

WATERMASTER REQUIREMENT SHEET

Date of Meeting: 3/22/18 Time of Meeting: 10:00AM

Place of Meeting: Coleman Rutchie + Cluff

IDWR Employee(s) in attendance at Annual Meeting: _____

Chairman: David Coleman
(Name) (Address) (Phone)

Watermaster: Matt Hitt 208-312-0236

Assistant Watermaster: _____

Sec/Treasurer: David Coleman

Budget for the year: \$2500.00, (if over \$3000.00 need oath from Sec/Treas and do certificate

Comments: _____

Appointment Requirements:

Copy of annual meeting minutes received: 4/4/18

Adopted Budget received: 4/4/18

Certificate of Appointment to Watermaster/Assistant sent: 4/16/18

(_____ daily record books & instruction to watermaster sent)

Certificate of Appointment to Secretary/Treasurer sent: 4/16/18

Water District Information:

Watermaster Report received: 4/1/19

Daily records book received: 4/1/19

REPORTS OF WATERMASTERS. All watermasters shall make an annual report to the department of water resources prior to the expiration of the watermaster's appointment for the current year. This report shall show the total amount of water delivered by the watermaster during the preceding year, the amount delivered to each water user, the total expense of delivery and the apportionment of expenses among users and all debits and credits to be carried over to the following year. Such report shall also include records of stream flow the watermaster used or made in the process of distributing water supplies. The director may ask for other information deemed necessary in assuring proper distribution of water supplies within the district. The reports of watermasters to the department of water resources shall be filed and kept in the office of the department.

Instructions For Completing Annual Watermaster's Report

This form has been developed to assist the watermaster in complying with some of the annual reporting requirements of Section 42-606, Idaho Code. The form provides for summary of the amount of water delivered by the watermaster to each user, the total expense of delivery and the apportionment of expenses among water users, including debits and credits. Water distribution and hydrologic information including stream flow records, daily diversion data, water right information and water right priority cut summaries should be presented in a separate water distribution report.

Complete this annual report form of delivery and costs as follows:

- 1) Enter water right holder name, corresponding IDWR water right number or numbers, and corresponding diversion name and/or remarks on page 2;
- 2) Enter the total amount of water delivered to each user as total 24-hour second feet under column 1, page 3. Total **24-hour second feet** is a flow rate expressed in terms of one day or 24 hours. For example, a continuous diversion of 2 cfs over 20 days would equal 40 24-hour second feet.
- 3) Under column 3, page 3, enter the amount of money assessed or billed to each user at the beginning of the year. The assessment may be found in the previous year's adopted budget report.
- 4) In the work space provided on the right hand side of page 3, add up total watermaster salary costs and expenses and enter as 'TOTAL COST'. Then divide this total cost by the total number of 24-hour second feet delivered (sum of column 1) to obtain the cost per 24 hour second feet delivered, or the unit cost factor.
- 5) Under column 2, page 3, multiply the unit cost factor (obtained in step number 4 above) by each user's total 24-hour second feet delivery in column 1 to obtain the total cost against each user.
- 6) For each user, subtract the total cost amount in column 2 from the adopted budget in column 3 and enter the difference either as a credit or debit (negative differences entered as debits, positive differences entered as credits).
- 7) Sign the report before a notary public and submit the original to the appropriate regional office of the Department of Water Resources. Retain one copy for the Water District.

WATERMASTER'S REPORT

From: April 1, 2018 to April 1, 2019

Water District No. 45-N

Name of the Watermaster: Matt Hitt

Address: PO Box 123, Murtaugh, Idaho 83344

STATE OF IDAHO)
) ss.
County of Twin Falls)

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DEPT. OF WATER RESOURCES
SOUTHERN REGION

Matt Hitt, being first duly sworn, deposes and says that he is the Watermaster of Water District 45-N, having been lawfully appointed by Gary Spackman, Director, Idaho Water Resources, and that the volumes of water, as stated in this report and prorated by him to the water right holders of district are correct.

