

Rules for Record Keeping

1. Use the daily record book or personal spreadsheet.
2. Use a separate daily record book for each stream you administer. Do not mix the users of several streams into one daily record.
3. If the Water being delivered is measured and the headgate set on a particular day, record the flow in cubic feet per second in the proper grid space. If water diverted at a particular diversion is not measured on a given day, but you believe that water continues to be delivered without a change in the flow or head gate setting, place an "A" in the grid space for that day. The "A" represents that the previous flow and head gate setting is "assumed." An "A" must always be preceded by an actual numerical flow rate.
4. If the water being delivered is not actually measured, enter an "E" in the grid space under the column meas method for the particular day that the flow rate is estimated. An "E" should always follow an estimated numerical flow that is observed and set in the field.
5. If water is not being delivered, enter a "0" (zero) in the proper grid space. If the water right is cut off because of unavailability of water, a zero may be entered in the grid space corresponding to the day the right could no longer be satisfied, and all subsequent days when water is not deliverable may be designated with a horizontal line through the grids that represent the days of non delivery.
6. A blank grid space; means that the watermaster has no knowledge of the amount of water being delivered on that day. A grid should never be blank while the watermaster is delivering water.
7. If possible, please list the water right no. in the daily record rather than a number assigned by the district or by the decree. Future users of the records will likely look for a water right reference.
8. Record unusual or noteworthy happenings. For instance, if a senior downstream right holder's water right is no longer available because the creek dries up upstream, and junior upstream right holders are allowed to divert remaining water upstream, this event should be recorded on the day it happens.
9. If necessary or requested, watermasters should submit a separate water rights list or reference sheet that associates water rights with current owners or diversion names.

REMARKS

WATER MASTER not  
called on AS A  
Result no WATER was  
measured on 74-M  
for 2019

Jerry Estlin  
WATER MASTER

SCANNED

FEB 19 2020

RECEIVED

FEB 03 2020

Department of Water Resources  
Eastern Region

**IDWR OFFICES**

State  
322 E Front St  
Boise ID 83720

**REGIONAL OFFICES**

Western  
2735 Airport Wy  
Boise ID 83705  
334-2190

Southern  
1341 Fillmore St Ste 200  
Twin Falls, ID 83301  
736-3033

Eastern  
900 N Skyline Dr Ste A  
Idaho Falls, ID 83402  
525-7161

Northern  
7600 N Mineral Dr Ste 100  
Coeur D'Alene, ID 83815

**WATERMASTER'S DAILY RECORD**

SOURCE Agency Creek  
WATER DISTRICT 74-M  
MONTH(S) OF Aug/Sep/Oct YEAR 2019  
WATERMASTER Jerry Eastman  
ADDRESS PO Box 57 Tindoy Id 83468

After the irrigation season the Watermaster must forward record keeping information and the annual Watermaster report to the appropriate IDWR Regional Office

SCANNED

FEB 19 2020

SCANNED  
MAY 14 2019

State of Idaho  
Department of Water Resources  
*Certificate of Appointment*

*This is to certify that I have on this day appointed Jerry Eastman as  
Watermaster of Water District 74M from this day until the 2020 annual  
meeting or until his/her successor is appointed and qualified under the provisions of Idaho Code Section  
42-607, at such rate of compensation as established by applicable law.*



*This certificate has been issued and the seal of the  
Director fixed at Boise, Idaho, this 13th  
day of May, 2019.*

*Gary Spackman*

Director - IDWR



State of Idaho

**DEPARTMENT OF WATER RESOURCES**

Eastern Region • 900 N Skyline Drive, Suite A • Idaho Falls ID 83402-1718

Phone: (208) 525-7161 • Fax: (208) 525-7177

Website: [idwr.idaho.gov](http://idwr.idaho.gov) • Email: [easterninfo@idwr.idaho.gov](mailto:easterninfo@idwr.idaho.gov)

BRAD LITTLE  
Governor

GARY SPACKMAN  
Director

May 13, 2019

**Water District #74M**  
**Jerome Eastman**  
**PO Box 57**  
**Tendoy ID 83468-0057**

**RE: WATER DISTRICT #74M**

**Dear Watermaster:**

Your **CERTIFICATE OF APPOINTMENT** is enclosed herewith. As the appointed watermaster, you have sworn an oath to comply with applicable provisions of Title 42, Chapter 6, Idaho Code. Distribution of water within water districts is accomplished by watermasters and supervised by the Idaho Department of Water Resources (Department). Therefore, the watermaster must be responsive to inquiries and instruction provided by the Department.

The Department is instructing you, as a new watermaster, to will need to attend a watermaster training workshop. The Department will notify you of upcoming locations, dates and times.

As the watermaster, your duties include but may not be limited to:

- Distributing water consistent with water right priority dates and associated water right conditions or limitations;
- Measuring and documenting delivery of water to the individual water users;
- Submitting an annual report of the delivery amounts made to the water users. The watermaster report must be submitted prior to the expiration of the watermaster's term of service (prior to the annual meeting);
- Submitting a proposed budget for the succeeding year at least 14 days prior to the annual meeting;
- Preparing a preliminary distribution of assessments based on the proposed budget and amount of water delivered to the individual users at least 14 days prior to the annual meeting;
- Collecting or coordinating the collection of assessments from water users with the assistance of the elected and appointed treasurer of the water district;

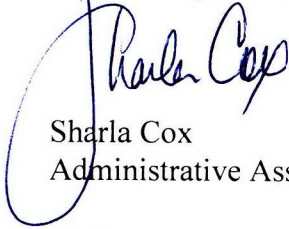
**SCANNED**

**MAY 14 2019**

- Maintaining diversion records and making the data available to the Department; and
- Coordinating with other watermasters regarding water measurement associated with conditions of approval for exchange rights re-diverted outside your water district.

