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FEB 05 2009

WATER RESOURCES
WESTERN REGION

*Little Canyon Creek Water Dist. 61-D
11204 N. Bar 21 Dr.
Glenns Ferry, Idaho 83623*

February 4, 2009

Mr. John Westra
Idaho Dept. of Water Resources
2735 Airport Way
Boise, Idaho 83705

Re: Watermaster Training

Dear Mr. Westra,

The Little Canyon Creek Water Dist. 61-D, has elected Mr. Jose Villavicencio as the district Watermaster. However, he is not trained to perform those duties. Therefore, I have been asked to request assistance from the Department in training our Watermaster. I am also aware that the Cold Springs Creek / Bennett Creek Water Dist. 61-C has also elected the same Watermaster. We will endeavor to enlist the previous Watermaster Jim Allen to assist us. If this can not be accomplished, we will need your departments' assistance. If there are to be any training seminars this spring please let us know so that we may sign up for the class.

Thank you for your time and assistance in this matter.

Sincerely,



Teresa M. McCallum, Sec.
(208) 366-7931

SCANNED
JUN 23 2023

ADOPTED BUDGET AND RESOLUTIONS
PERTAINING TO THE COLLECTION THEREOF

FOR 19 2009

WATER DISTRICT NO. 61-D

STREAM Little Canyon Creek

COUNTY Elmore

NAME OF SECRETARY Teresa M. McCallum

ADDRESS OF SECRETARY 11204 N. Bar 21 Dr. Glenns Ferry, Id 83623

COLLECTION AND HOLDING OF WATER DISTRICT FUNDS

Please check the appropriate box regarding the collection and holding of Water District funds.

☒ The Water District collects and holds its own funds.

☐ _____ County collects and holds funds for the Water District.
(county name)

☐ _____ County collects the Water District's funds and deposits the funds in an account
(county name) held by the Water District.

(This report must be certified and made in duplicate, one copy to be forwarded to the appropriate regional office of the Idaho Department of Water Resources., and one copy to the Secretary of the Annual Water User's Meeting of the Water District. If a designated county collects funds for the water, then a third copy must be sent to the auditor of the designated county.)

_____, Idaho, _____, 19____

I HEREBY CERTIFY that the within is true and correct copy of the budget as adopted at the annual Water User's Meeting of Water District No. 61-D, held at Glenns Ferry, City Hall on the 12th day of January, 192009, and all resolutions adopted at said meeting pertaining to the time and the manner of collecting the amounts provided for in the said budget.



Secretary, Water District No. 61-D

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JUN 23 2023

BUDGET ADOPTED AT THE ANNUAL MEETING

OF THE WATER USERS

WATER DISTRICT No. 61-D

Estimated Amount for Watermaster's Salary\$ 1050.00

Estimated Amount for Assistant Watermaster and other Water District Officials\$ -0-

Estimated Amount for Other Expenses\$ 550.00

TOTAL ESTIMATED EXPENSES FOR 19____\$ 1600.00

Less amount over 1000.00 res. (711.26)

888.74

DISTRIBUTION OF THE BUDGET AMONG USERS

Individual, Ditch or Canal Company, assessed	Water Right Ident. No.	Address	Amount of Budget
Alice Trail c/c Rocky Trail	61-2107B 61-4079	5308 E. Trail Rd. King Hill, Id 83633	\$ 129.52
Betty Schell	61-10116	P.O. Box 1203 Glenns Ferry, Id 83623	10.00
Bob Hall	61-2223 61-2086	2975 W. Latty Dr. Glenns Ferry, Id. 83623	26.40
	61-2044		
Iron Horse Ranch, LLC	61-0297 61-0298	11204 N. Bar 21 Dr. Glenns Ferry, Id 83623	53.90
	61-0371B		
Half Moon, LLC	61-2107A 61-4090	6874 Fairview Ave. Boise, Id 83709	123.75
Dick Anderson	61-2152	P.O. Box 807 Glenns Ferry, Id 83623	25.27
Donald Holloway	61-10473	P.O. Box 251 Glenns Ferry, Id 83623	10.00
Donald J. Tveidt Jr. c/o Donald J. Tveidt Sr.	61-04041	P.O. Box 1245 Glenns Ferry, Id 83623	10.00
Earl Gardner	61-10474	P.O. Box 208 Glenns Ferry, Id 83623	10.00
Lynn & Roy King	61-4041A	1841 Manchester Dr. Fort Collins, CO 80526	10.00
Hammett Livestock	61-10680	P.O. Box 33 Hammett, Id 83627	10.00
Joane Martinez	61-11925	P.O. Box 184 Glenns Ferry, Id 83623	10.00
Joel Allen	61-7011	P.O. Box 564 Glenns Ferry, Id 83623	10.00
Joyce Pearson c/o Nathen Jones	61-0371A 61-0372	2240 East Maple Dr. King Hill, Id 83633	44.59
Lava Rim Ranch	61-0299 61-2000A	2604 N Morrow Res. Rd. Glenns Ferry, Id 83623	144.19
	61-0370 61-0303A 61-4113	61-4038, 61-2000B, 61-2930	

