#### WATERMASTER'S REPORT

MAR 2 6 2018

Department of Water Resources Eastern Region

FromAPRIL	, 20	To	November	,20_17
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Water District No. 74 F			(	
Name of Watermaster	ve Antor	relli.	/ Phil m	oulton
Name of Watermaster	Main PMB	101	- Salmon, I	D 83467
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	AFFIDAVIT OF	WATERMA	STER	
STATE OF IDAHO }				
COUNTY OF Lembi }	,5.			
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Nous Ante			0 1	he is Watermaster of Water
District 74 –	, having been lawfully	appointed by	Lary Spackma	, Director,
Idaho Department of Water Resource	es, and that the volumes o	f water, as st	ated in this report and pr	orated by him to the water
right holders of the district are corre	ect.			
		-	(Denuty) Waterm	actor District No
Subscribed and sworn to before me,	71th In		20.78	aster District No
Subscribed and sworn to before me.	this <u>46</u> day of <u>11</u>	(onen		$\gamma_{\perp}$
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(SEAL) PUBLIC			My Commission exp	ires 1/12 wee
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The state of the s			Boise, Idaho, Man	ch 29 , 2018
I HEREBY CERTIFY, that	Saviel Autonolli		was lawfully appo	ointed by me as Water Master
of Water District No.	_, and that the information	contained in	this report, as herein swe	orn to, is, to the best of my
knowledge and belief, correct.				
			Jones Jones	A4)
	*	-	Director, Departmen	t of Water Resources
			Descris Dune	SCANNED
		Ву	XPXXIL DUNN	APR 0 3 2018

	WATER RIGHT OWNER	IDWR WATER RIGHT IDENT No.	DIVERSION NAME / REMARKS
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3			RR3
4			Cliffs
5			middle
6	Fred Snook		Fred
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8	Bruce Mulky		Bruce
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Total Delivery Total Cost Adopted Budget Credits **Debits** Cost Per 24-Hr. Sec. Ft. \$\_\_\_\_ in 24-Hour \$ 354 cts. Sec. Feet \$ cts. cts. \$ cts. 85 6 531 1 Total No. Days of Watermaster 2 671.5 235 07 days at \$ per day 3 90 50 05 Total No. Days of Asst. Watermaster 33 95 4 days at \$ \$ per day 5 Other expenses charged pro rata 6 TOTAL COST 70 00 7 2006,86 Total No. 24-Hour Sec. Feet Delivered 36,3 8 12 35 70 Cost per 24-Hour Sec. Feet Delivered 9 242.06 84 72 0 2 3 5 6 8 9 0 1 2 3 5 6

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#### SECTION 42-606 IDAHO CODE

REPORTS OF WATERMASTERS. All watermasters shall make an annual report to the department of water resources prior to the expiration of the watermaster's appointment for the current year. This report shall show the total amount of water delivered by the watermaster during the preceding year, the amount delivered to each water user, the total expense of delivery and the apportionment of expenses among users and all debits and credits to be carried over to the following year. Such report shall also include records of stream flow the watermaster used or made in the process of distributing water supplies. The director may ask for other information deemed necessary in assuring proper distribution of water supplies within the district. The reports of watermasters to the department of water resources shall be filed and kept in the office of the department.

#### Instructions For Completing Annual Watermaster's Report

This form has been developed to assist the watermaster in complying with some of the annual reporting requirements of Section 42-606, Idaho Code. The form provides for summary of the amount of water delivered by the watermaster to each user, the total expense of delivery and the apportionment of expenses among water users, including debits and credits. Water distribution and hydrologic information including stream flow records, daily diversion data, water right information and water right priority cut summaries should be presented in a separate water distribution report.

Complete this annual report form of delivery and costs as follows:

- 1) Enter water right holder name, corresponding IDWR water right number or numbers, and corresponding diversion name and/or remarks on page 2;
- 2) Enter the total amount of water delivered to each user as total 24-hour second feet under column 1, page 3. Total 24-hour second feet is a flow rate expressed in terms of one day or 24 hours. For example, a continuous diversion of 2 cfs over 20 days would equal 40 24-hour second feet.
- 3) Under column 3, page 3, enter the amount of money assessed or billed to each user at the beginning of the year. The assessment may be found in the previous year's adopted budget report.
- 4) In the work space provided on the right hand side of page 3, add up total watermaster salary costs and expenses and enter as "TOTAL COST". Then divide this total cost by the total number of 24-hour second feet delivered (sum of column 1) to obtain the cost per 24 hour second feet delivered, or the unit cost factor.
- 5) Under column 2, page 3, multiply the unit cost factor (obtained in step number 4 above) by each user's total 24-hour second feet delivery in column 1 to obtain the total cost against each user.
- 6) For each user, subtract the total cost amount in column 2 from the adopted budget in column 3 and enter the difference either as a credit or debit (negative differences entered as debits, positive differences entered as credits).
- 7) Sign the report before a notary public and submit the original to the appropriate regional office of the Department of Water Resources. Retain one copy for the Water District.

