secretary
16528 Reynolds Creek Rd.
Wilson, ID 83641
(208)318-8308

WATERMASTER'S REPORT

RECEIVED

JAN 29 2016

WATER RESOURCES
WESTERN REGION

From March 4, 2015 To February 29, 2016

Water District No. 57R

Name of Watermaster CONNIE M. BRANDAU

P.O. Address 9902 WILSON CEMETERY LANE, WILSON, ID 83641

AFFIDAVIT OF WATERMASTER

STATE OF IDAHO }
COUNTY OF CANYON } ss.

CONNIE BRANDAU, being first duly sworn, deposes and says that she is Watermaster of Water District 57R, having been lawfully appointed by GARY SACKMAN, Director, Idaho Department of Water Resources, and that the volumes of water, as stated in this report and prorated by him to the water right holders of the district are correct.

Connie M. Brandau

(Deputy) Watermaster District No. 57-R

Subscribed and sworn to before me, this 28th day of JANUARY, 2016

MICHAEL E. HANSON
NOTARY PUBLIC
STATE OF IDAHO

(SEAL)

Michael E. Hanson

Notary Public

My Commission expires 20 SEP 2016

Boise, Idaho, _____, 20____

I HEREBY CERTIFY, that _____ was lawfully appointed by me as Water Master of Water District No. _____, and that the information contained in this report, as herein sworn to, is, to the best of my knowledge and belief, correct.

Director, Department of Water Resources

By _____

SCANNED

FEB 02 2016

CURRENT 57R ADDRESS LIST FOR ANNUAL MEETING

	Reynolds Creek Dist 57R 2014	B	C	D	E	F
1	Water Right User 1	Water Rt Owner	Address	City	ST	Zip
2						
3						
4	Agenbroad Lateral Users	Agenbroad, Den	12906 Bailey Rd	Melba	ID	83641
5	Benson, Jerry		12466 SH 78	Melba	ID	83641
6	Benson, Tom & Jackie		10943 Salmon Crk Rd	Murphy	ID	83650
7	Boston, Beatrice		704 East First	Emmett	ID	83617
8	Brandau & Richards - GP		9902 Wilson Cem Ln	Wilson	ID	83641
9	Brandau, Ricahrd - V		9902 Wilson Cem Ln	Wilson	ID	83641
10	Brandau, Richard-W7		9902 Wilson Cem Ln	Wilson	ID	83641
11	Chester, Karla		14760 SH 78	Wilson	ID	83641
12	Earll, George		2110 Estate Dr	Nampa	ID	83686
13	Frisbie, Edward D		11802 Walking Plow Ln	Melba	ID	83641
14	Goering, W Keith		10596 Johnston Ln	Melba	ID	83641
15	Gross, Tim		6029 West Oreana	Boise	ID	83709
16	Heart Diamond Corp	Walter Smith	12593 Wilson Crk Rd	Melba	ID	83641
17	Hook Family LP		20509 Reynolds Crk Rd	Murphy	ID	83650
18	Hook Family LP		20509 Reynolds Crk Rd	Murphy	ID	83650
19	Hook Land & Cattle	Tom Hook	20509 Reynolds Crk Rd	Murphy	ID	83650
20	J & M Cattle Inc		12971 Bailey Rd	Melba	ID	83641
21	J & M Cattle Inc	Sam Pitman	12971 Bailey Rd	Melba	ID	83641
22	Jaca Family Properties LP		817 Blaine Ave	Nampa	ID	83651
23	Jaca, Elias		817 Blaine Ave	Nampa	ID	83651
24	Jesenko, Paul		810 West Locust Ln	Nampa	ID	83686
25	Junayo- from storage		1087 River St, St 230	Boise	ID	83702
26	Junayo- into storage		1087 River St, St 230	Boise	ID	83702
27	Junayo-Cemetery		1087 River St, St 230	Boise	ID	83702
28	Junayo-Lower		1087 River St, St 230	Boise	ID	83702
29	Junayo-Macks		1087 River St, St 230	Boise	ID	83702
30	McCabe, Joseph	James McCabe	2876 South Montauk Ave	Boise	ID	83709
31	Muller, Gerald		12902 SH 78	Melba	ID	83641
32	Richards, Anthony		8935 Whiskey Mtn Rd	Murphy	ID	83650
33	Richards, Anthony-CRM Ranch LLC		8935 Whiskey Mtn Rd	Murphy	ID	83650
34	Romero, John		17000 ZX Ranch Rd	Murphy	ID	83650
35	Rush, Ron & Judy Gabert		18314 Madison Ave	Nampa	ID	83687
36	Sanchez, Lou		11060 Park Ln	Melba	ID	83641
37	Seven High Ranch-Babbington		13528 Reynolds Crk Rd	Wilson	ID	83641
38	Seven High Ranch-Barn		13528 Reynolds Crk Rd	Wilson	ID	83641
39	Seven High Ranch-Dobson		13528 Reynolds Crk Rd	Wilson	ID	83641
40	Seven High Ranch-Feedlot		13528 Reynolds Crk Rd	Wilson	ID	83641
41	Seven High Ranch-J Hoagland		13528 Reynolds Crk Rd	Wilson	ID	83641
42	Snake River Ranch/Desert View		8725 Big Foot Rd	Melba	ID	83641
43	South Mountain Land & Livestock	Hook Family LP	18831 Wagner Road	Caldwell	ID	83607
44	South Mountain Land & Livestock	Calvin Johnston	704 East First	Emmett	ID	83617
45	Youngs River Ranch-BT	J LaVar Young	10547 Youngs Ln	Wilson	ID	83641
46	Youngs River Ranch-last ditch	J LaVar Young	10547 Youngs Ln	Wilson	ID	83641
47	Youngs River Ranch-last ditch	Muller, Dan	10604 Johnston Ln	Wilson	ID	83641
48	Youngs River Ranch-RID	McMahan, G.	10547 Youngs Ln	Wilson	ID	83641
49	Youngs River Ranch-RID	J LaVar Young	10547 Youngs Ln	Wilson	ID	83641
50	Youngs River Ranch-RID	William Tincher	10547 Youngs Ln	Wilson	ID	83641
51	Youngs River Ranch-RID	Esther Keith	10547 Youngs Ln	Wilson	ID	83641
52						
53						
54						
55						
56						
57						