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DISTRIBUTION OF THE BUDGET AMONG CATEGORIES

[illegible]

***Little Canyon Creek Water District #61-D
Minutes of Annual Meeting
January 12, 2009
City Hall, Glenns Ferry, Idaho***

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JAN 16 2009

WATER RESOURCES
WESTERN REGION

Call to Order: Meeting was called to order at 1:05 pm January 12, 2009, by Carlene Smith, President

Water users in attendance: Dan Nelson-IDWR, Rocky Trail, Teresa McCallum, Jesus Hernandez D., Tony Ullrich, Carlene Smith, Margaret Reynolds, Ann Wilson, Yvonne Decker.

Reading of Minutes: Teresa McCallum read the minutes. Ann Wilson moved to approve, Tony Ullrich 2nd. Minute accepted as read.

Election of Officers:

President: Nominations were opened for President. Rocky Trail moved the President and Secretary remain the same. Tony Ullrich 2nd. Due to lack of people in attendance no one would accept the Secretary position. Carlene said she would not accept President unless Teresa took secretary. Teresa felt forced to accept nomination, however, stated this will be her last year.

Secretary/Treasurer:

Watermaster: Nominations were opened for the position of Watermaster. Teresa McCallum nominated Jose Villavicencio for the position of Watermaster, Rocky Trails 2nd. A discussion was held about the fact that Jose does not have any training for the position. We talked about asking Jim Allen again to take Jose around to familiarize Jose with the district. And show how to read the water levels. If that is unable to happen or possibly in conjunction with a letter will be written to the Department of Water Resources to ask for assistance in training. Should that not be able to happen, it may be possible that IDWR may have training in eastern Idaho. If so we will attempt to arrange participation in that class.

Advisory Committee: Rocky trails moved that advisory committee remain the same as last year, this was approved. The advisory committee is to be all users.

Treasurer's Report: Assessment for 2008 was \$552.78 w/ minimums amount billed was 636.55, collected was 636.55. All Water Users are current. Collected additional \$34.64 in interest on the bank account. Spent 260.00 on insurance, Watermaster salary of \$525.00. Postage of 22.71. Balance in the account is \$1,711.26 as of 12/31/08, Treasures report was accepted as read.

Old Business: Amendment to the By-Laws #1. In reading the minutes of the previous year it was noted that there had been an amendment proposed to the By-laws in 2007. The Amendment added Section 3 Article 6. In 2007 it was decided that it could not be acted on until the 2008 meeting. That it required more notification. So it was sent out with the minute for 2007. In the 2008 meeting it was decided that again we could not act on it because it was not noted in the pre-meeting notice. However, the amendment was again noted in the 2008 minutes.

Amendment to the By Laws #2. During the 2008 meeting an amendment proposed to add Section 4 Article 6. This was given notice in the minutes of the 2008 meeting and in the notice of meeting sent in December, 2008.

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Amendments 1 & 2 and adoption of By-Laws for 2009 were so moved by Rocky Trails and 2nd by Tony Ullrich. Motion passed with no decent. Note: the new by-Laws included in this mailing with the new sections in Bold print.

Previous year water report: Teresa read the Watermaster report for 2008. There were 6 Call outs in 2208. On 4/12/08 Dirk took a look over the system. 4/19 was first call out to start water. 4/23 was a callout by Nate Jones for delivery. 4/30 was a callout by Paul Batruel at diversion. 6/02 was a callout by Rocky Trail to shutdown above diversion. Casa Del Norte called out on 11/01 to shut down stockwater. Moved to approve by Ann Wilson, 2nd Rocky Trail, motion approved

New Business: A discussion was held about the use of the term By-Laws, It was felt the in fact they should be termed Resolutions and that this should be considered a clerical error and renamed. Again, note the changes in the enclose copy.

