

WATERMASTER'S REPORT

From Jan, 20 16 To Jan, 20 17

Water District No. 296
Name of Watermaster Kent Winward
P.O. Address 699 Big hollow rd Downey Idaho 83234

RECEIVED

JAN 12 2018

Department of Water Resources
Eastern Region

AFFIDAVIT OF WATERMASTER

STATE OF IDAHO }
COUNTY OF Bannock } ss.

Kent Winward, being first duly sworn, deposes and says that he is Watermaster of Water District 296, having been lawfully appointed by _____, Director, Idaho Department of Water Resources, and that the volumes of water, as stated in this report and prorated by him to the water right holders of the district are correct.

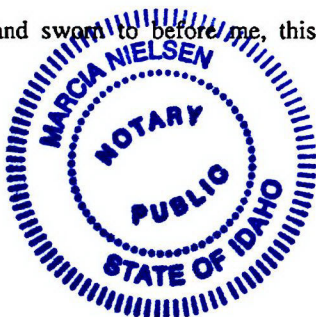
Kent W

(Deputy) Watermaster District No. 296

Subscribed and sworn to before me, this 11th day of January, 20 18.

Marcia Nielsen
Notary Public

My Commission expires 9-27-2019



(SEAL)

Downey Id
Boise, Idaho, 11-Jan-, 20 18

I HEREBY CERTIFY, that Kent Winward was lawfully appointed by me as Water Master of Water District No. 296, and that the information contained in this report, as herein sworn to, is, to the best of my knowledge and belief, correct.

Dery Spackman
Director, Department of Water Resources

By Dennis Dunn

SCANNED

JAN 16 2018

	WATER RIGHT OWNER	IDWR WATER RIGHT IDENT No.	DIVERSION NAME / REMARKS
	Burch creek		
1	Bill Phillips	2/24	
2	Kent Winward	2/24	
3	Hansen	2/24	
4	Phil Fergus	5/24	
5	Shane Eliason	2/24	
6	Heritage West Prop	8/24	
7	Gardner malter	2/24	
8	Baker	29-14168	(1/4 of 1/4 of 1/6)
9	Martinez	1/24 29-14132	(3.13% x 98.5/108.5)
10	Other	29-32A	.29% 3.13% x 10/108.5
11			
12	(station creek)		
13	Kent Winward	1/5	
14	Mark Bloxton	2/5	
15	Heritage West Prop	2/5	
16			
17	cherry creek		
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

SCANNED

JAN 16 2018



State of Idaho

DEPARTMENT OF WATER RESOURCES

900 N Skyline Dr., Ste A, Idaho Falls, Idaho 83402-1718

Phone: (208) 525-7161 FAX: (208) 525-7177 www.idwr.idaho.gov

C.L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

January 16, 2018

Kent Winward
699 Big Hollow Rd
Downey ID 83234

WATER DISTRICT #29G

Dear Watermaster:

Enclosed herewith is a copy of the Watermaster's Annual Report for the past season.

The same has been prepared by the watermaster and approved by this Department in conformity with Sections 42-610, 42-614 and 42-615, Idaho Code.

During the 1993 legislative session, the legislature enacted a new law which amends Section 42-619(9), Idaho Code and removes the independent financial audit requirement for most state water districts. The new law, referenced by Section 67-450B, Idaho Code (copy enclosed) identifies minimum audit requirements for all local government entities. Under the new statute, the governing body of any local government entity (i.e.; water district) whose annual budget does not exceed one hundred thousand dollars (\$100,000) has no minimum audit requirements under this section. This means that any district which handles its own money and whose budget is one hundred thousand dollars (\$100,000) or less does not have to have an independent public account firm conduct a financial audit every few years as previously required by Section 42-619(9).

Please note that only the statutory requirement regarding the independent financial audit has been changed. Districts handling their own fund (i.e.; districts who collect and / or disburse their own funds) must still submit their own statement of the water district's financial affairs at the end of each fiscal year. As recommended in the Department's February 16, 1993 letter and the 1993 Watermaster Handbook, a copy of the financial statement may be submitted either with the annual water masters report or with the minutes of the annual meeting for the ensuing year. An example of an annual financial statement may be found in Appendix C of the 1993 Watermaster Handbook.

