

# WATERMASTER'S REPORT

RECEIVED  
DEC 06 2018  
Department of Water Resources  
Eastern Region

From January, 20 18 To December, 20 18

Water District No. 135

Name of Watermaster Michael Tingey

Mailing Address 2114 Lago Liberty Rd Grace Id 83241

## AFFIDAVIT OF WATERMASTER

STATE OF IDAHO )  
COUNTY OF Carban ) ss.

Michael Tingey, being first duly sworn, deposes and says that he/she is Watermaster of Water District 135, having been lawfully appointed by Gary Spackman, Director, Idaho Department of Water Resources, and that the volumes of water, as stated in this report and prorated by him/her to the water right holders of the district are correct.

Michael Tingey

(Deputy) Watermaster District No. 135

Subscribed and sworn to before me, this 3<sup>rd</sup> day of December, 20 18



Tom McBride  
Notary Public

My Commission expires 8/31/20

Boise, Idaho December 6, 20 18

I HEREBY CERTIFY, that Michael Tingey was lawfully appointed by me as Watermaster of Water District No. 135, and that the information contained in this report, as herein sworn to, is, to the best of my knowledge and belief, correct.

Gary Spackman  
Director, Department of Water Resources

By Dennis M. Gunn

SCANNED  
DEC 10 2018

	WATER RIGHT OWNER	IDWR WATER RIGHT NO.	DIVERSION NAME/REMARKS
1	Nathan Hale	11-624, 634, 625, 635	Rasmussen Ditch
2	John Tedroe	11-639, 656, 12"/637	638 Rasmussen Ditch-Mickelson
3	Angie Mendenhall	11-642, 643	solo
4	Gene Rasmussen	11-640, 641	solo
5	Michael Tingey	11-627, 628, 624, 630	Mickelson ditch
6		651, 632, 646	Mickelson ditch
7		18"/11-637	Mendenhall ditch
8	Frank Swenson	28"/11-637	Mickelson ditch
9	Charles Barlow	11-649, 650, 631, 657	Mendenhall ditch
10		655, 656, 633	Mendenhall ditch
11	Roger Mickelson	7"/11-645	Mendenhall ditch
12	Steve Tingey	11-647	Mendenhall ditch
13	Max Nichols	11-644, 20"/645	Mendenhall ditch
14		45"/658, 37.51	collins
15	Vincent Hansen	11-652, 653, 654	Mendenhall ditch
16	Riley Mickelson	45"/11-658, 37"/659	collins
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DEC 1-0 2018

	1	2	3	4	5	Cost Per 24-Hr. Sec. Ft \$ _____	
	Total Delivery in 24-Hour Sec. Feet	Total Cost \$ cts.	Adopted Budget \$ cts.	Credits \$ cts.	Debits \$ cts.		
1		30 80	30 80			Total No. Days of Watermaster	
2		38 62	38 62			days at \$ /day \$	120.00
3		11 76	11 76			Total No. Days of Asst. Watermaster	
4		8 68	8 68			days at \$ /day \$	20.00
5		54 88	54 88			Other expenses charged pro rata	\$ 140.00
6						<b>TOTAL COST</b>	\$ 280.00
7						Total No. 24-Hour Sec. Feet Delivered	
8		6 72	6 72			Cost per 24-Hour Sect. Feet Delivered	\$
9		48 72	48 72				
10							
11		3 36	3 36				
12		8 70	8 70				
13		23 80	23 80				
14							
15		28 00	28 00				
16		15 96	15 96				
17		280 00	280 00				
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DEC 10 2018

## SECTION 42-606 IDAHO CODE

REPORTS OF WATERMASTERS. All watermasters shall make an annual report to the department of water resources prior to the expiration of the watermaster's appointment for the current year. This report shall show the total amount of water delivered by the watermaster during the preceding year, the amount delivered to each water user, the total expense of delivery and the apportionment of expenses among users and all debits and credits to be carried over to the following year. Such report shall also include records of stream flow the watermaster used or made in the process of distributing water supplies. The director may ask for other information deemed necessary in assuring proper distribution of water supplies within the district. The reports of watermasters to the department of water resources shall be filed and kept in the office of the department.