Dan Nelson with Water Resources was given the floor to inform us about some upcoming changes to expect in the near future.

1. That perhaps there should be some consideration about combining Little Canyon Creek with the Cold Springs/Bennett Creek water district.
2. IDWR is in the process of creating a Mt. Home Ground water District that may or may-not include our area that is not determined yet. And that perhaps we may wish somehow be a part of that or attempt to access use of their Watermaster.
3. IDWR is also in the process of creating Snake River Water District, which would go from the Kinghill gauging station to the Idaho/Oregon border. This may or may-not include tributaries also still to be determined. But, can be expected in the next 2-3 years.
4. Dan presented a worksheet, to show that if we were unable to maintain a Watermaster, how much it would cost if the Department were to act as Watermaster. This was assuming 200 hours and minimum of weekly call outs for water season. The total was \$8089.00. This could go up if there were callouts not on our scheduled weekly review. See attached work sheet. .

Proposed Budget:

14 callouts at \$75/ea	=	\$1050.00
Office Supplies \$50	=	50.00
Workers Compensation	=	300.00
Training in Eastern Id	=	<u>200.00</u>
Proposed budget		\$1600.00
Less overage above \$1,000		<u>-711.26</u> over slush
New Proposed budget for		
2008 assessment purposes:		\$ 888.74

It was discussed that should we not be able to get Jim Allen to train Jose, and the Department would not assist with training on a personal request, and it was necessary to ask Jose to go Eastern Idaho if training was available. That we should budget \$200.00 to compensate for travel, meals lodging. This would also be considered a callout and would be compensated for that also. Suggestion was also made that perhaps JTS could be asked to help with compensation as it would benefit them to have a person trained in Head-gates and Weirs. All avenues to be explored and the \$200.00 will be at the discretion of the President and Secretary. Note after meeting and

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during the Cold Springs/Bennett Creek meeting it was discussed to share in training cost if necessary. Rocky made motion for amendment to budget and moved for its approval, Tony Ullrich 2nd, Motion passed.

Adjournment: Meeting adjourned to 2nd Monday of January 2010; (January 11) – 1:00 pm, Glenns Ferry City Hall. Motion made by Rocky Trail, 2nd Yvonne Decker. Motion Passed



Teresa McCallum, Secretary

If you feel that there is anything that I have left out or misstated please call or send me a note so that I can have the corrections at the 2010 meeting.

Your Water District Board maybe reached at the following:

President

Carlene Smith
2604 N. Marrow Res. Rd.
Glenns Ferry, Id 83623
366-2711

Sec/Treas.

Teresa McCallum
11204 N. Bar 21 Dr.
Glenns Ferry, Id 83623
366-7931

Water Master

Jose Vilavicencio
P.O. Box 231
Glenns Ferry, Id 83623
208-598-8169 cell
208-366-2538 Work - JTS

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WATER DISTRICT PROPOSED BUDGET 20__

Watermaster Services	\$8,089
Operating Expense <i>(Field equip, misc office, travel or meeting expenses)</i>	\$0
Treasurer <i>(same as 2006 budget)</i>	\$0
Advisory Committee	\$0
Total 20__ Budget	<u><u>\$8,089</u></u>

Detail of expenses:

Watermaster @ __% FTE

Base pay	\$4,134
Benefits	\$1,698
<u>Indirect expenses</u>	<u>\$2,257</u> <i>(equipment/office expenses, etc)</i>
total	\$8,089

FORMULAS

current salary		\$20.67
(Base X 0.2084)+ (8700*)	hours	200
(Base+Benefits) X 0.387	indirect:	0.387
* Health Insurance for FTE		
% of time x FTE Rate		836.54

Watermaster Services

1. Measuring & Reporting Diversions

- Regular weekly diversion visits & measurements
- Record/maintain diversion data for IDWR, include reservoirs and river gages
- Check accuracy of measuring devices & calibrate measuring devices
- Assure compliance with measuring devices and controlling works

2. Regulatory & Administrative Duties

- Control and regulate diversions
- Deliver natural flow water rights in priority, deliver stored water
- Compliance, enforcement, and administration of water rights and mitigation plans
- Investigate/curtail unauthorized uses
- Preparation of Annual Reports (coordinate with treasurer)
- Address public inquiries regarding water rights, water delivery

Treasurer

- Under IDWR contract, district needs to maintain a bank account and reimburse IDWR once per month
- Watermaster can prepare and collect budget assessments, but Treasurer needed for bank transactions

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WATER RESOURCES
WESTERN REGION

RESOLUTIONS OF WATER DISTRICT

61 D LITTLE CANYON CREEK

ARTICLE I

Name, Location, Business

SECTION 1: **Name:** The name of this organization shall be Little Canyon Creek Water District. "it shall be referred to hereinafter as "the organization".