SCANNED

JAN 16 2018

The purpose of this letter is to remind all water districts that workers compensation insurance is required for all water district employees. This requirement applies to all water districts in Idaho, regardless of annual budget. Insurance should be applicable at least to all paid water district staff, including the water master as well as watermaster assistants, advisory committee, secretary and treasurer. The costs associated with workers compensation insurance is paid directly by the water district and should be considered an expense of the district. For information about obtaining insurance costs etc., please contact the Idaho State Insurance Fund. The State Insurance Fund has offices in Boise, Coeur d'Alene, Idaho Falls, Pocatello and Twin Falls. Water Districts are also reminded that all paid water district staff may be subject to state and federal taxes. These tax requirements will vary depending on salaries and total income of each watermaster or employee. In many water districts, particularly smaller districts with part-time staff, payment of watermaster or each employee. Districts may wish to contact the State Tax Commission or the Internal Revenue Service for information about state and federal withholding taxes.

Sincerely,



Sharla Cox
Administrative Assistant

Enclosure

SCANNED

JAN 16 2018



State of Idaho

DEPARTMENT OF WATER RESOURCES

900 N Skyline Dr., Ste A, Idaho Falls, Idaho 83402-1718

Phone: (208) 525-7161 FAX: (208) 525-7177 www.idwr.idaho.gov

C.L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

January 16, 2018

Water District 29G
Richard D Gardner
24286 S Marsh Valley Rd
Downey ID 83234-1732

WATER DISTRICT #29G

Dear Secretary:

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The same has been prepared by the watermaster and approved by this Department in conformity with Sections 42-610, 42-614 and 42-615, Idaho Code.

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JAN 16 2018

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Sincerely,



Sharla Cox
Administrative Assistant

Enclosures

SCANNED

JAN 16 2018



State of Idaho
DEPARTMENT OF WATER RESOURCES
900 N Skyline Dr., Ste A, Idaho Falls, Idaho 83402-1718
Phone: (208) 525-7161 FAX: (208) 525-7177 www.idwr.idaho.gov

C.L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

October 25, 2017

|||||
Water District 29G

Kent Winward
699 Big Hollow Rd
Downey ID 83234-1701

RE: Requesting Watermaster's Report / Daily Record Books

Dear Watermaster:

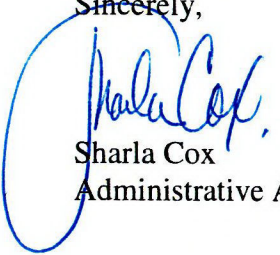
In accordance with Chapter 6, Section 42-614 of the Idaho Code, and department regulations, **the Watermaster of each district is required to submit an annual report to the Department of Water Resources, at 900 N Skyline Dr Ste A, Idaho Falls ID 83402 by December 31, 2017.** You should forward a copy to the County Treasurer, if applicable. Please be certain all of the report is complete.

In accordance with Chapter 6, Section 42-615 of the Idaho Code: Proposed budget for succeeding year. Each watermaster shall, at least fourteen (14) days prior to the annual meeting of the water users of the water district, also prepare a proposed budget for the succeeding year, together with a distribution of the amount of the budget to the respective water users, using the actual deliveries for the past irrigation season or seasons, as the basis for distribution. The proposed budget and distribution shall be submitted to the water users for consideration and approval at the next annual water meeting.

We are enclosing sufficient forms for filling out the Watermaster's Report and the Proposed Budget.

Do not fail to send the Watermaster's Daily Record Books along with the Watermaster Report.

Sincerely,


Sharla Cox
Administrative Assistant

SCANNED

JAN 16 2018

State of Idaho
Department of Water Resources
Certificate of Appointment

SCANNED
MAR 22 2017

*This is to certify that I have on this day appointed Kent Winward as
Watermaster of Water District 29G from this day until the 2018 annual
meeting or until his/her successor is appointed and qualified under the provisions of Idaho Code Section
42-607, at such rate of compensation as established by applicable law.*



*This certificate has been issued and the seal of the
Director fixed at Boise, Idaho, this 22nd
day of March, 2017.*

Gary Spackman

Director - IDWR

BEFORE THE DEPARTMENT OF WATER RESOURCES
OF THE STATE OF IDAHO

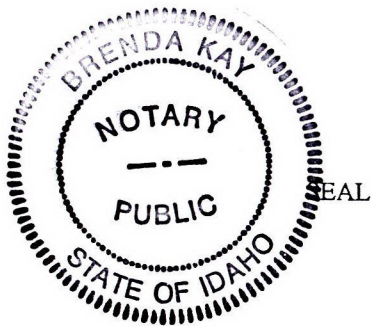
State of Idaho)
County of Bannock) ss

Official Oath

I do solemnly swear or affirm that I will support the Constitution of the United States, the Constitution and laws of the State of Idaho, specifically including the provisions of Section 42-605 and 42-607, Idaho Code, and that I will faithfully discharge all the duties of the office of Watermaster of District 296 according to the best of my ability. So help me God.