SCANNED

FEB 02 2016

	Reynolds Creek Dist 57R 2014	S	T	U
1	Water Rt Update for 2015		Point of	changes
2				needed
3				
4	57-2094F		U	splits
5	57-272		W	
6	57-2165 -2192		Q	
7	57-1033 -2026A		R	
8	57-7		U,V	
9	57-279 -10847		UXYZ	
10	57-280 -2065		S,T,U	
11	57-2006B		U	
12	57-2094L		U	
13	57-2094A		U	
14	57-274		Z	
15	57-11839		Z	
16	57-2094H		U	split
17	57-11777 -11779		W	
18	57-276		Z	
19	57-245B -260B -265 -269B -1106 -1107 -1108 -1109 -1111 -1113		D,F,G	name
20	57-2006A -2007C		U	
21	57-11823		U	name
22	57-1118		W	
23	57-246 -267 -1021 -1022 -1023		C,E	
24	57-1002 -2006C -2062 -10839		U	
25	57-7525 -7532 -7583 -7610			
26	57-2325 -7040 -7400 -7454 -7472 -7532			
27	57-250 -251 -1075		F,H	
28	57-248 -249 -252 -1070 -1073 -1074 -2296		N,P	
29	57-262 -2085			
30	57-254A -255A		B	
31	57-11699 -11701		W	
32	57-11716 -11718 -11720		F	
33	57-258 -1096 -1098 -1099 -11717 -11719 -11721		F	
34	57-243 -259 -1078 -1079 -1080		H,LM,O	
35	57-11700 -11702		W	
36	57-2094C		U	
37	57-253 -261 -268 -1063 -1064 -1065 -1067		B,F	
38	57-244 -245A -260A -266 -269A -1085 -1086 -1088		H,I,J,K	
39	57-247 -1087		A	
40	57-2094G		U	
41	57-254B -255B -256 -1066		B	
42	57-277 -2094D		U,Y	
43	57-11776 -11778		W	name
44	57-273		Z	
45	57-6 -281 -1117		Y	name
46	57-275		Z	name
47	57-278		Z	name
48	57-2007B		U	name
49	57-2000 -2094K		U	name
50	57-2093B		U	name
51	57-2007A		U	name
52				
53				
54	ME CHANGES & SPLITS			
55				
56				
57				