Matt Hitt
MATT HITT, Watermaster
District No. 45-N

SUBSCRIBED and SWORN to before me this 26th day of March, 2019.

Becki K. Stahlecker
NOTARY PUBLIC
Residing at Flex, ID
My Commission expires 1-28-2020

BECKI K. STAHLCKER
COMMISSION #37528
NOTARY PUBLIC
STATE OF IDAHO

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APR 05 2019

Water Right Owner	IDWR Water Right Identification No.	Diversion Name/ Remarks	Total Delivery in Acre Feet	2019 Cost	Cost per Acre Feet <u>\$4.23298341</u>		
Darrell Funk	45-533	Cold Spring Creek 75.0			Total No. Days of Watermaster days at \$ per day \$ Total No. Days of Asst. Watermaster Days at \$ per day \$ Other expenses charges pro rata TOTAL COST \$ Total No. 24-Hour Sec. Feet Delivered Cost per 24-Hour Sec. Feet Delivered		
	45-487 (C)	Dry Creek 683.0					
	45-489	Dry Creek 357.0					
	45-488A	Dry Creek 683.0					
	45-490	Dry Creek 357.0					
	45-494	Dry Creek 357.0					
	45-505	Dry Creek 357.0					
	45-506	Dry Creek 80.0					
	Double Eagle Properties	45-481	Dry Creek 174.0				Expenses: Watermaster Salary \$1,000.00 Secretary/Treasurer's Salary 1,000.00 Miscellaneous Expenses 500.00 Total Cost \$2,500.00
		45-483	Dry Creek 224.0				
45-482		Dry Creek 174.0					
45-484		Dry Creek 224.0					
45-480		Dry Creek 174.0					
45-497		Dry Creek 59.0					
45-2075		Dry Creek 302.0					
45-4120		Dry Creek 174.0					
45-13661		Dry Creek 59.0					
45-13611		Dry Creek 224.0					
Darrell Funk Total			396.50	1,678.38			
Pattco – Russel Patterson	45-485A	Dry Creek 115.4					
	45-485B	Dry Creek 40.0					
	45-486A	Dry Creek 115.4					
	45-486B	Dry Creek 40.0					
	45-2190	Dry Creek 60.0					
Russel Patterson Total			12.53	53.04			
David Pickett – Tugaw Ranches	45-487A	Dry Creek 402.8					
	45-487B	Dry Creek 402.8					
	45-491	Dry Creek 402.8					
	45-13622	Dry Creek 402.8					
	45-492	Dry Creek 402.8					
	45-493	Dry Creek 402.8					
	45-495	Dry Creek 402.8					
45-496 B	Dry Creek 402.8						
David Pickett Total			91.93	389.14			

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 APR 05 2019

page 1



State of Idaho

Department of Water Resources

322 East Front St, PO Box 83720, Boise, ID 83720-0098 • 208-287-4800 • www.idwr.idaho.gov

Certificate of Appointment

This is to certify that I have appointed *Matt Hitt* as *Watermaster* of *Water District* 45N , from this day until the 2019 annual meeting or until his/her successor is appointed and qualified under the provisions of Idaho Code Section 42-605, at such rate of compensation as established by applicable law.



This certificate has been issued and the seal of the Director fixed at Boise, Idaho, this day, April 16, 2018.

Gary Spackman
IDWR Director

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State of Idaho

Department of Water Resources

322 East Front St, PO Box 83720, Boise, ID 83720-0098 • 208-287-4800 • www.idwr.idaho.gov

Certificate of Appointment

This is to certify that I have appointed David Coleman as *Treasurer* of *Water District* 45N, from this day until the 2019 annual meeting or until his/her successor is appointed and qualified under the provisions of Idaho Code Section 42-605, at such rate of compensation as established by applicable law.



This certificate has been issued and the seal of the Director fixed at Boise, Idaho, this day, April 16, 2018.

