

WATERMASTER'S REPORT

RECEIVED
DEC 07 2018

Department of Water Resources
Eastern Region

From 1-1, 20 18 To 12-31, 20 18

Water District No. 29A

Name of Watermaster Robert F. Zausch

Mailing Address 8083 W Pocatello Creek Rd, Pocatello Id. 83201

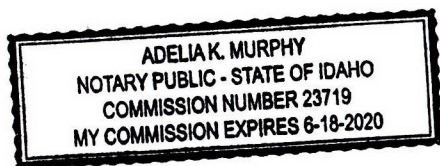
AFFIDAVIT OF WATERMASTER

STATE OF IDAHO)
COUNTY OF BANNOCK) ss.

Robert F. Zausch, being first duly sworn, deposes and says that he/she is Watermaster of Water District 29A, having been lawfully appointed by Gary Spackman, Director, Idaho Department of Water Resources, and that the volumes of water, as stated in this report and prorated by him/her to the water right holders of the district are correct.

[Signature]
(Deputy) Watermaster District No. 29A

Subscribed and sworn to before me, this 4th day of December, 20 18



Adelia K. Murphy
Notary Public

My Commission expires 06/18/2020

Boise, Idaho Dec 10, 20 2018

I HEREBY CERTIFY, that Robert F. Zausch was lawfully appointed by me as Watermaster of Water District No. 29A, and that the information contained in this report, as herein sworn to, is, to the best of my knowledge and belief, correct.

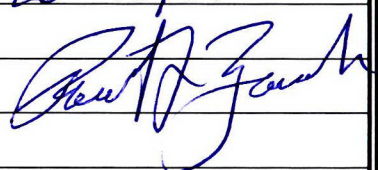
Gary Spackman
Director, Department of Water Resources

By Dennis M. Dunn

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DEC 14 2018

| | WATER RIGHT OWNER | IDWR WATER RIGHT NO. | DIVERSION NAME/REMARKS |
|----|-------------------|----------------------|--------------------------------------|
| 1 | Morrison | only for Disputes or | Illegal Pumping from Pocatello Creek |
| 2 | | | |
| 3 | | | |
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| | 1 | 2 | | 3 | | 4 | | 5 | | Cost Per 24-Hr. Sec. Ft \$ _____ | |
|----|---|----|------|----------------------|------|---------------|------|--------------|------|--|-----------------|
| | Total Delivery in 24-Hour Sec. Feet | \$ | cts. | Adopted Budget \$ | cts. | Credits \$ | cts. | Debits \$ | cts. | | |
| 1 | | | | | | | | | | Total No. Days of Watermaster | 165 |
| 2 | | | | | | | | | | 0 days at \$ /day \$ 0 | |
| 3 | | | | | | | | | | Total No. Days of Asst. Watermaster | |
| 4 | | | | | | | | | | days at \$ /day \$ 0 | |
| 5 | | | | | | | | | | Other expenses charged pro rata | \$ 0 |
| 6 | | | | | | | | | | TOTAL COST | \$ 0 |
| 7 | | | | | | | | | | Total No. 24-Hour Sec. Feet Delivered | |
| 8 | | | | | | | | | | Cost per 24-Hour Sect. Feet Delivered | \$ |
| 9 | | | | | | | | | | This is a volunteer | |
| 10 | | | | | | | | | | Job. No pay or | |
| 11 | | | | | | | | | | other Expenses | |
| 12 | | | | | | | | | | to report. | |
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WATERMASTER'S PROPOSED BUDGET

FOR 20__

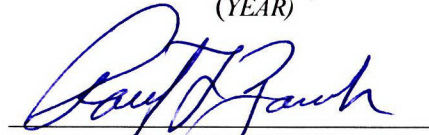
RECEIVED
DEC 07 2018
Idaho Department of Water Resources
Eastern Region

Water District No. 29A
Stream Pocatello Creek
Watermaster Name Robert F. Zausch
Mailing Address 8083 W Pocatello Creek Rd
Name of Secretary Todd Anderson
Secretary Mailing Address 9897 W Clifford Dr. Pocatello, Id 83201

SECTION 42-615, IDAHO CODE

PROPOSED BUDGET FOR SUCCEEDING YEAR. Each watermaster shall, at least fourteen (14) days prior to the annual meeting of the water users of the water district, also prepare a proposed budget for the succeeding year, together with a distribution of the amount of the budget to the respective water users, using the actual deliveries for the past irrigation season or seasons, as the basis for distribution. The proposed budget and distribution shall be submitted to the water users for consideration and approval at the next annual water meeting.