SECTION 2: **Location:** 11204 N. Bar 21 Dr. Glenns Ferry, Idaho 83623 or with the current organization secretary.

SECTION 3: **Business:** This organization shall engage in the business of controlling and running the operations of Little Canyon Creek Water Districts 61D as prescribed by these By Laws.

ARTICLE II

Purpose

SECTION 1: **Purpose:** The purpose for which this group is organized is civic in nature to control the operation of irrigation along Little Canyon Creek. The organization shall be and is empowered to cooperate and work in compliance with the State of Idaho governmental agencies to achieve its purpose. This organization shall act as the primary controlling agency for Little Canyon Water District and shall promote just and equitable rules and controls in business, through the collection and dissemination of information, and through services that may be rendered in connection with subjects of general importance, through research and if needed direct action.

SECTION 2: **Limitations:** The organization in its activities shall be limited to insuring irrigators along Little Canyon Creek are in compliance with their water rights and controls are in place to enforce compliance as directed by Water District and the State of Idaho.

ARTICLE III

Membership

SECTION 1: **Eligibility:** Any person, firm, partnership, corporation/association, estate, or trust may apply for membership if they have water rights for taking water from Little Canyon Creek and agrees to conform to and abide by the By Laws of Water District 61D Little Canyon Creek and any amendments there to.

SECTION 2: **Classification of Members:** All active members in good standing shall be entitled to vote, to hold office, to serve on standing and special committees, to attend all

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regular and special membership meetings, to have the privileges of the floor at such meetings and to participate in all referenda conducted by the organization. A member in good standing is one that is in compliance with all requirements of this organization and is current in any and all assessments made by this organization.

SECTION 3: **Membership dues:** The minimum annual membership dues for active members of this organization shall be reviewed annually by the board of officers and any proposed assessment shall be voted on by organization membership.

SECTION 4: **Voting:** Each individual member in good standing shall be entitled to one vote. Votes shall be by individual persons only, one vote person, and not by proxy unless done so in writing. Every firm shall designate a voting representative for each vote authorized.

SECTION: **Termination of membership:** Upon termination of any membership by death, resignation, sale or transfer of water rights in Little Canyon Creek or expulsion, the interests of such member in and to the property of this organization and his/her rights and privileges shall be forfeited. In the event of termination of membership, assessments shall not be refundable.

ARTICLE IV

Membership Meetings

SECTION 1: **Annual Meetings:** The annual membership meeting of this organization shall be held on the second Monday of January of each year at such time and place as may be designated by the President. At such annual meeting, the newly elected officers shall be installed.

SECTION 2: **Special Meetings:** The President may call such special meeting of the membership as he/she may deem necessary, and shall call a membership meeting upon the request of ten percent of the members in good standing.

SECTION 3: **Quorum:** Ten percent of the active members in good standing of the organization shall constitute a quorum for the transaction of any business at a membership meeting.

ARTICLE V

Officers

SECTION 1: **President's Office:** The President shall preside at all meetings of this organization and perform all duties incident to that office. He/She shall, as he/she may deem proper, commend to the membership such matters and make suggestions as may tend to promote the prosperity and increase the usefulness of the organization.

SECTION 2: **Secretary/Treasurer's Office:** It shall be the duties of the secretary to conduct the official correspondence, communication, and maintain an accurate record of the proceedings of this organization. The treasurer shall receive and disburse the funds of this organization. He/She shall keep all monies of this organization deposited in the name of this organization. All disbursements shall be made by check duly signed by the Treasurer and counter signed by the President if over \$500.00

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SECTION 3: **Vacancies:** Vacancies occurring in the offices herein provided for shall be filled by interim appointment by a Resolution of the membership. The interim appointment shall be until the vacancies' term has expired.

SECTION 4: **Hold Harmless:** The Officers of this organization shall not be held personally liable for any of the actions of the membership of this organization unless criminal intent is shown.

SECTION 5: **Term of officers:** The term of elected officers shall be one calendar year.

ARTICLE VI

Representatives

SECTION 1: Any person or persons appointed to act as the official representative or representatives of this organization at conventions, hearings, or public meetings of any kind, shall so act only after receiving specific instructions from the President. Upon completion of such an assignment the representative(s) shall make a full report to the President.

