

Month		Source															
September		Canyon Creek & tributaries															
Use cubic ft. per sec. for 24-hr periods, or 24-hr second ft. List of owner of water rights, not Tenant.																	
Diversion Name or Owner		Diversion Name or Owner		Diversion Name or Owner		Diversion Name or Owner		Diversion Name or Owner		Diversion Name or Owner		Diversion Name or Owner		Diversion Name or Owner		Diversion Name or Owner	
Jim Norstebom		Bob Norstebom		Arita Fickle		Mary Horgan		Ireland Ranch		MH/D		Shane Fantes		Forrest Freer		Ted Hoffman	
WR#	Day	Amount (cfs)	Meas. Method	Amount (cfs)	Meas. Method	Amount (cfs)	Meas. Method	Amount (cfs)	Meas. Method	Amount (cfs)	Meas. Method	Amount (cfs)	Meas. Method	Amount (cfs)	Meas. Method	Amount (cfs)	Meas. Method
	1	.33		.33		.32		.33		2.2		.6					
	2	.33		.33		.32		.33		2.2		.6					
	3	.33		.33		.32		.33		2.2		.6					
	4	.33		.33		.32		.33		2.2		.6					
	5	.33		.33		.32		.33		2.2		.4					
	6	.33		.33		.32		.33		2.2		.4					
	7	.33		.33		.32		.33		2.2		.4					
	8	.33		.33		.32		.33		2.2		.4					
	9	.33		.33		.32		.33		2.2		.4					
	10	.33		.33		.32		.33		2.2		.2					
	11	.33		.33		.32		.33		2.2		.2					
	12	.33		.33		.32		.33		2.2		.2					
	13	.33		.33		.32		.33		2.2		0					
	14	.33		.33		.32		.33		2.2							
	15	.33		.33		.32		.33		2.0							
	16	.33		.33		.32		.33		2.0							
	17	.33		.33		.32		.33		2.0							
	18	.33		.33		.32		.33		2.0							
	19	.33		.33		.32		.33		1.8							
	20	.33		.33		.32		.33		1.8							
	21	.33		.33		.32		.33		1.8							
	22	.33		.33		.32		.33		1.6							
	23	.33		.33		.32		.33		1.8							
	24	.33		.33		.32		.33		1.6							
	25	.33		.33		.32		.33		1.6							
	26	.33		.33		.32		.33		1.4							
	27	.33		.33		.32		.33		1.4							
	28	.33		.33		.32		.33		1.4							
	29	.33		.33		.32		.33		1.4							
	30	.33		.33		.32		.33		1.4							
	31																
Total in 24 hr sec ft		9.9		9.9		9.6		9.9		57.6		5.0		0		0	
Remarks																	

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JAN 25 2019

Rules for Record Keeping

REMARKS

1. Use the daily record book or personal spreadsheet.
2. Use a separate daily record book for each stream you administer. Do not mix the users of several streams into one daily record.
3. If the Water being delivered is measured and the headgate set on a particular day, record the flow in cubic feet per second in the proper grid space. If water diverted at a particular diversion is not measured on a given day, but you believe that water continues to be delivered without a change in the flow or head gate setting, place an "A" in the grid space for that day. The "A" represents that the previous flow and head gate setting is "assumed." An "A" must always be preceded by an actual numerical flow rate.
4. If the water being delivered is not actually measured, enter an "E" in the grid space under the column meas method for the particular day that the flow rate is estimated. An "E" should always follow an estimated numerical flow that is observed and set in the field.
5. If water is not being delivered, enter a "0" (zero) in the proper grid space. If the water right is cut off because of unavailability of water, a zero may be entered in the grid space corresponding to the day the right could no longer be satisfied, and all subsequent days when water is not deliverable may be designated with a horizontal line through the grids that represent the days of non delivery.
6. A blank grid space; means that the watermaster has no knowledge of the amount of water being delivered on that day. A grid should never be blank while the watermaster is delivering water.
7. If possible, please list the water right no. in the daily record rather than a number assigned by the district or by the decree. Future users of the records will likely look for a water right reference.
8. Record unusual or noteworthy happenings. For instance, if a senior downstream right holder's water right is no longer available because the creek dries up upstream, and junior upstream right holders are allowed to divert remaining water upstream, this event should be recorded on the day it happens.
9. If necessary or requested, watermasters should submit a separate water rights list or reference sheet that associates water rights with current owners or diversion names.