SCANNED

FEB 02 2016

	Reynolds Creek Dist 57R 2014	H	I	J	K
1	Water Right User 2	2015 CFS Deliv	Cost per cfs	Budget Amt	Debit/Credit
2		Delivered	9.467753201	\$5,000 divided by	Balance
3			2015 \$ Billed	97.08 cfs total all rts	
4	Agenbroad Lateral Users		\$0.00	\$40.17	\$40.17
5	Benson, Jerry		\$0.00	\$133.91	\$133.91
6	Benson, Tom & Jackie	1.27	\$12.02	\$41.20	\$29.18
7	Boston, Beatrice		\$0.00	\$62.83	\$62.83
8	Brandau, Richard-GP		\$0.00	\$80.86	\$80.86
9	Brandau, Richard-V	18.14	\$171.75	\$103.01	-\$68.74
10	Brandau, Richard-W7	12.39	\$117.31	\$133.91	\$16.60
11	Chester, Karla		\$0.00	\$37.91	\$37.91
12	Earll, George		\$0.00	\$6.18	\$6.18
13	Frisbie, Edward D		\$0.00	\$92.71	\$92.71
14	Goering, W Keith		\$0.00	\$36.05	\$36.05
15			\$0.00	\$5.15	\$5.15
16	Heart Diamond Corp		\$0.00	\$50.47	\$50.47
17	Hook Family LP		\$0.00	\$116.92	\$116.92
18	Hook Family LP		\$0.00	\$46.35	\$46.35
19	Hook Land & Cattle	20.54	\$194.47	\$335.29	\$140.82
20	J & M Cattle Inc		\$0.00	\$90.65	\$90.65
21	J & M Cattle Inc		\$0.00	\$44.50	\$44.50
22	Jaca Family Properties LP		\$0.00	\$86.53	\$86.53
23	Jaca, Elias	9.87	\$93.45	\$101.46	\$8.01
24	Jesenko, Paul		\$0.00	\$134.94	\$134.94
25	Junayo- from storage	0.20	\$1.89	\$118.46	\$116.57
26	Junayo- into storage	3.78	\$35.79	\$118.46	\$82.67
27	Junayo-Cemetery	4.03	\$38.16	\$84.47	\$46.31
28	Junayo-Lower	16.92	\$160.19	\$179.23	\$19.04
29	Junayo-Macks		\$0.00	\$116.40	\$116.40
30	McCabe, James		\$0.00	\$6.70	\$6.70
31	Muller, Gerald		\$0.00	\$69.02	\$69.02
32	Richards, Anthony		\$0.00	\$31.93	\$31.93
33	Richards, Anthony	7.29	\$69.02	\$202.93	\$133.91
34	Romero, John	7.28	\$68.93	\$311.08	\$242.15
35	Rush, Ron & Judy Gabert		\$0.00	\$37.08	\$37.08
36	Sanchez, Lou		\$0.00	\$37.08	\$37.08
37	Seven High Ranch-Babington		\$0.00	\$197.78	\$197.78
38	Seven High Ranch-Barn	9.69	\$91.74	\$136.49	\$44.75
39	Seven High Ranch-Dobson		\$0.00	\$26.78	\$26.78
40	Seven High Ranch-Feedlot		\$0.00	\$30.90	\$30.90
41	Seven High Ranch-J Hoagland	12.09	\$114.47	\$83.95	-\$30.52
42	Snake River Ranch/Desert View		\$0.00	\$531.52	\$531.52
43	Hook Family LP		\$0.00	\$60.26	\$60.26
44	Johnston, Calvin	2.82	\$26.70	\$164.81	\$138.11
45	Youngs River Ranch-BT	2.54	\$24.05	\$264.73	\$240.68
46	Youngs River Ranch-last ditch		\$0.00	\$72.11	\$72.11
47	Muller, Dan (Smith, K)		\$0.00	\$30.90	\$30.90
48	Youngs River Ranch-RID		\$0.00	\$77.26	\$77.26
49	Youngs River Ranch-RID		\$0.00	\$182.32	\$182.32
50	Youngs River Ranch-RID		\$0.00	\$5.15	\$5.15
51	Youngs River Ranch-RID		\$0.00	\$41.20	\$41.20
52	Budget			\$5,000.00	
53	2014 CFS Delivered	128.85			
54	Water Masters Costs Billed		\$1,219.92		
55	Debit/Credit Balance				\$3,780.08
56	Administrative Costs Billed				
57	Billable amount + Debit/Credit balance = Budget			\$5,000.00	

SCANNED

FEB 02 2016

	Reynolds Creek Dist 57R 2014	H	I		K
1	Water Right User 2	2015 CFS Deliv	Cost per cfs	Budget Amt	Debit/Credit
2		Delivered	9.467753201	\$5,000 divided by	Balance
3			2015 \$ Billed	97.08 cfs total all rts	
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12	Earll, George		\$0.00	\$6.18	\$6.18
13	Frisbie, Edward D		\$0.00	\$92.71	\$92.71
14	Goering, W Keith		\$0.00	\$36.05	\$36.05
15			\$0.00	\$5.15	\$5.15
16	Heart Diamond Corp		\$0.00	\$50.47	\$50.47
17	Hook Family LP		\$0.00	\$116.92	\$116.92
18	Hook Family LP		\$0.00	\$46.35	\$46.35
19	Hook Land & Cattle	20.54	\$194.47	\$335.29	\$140.82
20	J & M Cattle Inc		\$0.00	\$90.65	\$90.65
21	J & M Cattle Inc		\$0.00	\$44.50	\$44.50
22	Jaca Family Properties LP		\$0.00	\$86.53	\$86.53
23	Jaca, Elias	9.87	\$93.45	\$101.46	\$8.01
24	Jesenko, Paul		\$0.00	\$134.94	\$134.94
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35	Rush, Ron & Judy Gabert		\$0.00	\$37.08	\$37.08
36	Sanchez, Lou		\$0.00	\$37.08	\$37.08
37	Seven High Ranch-Babbington		\$0.00	\$197.78	\$197.78
38	Seven High Ranch-Barn	9.69	\$91.74	\$136.49	\$44.75
39	Seven High Ranch-Dobson		\$0.00	\$26.78	\$26.78
40	Seven High Ranch-Feedlot		\$0.00	\$30.90	\$30.90
41	Seven High Ranch-J Hoagland	12.09	\$114.47	\$83.95	-\$30.52
42	Snake River Ranch/Desert View		\$0.00	\$531.52	\$531.52
43	Hook Family LP		\$0.00	\$60.26	\$60.26
44	Johnston, Calvin	2.82	\$26.70	\$164.81	\$138.11
45	Youngs River Ranch-BT	2.54	\$24.05	\$264.73	\$240.68
46	Youngs River Ranch-last ditch		\$0.00	\$72.11	\$72.11
47	Muller, Dan (Smith, K)		\$0.00	\$30.90	\$30.90
48	Youngs River Ranch-RID		\$0.00	\$77.26	\$77.26
49	Youngs River Ranch-RID		\$0.00	\$182.32	\$182.32
50	Youngs River Ranch-RID		\$0.00	\$5.15	\$5.15
51	Youngs River Ranch-RID		\$0.00	\$41.20	\$41.20
52	Budget			\$5,000.00	
53	2014 CFS Delivered	128.85			
54	Water Masters Costs Billed		\$1,219.92		
55	Debit/Credit Balance				\$3,780.08
56	Administrative Costs Billed				
57	Billable amount + Debit/Credit balance = Budget			\$5,000.00	