SECTION 2: Watermaster as Representative of the Organization has the ability to set time limits for response to call outs not to exceed 48 hours.

SECTION 3: The Watermaster is to immediately notify the District Secretary when 10 call outs are performed. Then again when the budgeted callouts are reached, in any one year.

SECTION 4: The Watermaster shall attend the annual water meeting and any special meetings called by the President. The Secretary/Treasurer shall compensate the Watermaster at the current callout rate for any mandatory meetings.

ARTICLE VII

Budgeting

SECTION 1: **Fiscal Year:** The fiscal year of this organization shall be January 1 through December 31.

SECTION 2: **Budget:** The President shall constitute the Budget Committee and adopt a budget in December each year for the following year. At the annual meeting the President shall present the budget to the membership for approval and or adjustments. The President shall adjust and/or revise the annual budget to conform with any limitations or expenses created by changing conditions throughout the year. The Dues/Assessments shall be based on the estimated budget for the upcoming year. The Dues/Assessments shall be reduced by any remaining funds over \$1000.00 from previous years budget.

SECTION 3: **Dues/Assessments:** Each member shall be bill by the percentage of the water right held on Little Canyon Creek, with a minimum billing of 10.00 dollars. The amounts payable by each member as shown by the approved budget shall become due and payable on March 15th and that said amount, if not paid shall bear a penalty of 10% and shall bear interest from that date until paid, at a rate of 8 percent per annum. No member shall have the right to demand and receive water, and the Watermaster shall not

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JUN 23 2023

deliver to such person until the amount due and payable for such member as fixed by the budget has been paid.

ARTICLE VIII

Amendments

These Bylaws may be altered, amended, or repealed by one of the following:

- A. By the affirmative vote of two-thirds of the members of this organization at any regular or special meeting, provided the proposed action be presented in writing at the meeting to the membership preceding such vote, or notice in writing be sent to each member of this organization at least fifteen (15) days prior to such vote;
- B. By a two-thirds affirmative vote of the members entitled to vote there at, at the Annual meeting of the members, or any other meeting of the members called for that purpose by the President.

ARTICLE IX

Dissolution

On dissolution of this organization any funds remaining shall be distributed to the current members by the percentage of water rights held on Little Canyon Creek.

DATE ADOPTED: 1/12/09

Carlene Smith
Carlene Smith, President

Teresa McCallum
Teresa McCallum, Secretary/Treasurer

SCANNED
JUN 23 2023

MEMORANDUM

Little Canyon

TO: WATER DISTRICT 61D FILE

FROM: DANIEL A. NELSON

DATE: 4/10/2009

SUBJECT: DISTRICT MEETING

The meeting was called to order and minute read and approved. They re-elected the same officers, with the condition that this would be last year that Theresa McCallum would be secretary. All of the District water users were elected to the Advisory Board.

Jose Valensitio (Spelling?) was nominated as watermaster. Mr. Valensitio has no water delivery experience, so the District asked what kind of training was available. I informed them that the Department was considering watermaster training courses, but there was nothing definite at this time. I thought that there could be training course given in Eastern Idaho, but I wasn't sure where or when. The District agreed to ask former watermaster Jimmy Allen to spend a ½ of a day with Valensitio and pay Mr. Allen \$75 for his assistance. They also set aside \$275 at the discretion of the secretary and president to pay for travel to attend a watermaster training course if one was made available. I also suggested that they write a letter to John Westra to request personal training if the other two options didn't work.

The District voted in the resolutions with two amendments. These amendments were that the watermaster was to contact the Secretary when he reached 10 call outs and again when he reached the 14 call outs, which is all the call outs the District has budgeted for the watermaster. This would give the District time to call a special meeting to take the necessary action to ensure that money was available for the watermaster. The second amendment was that the District agreed to pay the watermaster \$75 or the cost of a call out to attend the annual meeting. This would give the watermaster incentive to attend the meeting.

The meeting was then adjourned.

SCANNED

JUN 23 2023

Little Canyon Creek Water District #61-D
Adgena
January 12, 2009

Call to Order:

Reading of Minutes:

Election of Officers:

President:

Secretary/

Treasurer:

Watermaster:

Advisory Committee: The advisory committee to remain the same as last year, which was stated to be all water users?

Treasurer's Report: Assessment for 2008 was \$552.78 w/ minimums amount billed was 636.55, collected was 636.55. All Water Users are current. Collected additional \$34.64 in interest on the bank account. Spent 260.00 on insurance, Watermaster salary of \$525.00, Postage of \$22.71.