### Instructions for Completing Annual Watermaster's Report

This form has been developed to assist the watermaster in complying with some of the annual reporting requirements of Section 42-606, Idaho Code. The form provides for summary of the amount of water delivered by the watermaster to each user, the total expense of delivery and the apportionment of expenses among water users, including debits and credits. Water distribution and hydrologic information including stream flow records, daily diversion data, water right information and water right priority cut summaries should be presented in a separate water distribution report.

Complete this annual report form of delivery and costs as follows:

- 1) Enter water right holder name, corresponding IDWR water right number or numbers, and corresponding diversion name and/or remarks on page 2;
- 2) Enter the total amount of water delivered to each user as total 24-hour second feet under column 1, page 3. Total 24-hour second feet is a flow rate expressed in terms of one day or 24 hours. For example, a continuous diversion of 2 cfs over 20 days would equal 40 24-hour second feet.
- 3) Under column 3, page 3, enter the amount of money assessed or billed to each user at the beginning of the year. The assessment may be found in the previous year's adopted budget report.
- 4) In the work space provided on the right hand side of page 3, add up total watermaster salary costs and expenses and enter as 'TOTAL COST'. Then divide this total cost by the total number of 24-hour second feet delivered (sum of column 1) to obtain the cost per 24 hour second feet delivered, or the unit cost factor.
- 5) Under column 2, page 3, multiply the unit cost factor (obtained in step number 4 above) by each user's total 24-hour second feet delivery in column 1 to obtain the total cost against each user.
- 6) For each user, subtract the total cost amount in column 2 from the adopted budget in column 3 and enter the difference either as a credit or debit (negative differences entered as debits, positive differences entered as credits).
- 7) Sign the report before a notary public and submit the original to the appropriate regional office of the Department of Water Resources. Retain one copy for the Water District.

**SCANNED**  
**DEC 10 2018**

RECEIVED

DEC 06 2018

Department of Water Resources  
Eastern Region

# WATERMASTER'S PROPOSED BUDGET

FOR 20\_\_

Water District No. 13 S

Stream \_\_\_\_\_

Watermaster Name Michael TingeyMailing Address 2114 Lago Liberty Rd Grace Id 83241Name of Secretary Ashtey TingeySecretary Mailing Address 2114 Lago Liberty Rd Grace Id 83241

## SECTION 42-615, IDAHO CODE

PROPOSED BUDGET FOR SUCCEEDING YEAR. Each watermaster shall, at least fourteen (14) days prior to the annual meeting of the water users of the water district, also prepare a proposed budget for the succeeding year, together with a distribution of the amount of the budget to the respective water users, using the actual deliveries for the past irrigation season or seasons, as the basis for distribution. The proposed budget and distribution shall be submitted to the water users for consideration and approval at the next annual water meeting.

In conformity with the above statute, I hereby submit a Proposed Budget for 2019.  
(YEAR)

  
WATERMASTER

(This report must be forwarded to the Secretary of the last Annual Water User's Meeting of your District.)

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DEC 10 2018

	WATER RIGHT OWNER	IDWR WATER RIGHT IDENT No.	DIVERSION NAME/REMARKS
1	Nathan Hale	11-624, 634, 625, 635	Rasmussen ditch
2	John Tedroe	11-639, 656, 12"/637	38 Rasmussen, Mickelson ditch
3	Angie Mendenhall	11-642, 643	Solo
4	Gene Rasmussen	11-640, 641	Solo
5	Michael Tingey	11-627, 628, 624, 630	Mickelson ditch
6		651, 632, 646	Mickelson ditch
7		18"/11-637	Mendenhall ditch
8	Frank Swenson	28"/11-637	Mickelson ditch
9	Charles Barlow	11-649, 650, 631, 657	Mendenhall ditch
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12	Steve Tingey	11-647	Mendenhall ditch
13	Max Nichols	11-644, 20"/645	Mendenhall ditch
14		45"/658, 37.51	Collins
15	Vincent Hansen	11-652, 653, 654	Mendenhall ditch
16	Riley Mickelson	45"/11-658, 37"/659	Collins
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	PAST SEASON DELIVERIES										AVE. DELIVERY FOR PAST SEASONS		ESTIMATED BILLING		ADJUSTED BILLING	
	1		2		3		4		5							
	20__		20__		20__		20__		20__							
											6		7		8	
1													30	80	30	80
2													38	62	38	62
3													11	76	11	76
4													8	68	8	68
5													54	88	54	88
6																
7																
8													6	72	6	72
9													48	72	48	72
10																
11													3	36	3	36
12													8	70	8	70
13													23	80	23	80
14																
15													28	00	28	00
16													15	96	15	96
17													280	00	280	00
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SCANNED  
DEC 10 2018