SCANNED

FEB 02 2016

	Reynolds Creek Dist	57R 2014	N	O	P	Q
1	2015 Admin Costs	Past due	Billing Amount		Water Right User 3	Total cfs for
2	\$907.20 divided	amount	for April 2016			listed
3	by 48 patrons					water rts
4	\$18.90	\$0.00	\$18.90		Agenbroad Lateral Users	0.78
5	\$18.90	\$0.00	\$18.90		Benson, Jerry	2.60
6	\$18.90	\$0.00	\$30.92		Benson, Tom & Jackie	0.80
7	\$18.90	\$0.00	\$18.90		Boston, Beatrice	1.22
8	\$18.90	\$0.00	\$18.90		Brandau, Richard-GP	1.57
9	\$18.90	\$0.00	\$190.65		Brandau, Richard-V	2.20
10	\$18.90	\$0.00	\$136.21		Brandau, Richard-W7	2.40
11	\$18.90	\$0.00	\$18.90		Chester, Karla	0.75
12	\$18.90	\$0.00	\$18.90		Earll, George	0.12
13	\$18.90	\$25.00	\$43.90		Frisbie, Edward D	1.80
14	\$18.90	\$0.00	\$18.90		Goering, W Keith	0.70
15	\$18.90	\$0.00	\$18.90		Gross, Tim	0.10
16	\$18.90	\$115.92	\$134.82		Heart Diamond Corp	0.98
17	\$18.90	\$0.00	\$18.90		Hook Family LP	2.27
18	\$18.90	\$0.00	\$18.90		Hook Family LP	0.90
19	\$18.90	\$0.00	\$213.37		Hook Land & Cattle	6.51
20	\$18.90	\$0.00	\$18.90		J & M Cattle Inc	1.76
21	\$18.90	\$11.24	\$30.14		J & M Cattle Inc	0.85
22	\$18.90	\$0.00	\$18.90		Jaca Family Properties LP	1.68
23	\$18.90	\$0.00	\$112.35		Jaca, Elias	1.97
24	\$18.90	\$11.24	\$30.14		Jesenko, Paul	2.62
25	\$18.90	\$0.00	\$20.79		Junayo- from storage	2.30
26	\$18.90	\$0.00	\$54.69		Junayo- into storage	2.30
27	\$18.90	\$0.00	\$57.06		Junayo-Cemetery	1.64
28	\$18.90	\$0.00	\$179.09		Junayo-Lower	3.48
29	\$18.90	\$0.00	\$18.90		Junayo-Macks	2.26
30	\$18.90	\$0.00	\$18.90		McCabe, James	0.13
31	\$18.90	\$0.00	\$18.90		Muller, Gerald	1.34
32	\$18.90	\$0.00	\$18.90		Richards, Anthony	0.62
33	\$18.90	\$0.00	\$87.92		CRM Ranches LLC- RE Evans	3.94
34	\$18.90	\$0.00	\$87.83		Romero, John	6.04
35	\$18.90	\$0.00	\$18.90		Rush, Ron & Judy Gabert	0.72
36	\$18.90	\$0.00	\$18.90		Sanchez, Lou	0.72
37	\$18.90	\$0.00	\$18.90		Seven High Ranch-Babbington	3.84
38	\$18.90	\$0.00	\$110.64		Seven High Ranch-Barn	2.65
39	\$18.90	\$0.00	\$18.90		Seven High Ranch-Dobson	0.52
40	\$18.90	\$0.00	\$18.90		Seven High Ranch-Feedlot	0.60
41	\$18.90	\$0.00	\$133.37		Seven High Ranch-J Hoagland	1.63
42	\$18.90	\$0.00	\$18.90		Snake River Ranch/Desert View	10.32
43	\$18.90	\$0.00	\$18.90		Adam Duckett	1.17
44	\$18.90	\$0.00	\$45.60		Johnston, Calvin	3.20
45	\$18.90	\$0.00	\$42.95		Youngs River Ranch-BT	5.14
46	\$18.90	\$0.00	\$18.90		Youngs River Ranch-last ditch	1.40
47	\$18.90	\$0.00	\$18.90		Muller, Dan (Smith, K)	0.60
48	\$18.90	\$0.00	\$18.90		McMahan, Gertrude	1.50
49	\$18.90	\$0.00	\$18.90		Youngs River Ranch-RID	3.54
50	\$18.90	\$0.00	\$18.90		Youngs River Ranch-RID	0.10
51	\$18.90	\$0.00	\$18.90		Youngs River Ranch-RID	0.80
52						
53						97.08
54						
55						
56	\$907.20					
57		\$163.40	\$2,290.52	\$2,290.52		