Balance in the account is \$1,711.26. As of 12/31/08 expecting a Postage expense for this mailing and additional interest for November and December.

Old Business: Proposed Amendment to by-laws from 2008 meeting see attached.

Previous year water report: See attached

New Business:

Proposed Budget:

14 callouts at \$75/ea	=	\$ 1,050.00
Office Supplies \$50	=	50.00
Workers Compensation =		<u>300.00</u>
Proposed budget		\$ 1,400.00
Less overage above \$1,000		<u>-711.26</u> over slush

New Proposed budget for
2009 assessment purposes: \$ 688.74

Adjournment: Meeting adjourned to 2nd Monday of January 2010; (January 11 – 1:00 pm, Glenns Ferry City Hall.

SCANNED

JUN 23 2023

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Little Canyon Creek Water Dist. 61-D
Profit & Loss
January through December 2008

	<u>Jan - Dec 08</u>
Ordinary Income/Expense	
Income	
Assessments recieved	636.55
Int Inc	<u>34.64</u>
Total Income	671.19
Expense	
Insurance	260.00
Postage and Delivery	22.71
Watermaster Salary	<u>525.00</u>
Total Expense	807.71
Net Ordinary Income	<u>-136.52</u>
Net Income	<u><u>-136.52</u></u>

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JUN 23 2023

Little Canyon Creek Water District #61-D
Minutes of Annual Meeting
January 8, 2007
City Hall, Glens Ferry, Idaho

Call to Order: Meeting was called to order at 1:05 pm January 14, 20014, by Carlene Smith, President

Water users in attendance: Rob Whitney-IDWR, Rocky Trail, Rusty Trail, Teresa McCallum, Jesus Hernandez D., Tony Ullrich, Carlene Smith, Margaret Reynolds, Alice Trail, Robert Hall, Mary Hall, Dirk Howard.

Reading of Minutes: Teresa McCallum read the minutes. Bob Hall moved the minutes be approved as read, 2nd by Rocky Trails. Minute accepted as read.

Election of Officers:

President: Nominations were opened for President. Carlene Smith nominated by Bob Hall, 2nd by Rocky Trail, nominations closed. Then passed unanimously.

Secretary/Treasurer: Nominations were opened for the position of Sec/Treas. Teresa McCallum, nominated by Rocky Trails, 2nd by Bob Hall, nominations closed. Then passed unanimously.

Watermaster: Nominations were opened for the position of Watermaster. Teresa McCallum nominated Dirk Howard for the position of Watermaster, Rocky Trails 2nd. Then Dirk was asked to give a little information about him self. Dirk lives in Bliss and employed by Northside canal Co. as a Ditch Rider, and has been doing so for several years. There being no further nominations, nominations were closed. The nomination passed unanimously.

Advisory Committee: Rocky trails moved that advisory committee remain the same as last year, this was approved. The advisory committee is to be all users.

Treasurer's Report: Assessment for 2007 was \$623.27 w/ minimums amount billed was 706.20, collected was 706.20. All Water Users are current. Collected additional \$33.90 in interest on the bank account. Spent 297.00 on insurance, Watermaster salary of \$375.00. Balance in the account is \$1,847.78 as of 12/31/07, Treasures report was accepted as read.

Old Business: None

Previous year water report: Teresa McCallum stated that there were 5 callouts during 2007, 1st to start irrigation water, next by water resources regarding morrow resv. 3rd additional water to slick ditch, 4th by Nate Jones for more water, last was for stock-water on Berry Ranch by Casa Del Norte. A discussion was held that the users would like more information submitted as to the nature and outcome of the callouts. Dirk said he would give more details on the water record book. Also that the Watermaster report would be copied and sent out at the end of the year with the notice of the next annual meeting and other upcoming information such as amendments to by-laws.

New Business: Now with the use of By-laws by the District it is necessary to amend or approve the By-laws each year for the upcoming water season. There was a discussion that commenced regarding a proposed amendment to the by-laws. However, it was decided that a copy of the

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proposed amendment would be attached to these minutes for review to be addressed at the 2009 meeting, see attachment. Therefore motion was made to accept the by-laws as is for the 2008 season. Motion moved by Rocky Trails 2nd by Bob Hall. The By-laws were approved unanimously. Please note that if amendments are going to be proposed they should be sent to the secretary so that they may be included with the notice of meeting, which I try to send out the end of November or beginning of December.