Gary Spackman
IDWR Director

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APR 04 2018

DEPT OF WATER RESOURCES
SOUTHERN REGION

MINUTES OF THE ANNUAL MEETING OF WATER DISTRICT 45-N

March 22, 2018

Twin Falls, Idaho

The annual meeting of the water users of Water District 45-N was held on March 22, 2018, at the office of Coleman, Ritchie & Jacobson, 156 2nd Avenue West, Twin Falls, Idaho, at 10:00 a.m.

The following persons were present:

Poncho Villalobos	Glen Bessire	Russel Patterson
Jana Reeder	Carrie Hahn	David A. Coleman
and Darrell Funk via telephone conference		

The minutes of the 2017 Annual Meeting were read. After reading the previous year's meeting minutes, Glen Bessire, moved to approve the minutes as read. The motion was seconded by Russel Patterson. By unanimous vote the motion passed.

Upon motion by Russel Patterson and seconded by Poncho Villalobos, it was unanimously approved that David A. Coleman would act as Chairman of the meeting.

Upon motion by Russel Patterson and seconded by Poncho Villalobos, David A. Coleman was nominated to serve as Secretary and Treasurer of the Water District for the 2018 water year. By unanimous vote the motion passed.

The next matter of business was the discussion of a budget for 2018. After discussion of the matter, motion was made by Russel Patterson, seconded by Glen Bessire, that the budget for 2018 would remain the same as it was in 2017. By unanimous vote the motion passed.

The Chairman announced that the next matter of business was the election of a Watermaster whereupon Matt Hitt was nominated by Poncho Villalobos, seconded by Russell Patterson. No other nominations were made. It was agreed that the salary offered to the Watermaster in 2017 would remain the same in 2018. By unanimous vote the motion passed.

In connection with the matter of the payment of assessments, the following motion was made by Russel Patterson and seconded by Glen Bessire, and adopted by unanimous vote:

"It being desirable that a date different than that fixed by statutes, i.e., June 1, be fixed as the final date upon which the amount payable from each water user as shown by the adopted budget shall be due; and that the water payments be made prior to

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delivery of any water,

NOW, THEREFORE, BE IT RESOLVED that the amounts payable by each water user as shown by the adopted budget, shall become due and payable on May 1, 2018, and said amounts if not so paid shall bear interest at the rate of eight percent (8%) per annum.

BE IT FURTHER RESOLVED that no water be delivered by the Watermaster of this District to any water user until such time as the assessments for such water user are paid in full.”

David A. Coleman discussed with those present the current status of the checking account. He advised that there is a current balance of \$5,844.08. The amount is more than double the approved budget and there is no need to carry so much. After a discussion it was agreed by all that the Treasurer would send out an assessment to each water user and show the assessment paid from excess funds in the checking account.

An advisory board to serve for the 2018 irrigation season was discussed. The members of advisory committee for the Water District for the irrigation season of 2018 are:

Darrell Funk
Poncho Villalobos
Glen Bessire
Russel Patterson

After the foregoing discussion, no further items came before the meeting. Russel Patterson moved to adjourn the meeting which was seconded by Poncho Villalobos. The meeting was adjourned.

DATED this 23rd day of March, 2018.



DAVID A. COLEMAN, Secretary/Treasurer

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MAY 05 2019

COLEMAN, RITCHIE & JACOBSON

Attorneys at Law
156 2nd Avenue West
P. O. Box 525
Twin Falls, Idaho 83303-0525

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SOUTHERN REGION

JOHN R. COLEMAN, RETIRED
JOHN S. RITCHIE
THOMAS M. ROBERTSON, Retired
DAVID A. COLEMAN, CHTD.
V. LANE JACOBSON

TELEPHONE (208)734-1224

FAX (208)734-3983
E-MAIL: david@crctflaw.com

April 2, 2018

Nathan Erickson
Staff Hydrologist
State of Idaho
Department of Water Resources
650 Addison Avenue West, Ste. 500
Twin Falls ID 83301

Re: Water District 45-N

Dear Mr. Erickson:

Enclosed are the following:

1. Watermaster's Report for Water District 45-N.
3. A copy of the Minutes for the 2018 Annual Meeting of Water District 45-N.