KFW
Watermaster

SUBSCRIBED AND SWORN TO before me this 21 day of March, 17.



Brenda Kay
Notary Public
Residing At Swan Lake
Commission Expires 1-14-2020

RECEIVED

MAR 22 2017

Department of Water Resources
Eastern Region

PETITION FOR WATERMASTER'S SERVICES

Downey, Idaho

MARCH 21 2017

RE: Water District No. 29G
Stream: Birch Crk.

TO: IDAHO DEPARTMENT OF WATER RESOURCES

I, the undersigned, owner or manager of ditches or person controlling ditches in Water District No. 29G, hereby request the services of a watermaster for the reason that there is a necessity for the use and control of the waters of the District.

NAME OF WATERMASTER: Kent Winward

ADDRESS OF WATERMASTER: 699 E. Big Hollow Rd
Downey, Id 83234

PHONE NUMBER: (208) 317-2577

Date watermaster is to start: 4/1/17

If known, the date services of watermaster are to terminate: 10/31/17

signature Richard W. Vanden address 24286 S. Marsh Valley Rd telephone (208) 380-2293
Downey, Id. 83234

W A R N I N G: Watermaster cannot begin services until ALL conditions of appointment have been fulfilled.

SCANNED

MAR 22 2017



State of Idaho

DEPARTMENT OF WATER RESOURCES

900 N Skyline Dr., Ste A, Idaho Falls, Idaho 83402-1718

Phone: (208) 525-7161 FAX: (208) 525-7177 www.idwr.idaho.gov

March 22, 2017

C.L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

Kent Winward
699 E Big Hollow Rd
Downey ID 83234

RE: WATER DISTRICT #29G

Dear Watermaster:

Your **CERTIFICATE OF APPOINTMENT** is enclosed herewith. You will, therefore, take charge of the waters of such district and distribute the same in accordance with the law and the decrees of the courts to the various users in such district in accordance with the terms and conditions of their respective rights, and perform such other duties as may be required by the Department of Water Resources, under the laws of the State of Idaho. You are hereby requested to assume your duties at once and continue thereat until the necessity therefore shall cease.

Please feel free to call upon this office whenever we can be of assistance to you. We have a personal interest in the success of your year's work and desire to keep in as close touch with you as conditions will permit.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Sharla Cox', written over a circular blue ink stamp.

Sharla Cox
Administrative Assistant

Enclosure

SCANNED
MAR 22 2017

WATER DISTRICT INFORMATION SHEET

2017
Year

RECEIVED
MAR 22 2017

Department of Water Resources
Eastern Region

Birch Creek 29G
Water District # / Stream Name

Kent Winward
Watermaster Name

699 E. Big Hollow Rd. Downey, Id. 83234
Address

(208) 317-2577
Phone Number, Home / Cell

E-Mail Address

Assistant Watermaster Name

Address

Phone Number, Home / Cell

E-Mail Address

Richard D. Gardner
Secretary Name

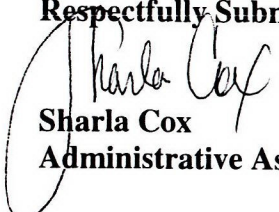
24286 S. Marsh Valley Rd. Downey, Id 83234
Address

(208) 380-2293
Phone Number, Home / Cell

E-Mail Address

Please print in the blank information above and return it to the Idaho Department of Water Resources. Your cooperation on this matter would be greatly appreciated. If you have any questions, please feel free to contact me.

Respectfully Submitted,


Sharla Cox
Administrative Assistant

SCANNED
MAR 22 2017

Annual Water District Meeting Checklist

Per Idaho Code Title 42 Chapter 6 (Distribution of Water Among Appropriators), annual water district meetings must include (at a minimum) the actions listed below.

IDWR wants to ensure each water district is meeting these minimum standards. Please return this completed checklist to the appropriate IDWR regional office with the annual meeting minutes (this list does not replace meeting minutes) *or* ensure that all of these actions are clearly addressed in the meeting minutes.