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JAN 25 2019

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Boise ID 83720

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2735 Airport Wy
Boise ID 83705
334-2190

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Twin Falls, ID 83301
736-3033

Eastern
900 N Skyline Dr Ste A
Idaho Falls, ID 83402
525-7161

Northern
7600 N Mineral Dr Ste 100
Coeur D'Alene, ID 83815

WATERMASTER'S DAILY RECORD

SOURCE Canyon Cr

WATER DISTRICT 61-A

MONTH(S) OF September, YEAR 2017

WATERMASTER Terry Seegrist

ADDRESS _____

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JAN 02 2018

WATER RESOURCES
WESTERN REGION

After the irrigation season the Watermaster must forward record keeping information and the annual Watermaster report to the appropriate IDWR Regional Office

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JAN 25 2019

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JAN 25 2019

**Name of Present
Owner**

**WATER RIGHT
IDENTIFICATION NO.**

**Amount
Second
Feet (CFS)**

1

2

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SCANNED
JAN 25 2019

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SCANNED

JAN 25 2019

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SCANNED

JAN 25 2019

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33	35	33	35	33
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1.0	1.0	1.0	1.0	1.0
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SCANNED

JAN 25 2019

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NOTE — Figures to be given in cubic feet per second for 24-hour periods, or 24-hour second feet. Give name of owner of water rights, not tenant.

19.

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State – 327-7900

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Boise, ID 83706
Fax 327-7866

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Fax 769-1454

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Form No. 300-W

WATERMASTER'S

RECEIVED
JAN 02 2018
WATER RESOURCES
WESTERN REGION

DAILY RECORD

Stream Canyon Creek
Water District 61-A
Month of AUGUST, 20 17
Watermaster Terry Seegrist
P.O. Address _____

After the irrigation season the Watermaster
must forward this book or a suitable report of
the records in this book, and the annual
Watermaster report to the appropriate IDWR
Regional Office.

If this book is lost, the finder will please
return it to the Watermaster of the district,
as it contains valuable records.

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JAN 25 2019

**Name of Present
Owner**

**WATER RIGHT
IDENTIFICATION NO.**

**Amount
Second
Feet (CFS)**

1

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JAN 25 2019

[illegible]

[illegible]

[illegible]

SCANNED

JAN 25 2019

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JAN 25 2019

SCANNED
JAN 25 2019

[illegible]

July

20 17



SCANNED
JAN 25 2019

Month of

[illegible]

REMARKS

GUIDELINES FOR RECORDKEEPING

1. Use the official daily record book. Do not use substitutes. If you prefer to record notes in another text, transcribe to the daily record book immediately.
2. Use a separate daily record book for each stream you administer. Do not mix the users of several streams into one daily record.
3. If the water being delivered is measured and the headgate set on a particular day, record the flow in cubic feet per second in the proper grid space. If water diverted at a particular diversion is not measured on a given day, but you believe that water continues to be delivered without a change in the flow or headgate setting, place an "A" in the grid space for that day. The "A" represents that the previous flow and headgate setting is "assumed." An "A" must always be preceded by an actual numerical flow rate.
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6. A blank grid space means that the watermaster has no knowledge of the amount of water being delivered on that day. A grid should never be blank while the watermaster is delivering water.
7. If possible, please list the water right no. in the daily record rather than a number assigned by the district or by the decree. Future users of the records will likely look for a water right reference.
8. Record unusual or noteworthy happenings. For instance, if a senior downstream right holder's water right is no longer available because the creek dries up upstream, and junior upstream rightholders are allowed to divert remaining water upstream, this event should be recorded on the day it happens.

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Form No. 300-W

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WATERMASTER'S

WATER RESOURCES
WESTERN REGION

DAILY RECORD

Stream CANYON Cr

Water District 61-A

Month of JULY, 20 17

Watermaster Terry Seegrist

P.O. Address _____

After the irrigation season the Watermaster
must forward this book or a suitable report of
the records in this book, and the annual
Watermaster report to the appropriate IDWR
Regional Office.

If this book is lost, the finder will please
return it to the Watermaster of the district,
as it contains valuable records.