If you have any questions concerning any of these matters, please do not hesitate to contact me.

Sincerely,



DAVID A. COLEMAN

DAC/bks
Encls

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David Coleman
 Russ Patterson
 Glynn Bassier
 Poncho
 Carrie
 Jana

Darrel Funk (Phone)

March 22
 45 N
 March

David Coleman chairman
 Secretary/treas.

Budget \$ 2500⁰⁰

* W.M. Matt Hitt

Advisory Darrel
 Poncho
 Russel
 Glenn

Credit for Assessments For
 excess \$\$

Poncho

need rep for mailings
for Id Agri

3500E

308-0069

Need to add to Water Rights
for Correspondence

ISE 555?



State of Idaho

DEPARTMENT OF WATER RESOURCES

Southern Region • 650 Addison Ave W, Suite 500 • Twin Falls, Idaho 83301-5858

Phone: (208) 736-3033 • Fax: (208) 736-3037 • Website: www.idwr.idaho.gov

C.L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

February 28, 2018

BONNIE AND RUFUS TURNER
PO BOX 29
MURTAUGH ID 83344-0029

Dear Water User,

Notice is hereby given, that pursuant to law, the regular **annual meeting** for adoption of a budget and election of a water master for **Water District 45N, Dry Creek**, is scheduled for the time and location listed below.

Day & Date: Thursday, March 22, 2018

Time: 10:00 AM

**Location: Coleman Ritchie & Cluff
Conference room
156 2nd Ave W
Twin Falls, ID**

For more information regarding water rights and water districts, including forms and records, visit the Idaho Department of Water Resources (IDWR) website, www.idwr.idaho.gov.

If you have questions regarding this notice, please contact the IDWR Southern Region office at (208) 736-3033.

Sincerely,

A handwritten signature in black ink that reads "Gary Spackman". The signature is written in a cursive style with a large, sweeping 'G' and 'S'.

Gary Spackman
Director



State of Idaho
DEPARTMENT OF WATER RESOURCES

Southern Region • 650 Addison Ave W, Suite 500 • Twin Falls, Idaho 83301-5851
 Phone: (208) 736-3033 • Fax: (208) 736-3037 • Website: www.idwr.idaho.gov

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 DEPARTMENT OF WATER RESOURCES
 SOUTHERN REGION

C.L. "BUTCH" OTTER
 Governor

GARY SPACKMAN
 Director

To: **WD45N Dry Creek**
 From: IDWR Water Distribution Section
 Date: January 16, 2018
 Re: Annual Water District Meeting Information Form

Please complete this annual water district meeting information form and return it to IDWR (contact information below). Upon receipt of the completed form, IDWR sends meeting notice to each water user and interested party in the district. The meeting notice must be mailed no later than three weeks prior to the meeting. Therefore, to provide IDWR adequate time to create and mail the notice, please return the completed form to IDWR as soon as possible or no later than four weeks before the meeting.

Meeting Location

Facility Name Coleman, Ritchie & Cluff
 Room Name/Number Conference Room
 Street Address 1516 2nd Ave West
 City Twin Falls, Idaho 83301