In conformity with the above statute, I hereby submit a Proposed Budget for 2019
(YEAR)


WATERMASTER

(This report must be forwarded to the Secretary of the last Annual Water User's Meeting of your District.)

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| | WATER RIGHT OWNER | IDWR WATER RIGHT IDENT No. | DIVERSION NAME/REMARKS |
|----|--------------------------------------|----------------------------------|------------------------|
| 1 | | | |
| 2 | Monitor only for disputes or | | |
| 3 | | | |
| 4 | Illegal pumping from Pocatello Creek | | |
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| | PAST SEASON DELIVERIES | | | | | | | | | | AVE. DELIVERY FOR PAST SEASONS | ESTIMATED BILLING | ADJUSTED BILLING |
|----|------------------------|------|--|------|------|--|------|--|---|---|---|----------------------|---------------------|
| | 1 | 2 | | 3 | 4 | | 5 | | | | | | |
| | 20__ | 20__ | | 20__ | 20__ | | 20__ | | 6 | 7 | | | |
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| WATERMASTER | | | | ASSISTANT WATERMASTER, SECRETARY, STAFF, ETC. | | | | OTHER EXPENSES | | TOTAL COSTS | |
|-------------------------------|------|--------|-------|---|--------|-------|---|----------------|---|-------------|--|
| YEAR | DAYS | SALARY | TOTAL | DAYS | SALARY | TOTAL | | | | | |
| 2018 | 165 | 0 | 0 | N/A | 0 | 0 | 0 | 0 | 0 | | |
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| WATERMASTER'S PROPOSED BUDGET | | | | | | | | | | | |
| NEXT YEAR | 165 | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | | |

Complete this proposed budget report form as follows:

- 1) Enter water right holder name, corresponding IDWR water right number or numbers, and corresponding diversion name and/or remarks on page 2;
- 2) If you wish to estimate next season's assessments based on the average delivery of past seasons, then enter the actual water deliveries to each user for the past two to five seasons on page 3. You have the option of using at least the past two seasons or up to five seasons for averaging. You also have the option of using last year's delivery or one year's delivery as a basis of determining assessments for the next season. Enter deliveries as total 24-hour second feet. Total 24-hour second feet is a flow rate expressed in terms of one day or 24 hours. For example, a continuous diversion of 2 cfs over 20 days would equal 40 24-hour second feet.
- 3) If using the averaging method, enter the average delivery for past seasons in column 6 of page 3. If you are not averaging, then enter each user's delivery from last year in column 5 and skip column 6.
- 4) In the work space provided at the top of this page, enter next year's proposed watermaster salary, secretary and/or staff salaries, and expenses. You may use the past season costs and expenses, or average past seasons' costs and expenses as an aid in determining next year's budget. A more detailed listing or itemization of expenses and salaries can be attached to this form.
- 5) Divide the total proposed budget amount for next year by the total past season delivery (total of column 5, page 3) or average past seasons deliveries (total of column 6, page 3) to obtain a unit cost factor.
- 6) Under column 7, page 3, multiply the unit cost factor by each user's past season or average past seasons deliveries to obtain the estimated billing for the next year.
- 7) Use column 8, page 3, to enter the adjusted billing amount if the district wishes to carryover debits and credits from the previous season. (Refer to the last watermaster report. If a user had a credit, subtract that credit from his or her estimated billing in column 7 of this report, and enter the difference or adjusted amount in column 8. If a user had a debit, then add that debit to his or her billing amount shown in column 7 and show as adjusted billing in column 8.
- 8) Sign the report and retain to present to the water users at the next annual meeting for the water district.

DEC 14 2018



State of Idaho

DEPARTMENT OF WATER RESOURCES

900 N Skyline Dr., Ste A, Idaho Falls, Idaho 83402-1718

Phone: (208) 525-7161 FAX: (208) 525-7177 www.idwr.idaho.gov

C.L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

December 14, 2018

Robert F Zausch
8083 W Pocatello Creek Rd
Pocatello ID 83201

WATER DISTRICT #29A

Dear Watermaster:

Enclosed herewith is a copy of the Watermaster's Annual Report for the past season.

The same has been prepared by the watermaster and approved by this Department in conformity with Sections 42-610, 42-614 and 42-615, Idaho Code.