WATERMASTER						ASSISTANT WATERMASTER, SECRETARY, STAFF, ETC.						OTHER EXPENSES		TOTAL COSTS	
YEAR	DAYS	SALARY		TOTAL		DAYS	SALARY		TOTAL						
				280.	00					280.	00				560.00
WATERMASTER'S PROPOSED BUDGET															
NEXT YEAR															

Complete this proposed budget report form as follows:

- 1) Enter water right holder name, corresponding IDWR water right number or numbers, and corresponding diversion name and/or remarks on page 2;
- 2) If you wish to estimate next season's assessments based on the average delivery of past seasons, then enter the actual water deliveries to each user for the past two to five seasons on page 3. You have the option of using at least the past two seasons or up to five seasons for averaging. You also have the option of using last year's delivery or one year's delivery as a basis of determining assessments for the next season. Enter deliveries as total 24-hour second feet. Total 24-hour second feet is a flow rate expressed in terms of one day or 24 hours. For example, a continuous diversion of 2 cfs over 20 days would equal 40 24-hour second feet.
- 3) If using the averaging method, enter the average delivery for past seasons in column 6 of page 3. If you are not averaging, then enter each user's delivery from last year in column 5 and skip column 6.
- 4) In the work space provided at the top of this page, enter next year's proposed watermaster salary, secretary and/or staff salaries, and expenses. You may use the past season costs and expenses, or average past seasons' costs and expenses as an aid in determining next year's budget. A more detailed listing or itemization of expenses and salaries can be attached to this form.
- 5) Divide the total proposed budget amount for next year by the total past season delivery (total of column 5, page 3) or average past seasons deliveries (total of column 6, page 3) to obtain a unit cost factor.
- 6) Under column 7, page 3, multiply the unit cost factor by each user's past season or average past seasons deliveries to obtain the estimated billing for the next year.
- 7) Use column 8, page 3, to enter the adjusted billing amount if the district wishes to carryover debits and credits from the previous season. (Refer to the last watermaster report. If a user had a credit, subtract that credit from his or her estimated billing in column 7 of this report, and enter the difference or adjusted amount in column 8. If a user had a debit, then add that debit to his or her billing amount shown in column 7 and show as adjusted billing in column 8.
- 8) Sign the report and retain to present to the water users at the next annual meeting for the water district.



State of Idaho

## DEPARTMENT OF WATER RESOURCES

900 N Skyline Dr., Ste A, Idaho Falls, Idaho 83402-1718

Phone: (208) 525-7161 FAX: (208) 525-7177 [www.idwr.idaho.gov](http://www.idwr.idaho.gov)

C.L. "BUTCH" OTTER  
Governor

GARY SPACKMAN  
Director

December 6, 2018

Michael Tingey  
2114 Lago Liberty Rd  
Grace ID 83241

WATER DISTRICT #13<sup>S</sup>

Dear Watermaster:

Enclosed herewith is a copy of the Watermaster's Annual Report for the past season.

The same has been prepared by the watermaster and approved by this Department in conformity with Sections 42-610, 42-614 and 42-615, Idaho Code.

During the 1993 legislative session, the legislature enacted a new law which amends Section 42-619(9), Idaho Code and removes the independent financial audit requirement for most state water districts. The new law, referenced by Section 67-450B, Idaho Code (copy enclosed) identifies minimum audit requirements for all local government entities. Under the new statute, the governing body of any local government entity (i.e.; water district) whose annual budget does not exceed one hundred thousand dollars (\$100,000) has no minimum audit requirements under this section. This means that any district which handles its own money and whose budget is one hundred thousand dollars (\$100,000) or less does not have to have an independent public account firm conduct a financial audit every few years as previously required by Section 42-619(9).

Please note that only the statutory requirement regarding the independent financial audit has been changed. Districts handling their own fund (i.e.; districts who collect and / or disburse their own funds) must still submit their own statement of the water district's financial affairs at the end of each fiscal year. As recommended in the Department's February 16, 1993 letter and the 1993 Watermaster Handbook, a copy of the financial statement may be submitted either with the annual water masters report or with the minutes of the annual meeting for the ensuing year. An example of an annual financial statement may be found in Appendix C of the 1993 Watermaster Handbook.

