



State of Idaho

Department of Water Resources

322 East Front St, PO Box 83720, Boise, ID 83720-0098 • 208-287-4800 • www.idwr.idaho.gov

Certificate of Appointment

This is to certify that I have appointed Chris Alzola as ***Treasurer*** of ***Water District*** 2, from this day until the 2017 annual meeting or until his/her successor is appointed and qualified under the provisions of Idaho Code Section 42-605, at such rate of compensation as established by applicable law.



This certificate has been issued and the seal of the Director fixed at Boise, Idaho, this day, June 27th, 2016.

Gary Spackman
IDWR Director

SCANNED
JUN 27 2016



State of Idaho

DEPARTMENT OF WATER RESOURCES

Western Region, 2735 Airport Way • Boise, Idaho 83705-5082

Phone: (208) 334-2190 • Fax: (208) 334-2348 • Web Site: www.idwr.idaho.gov

C. L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

June 27, 2016

CHRIS ALZOLA
PO BOX 147
MTN HOME ID 83647

Dear Mr. Alzola,

Enclosed is your certificate of appointment as treasurer of Water District 2 Snake River. The treasurer's terms of service follows that of the watermaster: *"throughout the year, extending until the annual meeting for the ensuing year, or until a successor is appointed"* (Idaho Code §42-608(1)). Based on the code, the treasurer's appointment is from one annual meeting to the next, generally speaking.

Thank you for serving the State of Idaho and your community. Feel free to contact this office with any questions or concerns.

Sincerely,

Rachel Neely
Administrative Assistant

SCANNED

JUN 27 2016

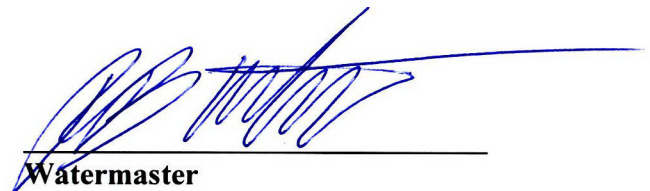
BEFORE THE DEPARTMENT OF WATER RESOURCES
OF THE STATE OF IDAHO

RECEIVE
MAR 08 2016
WATER RESOURCES
WESTERN REGION

State of Idaho)
County of Ada) ss

Official Oath

I do solemnly swear or affirm that I will support the Constitution of the United States, the Constitution and laws of the State of Idaho, specifically including the provisions of Section 42-605 and 42-607, Idaho Code, and that I will faithfully discharge all the duties of the office of Watermaster of District 02 according to the best of my ability. So help me God.

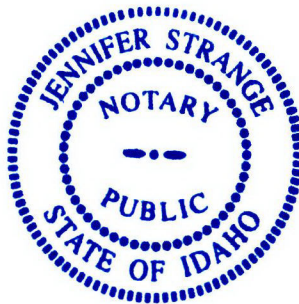

Watermaster

SUBSCRIBED AND SWORN TO before me this 26th day of February, 2016.


Notary Public

Residing At Ada County
Commission Expires Feb 17, 2022

SEAL



SCANNED
MAR - 7 2016



State of Idaho

Department of Water Resources

322 East Front St, PO Box 83720, Boise, ID 83720-0098 • 208-287-4800 • www.idwr.idaho.gov

Certificate of Appointment

This is to certify that I have appointed Rob Whitney as **Watermaster** of **Water District** 02, from this day until the 2017 annual meeting or until his/her successor is appointed and qualified under the provisions of Idaho Code Section 42-605, at such rate of compensation as established by applicable law.



This certificate has been issued and the seal of the Director fixed at Boise, Idaho, this day, February 26, 2016.