Meeting Time/Day

Date (month, day, year) March 22, 2018
 Day of Week Thursday
 Time 10:00 AM

David A. Coleman _____
 Signature, Water District Representative Title

208-734-1224
 Representative Phone Number

david@creclaw.com
 Representative Email Address

Return this form via mail, fax, or email, attention: Nathan Erickson

Mail
 650 Addison Ave W Ste 500
 Twin Falls, ID 83301

Fax
 (208)736-3037

Email
 Nathan.Erickson@idwr.idaho.gov

	A	B	C	D	E	F	G	H
1	Addressee	Organization	In Care Of	Address	City	State	Zip	WATER RIGHT
2	BONNIE AND RUFUS TURNER			BOX 29	MURTAUGH	ID	83344	45-11961
3	DOUBLE EAGLE PROPERTIES LLLP		Darrell Funk	3173 N 4900 E	MURTAUGH	ID	83344	45-480,45-481, 45-482, 45-483,45-484 , 45-487C, 45-488A,45-489, 45-490, 45-494, 45-
4	GLENN C. AND WYNNE F BESSIRE			4469 E 2900 N	MURTAUGH	ID	83344	45-508B, 45-508D
5	IDAHO AGRI INVESTMENTS LLC		Jack DeCoster	PO BOX 609	TURNER	ME	04282	45-498, 45-499, 45-502, 45-504, 45-507, 45-
6	FRANCISCO VILLALOBOS			2872 ROCK CREEK RD	HANSEN	ID	83344	
7	PATTCO LLLP		Russel Patterson	1800 Z ST	HEYBURN	ID	83336	45-485A, 45-485B, 45-486A, 45-486B,45-
8	METROPOLITAN LIFE INSURANCE CO			10801 MASTIN BLVD STE 930	OVERLAND PARK	KS	66210	45-487A, 45-487B, 45-491, 45-492, 45-493, 45-
9	RABO AGRIFINANCE LLC			14767 N OUTER 40 RD STE 400	CHESTERFIELD	MO	63017	45-2075
10	SOUTHWEST IRRIGATION DISTRICT			PO BOX 668	BURLEY	ID	83318	45-7588
11	TUGAW RANCHES LLC		David Pickett	568 W 1650 S	OAKLEY	ID	83346	45-487A, 45-487B,45-491, 45-492, 45-493, 45-
12	WD 140 DON PICKETT			568 W 1650 S	OAKLEY	ID	83346	
13	MATT HITT				TWIN FALLS	ID	83301	Watermaster
14	DAVID A COLEMAN	Coleman, Ritchie & Cluff		PO BOX 525	TWIN FALLS	ID	83303-0525	Attorney

Hahn, Carrie

From: Becki <becki@crctflaw.com>
Sent: Tuesday, January 30, 2018 2:39 PM
To: Hahn, Carrie
Subject: RE: WD 45N ANNUAL MEETING
Attachments: 2018 Water Meeting Notice.pdf; Copy of 45N 2018 MAILING LIST.xlsx

Carrie,

Attached is the annual water district meeting information form and address spreadsheet.

I have been waiting for Matt Hitt, the watermaster to return my call with his address, but he has not done so yet.

I do not want to hold this up any longer.

If I get his address I will send it to you, otherwise I will just text him the meeting date and time.

Thank you,

Becki Stahlecker

Becki K. Stahlecker
Legal Assistant to David A. Coleman
Office Manager
Coleman, Ritchie & Cluff
PO Box 525, Twin Falls, ID 83303
156 2nd Avenue W, Twin Falls, ID 83301
208-734-1224
208-734-3983 fax
becki@crctflaw.com

From: Hahn, Carrie [mailto:Carrie.Hahn@idwr.idaho.gov]
Sent: Friday, January 19, 2018 9:01 AM
To: Becki <becki@crctflaw.com>
Subject: WD 45N ANNUAL MEETING

Dear Water District Secretary or Watermaster,

Enclosed are several documents related to the annual water district meeting. Please review the documents for the upcoming meeting.

Meeting notices must be mailed no later than three weeks before the meeting date. Therefore, to provide IDWR adequate time to create and mail the notices, please **return the completed form to IDWR as soon as possible or at least four weeks before the meeting date.**

If you are no longer the water district secretary or watermaster, please forward this to the current secretary or watermaster or return this correspondence to IDWR as soon as possible.

Sincerely,
Carrie Hahn