SCANNED

FEB 02 2016

FEB 02 2016

SECTION 42-606 IDAHO CODE

REPORTS OF WATERMASTERS. All watermasters shall make an annual report to the department of water resources prior to the expiration of the watermaster's appointment for the current year. This report shall show the total amount of water delivered by the watermaster during the preceding year, the amount delivered to each water user, the total expense of delivery and the apportionment of expenses among users and all debits and credits to be carried over to the following year. Such report shall also include records of stream flow the watermaster used or made in the process of distributing water supplies. The director may ask for other information deemed necessary in assuring proper distribution of water supplies within the district. The reports of watermasters to the department of water resources shall be filed and kept in the office of the department.

Instructions For Completing Annual Watermaster's Report

This form has been developed to assist the watermaster in complying with some of the annual reporting requirements of Section 42-606, Idaho Code. The form provides for summary of the amount of water delivered by the watermaster to each user, the total expense of delivery and the apportionment of expenses among water users, including debits and credits. Water distribution and hydrologic information including stream flow records, daily diversion data, water right information and water right priority cut summaries should be presented in a separate water distribution report.

Complete this annual report form of delivery and costs as follows:

- ✓ 1) Enter water right holder name, corresponding IDWR water right number or numbers, and corresponding diversion name and/or remarks on page 2;
- ✓ 2) Enter the total amount of water delivered to each user as total 24-hour second feet under column 1, page 3. Total **24-hour second feet** is a flow rate expressed in terms of one day or 24 hours. For example, a continuous diversion of 2 cfs over 20 days would equal 40 24-hour second feet.
- ✓ 3) Under column 3, page 3, enter the amount of money assessed or billed to each user at the beginning of the year. The assessment may be found in the previous year's adopted budget report.
- 4) In the work space provided on the right hand side of page 3, add up total watermaster salary costs and expenses and enter as "TOTAL COST". Then divide this total cost by the total number of 24-hour second feet delivered (sum of column 1) to obtain the cost per 24 hour second feet delivered, or the unit cost factor.
- 5) Under column 2, page 3, multiply the unit cost factor (obtained in step number 4 above) by each user's total 24-hour second feet delivery in column 1 to obtain the total cost against each user.
- 6) For each user, subtract the total cost amount in column 2 from the adopted budget in column 3 and enter the difference either as a credit or debit (negative differences entered as debits, positive differences entered as credits).
- 7) Sign the report before a notary public and submit the original to the appropriate regional office of the Department of Water Resources. Retain one copy for the Water District.

SCANNED
FEB 02 2016

WATERMASTER'S PROPOSED BUDGET

FOR 2016

Water District No. 57R
Stream REYNOLDS CREEK
Watermaster Name CONNIE BRANDAN
Mailing Address 9902 WILSON CEMETERY LAKE WILSON RD
Name of Secretary JERRY HOGGARD 83641
Secretary Mailing Address 13528 REYNOLDS CREEK RD, WILSON RD 83641

SECTION 42-615, IDAHO CODE

PROPOSED BUDGET FOR SUCCEEDING YEAR. Each watermaster shall, at least fourteen (14) days prior to the annual meeting of the water users of the water district, also prepare a proposed budget for the succeeding year, together with a distribution of the amount of the budget to the respective water users, using the actual deliveries for the past irrigation season or seasons, as the basis for distribution. The proposed budget and distribution shall be submitted to the water users for consideration and approval at the next annual water meeting.

In conformity with the above statute, I hereby submit a Proposed Budget for 2016.
(YEAR)

Connie Brandan
WATERMASTER

(This report must be forwarded to the Secretary of the last Annual Water User's Meeting of your District.)

	WATER RIGHT OWNER	IDWR WATER RIGHT IDENT No.	DIVERSION NAME/REMARKS
1			
2			
3			
4			
5			
6			
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24			
25			
26			
27			
28			
29			
30			