Gary Spackman
IDWR Director

SCANNED

MAR -7 2016

WATERMASTER REQUIREMENT SHEET

WATER DISTRICT: 2

2016

DATE/TIME OF ANNUAL MEETING: January 12, 2016 @ 2pm

PLACE OF MEETING: American Legion Hall

1/10/17

WATERMASTER: <u>Rob Whitney</u>
ADDRESS: <u>State Office</u>
PHONE:
OTHER:
SECRETARY/TREASURER:
ADDRESS: <u>Chris Alzola</u>
PHONE:
OTHER:

ASSISTANT WATERMASTER:
ADDRESS:
PHONE:
OTHER:
CHAIRMAN
ADDRESS:
PHONE:
OTHER:

SENT

CERTIFICATE OF APPOINTMENT

- ☒ WATERMASTER
- ☐ ASSISTANT WATERMASTER
- ☒ SECRETARY/TREASURER
- ☐ DAILEY RECORD BOOKS & INTSTRUCTIONS

RECEIVED

- ☒ ANNUAL MEETING MINUTES
- ☒ ADOPTED BUDGET
- ☐ OATH(S)
 - ☒ WATERMASTER
 - ☐ ASSISTANT WATERMASTER
 - ☒ SECRETARY/TREASURER
- ☐ WATERMASTER REPORT
- ☐ DAILEY RECORD BOOKS

**WATER DISTRICT NO. 02 - MILNER TO MURPHY
2016 DRAFT RESOLUTIONS**

RECEIVED

FEB 12 2016

**WATER RESOURCES
WESTERN REGION**

The water users of Water District 02 (Snake River from Milner Dam to Murphy Gage below Swan Falls Dam), meeting at the annual district meeting on Tuesday, January 12, 2016 at Mountain Home, Idaho, HEREBY ADOPT THE FOLLOWING RESOLUTIONS:

1. That the watermaster perform the duties as required by Chapter 6, Title 42, Idaho Code and in accordance with the duties described in the Final Order Creating Water District 02, signed by the Director of the Idaho Department of Water Resources (IDWR), July 10, 2012.
2. The Idaho Department of Water Resources be elected to provide the watermaster services for Water District 02 and that the Director of IDWR appoint Rob Whitney, an employee of IDWR, or other employees of IDWR as may be necessary, to serve as the watermaster for the ensuing fiscal year or as otherwise provided in Idaho Code §42-608.
3. Chris Alzola, be elected as Water District 02 secretary/treasurer, for the 2016 fiscal year and be compensated in the amount as approved in the 2016 annual budget. The duties of the secretary/treasurer for 2016 will be to prepare and collect annual assessments, maintain the Water District 02 checking account, approve expenses, oversee disbursement of Water District funds, and prepare and authorize a review of financial affairs of the district at the end of each fiscal year, in accordance with Idaho Code §42-619.
4. The budget for Water District 02 for the fiscal year 2016 beginning February 1, 2016 and ending on January 31, 2017, shall be \$102,650 as shown in the attached itemized budget sheet.
5. The Watermaster of Water District 02 is hereby authorized to collect the assessments of the Water District in accordance with Idaho Code § 42-618.
6. Given that the water district cost for administering water for many water users is greater than their normal assessments would be based upon their total water right, it is resolved that pursuant to Idaho Code § 42-612 (4) the watermaster of Water District 02 is authorized to assess a \$50 minimum charge for watermaster services for water users within his or her jurisdiction.
7. Whereas Idaho Code § 42-612 and 42-615 require that proposed water district budgets and annual assessments to individual right holders be prorated based upon the amount of water delivered or used by individual right holders during the past season or seasons (not to exceed five seasons) and, whereas records of water delivery currently do not exist for all diversions within the newly created Water District 02; it is therefore resolved that Water District 02 will use water right acres for all water use that is consumptive to the river within the district for 2016. This type of assessment structure shall be reviewed annually and voted on by the water users of the district.
8. In accordance with Idaho Code §42-605A, be it resolved that the Idaho Water Resource Board (IWRB), holding the Bell Rapids water rights in Water District 02 (2-7353 and 2-10205), a majority of which are rented by the US Bureau of Reclamation for flow augmentation purposes; and the Idaho Power Company (IPC), holding numerous non-consumptive hydropower water rights in Water District 02, both be assessed 15% each of the amount set forth in Resolution No. 4.