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900 N Skyline Dr., Ste A, Idaho Falls, Idaho 83402-1718 Phone: (208) 525-7161 FAX: (208) 525-7177 www.idwr.idaho.gov

> C.L. "BUTCH" OTTER Governor

GARY SPACKMAN Director

April 3, 2018

Phil Moulton 178 Pratt Creek Rd Salmon ID 83467

WATER DISTRICT #74F

Dear Watermaster:

Enclosed herewith is a copy of the Watermaster's Annual Report for the past season.

The same has been prepared by the watermaster and approved by this Department in conformity with Sections 42-610, 42-614 and 42-615, Idaho Code.

During the 1993 legislative session, the legislature enacted a new law which amends Section 42-619(9), Idaho Code and removes the independent financial audit requirement for most state water districts. The new law, referenced by Section 67-450B, Idaho Code (copy enclosed) identifies minimum audit requirements for all local government entities. Under the new statute, the governing body of any local government entity (i.e.; water district) whose annual budget does not exceed one hundred thousand dollars (\$100,000) has no minimum audit requirements under this section. This means that any district which handles its own money and whose budget is one hundred thousand dollars (\$100,000) or less does not have to have an independent public account firm conduct a financial audit every few years as previously required by Section 42-619(9).

Please note that only the statutory requirement regarding the independent financial audit has been changed. Districts handling their own fund (i.e.; districts who collect and / or disburse their own funds) must still submit their own statement of the water district's financial affairs at the end of each fiscal year. As recommended in the Department's February 16, 1993 letter and the 1993 Watermaster Handbook, a copy of the financial statement may be submitted either with the annual water masters report or with the minutes of the annual meeting for the ensuing year. An example of an annual financial statement may be found in Appendix C of the 1993 Watermaster Handbook.

SCANNED

APR 03 2018

The purpose of this letter is to remind all water districts that workers compensation insurance is required for all water district employees. This requirement applies to all water districts in Idaho, regardless of annual budget. Insurance should be applicable at least to all paid water district staff, including the water master as week as well as watermaster assistants, advisory committee, secretary and treasurer. The costs associated with workers compensation insurance is paid directly by the water district and should be considered an expense of the district. For information about obtaining insurance costs etc., please contact the Idaho State Insurance Fund. The State Insurance Fund has offices in Boise, Coeur d'Alene, Idaho Falls, Pocatello and Twin Falls. Water Districts are also reminded that all paid water district staff may be subject to state and federal taxes. These tax requirements will vary depending on salaries and total income of each watermaster or employee. In many water districts, particularly smaller districts with part-time staff, payment of watermaster or each employee. Districts may wish to contact the State Tax Commission or the Internal Revenue Service for information about state and federal withholding taxes.

Sincerely,

Sharla Cox

Administrative Assistant

**Enclosure** 



900 N Skyline Dr., Ste A, Idaho Falls, Idaho 83402-1718 Phone: (208) 525-7161 FAX: (208) 525-7177 www.idwr.idaho.gov

October 25, 2017

C.L. "BUTCH" OTTER Governor

> GARY SPACKMAN Director

RE: Requesting Watermaster's Report / Daily Record Books

Dear Watermaster:

In accordance with Chapter 6, Section 42-614 of the Idaho Code, and department regulations, the Watermaster of each district is required to submit an annual report to the Department of Water Resources, at 900 N Skyline Dr Ste A, Idaho Falls ID 83402 by December 31, 2017. You should forward a copy to the County Treasurer, if applicable. Please be certain all of the report is complete.

In accordance with Chapter 6, Section 42-615 of the Idaho Code: Proposed budget for succeeding year. Each watermaster shall, at least fourteen (14) days prior to the annual meeting of the water users of the water district, also prepare a proposed budget for the succeeding year, together with a distribution of the amount of the budget to the respective water users, using the actual deliveries for the past irrigation season or seasons, as the basis for distribution. The proposed budget and distribution shall be submitted to the water users for consideration and approval at the next annual water meeting.

We are enclosing sufficient forms for filling out the Watermaster's Report and the Proposed Budget.

Do not fail to send the Watermaster's Daily Record Books along with the Watermaster Report.