During the 1993 legislative session, the legislature enacted a new law which amends Section 42-619(9), Idaho Code and removes the independent financial audit requirement for most state water districts. The new law, referenced by Section 67-450B, Idaho Code (copy enclosed) identifies minimum audit requirements for all local government entities. Under the new statute, the governing body of any local government entity (i.e.; water district) whose annual budget does not exceed one hundred thousand dollars (\$100,000) has no minimum audit requirements under this section. This means that any district which handles its own money and whose budget is one hundred thousand dollars (\$100,000) or less does not have to have an independent public account firm conduct a financial audit every few years as previously required by Section 42-619(9).

Please note that only the statutory requirement regarding the independent financial audit has been changed. Districts handling their own fund (i.e.; districts who collect and / or disburse their own funds) must still submit their own statement of the water district's financial affairs at the end of each fiscal year. As recommended in the Department's February 16, 1993 letter and the 1993 Watermaster Handbook, a copy of the financial statement may be submitted either with the annual water masters report or with the minutes of the annual meeting for the ensuing year. An example of an annual financial statement may be found in Appendix C of the 1993 Watermaster Handbook.

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DEC 14 2018

The purpose of this letter is to remind all water districts that workers compensation insurance is required for all water district employees. This requirement applies to all water districts in Idaho, regardless of annual budget. Insurance should be applicable at least to all paid water district staff, including the water master as well as watermaster assistants, advisory committee, secretary and treasurer. The costs associated with workers compensation insurance is paid directly by the water district and should be considered an expense of the district. For information about obtaining insurance costs etc., please contact the Idaho State Insurance Fund. The State Insurance Fund has offices in Boise, Coeur d'Alene, Idaho Falls, Pocatello and Twin Falls. Water Districts are also reminded that all paid water district staff may be subject to state and federal taxes. These tax requirements will vary depending on salaries and total income of each watermaster or employee. In many water districts, particularly smaller districts with part-time staff, payment of watermaster or each employee. Districts may wish to contact the State Tax Commission or the Internal Revenue Service for information about state and federal withholding taxes.

Sincerely,



Sharla Cox
Administrative Assistant

Enclosure

SCANNED

DEC 14 2018



State of Idaho

DEPARTMENT OF WATER RESOURCES

900 N Skyline Dr., Ste A, Idaho Falls, Idaho 83402-1718

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C.L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

December 14, 2018

Water District 29A
Todd Anderson
9895 W Clifford Dr
Pocatello ID 83201

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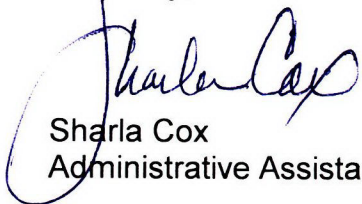
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Sincerely,

A handwritten signature in blue ink, appearing to read "Sharla Cox", is written over a circular blue ink stamp.

Sharla Cox
Administrative Assistant

Enclosures

SCANNED

DEC 14 2018

SCANNED
MAR 14 2018

State of Idaho
Department of Water Resources
Certificate of Appointment

This is to certify that I have on this day appointed Robert Zausch *as*
Watermaster *of Water District* 29A *from this day until the 2019 annual*
meeting or until his/her successor is appointed and qualified under the provisions of Idaho Code Section
42-607, at such rate of compensation as established by applicable law.



This certificate has been issued and the seal of the
Director fixed at Boise, Idaho, this 14th
day of March *, 2018.*

Gary Spackman

Director - IDWR

RECEIVED
MAR 14 2018
Department of Water Resources
Eastern Region

PETITION FOR WATERMASTER'S SERVICES

Pocatello, Idaho
March 7, 2018

RE: Water District No. 29A
Stream: Pocatello Creek

TO: IDAHO DEPARTMENT OF WATER RESOURCES

I, the undersigned, owner or manager of ditches or person controlling ditches in Water District No. 29A, hereby request the services of a watermaster for the reason that there is a necessity for the use and control of the waters of the District.

NAME OF WATERMASTER: Robert Zaursch

ADDRESS OF WATERMASTER: 8083 W Pocatello Creek Rd
Pocatello Idaho 83201

PHONE NUMBER: _____

Date watermaster is to start: April 1 2018

If known, the date services of watermaster are to terminate: 10-1-18

[Signature] 9895 W Clifton Rd Pocatello 83201 208-233-6697
signature address telephone

W A R N I N G: Watermaster cannot begin services until ALL conditions of appointment have been fulfilled.