SCANNED

FEB 11 2016

9. An advisory committee shall be elected to provide input to the watermaster and the Director of IDWR. Advisory committee seats for the 2016 year shall total 9. The number of advisory committee seats may be revised by adoption of resolutions at annual water district meetings. The advisory committee will meet as often as needed to address the structure, governance and operation of the district. A quorum shall be made up of a minimum of 6 advisory committee members. Decisions or recommendations of the advisory committee must be made with at least 66% of advisory members present in favor. The advisory committee is as follows:

Mark Henslee- Chairman
Jon Bowling
Mark Frost

Vic Conrad
Billy Wolfe
Mark Noble

Steve Tarbet
Merrill Brown
(vacancy)

10. The elected chair of the Advisory Committee for Fiscal Year 2016 is Mark Henslee. The water users of Water District 02 hereby empower the elected chairman of the advisory committee created herein to do the following as approved by the committee:

Enter into a Memorandum of Understanding between Water District 02 and the Department of Water Resources for watermaster services

Enter into a service contract between Water District 02 and any qualified party, in exchange for monetary compensation, as necessary and as authorized by the adopted annual budget.

Authorize and schedule external financial reviews as needed.

11. The watermaster, working with the water district advisory committee, shall prepare a proposed budget prior to the annual meeting of the water users of Water District 02 in accordance with Idaho Code § 42-615, 42-612 and 42-605(A).
12. The advisory committee shall make available a copy of the recommended resolutions, including the recommended budget, at least 30 (days) days prior to the annual meeting by posting the copy on IDWR's website. Any proposed changes to the resolutions made prior to the annual meeting will be highlighted. This shall not preclude any member from proposing any new resolution or proposing changes to resolutions at the annual meeting.
13. Current year assessments shall be due to Water District 02 on or before April 1 of each year.
14. All payments for assessments not received by January 1 of the year following the billing date shall accrue penalties in the amount of 10% of the charge plus interest in the amount of 1% per month, as of the April 1 due date and as provided pursuant to Idaho Code Section 42-617. It is resolved that the Watermaster is authorized pursuant to Idaho Code Section 42-618, to withhold or suspend deliveries of water to any water user who has not paid their assessment charges by January 1 of the year following the billing date.
15. The annual Water District 02 meeting shall hereafter be held on the second Tuesday of January, of each year unless the Director of IDWR should find it necessary to change the meeting date or unless changed by resolution of the district at any annual meeting. The 2016 annual meeting date shall be January 10, 2017.
16. The watermaster and watermaster assistants are authorized as employees of IDWR under Idaho Code § 42-1701(5) to make reasonable entry on lands within the district, in accordance with IDWR policy, to carry out the duties of the watermaster as instructed by IDWR.

17. In the event that a vote by shares pursuant to Idaho Code § 42-605 (4), is requested during any annual meeting, a credentials committee will be assembled to determine the number of votes cast by individual water users. The credentials committee shall be comprised of the following parties:
- a. the current appointed Watermaster
 - b. an IDWR representative (other than any IDWR representative who may be appointed as watermaster)
 - c. the current appointed secretary/treasurer
18. The Advisory committee shall appoint three advisory members with signing authority to disperse water district funds with secretary/treasurer to be one of two required signatures.

2016 Recommended Budget

Expenses:

Watermaster	\$ 82,000.00	
Audit	\$ 750.00	
Treasurer	\$ 2,500.00	
2 equip. Site sets to have on hand @ \$3,500	\$ 7,000.00	
Syringa	\$ 8,400.00	(\$700 per month x 12 months)
Misc. Equipment to have on hand & supplies	<u>\$ 2,000.00</u>	
Total Expenses	\$ 102,650.00	

SCANNED

FEB 11 2016

Water District No. 2
Balance Sheet
As of January 11, 2016

	Jan 11, 16
ASSETS	
Current Assets	
Checking/Savings	
US Bank Checking	8,623.58
Total Checking/Savings	8,623.58
Accounts Receivable	
Accounts Receivable	943.12
Total Accounts Receivable	943.12
Total Current Assets	9,566.70
TOTAL ASSETS	9,566.70
LIABILITIES & EQUITY	0.00