Sincerely,

Sharla Cox

Administrative Assistant

SCANNED

APR 032018

# State of Idaho Department of Water Resources Certificate of Appointment

This is to certify that I have on this day appointed	David M Antonelli	as
<u>Watermaster</u> of Water District74F	from this day until the 20	18 annual
meeting or until his/her successor is appointed and qualif	ied under the provisions of Idaho	Code Section
42-607, at such rate of compensation as established by app	plicable law.	



This certificate h	as been issued	and the seal of the
Director fixed at	Boise, Idaho, t	his16th
day of March	h	<u>, 2017</u> .

Director - IDWR



900 N Skyline Dr., Ste A, Idaho Falls, Idaho 83402-1718

Phone: (208) 525-7161 FAX: (208) 525-7177 www.idwr.idaho.gov

March 16, 2017

C.L. "BUTCH" OTTER Governor

> GARY SPACKMAN Director

David M Antonelli 17 Schofield Ln Salmon Id 83467

**RE: WATER DISTRICT #74F** 

**Dear Watermaster:** 

Your CERTIFICATE OF APPOINTMENT is enclosed herewith. You will, therefore, take charge of the waters of such district and distribute the same in accordance with the law and the decrees of the courts to the various users in such district in accordance with the terms and conditions of their respective rights, and perform such other duties as may be required by the Department of Water Resources, under the laws of the State of Idaho. You are hereby requested to assume your duties at once and continue thereat until the necessity therefore shall cease.

Please feel free to call upon this office whenever we can be of assistance to you. We have a personal interest in the success of your year's work and desire to keep in as close touch with you as conditions will permit.

Respectfully submitted,

Sharla Cox

Administrative Assistant

**Enclosure** 

## State of Idaho Department of Water Resources

### Certificate of Appointment

This is to certify that I have on this day appointed	Phil Moul	ton as
Asst Watermaster of Water District		from this day until the 2018 annual
meeting or until his/her successor is appointed and qu	ualified under the	e provisions of Idaho Code Section
42-607, at such rate of compensation as established by		



This certi	ificate has l	been issued at	nd the seal of th	ıe
Director	fixed at Boi	ise, Idaho, thi	is16th	
day of	March		, <u>2017</u> .	

Director - IDWR



900 N Skyline Dr., Ste A, Idaho Falls, Idaho 83402-1718

Phone: (208) 525-7161 FAX: (208) 525-7177 www.idwr.idaho.gov

March 16, 2017

C.L. "BUTCH" OTTER Governor

> GARY SPACKMAN Director

Phil Moulton 178 Pratt Creek Rd Salmon Id 83467

**RE: WATER DISTRICT #74F** 

**Dear Assistant Watermaster:** 

Your CERTIFICATE OF APPOINTMENT is enclosed herewith. You will, therefore, take charge of the waters of such district and distribute the same in accordance with the law and the decrees of the courts to the various users in such district in accordance with the terms and conditions of their respective rights, and perform such other duties as may be required by the Department of Water Resources, under the laws of the State of Idaho. You are hereby requested to assume your duties at once and continue thereat until the necessity therefore shall cease.

Please feel free to call upon this office whenever we can be of assistance to you. We have a personal interest in the success of your year's work and desire to keep in as close touch with you as conditions will permit.

Respectfully submitted.

Sharla Cox

**Administrative Assistant** 

**Enclosure** 

March 8, 2017 Water District 74F Meeting



Department of Water Resources Eastern Region

Meeting was held for the Pratt Creek Water District 74F, held on March 8, 2017, 11:00 am on the Old Lemhi Road, Pratt Creek junction. In attendance were Phil Moulton and Betty Stokes.

Meeting was called to order by Phil Moulton.

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Motion was made by Phil Moulton to elect Dave Antonelli as water master, seconded by Betty Stokes. Motion was made by Phil Moulton to appoint Phil Moulton as assistant water master, seconded by Betty Stokes

Motion was made by Phil Moulton to set budget at \$700, seconded by Betty Stokes. No other business so motion made to adjourn by Phil Moulton, seconded by Betty Stokes.





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March 16, 2017

C.L. "BUTCH" OTTER Governor

> GARY SPACKMAN Director

Phil Moulton 178 Pratt Creek Rd Salmon ID 83467

**RE: WATER DISTRICT #74F** 

Dear Secretary / Treasurer:

We acknowledge receipt of the Minutes of the Annual Watermaster's Election Meeting held in your district. The Watermaster Certificate will be sent under separate cover.

Thank you.

Sincerely,

Sharla Cox

Administrative Assistant