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MAR 14 2018



State of Idaho

DEPARTMENT OF WATER RESOURCES

900 N Skyline Dr., Ste A, Idaho Falls, Idaho 83402-1718

Phone: (208) 525-7161 FAX: (208) 525-7177 www.idwr.idaho.gov

March 14, 2018

C.L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

Robert Zausch
8083 W Pocatello Creek Rd
Pocatello ID 83201

RE: WATER DISTRICT #29A

Dear Watermaster:

Your **CERTIFICATE OF APPOINTMENT** is enclosed herewith. You will, therefore, take charge of the waters of such district and distribute the same in accordance with the law and the decrees of the courts to the various users in such district in accordance with the terms and conditions of their respective rights, and perform such other duties as may be required by the Department of Water Resources, under the laws of the State of Idaho. You are hereby requested to assume your duties at once and continue thereat until the necessity therefore shall cease.

Please feel free to call upon this office whenever we can be of assistance to you. We have a personal interest in the success of your year's work and desire to keep in as close touch with you as conditions will permit.

Respectfully submitted,


Sharla Cox
Administrative Assistant

Enclosure

SCANNED

MAR 14 2018

WATER DISTRICT INFORMATION SHEET

RECEIVED

MAR 14 2018

Department of Water Resources
Eastern Region

2018
Year

29A Pocatello Creek
Water District # / Stream Name

Robert Zarsch
Watermaster Name

8083 W Pocatello Creek Rd Pocatello ID 83201
Address

Phone Number, Home / Cell

E-Mail Address

Albre
Assistant Watermaster Name

Address

Phone Number, Home / Cell

E-Mail Address

Todd Anderson
Secretary Name

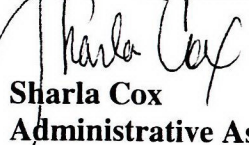
9895 W Clifford Dr Pocatello ID 83201
Address

208-233-6697 208-221-7333
Phone Number, Home / Cell

toddgoosefishing.com
E-Mail Address

Please print in the blank information above and return it to the Idaho Department of Water Resources. Your cooperation on this matter would be greatly appreciated. If you have any questions, please feel free to contact me.

Respectfully Submitted,


Sharla Cox
Administrative Assistant

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MAR 14 2018

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MAR 14 2018

Department of Water Resources
Eastern Region

MEETING MINUTES FOR DISTRICT 29A

Roll Robert Zausch, Dan Zausch, Frank Johnson, Todd Anderson, Bob Hurst, Dwayne Humphries,

Jeremy Welch

Robert Hurst voted as President

Robert Zausch Water Master

Todd Anderson secretary

There are no payed staff and so there is no budget

There were no complaints in 2017 from water users, and no unauthorized pumping.

There was sufficient water for irrigation purposes throughout the season.

Water right transfer was discussed, and a review of the mailing list.

No other business was brought up by the members.

Date March 7, 2018

Secretary Todd Anderson



SCANNED

MAR 14 2018

Annual Water District Meeting Checklist

Per Idaho Code Title 42 Chapter 6 (Distribution of Water Among Appropriators), annual water district meetings must include (at a minimum) the actions listed below.

IDWR wants to ensure each water district is meeting these minimum standards. **Please return this completed checklist to the appropriate IDWR regional office with the annual meeting minutes (this list does not replace meeting minutes) and ensure that all of these actions are clearly addressed in the meeting minutes.**

Water District Number and Name: 29A

Pocatello Creek and Buckskin

Meeting Date:

March 7th 2018

- ☒ Election of meeting chairman and secretary
- ☒ Election of water district watermaster
- ☒ Election of water district assistant watermaster(s) (optional)
- ☒ Election of water district secretary/treasurer (optional)
- ☒ Approval of adopted budget None
- ☒ Next year's meeting date, location, and time

By signing below I verify that all required actions have been addressed at the water district annual meeting

Completed by: Todd Anderson

Todd Anderson

Water District Representative

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MAR 14 2018



State of Idaho

DEPARTMENT OF WATER RESOURCES

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Phone: (208) 525-7161 FAX: (208) 525-7177 www.idwr.idaho.gov

March 14, 2018

C.L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

Todd Anderson
9895 W Clifford Dr
Pocatello ID 83201

RE: WATER DISTRICT #29A

Dear Secretary / Treasurer:

We acknowledge receipt of the Minutes of the Annual Watermaster's Election Meeting held in your district. The Watermaster Certificate will be sent under separate cover.

Thank you.

Sincerely,

Sharla Cox
Administrative Assistant

SCANNED

MAR 14 2018