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DEC 10 2018

The purpose of this letter is to remind all water districts that workers compensation insurance is required for all water district employees. This requirement applies to all water districts in Idaho, regardless of annual budget. Insurance should be applicable at least to all paid water district staff, including the water master as well as watermaster assistants, advisory committee, secretary and treasurer. The costs associated with workers compensation insurance is paid directly by the water district and should be considered an expense of the district. For information about obtaining insurance costs etc., please contact the Idaho State Insurance Fund. The State Insurance Fund has offices in Boise, Coeur d'Alene, Idaho Falls, Pocatello and Twin Falls. Water Districts are also reminded that all paid water district staff may be subject to state and federal taxes. These tax requirements will vary depending on salaries and total income of each watermaster or employee. In many water districts, particularly smaller districts with part-time staff, payment of watermaster or each employee. Districts may wish to contact the State Tax Commission or the Internal Revenue Service for information about state and federal withholding taxes.

Sincerely,



Sharla Cox  
Administrative Assistant

Enclosure

**SCANNED**

**DEC 10 2018**



State of Idaho

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C.L. "BUTCH" OTTER  
Governor

GARY SPACKMAN  
Director

December 10, 2018

Water District 13S  
Ashley Tingey  
2114 Lago Liberty Rd  
Grace ID 83241

WATER DISTRICT #13S

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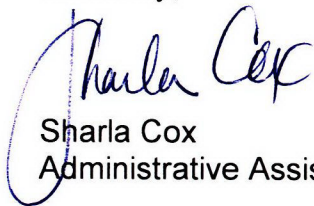
SCANNED

DEC 10 2018

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Sincerely,

A handwritten signature in blue ink that reads "Sharla Cox". The signature is fluid and cursive, with the first name "Sharla" and the last name "Cox" clearly distinguishable.

Sharla Cox  
Administrative Assistant

Enclosures

SCANNED  
DEC 10 2018



State of Idaho

**DEPARTMENT OF WATER RESOURCES**

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C.L. "BUTCH" OTTER  
Governor

GARY SPACKMAN  
Director

December 6, 2018

Caribou County Treasurer / Auditor  
Box 507  
Soda Springs ID 83276

RE: Water District No. #13S

Dear County Treasurer / Auditor:

Transmitted herewith is the 2018 Watermaster's Report and claim for services for the above mentioned Water District.

The various times in this report have been checked and have been found to be proper charges against the water users therein named. Section 42-612, 42-613 and 42-614 of the Idaho Code provides the procedure under which this claim shall be paid from the funds of the above named district.

If you have any questions, please contact us at once.

Sincerely,

A handwritten signature in blue ink that reads "Sharla Cox".

Sharla Cox  
Administrative Assistant

Enclosure

**SCANNED**  
DEC 10 2018

*State of Idaho*  
*Department of Water Resources*  
***Certificate of Appointment***

SCANNED  
JUN 15 2018

*This is to certify that I have on this day appointed Michael Tingey as  
Watermaster of Water District 13S from this day until the 2019 annual  
meeting or until his/her successor is appointed and qualified under the provisions of Idaho Code Section  
42-607, at such rate of compensation as established by applicable law.*



*This certificate has been issued and the seal of the  
Director fixed at Boise, Idaho, this 14th  
day of June, 2018.*

*Gary Spackman*

*Director - IDWR*

RECEIVED  
FEB 12 2018  
Department of Water Resources  
Eastern Region

PETITION FOR WATERMASTER'S SERVICES

\_\_\_\_\_, Idaho  
\_\_\_\_\_, 2018

RE: Water District No. 135  
Stream: Whiskey creek

TO: IDAHO DEPARTMENT OF WATER RESOURCES

I, the undersigned, owner or manager of ditches or person controlling ditches in Water District No. 135, hereby request the services of a watermaster for the reason that there is a necessity for the use and control of the waters of the District.

NAME OF WATERMASTER: Michael Tingey

ADDRESS OF WATERMASTER: 2114 Lago Liberty Rd.  
Grace Id. 83241

PHONE NUMBER: 208-427-6245 - 208-339-1935

Date watermaster is to start: March 19 2018

If known, the date services of watermaster are to terminate: \_\_\_\_\_

Michael Tingey 2114 Lago Liberty Rd Grace Id 208-427-6245  
signature address telephone

W A R N I N G: Watermaster cannot begin services until ALL conditions of appointment have been fulfilled.