1	PATRON
2	
3	
4	Agenbroad Lateral Users
5	Benson, Jerry
6	Benson, Tom & Jackie
7	Boston, Beatrice
8	Brandau, Richard-Penny
9	Brandau, Richard-V
10	Brandau, Richard-W7
11	Chester, Karla
12	Earll, George
13	Frisbie, Edward D
14	Goering, W Keith
15	Gross, Tim & Carol
16	Heart Diamond & Youngs-Smith
17	Hook Family LP
18	Hook Family LP
19	Hook Land & Cattle
20	J & M Cattle Inc
21	Sam Pitman
22	Jaca Family Properties LP
23	Jaca, Elias
24	Jesenko, Paul
25	Junayo- from storage
26	Junayo- into storage
27	Junayo-Cemetery
28	Junayo-Lower
29	Junayo-Macks
30	McCabe, James
31	Muller, Gerald
32	Richards, Anthony
33	CRM Ranches LLC- RE Evans
34	Romero, John
35	Rush, Ron & Judy Gabert
36	Sanchez, Lou
37	Seven High Ranch-Babbington
38	Seven High Ranch-Barn
39	Seven High Ranch-Dobson
40	Seven High Ranch-Feedlot
41	Seven High Ranch-J Hoagland
42	Snake River Ranch/Desert View
43	Hook Family LP
44	Johnston, Calvin
45	Youngs River Ranch-BT
46	Youngs River Ranch-LD-Hoagland
47	Youngs river Ranch-LD-Muller, Dan
48	Youngs River Ranch-RID-McMahanMcMahan, C
49	Youngs River Ranch-RID-Givens
50	Youngs River Ranch-RID-Tincher
51	Youngs River Ranch-RID-Keith
52	
53	
54	NEED TO REVIEW BOLD FACE ITEMS FOR NA
55	
56	
57	

		T	U
1	Water Rt Update for 2015	Point of	changes
2			needed
3			
4	57-2094F	U	splits
5	57-272	W	
6	57-2165 -2192	Q	
7	57-1033 -2026A	R	
8	57-7	U,V	
9	57-279 -10847	UXYZ	
10	57-280 -2065	S,T,U	
11	57-2006B	U	
12	57-2094L	U	
13	57-2094A	U	
14	57-274	Z	
15	57-11839	Z	
16	57-2094H	U	split
17	57-11777 -11779	W	
18	57-276	Z	
19	57-245B -260B -265 -269B -1106 -1107 -1108 -1109 -1111 -1113	D,F,G	name
20	57-2006A -2007C	U	
21	57-11823	U	name
22	57-1118	W	
23	57-246 -267 -1021 -1022 -1023	C,E	
24	57-1002 -2006C -2062 -10839	U	
25	57-7525 -7532 -7583 -7610		
26	57-2325 -7040 -7400 -7454 -7472 -7532		
27	57-250 -251 -1075	F,H	
28	57-248 -249 -252 -1070 -1073 -1074 -2296	N,P	
29	57-262 -2085		
30	57-254A -255A	B	
31	57-11699 -11701	W	
32	57-11716 -11718 -11720	F	
33	57-258 -1096 -1098 -1099 -11717 -11719 -11721	F	
34	57-243 -259 -1078 -1079 -1080	H,LM,O	
35	57-11700 -11702	W	
36	57-2094C	U	
37	57-253 -261 -268 -1063 -1064 -1065 -1067	B,F	
38	57-244 -245A -260A -266 -269A -1085 -1086 -1088	H,I,J,K	
39	57-247 -1087	A	
40	57-2094G	U	
41	57-254B -255B -256 -1066	B	
42	57-277 -2094D	U,Y	
43	57-11776 -11778	W	name
44	57-273	Z	
45	57-6 -281 -1117	Y	name
46	57-275	Z	name
47	57-278	Z	name
48	57-2007B	U	name
49	57-2000 -2094K	U	name
50	57-2093B	U	name
51	57-2007A	U	name
52			
53			
54	ME CHANGES & SPLITS		
55			
56			
57			

Reynolds Creek Dist 57R 2014		J
1	Water Right User 2	Budget Amt
2		\$5,000 divided by
3		97.08 cfs total all rts
4	Agenbroad Lateral Users	\$40.17
5	Benson, Jerry	\$133.91
6	Benson, Tom & Jackie	\$41.20
7	Boston, Beatrice	\$62.83
8	Brandau, Richard-GP	\$80.86
9	Brandau, Richard-V	\$103.01
10	Brandau, Richard-W7	\$133.91
11	Chester, Karla	\$37.91
12	Earll, George	\$6.18
13	Frisbie, Edward D	\$92.71
14	Goering, W Keith	\$36.05
15		\$5.15
16	Heart Diamond Corp	\$50.47
17	Hook Family LP	\$116.92
18	Hook Family LP	\$46.35
19	Hook Land & Cattle	\$335.29
20	J & M Cattle Inc	\$90.65
21	J & M Cattle Inc	\$44.50
22	Jaca Family Properties LP	\$86.53
23	Jaca, Elias	\$101.46
24	Jesenko, Paul	\$134.94
25	Junayo- from storage	\$118.46
26	Junayo- into storage	\$118.46
27	Junayo-Cemetery	\$84.47
28	Junayo-Lower	\$179.23
29	Junayo-Macks	\$116.40
30	McCabe, James	\$6.70
31	Muller, Gerald	\$69.02
32	Richards, Anthony	\$31.93
33	Richards, Anthony	\$202.93
34	Romero, John	\$311.08
35	Rush, Ron & Judy Gabert	\$37.08
36	Sanchez, Lou	\$37.08
37	Seven High Ranch-Babbington	\$197.78
38	Seven High Ranch-Barn	\$136.49
39	Seven High Ranch-Dobson	\$26.78
40	Seven High Ranch-Feedlot	\$30.90
41	Seven High Ranch-J Hoagland	\$83.95
42	Snake River Ranch/Desert View	\$531.52
43	Hook Family LP	\$60.26
44	Johnston, Calvin	\$164.81
45	Youngs River Ranch-BT	\$264.73
46	Youngs River Ranch-last ditch	\$72.11
47	Muller, Dan (Smith, K)	\$30.90
48	Youngs River Ranch-RID	\$77.26
49	Youngs River Ranch-RID	\$182.32
50	Youngs River Ranch-RID	\$5.15
51	Youngs River Ranch-RID	\$41.20
52	Budget	\$5,000.00
53	2014 CFS Delivered	
54	Water Masters Costs Billed	
55	Debit/Credit Balance	
56	Administrative Costs Billed	
57	Billable amount + Debit/Credit b:	\$5,000.00