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JAN 25 2019

**Name of Present
Owner**

**WATER RIGHT
IDENTIFICATION NO.**

**Amount
Second
Feet (CFS)**

1

2

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JAN 25 2019

6.8	6.8	6.8	6.8	6.8
1.5	1.5	1.5	1.5	1.5
2.4	2.4	2.4	2.4	2.4
(1.4)	1.4	1.4	1.4	1.4
.2	.2	.2	.2	.2
2.5	2.5	2.5	2.5	2.5
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SCANNED

JAN 25 2019

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JAN 25 2019

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SCANNED
JAN 25 2019

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JAN 25 2019

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JAN 25 2019

[illegible]

Month of June 2017

NOTE — Figures to be given in cubic feet per second for 24-hour periods, or 24-hour second feet. Give name of owner of water rights, not tenant.

[illegible]

Month of _____

[illegible]

REMARKS

GUIDELINES FOR RECORDKEEPING

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3. If the water being delivered is measured and the headgate set on a particular day, record the flow in cubic feet per second in the proper grid space. If water diverted at a particular diversion is not measured on a given day, but you believe that water continues to be delivered without a change in the flow or headgate setting, place an "A" in the grid space for that day. The "A" represents that the previous flow and headgate setting is "assumed." An "A" must always be preceded by an actual numerical flow rate.
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6. A blank grid space means that the watermaster has no knowledge of the amount of water being delivered on that day. A grid should never be blank while the watermaster is delivering water.
7. If possible, please list the water right no. in the daily record rather than a number assigned by the district or by the decree. Future users of the records will likely look for a water right reference.
8. Record unusual or noteworthy happenings. For instance, if a senior downstream right holder's water right is no longer available because the creek dries up upstream, and junior upstream rightholders are allowed to divert remaining water upstream, this event should be recorded on the day it happens.

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Fax 769-1454

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PROPERTY OF THE STATE OF IDAHO

Form No. 300-W

WATERMASTER'S

DAILY RECORD

Stream Canyon Creek

Water District 61-A

Month of June, 20 17

Watermaster Terry Seegrist

P.O. Address _____

After the irrigation season the Watermaster
must forward this book or a suitable report of
the records in this book, and the annual
Watermaster report to the appropriate IDWR
Regional Office.

If this book is lost, the finder will please
return it to the Watermaster of the district,
as it contains valuable records.

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JAN 25 2019

**Name of Present
Owner**

**WATER RIGHT
IDENTIFICATION NO.**

**Amount
Second
Feet (CFS)**

1

2

3

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[illegible]

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6.8 6.8 6.8 6.8 6.8

1.5 1.5 1.5 1.5 1.5

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SCANNED

JAN 25 2019

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5.8	5.8	5.8	5.8	5.8
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6.8	6.8	6.8	6.8	6.8
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SCANNED

JAN 25 2010

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JAN 25 2019

SCANNED
JAN 25 2019

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20 17

NOTE — Figures to be given in cubic feet per second for 24-hour periods, or 24-hour pond feet. Give name of owner of water rights, not tenant.

[illegible]

Month or

Month or

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REMARKS

1. Use the official daily record book. Do not use substitutes. If you prefer to record notes in another text, transcribe to the daily record book immediately.
2. Use a separate daily record book for each stream you administer. Do not mix the users of several streams into one daily record.
3. If the water being delivered is measured and the headgate set on a particular day, record the flow in cubic feet per second in the proper grid space. If water diverted at a particular diversion is not measured on a given day, but you believe that water continues to be delivered without a change in the flow or headgate setting, place an "A" in the grid space for that day. The "A" represents that the previous flow and headgate setting is "assumed." An "A" must always be preceded by an actual numerical flow rate.
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8. Record unusual or noteworthy happenings. For instance, if a senior downstream right holder's water right is no longer available because the creek dries up upstream, and junior upstream rightholders are allowed to divert remaining water upstream, this event should be recorded on the day it happens.

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1910 Northwest Blvd., Suite 210
Coeur d'Alene, ID 83814-2615
Fax 769-1454

Southern – 736-3033

1341 Fillmore Street, Suite 200
Twin Falls, ID 83301-3380
Fax 736-3037

Western – 334-2190

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Boise, ID 83705-5082
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Form No. 300-W

WATERMASTER'S

DAILY RECORD

RECEIVED

JAN 02 2018

WATER RESOURCES
WESTERN REGION

Stream Canyon Cr.

Water District 61-A

Month of MAY, 20 17

Watermaster Terry Seegrist

P.O. Address _____

After the irrigation season the Watermaster
must forward this book or a suitable report of
the records in this book, and the annual
Watermaster report to the appropriate IDWR
Regional Office.

If this book is lost, the finder will please
return it to the Watermaster of the district,
as it contains valuable records.