Rob Whitney with Water Resources stated the Cynthia Clark is now the new Dam inspector.

Teresa McCallum proposed a motion to request Jim Allen to accompany Dirk Howard on a call out at their convenience in order that Dirk could be train where the headgates are located for the district and that they should both be paid at the current call out rate. Motion seconded by Bob Hall, passed unanimously.

Bob Hall proposed a motion that the Watermaster attend the annual meeting, and the he should be paid the equivalent to the current callout rate. This was seconded by Rocky Trails and passed unanimously. This is where a discussion was held about making this a requirement in the by-laws as you will see in the attached proposed amendment for next year. Also it was decided that theses additional costs would be covered out of the reserve funds in the budget and could be replenished in the next annual meeting.

Proposed Budget:

14 callouts at \$75/ea	=	\$1050.00
Office Supplies \$50	=	50.00
Workers Compensation =		<u>300.00</u>
Proposed budget		\$1400.00
Less overage above \$1,000		<u>-847.22</u> over slush
New Proposed budget for		
2008 assessment purposes:	\$	552.78

Rocky Trails moved the budget be approved as submitted, Bob Hall 2nd, motion passed unanimously.

Adjournment: Meeting adjourned to 2nd Monday of January 2009; (January 12) – 1:00 pm, Glenns Ferry City Hall. Motion made by Bob Hall, 2nd by Rocky Trail, passed unanimously.

Teresa McCallum, Secretary

If you feel that there is anything that I have left out or misstated please call or send me a note so that I can have the corrections at the 2009 meeting.

Your Water District Board maybe reached at the following:

President

Carlene Smith
2604 N. Marrow Res. Rd.
Glenns Ferry, Id 83623
366-2711

Sec/Treas.

Teresa McCallum
11204 N. Bar 21 Dr.
Glenns Ferry, Id 83623
366-7931

Water Master

Dirk Howard
P.O. Box 207
Bliss, Id 83614
208-308-2525 cell
208-352-1026 Home

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**Proposed Amendment to By-Laws
For the 2009 meeting**

Amendment to Article VI – Representatives:

Addition of Section 4: The Watermaster shall attend the annual water meeting and any special meetings call by the President. The Secretary/Treasurer shall compensate the Watermaster at the current callout rate for any mandatory meetings.

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JUN 23 2023

BY LAWS OF THE
WATER DISTRICTS
61 D LITTLE CANYON CREEK

ARTICLE I

Name, Location, Business

SECTION 1: **Name:** The name of this organization shall be Little Canyon Creek Water District. "it shall be referred to hereinafter as "the organization".

SECTION 2: **Location:** 11204 N. Bar 21 Dr. Glenns Ferry, Idaho 83623 or with the current organization secretary.

SECTION 3: **Business:** This organization shall engage in the business of controlling and running the operations of Little Canyon Creek Water Districts 61D as prescribed by these By Laws.

ARTICLE II

Purpose

SECTION 1: **Purpose:** The purpose for which this group is organized is civic in nature to control the operation of irrigation along Little Canyon Creek. The organization shall be and is empowered to cooperate and work in compliance with the State of Idaho governmental agencies to achieve its purpose. This organization shall act as the primary controlling agency for Little Canyon Water District and shall promote just and equitable rules and controls in business, through the collection and dissemination of information, and through services that may be rendered in connection with subjects of general importance, through research and if needed direct action.

SECTION 2: **Limitations:** The organization in its activities shall be limited to insuring irrigators along Little Canyon Creek are in compliance with their water rights and controls are in place to enforce compliance as directed by Water District and the State of Idaho.

ARTICLE III

Membership

SECTION 1: **Eligibility:** Any person, firm, partnership, corporation/association, estate, or trust may apply for membership if they have water rights for taking water from Little Canyon Creek and agrees to conform to and abide by the By Laws of Water District 61D Little Canyon Creek and any amendments there to.

SECTION 2: **Classification of Members:** All active members in good standing shall be entitled to vote, to hold office, to serve on standing and special committees, to attend all

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regular and special membership meetings, to have the privileges of the floor at such meetings and to participate in all referenda conducted by the organization. A member in good standing is one that is in compliance with all requirements of this organization and is current in any and all assessments made by this organization.

SECTION 3: **Membership dues:** The minimum annual membership dues for active members of this organization shall be reviewed annually by the board of officers and any proposed assessment shall be voted on by organization membership.