RECEIVED

MAR 22 2017

Department of Water Resources
Eastern Region

Water District Number and Name:

Birch Crk Water Dist 29G

Meeting Date:

2/7/17

- ☒ Election of meeting chairman and secretary
- ☒ Election of water district watermaster
- ☒ Election of water district assistant watermaster(s) (optional)
- ☒ Election of water district secretary/treasurer (optional)
- ☒ Approval of adopted budget
- ☒ Next year's meeting date, location, and time

By signing below I verify that all required actions have been addressed at the water district annual meeting

Completed by:

Richard W. (Skip) Sander Sec/Treas.
Water District Representative

SCANNED

MAR 22 2017

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MAR 22 2017

Department of Water Resources
Eastern Region

Annual Mtg. of
2/7/17 Birch Creek Water Dist 196

Roll call: Wm. Phillips, Skip Gardner, Ray Marler, Rex Nielson, Lyle + Janet Barnes, Kent Winward, Phil Fergus, Mike + Shelly Laughan

Water Class Jones & Blake Jordan
Res.

Mtg. opened by Chairman Phillips

Discussion on Cherry Crk Water being part of Water Dist.

Cherry Crk. will hold their own mtg. for the time being.

Chairman Phillips, Skip Gardner + Kent Winward will retain their offices. Sec. Treas. Watermaster

Wages to stay as is. - Watermaster \$350.00 Sec. \$150.00

Assessment to be billed by Sec.

Budget will stay the same \$1310.00 total.
\$810.00 for Downey, \$500.00 for Malad.

Financial report read + approved.

SCANNED

MAR 22 2017

ADOPTED BUDGET AND RESOLUTIONS

PERTAINING TO THE COLLECTION THEREOF

FOR 20 17

RECEIVED

MAR 22 2017

Department of Water Resources
Eastern Region

WATER DISTRICT NO. 29G

STREAM Birch Creek

COUNTY BANNOCK

NAME OF SECRETARY Richard D. Gardner

ADDRESS OF SECRETARY 24286 S. Marsh Valley Rd. Downey, Id 83434

COLLECTION AND HOLDING OF WATER DISTRICT FUNDS

Please check the appropriate box regarding the collection and holding of Water District funds.

☒ The Water District collects and holds its own funds.

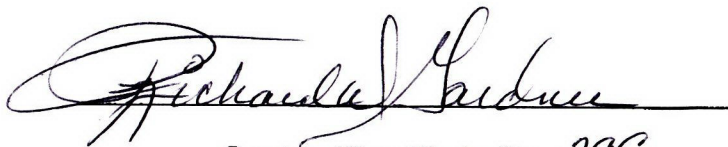
☐ _____ County collects and holds funds for the Water District.
(county name)

☐ _____ County collects the Water District's funds and deposits the funds in an account
(county name) held by the Water District.

(This report must be certified and made in duplicate, one copy to be forwarded to the appropriate regional office of the Idaho Department of Water Resources., and one copy to the Secretary of the Annual Water User's Meeting of the Water District. If a designated county collects funds for the water, then a third copy must be sent to the auditor of the designated county.)

_____, Idaho, _____, 20____

I HEREBY CERTIFY that the within is true and correct copy of the budget as adopted at the annual Water User's Meeting of Water District No. 29G, held at Downey, Id on the 7th day of Feb., 2017 and all resolutions adopted at said meeting pertaining to the time and the manner of collecting the amounts provided for in the said budget.



Secretary, Water District No. 29G

SCANNED

MAR 22 2017

WATER DISTRICT No. 29G

TOTAL ESTIMATED EXPENSES FOR 20 17 \$ 800.⁰⁰

[illegible]

RESOLUTIONS PERTAINING TO THE TIME AND MANNER OF COLLECTING THE BUDGET AS
ADOPTED AT THE ANNUAL MEETING OF THE USERS OF

WATER DISTRICT No. 29 G

SCANNED
MAR 22 2017



State of Idaho

DEPARTMENT OF WATER RESOURCES

900 N Skyline Dr., Ste A, Idaho Falls, Idaho 83402-1718

Phone: (208) 525-7161 FAX: (208) 525-7177 www.idwr.idaho.gov

March 22, 2017

C.L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

Richard D Gardner
24286 S Marsh Valley Rd
Downey ID 83234

RE: WATER DISTRICT #29G

Dear Secretary / Treasurer:

We acknowledge receipt of the Minutes of the Annual Watermaster's Election Meeting held in your district. The Watermaster Certificate will be sent under separate cover.

Thank you.

Sincerely,

A handwritten signature in blue ink that reads 'Sharla Cox'. The signature is fluid and cursive, with a large loop at the end.

Sharla Cox
Administrative Assistant

SCANNED
MAR 22 2017