SCANNED

JAN 25 2019

SCANNED
JAN 25 2019

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SCANNED

JAN 25 2010

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SCANNED

JAN 25 2010

NOTE — Figures to be given in cubic feet per second for 24-hour periods, or 24-hour second feet. Give name of owner of water rights, not tenant.

2

Month of _____

[illegible]

REMARKS

GUIDELINES FOR RECORDKEEPING

1. Use the official daily record book. Do not use substitutes. If you prefer to record notes in another text, transcribe to the daily record book immediately.
2. Use a separate daily record book for each stream you administer. Do not mix the users of several streams into one daily record.
3. If the water being delivered is measured and the headgate set on a particular day, record the flow in cubic feet per second in the proper grid space. If water diverted at a particular diversion is not measured on a given day, but you believe that water continues to be delivered without a change in the flow or headgate setting, place an "A" in the grid space for that day. The "A" represents that the previous flow and headgate setting is "assumed." An "A" must always be preceded by an actual numerical flow rate.
4. If the water being delivered is not actually measured, enter an "E" in the fraction portion of the grid space for the particular day that the flow rate is estimated. An "E" should always follow an estimated numerical flow that is observed and set in the field.
5. If water is not being delivered, enter a "0" (zero) in the proper grid space. If the water right is cut off because of unavailability of water, a zero may be entered in the grid space corresponding to the day the right could no longer be satisfied, and all subsequent days when water is not deliverable may be designated with a horizontal line through the grids that represent the days of nondelivery.
6. A blank grid space means that the watermaster has no knowledge of the amount of water being delivered on that day. A grid should never be blank while the watermaster is delivering water.
7. If possible, please list the water right no. in the daily record rather than a number assigned by the district or by the decree. Future users of the records will likely look for a water right reference.
8. Record unusual or noteworthy happenings. For instance, if a senior downstream right holder's water right is no longer available because the creek dries up upstream, and junior upstream rightholders are allowed to divert remaining water upstream, this event should be recorded on the day it happens.

IDWR OFFICES

State – 327-7900

1301 North Orchard Street
Boise, ID 83706
Fax 327-7866

REGIONAL OFFICES

Eastern – 525-7161

900 N. Skyline Drive, Suite A
Idaho Falls, ID 83402-1718
Fax 525-7177

Northern – 769-1450

1910 Northwest Blvd., Suite 210
Coeur d'Alene, ID 83814-2615
Fax 769-1454

Southern – 736-3033

1341 Fillmore Street, Suite 200
Twin Falls, ID 83301-3380
Fax 736-3037

Western – 334-2190

2735 Airport Way
Boise, ID 83705-5082
Fax 334-2348

Costs associated with this publication are available
from the Idaho Department of Water Resources
in accordance with Section 60-202, Idaho Code
IDWR, 1,500 11/03, 58009

PROPERTY OF THE STATE OF IDAHO

Form No. 300-W

RECEIVED

WATERMASTER'S

JAN 02 2013

WATER RESOURCES
WESTERN REGION

DAILY RECORD

Stream CANYON Cr.

Water District 61-A

Month of APRIL, 20 17

Watermaster Terry Seegrist

P.O. Address _____

After the irrigation season the Watermaster
must forward this book or a suitable report of
the records in this book, and the annual
Watermaster report to the appropriate IDWR
Regional Office.

SCANNED

JAN 25 2019

If this book is lost, the finder will please
return it to the Watermaster of the district,
as it contains valuable records.

WATERMASTER REQUIREMENT SHEET

WATER DISTRICT: ColA

2017

DATE/TIME OF 2018 ANNUAL MEETING:

PLACE OF MEETING:

WATERMASTER: ADDRESS: PHONE: OTHER:
SECRETARY/TREASURER: ADDRESS: PHONE: OTHER:

ASSISTANT WATERMASTER: ADDRESS: PHONE: OTHER:
CHAIRMAN: ADDRESS: PHONE: OTHER:

SENT

- ☐ CERTIFICATE OF APPOINTMENT
- ☐ WATERMASTER
- ☐ ASSISTANT WATERMASTER
- ☐ SECRETARY/TREASURER
- ☐ DAILY RECORD BOOKS & INTSTRUCTIONS

RECEIVED

- ☐ ANNUAL MEETING MINUTES
- ☒ ADOPTED BUDGET
- ☐ OATH(S)
 - ☐ WATERMASTER
 - ☐ ASSISTANT WATERMASTER
 - ☐ SECRETARY/TREASURER
- ☐ WATERMASTER REPORT
- ☐ DAILY RECORD BOOKS