SCANNED  
JUN 15 2018

BEFORE THE DEPARTMENT OF WATER RESOURCES  
OF THE STATE OF IDAHO

RECEIVED  
FEB 12 2018

Department of Water Resources  
Eastern Region

State of Idaho )  
County of Caribou ) ss

Official Oath

I do solemnly swear or affirm that I will support the Constitution of the United States, the Constitution and laws of the State of Idaho, specifically including the provisions of Section 42-605 and 42-607, Idaho Code, and that I will faithfully discharge all the duties of the office of Watermaster of District 135 according to the best of my ability. So help me God.

[Signature]  
Watermaster

SUBSCRIBED AND SWORN TO before me this 9<sup>th</sup> day of February, 2018.



[Signature]  
Notary Public

Residing At Lava Hot Springs Id

Commission Expires 8/21/20

SCANNED

JUN 15 2018



State of Idaho

**DEPARTMENT OF WATER RESOURCES**

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June 14, 2018

C.L. "BUTCH" OTTER  
Governor

GARY SPACKMAN  
Director

Water District 13S  
Michael Tingey  
2114 Lago Liberty Rd  
Grace ID 83241

RE: WATER DISTRICT #13S

Dear Asst. Watermaster:

Your **CERTIFICATE OF APPOINTMENT** is enclosed herewith. You will, therefore, take charge of the waters of such district and distribute the same in accordance with the law and the decrees of the courts to the various users in such district in accordance with the terms and conditions of their respective rights, and perform such other duties as may be required by the Department of Water Resources, under the laws of the State of Idaho. You are hereby requested to assume your duties at once and continue thereat until the necessity therefore shall cease.

Please feel free to call upon this office whenever we can be of assistance to you. We have a personal interest in the success of your year's work and desire to keep in as close touch with you as conditions will permit.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Sharla Cox', written over a circular blue ink stamp.

Sharla Cox  
Administrative Assistant

Enclosure

**SCANNED**

**JUN 15 2018**

RECEIVED

JUN 14 2018

Department of Water Resources  
Eastern Region

**Minutes of water meeting for 13S**

**March 19, 2018**

**Attendance: Max Nichols, Mike Tingey, Ashley Tingey, Angie Mendenhall, Ruth Tingey, and Michael Halliday.**

**Meeting started at 10:00 am. First order of business was the approval of the 2017 minutes. Mike made a motion to approve and Max seconded.**

**No assessment was make for 2017. Individual bills were given to those in attendance and will mail out to those not here today.**

**Angie and Max paid their assessment at the meeting.**

**The proposed budget was discussed and agreed that \$560. was acceptable with \$280 to sec and \$280 to water master. Mike made motion to approve budget and Angie seconded. The vote was unanimous.**

**Mike made motion to leave Max Nichols as President Angie seconded.**

**Max made a motion to approve the advisory board and Angie seconded.**

**Max made a motion to appoint Ashley Tingey as secretary and Angie seconded with Ashley's ok.**

**Angie made motion to keep Mike as water master Max seconded with an unanimous vote.**

**After a short discussion of how we should bill. Max made a motion to send out our own invoices. Angie seconded.**

**We discussed next years meeting date for March 18 2019.**

**Michael Holliday answered any questions and talked about getting water shares updated.**

**Adjourned meeting at 10:45**

**SCANNED**

**JUN 15 2018**

ADOPTED BUDGET AND RESOLUTIONS  
PERTAINING TO THE COLLECTION THEREOF

FOR 20\_\_\_\_\_

RECEIVED  
JUN 14 2018

Department of Water Resources  
Eastern Region

WATER DISTRICT NO. 135

STREAM Whiskey Creek

COUNTY Caribou

NAME OF SECRETARY Ashley Tingey

ADDRESS OF SECRETARY 2114 Lago Liberty Rd Grac Id 83241

COLLECTION AND HOLDING OF WATER DISTRICT FUNDS

Please check the appropriate box regarding the collection and holding of Water District funds.

☒ The Water District collects and holds its own funds.

☐ \_\_\_\_\_ County collects and holds funds for the Water District.  
(county name)

☐ \_\_\_\_\_ County collects the Water District's funds and deposits the funds in an account  
(county name) held by the Water District.