SCANNED

FEB 02 2016

WATERMASTER						ASSISTANT WATERMASTER, SECRETARY, STAFF, ETC.					OTHER EXPENSES		TOTAL COSTS	
YEAR	DAYS	SALARY		TOTAL		DAYS	SALARY		TOTAL					
WATERMASTER'S PROPOSED BUDGET														
NEXT YEAR														

Complete this proposed budget report form as follows:

- 1) Enter water right holder name, corresponding IDWR water right number or numbers, and corresponding diversion name and/or remarks on page 2;
- 2) If you wish to estimate next season's assessments based on the average delivery of past seasons, then enter the actual water deliveries to each user for the past two to five seasons on page 3. You have the option of using at least the past two seasons or up to five seasons for averaging. You also have the option of using last year's delivery or one year's delivery as a basis of determining assessments for the next season. Enter deliveries as total 24-hour second feet. Total 24-hour second feet is a flow rate expressed in terms of one day or 24 hours. For example, a continuous diversion of 2 cfs over 20 days would equal 40 24-hour second feet.
- 3) If using the averaging method, enter the average delivery for past seasons in column 6 of page 3. If you are not averaging, then enter each user's delivery from last year in column 5 and skip column 6.
- 4) In the work space provided at the top of this page, enter next year's proposed watermaster salary, secretary and/or staff salaries, and expenses. You may use the past season costs and expenses, or average past seasons' costs and expenses as an aid in determining next year's budget. A more detailed listing or itemization of expenses and salaries can be attached to this form.
- 5) Divide the total proposed budget amount for next year by the total past season delivery (total of column 5, page 3) or average past seasons deliveries (total of column 6, page 3) to obtain a unit cost factor.
- 6) Under column 7, page 3, multiply the unit cost factor by each user's past season or average past seasons deliveries to obtain the estimated billing for the next year.
- 7) Use column 8, page 3, to enter the adjusted billing amount if the district wishes to carryover debits and credits from the previous season. (Refer to the last watermaster report. If a user had a credit, subtract that credit from his or her estimated billing in column 7 of this report, and enter the difference or adjusted amount in column 8. If a user had a debit, then add that debit to his or her billing amount shown in column 7 and show as adjusted billing in column 8.
- 8) Sign the report and retain to present to the water users at the next annual meeting for the water district.

	PAST SEASON DELIVERIES										AVE. DELIVERY FOR PAST SEASONS	ESTIMATED BILLING	ADJUSTED BILLING
	1	2	3	4	5								
	20__	20__	20__	20__	20__	6	7	8					
1													
2													
3													
4													
5													
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WATERMASTER REQUIREMENT SHEET

WATER DISTRICT: 57R

2016

DATE/TIME OF ANNUAL MEETING: March 1, 2016 - 1:30 PM

PLACE OF MEETING: Owyhee County Courthouse

3/7/17
1:30

<p>WATERMASTER: <u>Connie Brandau</u></p> <p>ADDRESS: <u>9902 Wilson Cemetery</u> <u>Wilson ID 83641</u></p> <p>PHONE:</p> <p>OTHER:</p>	<p>ASSISTANT WATERMASTER:</p> <p>ADDRESS:</p> <p>PHONE:</p> <p>OTHER:</p>
<p>SECRETARY/TREASURER: <u>Jerry Hoagland</u> & <u>Connie Brandau - treasurer</u></p> <p>ADDRESS:</p> <p>PHONE: <u>318-8308</u></p> <p>OTHER: <u>shrjhw@ gmail</u></p>	<p>CHAIRMAN <u>Richard Brandau</u></p> <p>ADDRESS:</p> <p>PHONE:</p> <p>OTHER:</p>

SENT

CERTIFICATE OF APPOINTMENT

- ☒ WATERMASTER
- ☐ ASSISTANT WATERMASTER
- ☒ SECRETARY/TREASURER
- ☐ DAILEY RECORD BOOKS & INTSTRUCTIONS

RECEIVED

- ☒ ANNUAL MEETING MINUTES
- ☒ ADOPTED BUDGET - proposed Budget
- ☒ OATH(S)
 - ☐ WATERMASTER
 - ☐ ASSISTANT WATERMASTER
 - ☐ SECRETARY/TREASURER
- ☒ WATERMASTER REPORT (2015)
- ☐ DAILEY RECORD BOOKS



State of Idaho

Department of Water Resources

322 East Front St, PO Box 83720, Boise, ID 83720-0098 • 208-287-4800 • www.idwr.idaho.gov

Certificate of Appointment

This is to certify that I have appointed Connie Brandau as *Watermaster* of *Water District* 57R, from this day until the 2017 annual meeting or until his/her successor is appointed and qualified under the provisions of Idaho Code Section 42-605, at such rate of compensation as established by applicable law.