State of Idaho

DEPARTMENT OF WATER RESOURCES

Western Region • 2735 Airport Way • Boise, Idaho 83705-5082

Phone: (208) 334-2190 • Fax: (208) 334-2348 • Website: www.idwr.idaho.gov

C.L. "BUTCH" OTTER
Governor

RECEIVED
GARY SPACKMAN
Director

FEB 10 2017

WATER RESOURCES
WESTERN REGION

To: 61A Canyon Creek
From: Rachel Neely
Date: January 20, 2017
Re: Annual Water District Meeting Information Form

Please **complete this annual water district meeting information form and return it to IDWR** (contact information below). Upon receipt of the completed form, IDWR sends meeting notices to each water user and interested party in the district. Notices must be mailed no later than three weeks prior to the meeting day. Therefore, to provide IDWR adequate time to create and mail the notices, please **return the completed form to IDWR by as soon as possible or no later than four weeks before the meeting day.**

Meeting Location

Facility Name MTN Home Irrigation District
Room Name/Number 140 S. 3rd E.
Street Address Same
City MTN Home Idaho

Meeting Time/Day

Date (month, day, year) MARCH 6, 2017
Day of Week Monday
Time 2:00 PM

Jerry Seegrist water master
Signature, Water District Representative Title

(208) 599-0816
Representative Phone Number

Headgate 2000 @ YAHOO
Representative Email Address

Return this form via mail, fax, or email, attention Rachel Neely- Western Region:

Mail

2735 Airport Way
Boise, ID 83705-5082

Fax

(208)334-2348

Email

Rachel.Neely@idwr.idaho.gov

SCANNED
MAR 20 2017

61-A

Water Addressee	Address	City	Stat	ZipCode
61A Anita L Fickle	6955 Mayfield Rd	Mountain Home	ID	83647
61A Forrest Freer	2690 S 10th E	Mountain Home	ID	83647
61A Heather Katherine Mack	PO Box 597	Mountain Home	ID	83647
61A Ireland Ranches	153 Ne Ake Dr	Mountain Home	ID	83647
61A Jack S and Jeanette L Cox	16968 Ne Syrup Creek Rd	Mountain Home	ID	83647
61A James S Norstebon	2618 N 29Th St	Boise	ID	83703
61A Joy A and Robert A Norstebon	14158 Ne Memory Ln	Mountain Home	ID	83647
61A Kristine K and Michael D Taylor	17750 Ne Dyllan Ln	Mountain Home	ID	83647
61A Mary J Horgan	14180 NE Crosswater Ln	Mountain Home	ID	83647
61A Mountain Home Irrigation District	140 S 3Rd East	Mountain Home	ID	83647
61A Rick Hansen	10185 Canyon Creek Rd	Mountain Home	ID	83647
61A Shane Fontes	PO Box 597	Mountain Home	ID	83647
61A Theodore W Hoffman	600 Ne Broken Circle Dr	Mountain Home	ID	83647

SOLD OUT TO
SHANE Fontes

RECEIVED

FEB 10 2017

WATER RESOURCES
WESTERN REGION

SCANNED
MAR 20 2017

WATERMASTER'S PROPOSED BUDGET

FOR 2017

RECEIVED

JAN 09 2017

WATER RESOURCES
WESTERN REGION

Water District No. 61-A
Stream Canyon Creek + Tributaries
Watermaster Name Terry L. Seegrift
Mailing Address 140 S 3rd E Mtn. Home Id. 83647
Name of Secretary Same
Secretary Mailing Address Same

SECTION 42-615, IDAHO CODE

PROPOSED BUDGET FOR SUCCEEDING YEAR. Each watermaster shall, at least fourteen (14) days prior to the annual meeting of the water users of the water district, also prepare a proposed budget for the succeeding year, together with a distribution of the amount of the budget to the respective water users, using the actual deliveries for the past irrigation season or seasons, as the basis for distribution. The proposed budget and distribution shall be submitted to the water users for consideration and approval at the next annual water meeting.

In conformity with the above statute, I hereby submit a Proposed Budget for 2017.
(YEAR)

Terry Seegrift
WATERMASTER

(This report must be forwarded to the Secretary of the last Annual Water User's Meeting of your District.)