SECTION 4: **Voting:** Each individual member in good standing shall be entitled to one vote. Votes shall be by individual persons only, one vote person, and not by proxy unless done so in writing. Every firm shall designate a voting representative for each vote authorized.

SECTION: **Termination of membership:** Upon termination of any membership by death, resignation, sale or transfer of water rights in Little Canyon Creek or expulsion, the interests of such member in and to the property of this organization and his/her rights and privileges shall be forfeited. In the event of termination of membership, assessments shall not be refundable.

ARTICLE IV

Membership Meetings

SECTION 1: **Annual Meetings:** The annual membership meeting of this organization shall be held the second Monday of January of each year at such time and place as may be designated by the President. At such annual meeting, the newly elected officers shall be installed.

SECTION 2: **Special Meetings:** The President may call such special meeting of the membership as he/she may deem necessary, and shall call a membership meeting upon the request of ten percent of the members in good standing.

SECTION 3: **Quorum:** Ten percent of the active members in good standing of the organization shall constitute a quorum for the transaction of any business at a membership meeting.

ARTICLE V

Officers

SECTION 1: **President's Office:** The President shall preside at all meetings of this organization and perform all duties incident to that office. He/She shall, as he/she may deem proper, commend to the membership such matters and make suggestions as may tend to promote the prosperity and increase the usefulness of the organization.

SECTION 2: **Secretary/Treasurer's Office:** It shall be the duties of the secretary to conduct the official correspondence, communication, and maintain an accurate record of the proceedings of this organization. The treasurer shall receive and disburse the funds of this organization. He/She shall keep all monies of this organization deposited in the name of this organization. All disbursements shall be made by check duly signed by the Treasurer and counter signed by the President if over \$500.00

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SECTION 3: **Vacancies:** Vacancies occurring in the offices herein provided for shall be filled by interim appointment by a Resolution of the membership. The interim appointment shall be until the vacancies' term has expired.

SECTION 4: **Hold Harmless:** The Officers of this organization shall not be held personally liable for any of the actions of the membership of this organization unless criminal intent is shown.

SECTION 5: **Term of officers:** The term of elected officers shall be one calendar year.

ARTICLE VI

Representatives

SECTION 1: Any person or persons appointed to act as the official representative or representatives of this organization at conventions, hearings, or public meetings of any kind, shall so act only after receiving specific instructions from the President. Upon completion of such an assignment the representative(s) shall make a full report to the President.

SECTION 2: Watermaster as Representative of the Organization has the ability to set time limits for response to call outs not to exceed 48 hours.

SECTION 3: The Watermaster is to immediately notify the District Secretary when 10 call outs are performed. Then again when the budgeted callouts are reached, in any one year.

ARTICLE VII

Budgeting

SECTION 1: **Fiscal Year:** The fiscal year of this organization shall be January 1 through December 31.

SECTION 2: **Budget:** The President shall constitute the Budget Committee and adopt a budget in December each year for the following year. At the annual meeting the President shall present the budget to the membership for approval and or adjustments. The President shall adjust and/or revise the annual budget to conform with any limitations or expenses created by changing conditions throughout the year. The Dues/Assessments shall be based on the estimated budget for the upcoming year. The Dues/Assessments shall be reduced by any remaining funds over \$1000.00 from previous years budget.

SECTION 3: **Dues/Assessments:** Each member shall be bill by the percentage of the water right held on Little Canyon Creek, with a minimum billing of 10.00 dollars. The amounts payable by each member as shown by the approved budget shall become due and payable on March 15th and that said amount, if not paid shall bear a penalty of 10% and shall bear interest from that date until paid, at a rate of 8 percent per annum. No member shall have the right to demand and receive water, and the Watermaster shall not deliver to such person until the amount due and payable for such member as fixed by the budget has been paid.

ARTICLE VIII

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Amendments

These Bylaws may be altered, amended, or repealed by one of the following:

- A. By the affirmative vote of two-thirds of the members of this organization at any regular or special meeting, provided the proposed action be presented in writing at the meeting to the membership preceding such vote, or notice in writing be sent to each member of this organization at least fifteen (15) days prior to such vote;
- B. By a two-thirds affirmative vote of the members entitled to vote there at, at the Annual meeting of the members, or any other meeting of the members called for that purpose by the President.

ARTICLE IX

Dissolution

On dissolution of this organization any funds remaining shall be distributed to the current members by the percentage of water rights held on Little Canyon Creek.

DATE ADOPTED: _____

Carlene Smith, President

Teresa McCallum, Secretary/Treasurer

SCANNED

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