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FEB 11 2016

Water District No. 2

Profit & Loss Detail

January 1, 2015 through January 11, 2016

Type	Date	Num	Name	Memo	Paid Amount
Ordinary Income/Expense					
Income					
Assessments					
Deposit	03/16/2015		US Bank	Deposit	1,333.36
Deposit	03/16/2015		US Bank	Deposit	8,114.87
Deposit	03/16/2015		US Bank	Deposit	23,783.20
Deposit	03/19/2015		US Bank	Deposit	5,632.20
Deposit	03/31/2015		US Bank	Deposit	30,477.07
Deposit	03/31/2015		US Bank	Deposit	3,452.21
Deposit	04/09/2015		US Bank	Deposit	3,087.08
Deposit	04/10/2015		US Bank	Deposit	100.00
Deposit	04/14/2015		US Bank	Deposit	4,622.17
Deposit	04/24/2015		US Bank	Deposit	300.00
Deposit	05/13/2015		US Bank	Deposit	347.87
Deposit	05/15/2015		US Bank	Deposit	50.00
Deposit	05/27/2015		US Bank	Deposit	50.00
Deposit	07/21/2015		US Bank	Deposit	225.00
Deposit	07/24/2015		US Bank	Deposit	161.61
Deposit	07/27/2015		US Bank	Deposit	100.00
Deposit	08/07/2015		US Bank	Deposit	150.00
Deposit	08/13/2015		US Bank	Deposit	50.00
Deposit	08/25/2015		US Bank	Deposit	50.00
Deposit	09/18/2015		US Bank	Deposit	50.00
Deposit	12/16/2015		US Bank	Jeremy & Conrad Thomas	50.00
Deposit	12/18/2015		US Bank	Dennis Laib	50.00
Deposit	12/30/2015		US Bank	Jerry Young by Flying H Farms	50.00
Total Assessments					82,286.64
Total Income					82,286.64
Expense					
Bank Service Charges					
Check	03/14/2015		US Bank		3.00
Check	04/14/2015		US Bank		3.00
Check	05/14/2015		US Bank		3.00
Check	06/12/2015		US Bank		3.00
Check	07/14/2015		US Bank		3.00
Check	08/31/2015			Service Charge	3.00
Check	09/15/2015			Service Charge	3.00
Check	10/15/2015			Service Charge	3.00
Check	11/15/2015			Service Charge	3.00
Check	12/14/2015			Service Charge	3.00
Total Bank Service Charges					30.00
Installation Tower & Bases					
Check	04/01/2015	1001	Intermountain Envir...	interface for base station at Hagerman	316.75
Check	04/16/2015	1004	TK Electrical Contra...	wall mount enclosure Grand View	974.74
Check	04/29/2015	1005	Syringa Networks	Install, tower space & internet bandwidth	18,175.40
Deposit	07/21/2015		Syringa Networks	reimbursed not working yet	-722.62
Check	08/13/2015	1007	Intermountain Envir...	datalogger support software	849.52
Check	12/11/2015	1015	Syringa Networks	Installation fee from Spectrum Services	2,700.00
Check	12/11/2015	1015	Syringa Networks	Syringa's fee for helping with FCC licensing	945.00
Total Installation Tower & Bases					23,238.79
Office Supplies					
Check	01/23/2015		Deluxe Checks	checks, stamp & deposit slips	118.75
Check	04/01/2015	1002	US Postmaster	100 stamps	49.00
Total Office Supplies					167.75
Professional Fees					
Check	08/07/2015	1006	Idaho Department of...	July watermaster services	2,701.20
Check	09/10/2015	1008	Idaho Department of...	August 0349-58416-1555	2,641.49
Check	10/14/2015	1011	Idaho Department of...	Corbin 18 hours	1,433.59
Check	11/06/2015	1012	Idaho Department of...	Corbin no hrs his benefits	325.53
Check	12/11/2015	1016	Idaho Department of...	Corbin 39 hrs & his benefits	1,760.89
Check	12/11/2015	1017	Idaho Department of...	Cost for other IDWR employees that helped C...	33,196.08
Check	01/11/2016	1020	Idaho Department of...	Nov. 16 - Dec. 4	3,444.74
Total Professional Fees					45,503.52
Rent Expense					
Check	09/17/2015	1009	Syringa Networks	Grand View & Hagerman tower space & inter...	700.00