SCANNED

AUG 14 2018

	WATER RIGHT OWNER	IDWR WATER RIGHT IDENT No.	DIVERSION NAME/REMARKS
1	Robert Norstebon	61-00250	Canyon Cr.
2	James Norstebon	61-00250	Canyon Cr.
3	Mary Horgan	61-00250	Canyon Cr.
4	Anita Fickle	61-00250	Canyon Cr.
5	Ireland Ranch	61-00246 ^{* other}	Canyon Cr.
6	MH/D	61-00251 ^{* other}	Canyon Cr.
7	Shane Fontes	61-00251	Canyon Cr.
8	Forrest Freer	61-00258	Canyon Cr.
9	Ted Hoffman	61-00252 A	Canyon Cr.
10	Richard Hansen	61-00252 B	Canyon Cr.
11	Mike Taylor	61-00260 61-00261	Canyon Cr. Syrup Cr.
12	Jack Cox	61-00261 B v1	Syrup Cr.
13			
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PAST SEASON DELIVERIES						AVE. DELIVERY FOR PAST SEASONS	ESTIMATED BILLING	ADJUSTED BILLING	
1	2	3	4	5					
2012	2013	2014	2015	2016	6			8	
43.25	17.87	17.98	23.8	34.68	27.5	5.00			
43.25	17.87	17.98	23.8	34.68	27.5	5.00			
43.25	17.87	17.98	23.8	34.68	27.5	5.00			
41.91	17.3	17.4	23.1	33.66	26.7	5.00			
564.1	143.0	318.0	424.6	491.0	388.1	58.13			
6554.7	2957.51	3510.33	3869.31	5163.98	4411.2	508.92			
121.5	0	84.0	126.0	153.0	96.9	10.98			
244.5	0	69.6	122.9	216.0	140.6	21.96			
41.25	0	25.2	52.0	72.6	38.2	5.12			
18.6	0	4.0	8.8	14.8	9.2	5.00			
260.0	0	102.5	110.0	111.0	116.7	21.31			
15.2	0	0	9.0	8.6	6.6	5.00			
					TOTAL	656.52			

WATERMASTER				ASSISTANT WATERMASTER, SECRETARY, STAFF, ETC.				OTHER EXPENSES	TOTAL COSTS
YEAR	DAYS	SALARY	TOTAL	DAYS	SALARY	TOTAL			
2011	ANNUAL	645.89							645.89
2012	ANNUAL	645.89							645.89
2013	ANNUAL	645.89							645.89
2014	ANNUAL	646.89							646.89
2015	ANNUAL	656.52							656.52
2016	ANNUAL	656.52							656.52
WATERMASTER'S PROPOSED BUDGET									
NEXT YEAR 2017	ANNUAL	656.52							656.52

Complete this proposed budget report form as follows:

- 1) Enter water right holder name, corresponding IDWR water right number or numbers, and corresponding diversion name and/or remarks on page 2;
- 2) If you wish to estimate next season's assessments based on the average delivery of past seasons, then enter the actual water deliveries to each user for the past two to five seasons on page 3. You have the option of using at least the past two seasons or up to five seasons for averaging. You also have the option of using last year's delivery or one year's delivery as a basis of determining assessments for the next season. Enter deliveries as total 24-hour second feet. Total 24-hour second feet is a flow rate expressed in terms of or day or 24 hours. For example, a continuous diversion of 2 cfs over 20 days would equal 40 24-hour second feet.
- 3) If using the averaging method, enter the average delivery for past seasons in column 6 of page 3. If you are not averaging, then enter each user's delivery from last year in column 5 and skip column 6.
- 4) In the work space provided at the top of this page, enter next year's proposed watermaster salary, secretary and/or staff salaries, and expenses. You may use the past season's costs and expenses, or average past seasons' costs and expenses as an aid in determining next year's budget. A more detailed listing or itemization of expenses and salaries can be attached to this form.
- 5) Divide the total proposed budget amount for next year by the total past season delivery (total of column 5, page 3) or average past seasons deliveries (total of column 6, page 3) to obtain a unit cost factor.
- 6) Under column 7, page 3, multiply the unit cost factor by each user's past season or average past seasons deliveries to obtain the estimated billing for the next year.
- 7) Use column 8, page 3, to enter the adjusted billing amount if the district wishes to carryover debits and credits from the previous season. (Refer to the last watermaster report to see if a user had a credit, subtract that credit from his or her estimated billing in column 7 of this report, and enter the difference or adjusted amount in column 8. If a user had a debit, then add that debit to his or her billing amount shown in column 7 and show as adjusted billing in column 8.
- 8) Sign the report and retain to present to the water users at the next annual meeting for the water district.