(This report must be certified and made in duplicate, one copy to be forwarded to the appropriate regional office of the Idaho Department of Water Resources., and one copy to the Secretary of the Annual Water User's Meeting of the Water District. If a designated county collects funds for the water, then a third copy must be sent to the auditor of the designated county.)

\_\_\_\_\_, Idaho, \_\_\_\_\_, 20\_\_\_\_\_

I HEREBY CERTIFY that the within is true and correct copy of the budget as adopted at the annual Water User's Meeting of Water District No. 135, held at Tingey Home on the 19 day of March, 2018 and all resolutions adopted at said meeting pertaining to the time and the manner of collecting the amounts provided for in the said budget.

Ashley Tingey

Secretary, Water District No. 135

SCANNED

JUN 15 2018

### DISTRIBUTION OF THE BUDGET AMONG USERS



RESOLUTIONS PERTAINING TO THE TIME AND MANNER OF COLLECTING THE BUDGET AS  
ADOPTED AT THE ANNUAL MEETING OF THE USERS OF

WATER DISTRICT No. \_\_\_\_\_

---

SCANNED

JUN 15 2018

WATER DISTRICT INFORMATION SHEET

RECEIVED

JUN 14 2018

Department of Water Resources  
Eastern Region

2018  
Year

135 Whiskey Creek  
Water District # / Stream Name

Michael Tingey  
Watermaster Name

2114 Lago liberty Rd Grace Id 83241  
Address

208 427 6245 matingey@aol.com  
Phone Number, Home / Cell E-Mail Address

Assistant Watermaster Name

Address

Phone Number, Home / Cell E-Mail Address

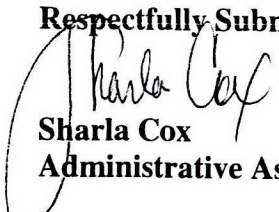
Ashtley Tingey  
Secretary Name

2114 Lago liberty Rd Grace Id 83241  
Address

208.427.6245 208-339-1695 matingey@aol.com  
Phone Number, Home / Cell E-Mail Address

Please print in the blank information above and return it to the Idaho Department of Water Resources. Your cooperation on this matter would be greatly appreciated. If you have any questions, please feel free to contact me.

Respectfully Submitted,

  
Sharla Cox  
Administrative Assistant

SCANNED

JUN 15 2018



State of Idaho

**DEPARTMENT OF WATER RESOURCES**

900 N Skyline Dr., Ste A, Idaho Falls, Idaho 83402-1718

Phone: (208) 525-7161 FAX: (208) 525-7177 [www.idwr.idaho.gov](http://www.idwr.idaho.gov)

C.L. "BUTCH" OTTER  
Governor

GARY SPACKMAN  
Director

June 14, 2018

Caribou County Treasurer / Auditor  
Box 507  
Soda Springs ID 83276

**RE: Water District No. #13S**

Dear Treasurer / Auditor:

Enclosed please find copies of the Adopted Budget and Minutes of the above Water District. They have been read and approved by this office.

If you have any questions concerning this matter, please feel free to contact this office.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Sharla Cox', written over a circular blue ink stamp.

Sharla Cox  
Administrative Assistant

**SCANNED**

**JUN 15 2018**



State of Idaho

**DEPARTMENT OF WATER RESOURCES**

900 N Skyline Dr., Ste A, Idaho Falls, Idaho 83402-1718

Phone: (208) 525-7161 FAX: (208) 525-7177 [www.idwr.idaho.gov](http://www.idwr.idaho.gov)

June 14, 2018

C.L. "BUTCH" OTTER  
Governor

GARY SPACKMAN  
Director

Water District 13S  
Ashley Tingey  
2114 Lago Liberty Rd  
Grace ID 83241

RE: WATER DISTRICT #13S

Dear Secretary / Treasurer:

We acknowledge receipt of the Minutes of the Annual Watermaster's Election Meeting held in your district. The Watermaster Certificate will be sent under separate cover.

Thank you.

Sincerely,

A handwritten signature in blue ink that reads "Sharla Cox". The signature is fluid and cursive, with the first name "Sharla" and last name "Cox" clearly distinguishable.

Sharla Cox  
Administrative Assistant

**SCANNED**  
**JUN 15 2018**