This certificate has been issued and the seal of the Director fixed at Boise, Idaho, this day, June 24th, 2016.

Gary Spackman
IDWR Director

SCANNED
JUN 24 2016



State of Idaho

DEPARTMENT OF WATER RESOURCES

Western Region, 2735 Airport Way • Boise, Idaho 83705-5082

Phone: (208) 334-2190 • Fax: (208) 334-2348 • Web Site: www.idwr.idaho.gov

C. L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

June 24, 2016

CONNIE M. BRANDAU
9902 WILSON CEMETERY LN
WILSON ID 83641

Dear Ms. Brandau,

Enclosed is your certificate of appointment as watermaster of Water District 57R Reynolds Creek. Per Idaho Code Section 42-608(1), the watermaster's term of service "*...is throughout the year, extending until the annual meeting for the ensuing year, or until a successor is appointed.*" Based on the code, the watermaster's appointment is from one annual meeting to the next, generally speaking.

Thank you for serving the State of Idaho and your community. Feel free to contact this office with any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rachel Neely', with a long horizontal line extending to the right.

Rachel Neely
Administrative Assistant

SCANNED

JUN 24 2016



State of Idaho

Department of Water Resources

322 East Front St, PO Box 83720, Boise, ID 83720-0098 • 208-287-4800 • www.idwr.idaho.gov

Certificate of Appointment

This is to certify that I have appointed Connie Brandau as *Treasurer* of
Water District 57R, from this day until the 2017 annual meeting or until his/her successor is
appointed and qualified under the provisions of Idaho Code Section 42-605, at such rate of compensation as
established by applicable law.



This certificate has been issued and the seal of the
Director fixed at Boise, Idaho, this day, June 24th, 2016.

Gary Spackman
IDWR Director

SCANNED
JUN 24 2016



State of Idaho

DEPARTMENT OF WATER RESOURCES

Western Region, 2735 Airport Way • Boise, Idaho 83705-5082

Phone: (208) 334-2190 • Fax: (208) 334-2348 • Web Site: www.idwr.idaho.gov

C. L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

June 24, 2016

CONNIE M. BRANDAU
9902 WILSON CEMETERY LN
WILSON ID 83641

Dear Ms. Brandau,

Enclosed is your certificate of appointment as treasurer of Water District 57R Reynolds Creek. The treasurer's terms of service follows that of the watermaster: *"throughout the year, extending until the annual meeting for the ensuing year, or until a successor is appointed"* (Idaho Code §42-608(1)). Based on the code, the treasurer's appointment is from one annual meeting to the next, generally speaking.

Thank you for serving the State of Idaho and your community. Feel free to contact this office with any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to be 'R. Neely', followed by a horizontal line extending to the right.

Rachel Neely
Administrative Assistant

SCANNED

JUN 24 2016



State of Idaho

DEPARTMENT OF WATER RESOURCES

Western Region • 2735 Airport Way • Boise, Idaho 83705-5082

Phone: (208) 334-2190 • Fax: (208) 334-2348 • Website: www.idwr.idaho.gov

C.L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

January 19, 2016

JERRY HOAGLAND
13528 REYNOLDS CREEK RD
WILSON ID 83641

Dear Water District Secretary or Watermaster,

Enclosed are several documents related to the annual water district meeting.

- 1) **Information form to provide the Idaho Department of Water Resources (IDWR) the date, time, and location of the next annual water district meeting.** Please complete the meeting information form and return it to IDWR. Upon receipt of the completed form, IDWR will send a meeting notice to each water user and interested party in the district. Meeting notices must be mailed no later than three weeks before to the meeting date. Therefore, to provide IDWR adequate time to create and mail the notices, please **return the completed form to IDWR as soon as possible or at least four weeks before the meeting dates.**
- 2) **List of water right owners within your district.** Look over the list and mark any name or address changes or additions. An accurate review of the list will ensure all users and interested parties are informed of the meeting. Return the corrected list with the completed meeting information form.
- 3) **Annual Meeting Checklist.** Per Idaho Code Title 42 Chapter 6 (Distribution of Water Among Appropriators), annual water district meetings must include (at a minimum) the actions outlined on the checklist. Fill out this form during the meeting and return with the meeting minutes or ensure your meeting minutes describe each of these actions.

If you are no longer the water district secretary or watermaster, please forward this to the current secretary or watermaster or return this correspondence to IDWR as soon as possible.

If you or water users have any questions or concerns about the annual water district meeting or ownership/address changes, please contact Rachel Neely at (208)334-2190 or Rachel.Neely@idwr.idaho.gov.

Sincerely,

Rachel Neely
Administrative Assistant

Enclosures

SCANNED
JAN 19 2016