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FEB 11 2016

Water District No. 2 Profit & Loss Detail

January 1, 2015 through January 11, 2016

Type	Date	Num	Name	Memo	Paid Amount
Check	10/14/2015	1010	Syringa Networks	Grand View & Hagerman tower space & inter...	700.00
Check	11/16/2015	1013	Syringa Networks	Grand View & Hagerman tower space & inter...	700.00
Check	11/23/2015	1014	American Legion Po...	rent of hall for annual meeting in January	125.00
Check	12/11/2015	1015	Syringa Networks	Grand View & Hagerman tower space & inter...	700.00
Check	12/16/2015	1019	US Postmaster	1 yr box rent	98.00
Check	01/11/2016	1021	Syringa Networks	Grand View & Hagerman tower space & inter...	700.00
Total Rent Expense					3,723.00
Treasurer					
Check	12/14/2015	1018	Chris Alzola	2015 Treasurer	1,000.00
Total Treasurer					1,000.00
Total Expense					73,663.06
Net Ordinary Income					8,623.58
Net Income					8,623.58

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FEB 11 2016



State of Idaho

DEPARTMENT OF WATER RESOURCES

Western Region • 2735 Airport Way • Boise, Idaho 83705-5082

Phone: (208) 334-2190 • Fax: (208) 334-2348 • Website: www.idwr.idaho.gov

C.L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

To: 2 Snake River
From: Rachel Neely
Date: November 25, 2015
Re: Annual Water District Meeting Information Form

RECEIVED

DEC 01 2015

WATER RESOURCES
WESTERN REGION

Please **complete this annual water district meeting information form and return it to IDWR** (contact information below). Upon receipt of the completed form, IDWR sends meeting notices to each water user and interested party in the district. Notices must be mailed no later than three weeks prior to the meeting day. Therefore, to provide IDWR adequate time to create and mail the notices, please **return the completed form to IDWR by as soon as possible or no later than four weeks before the meeting day.**

Meeting Location

Facility Name American Legion Hall
Room Name/Number _____
Street Address 515 E 2nd ST South
City Mountain Home ID

Meeting Time/Day

Date (month, day, year) 1/12/16
Day of Week Tuesday
Time 2:00 PM

C. Neely Watermaster
Signature, Water District Representative Title

208 587-2789
Representative Phone Number

Cal2016@earthlink.net
Representative Email Address

Return this form via mail, fax, or email, attention Rachel Neely- Western Region:

Mail

2735 Airport Way
Boise, ID 83705-5082

Fax

(208)334-2348

Email

Rachel.Neely@idwr.idaho.gov

SCANNED
JAN 07 2016



State of Idaho

DEPARTMENT OF WATER RESOURCES

Western Region • 2735 Airport Way • Boise, Idaho 83705-5082

Phone: (208) 334-2190 • Fax: (208) 334-2348 • Website: www.idwr.idaho.gov

C.L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

November 25, 2015

CORBIN KNOWLES
IDWR STATE OFFICE

Dear Water District Secretary or Watermaster,

Enclosed are several documents related to the annual water district meeting.

- 1) **Information form to provide the Idaho Department of Water Resources (IDWR) the date, time, and location of the next annual water district meeting.** Please complete the meeting information form and return it to IDWR. Upon receipt of the completed form, IDWR will send a meeting notice to each water user and interested party in the district. Meeting notices must be mailed no later than three weeks before to the meeting date. Therefore, to provide IDWR adequate time to create and mail the notices, please **return the completed form to IDWR as soon as possible or at least four weeks before the meeting dates.**
- 2) **List of water right owners within your district.** Look over the list and mark any name or address changes or additions. An accurate review of the list will ensure all users and interested parties are informed of the meeting. Return the corrected list with the completed meeting information form.
- 3) **Annual Meeting Checklist.** Per Idaho Code Title 42 Chapter 6 (Distribution of Water Among Appropriators), annual water district meetings must include (at a minimum) the actions outlined on the checklist. Fill out this form during the meeting and return with the meeting minutes or ensure your meeting minutes describe each of these actions.

If you are no longer the water district secretary or watermaster, please forward this to the current secretary or watermaster or return this correspondence to IDWR as soon as possible.

If you or water users have any questions or concerns about the annual water district meeting or ownership/address changes, please contact Rachel Neely at (208)334-2190 or Rachel.Neely@idwr.idaho.gov.

Sincerely,

Rachel Neely
Administrative Assistant

Enclosures

SCANNED
JAN 12 2016