**Please feel free to call upon this office whenever we can be of assistance to you. We have a personal interest in the success of your year's work and desire to keep in as close touch with you as conditions will permit.**

Respectfully submitted,



Sharla Cox  
Administrative Assistant

Enclosure

**SCANNED**

**MAY 14 2019**



Untitled

Water District 74-M  
Minutes-April 10, 2019

RECEIVED  
MAY 13 2019  
Department of Water Resources  
Eastern Region

A meeting of Water District 74-M was held at 7 pm in the Lemhi Cowboy Church building.

People present were Drew Herbst, Emile Herbst, George Garrison, Pete Aguilar, Ginger Meyers, Darlene Haas, Cindy Yenter, CL Hiatt, Nicole Manson, and Jerry Eastmen.

Minutes read and approved.  
Financial report given.

#### Old Business

1. Ponds without premits discussed. C. Yenter to look into it.
2. G. Garrison's pipe across creek "discussed". C. Yenter to look into it.
3. Fair rotations discussed.

#### New Business

1. New state regulations-measuring devices, lockable gates-spill gates, head gates.
2. Other items discussed-flooding and accountability, reasonable access.
3. Budget approved. 300.00
4. Election of Watermaster-Jerry Eastmen.
5. Election of officers-Darlene Haas, President and Treasurer.  
Pete Aguilar, Assistant Treasurer.

Meeting adjourned.

*Haas*

SCANNED  
MAY 14 2019

ADOPTED BUDGET AND RESOLUTIONS  
PERTAINING TO THE COLLECTION THEREOF

FOR 20 19

RECEIVED  
MAY 13 2019  
Department of Water Resources  
Eastern Region

WATER DISTRICT NO. 7A-M  
STREAM Agency Creek  
COUNTY Lemhi  
NAME OF SECRETARY darlene haas  
ADDRESS OF SECRETARY po box 55 henday, idaho 83468

COLLECTION AND HOLDING OF WATER DISTRICT FUNDS

Please check the appropriate box regarding the collection and holding of Water District funds.

- The Water District collects and holds its own funds.
- \_\_\_\_\_ County collects and holds funds for the Water District.  
(county name)
- \_\_\_\_\_ County collects the Water District's funds and deposits the funds in an account held by the Water District.  
(county name)

(This report must be certified and made in duplicate, one copy to be forwarded to the appropriate regional office of the Idaho Department of Water Resources., and one copy to the Secretary of the Annual Water User's Meeting of the Water District. If a designated county collects funds for the water, then a third copy must be sent to the auditor of the designated county.)

\_\_\_\_\_ henday, Idaho, may 5, 2019

I HEREBY CERTIFY that the within is true and correct copy of the budget as adopted at the annual Water User's Meeting of Water District No. 7A-M, held at Lemhi Cowboy Church on the 10<sup>th</sup> day of april, 2019 and all resolutions adopted at said meeting pertaining to the time and the manner of collecting the amounts provided for in the said budget.

d haas  
Secretary, Water District No. 7A-M

SCANNED

MAY 14 2019

BUDGET ADOPTED AT THE ANNUAL MEETING

OF THE WATER USERS

WATER DISTRICT No. 74-M

Estimated Amount for Watermaster's Salary .....	\$	100.00
Estimated Amount for Assistant Watermaster and other Water District Officials .....	\$	30.00
Estimated Amount for Other Expenses .....	\$	130.00
<b>TOTAL ESTIMATED EXPENSES FOR 2019 .....</b>	<b>\$</b>	<b>260.00</b>

Individual	Water Right Ident. No.	Address	Amount of Budget	% for official use only
Adams, Ronald	74-1044	7602 Thomas Grant Dr. Alexandria, VA 22315	\$5.00	1.2025
Anglin, Kelley	74-	PO Box 56 Tendoy, ID 83468	\$5.00	1.2025
Batterton, Dave	74-	PO Box 67 Tendoy, ID 83468	\$5.00	1.2025
Dorony, Rick	74-	PO Box 73 Tendoy, ID 83468	\$7.28	1.82
Dye, Joel	74-15800	PO Box 26 Tendoy, ID 83468	\$10.24	2.56
Fulstone, Buck	74-15997 74-15998	PO Box 86 Tendoy, ID 83468	\$5.00	1.2025
Garrison, George	74-024313	PO Box 5 Tendoy, ID 83468	\$19.44	4.86
Haas, Darlene	74-	PO Box 55 Tendoy, ID 83468	\$21.52	5.63
Herbst, Lynn	74-0250	26 Pine Creek Ranch Road Salmon, ID 83467	\$14.31	3.574
Hoeck, John	74-15765	PO Box 94 Tendoy, ID 83468	\$5.00	0.32
Hiatt, CL & Patricia	74-15765	3655 E. Sunnyside Road Ammon, ID 83406	\$5.00	0.32
Loudy, Bill	74-0246	PO Box 67 Tendoy, ID 83468	\$58.96	14.7401
Mitchell, William	74-2311	PO Box 69 Tendoy, ID 83468	\$7.14	1.7843
Murphy, Brooks	74-0247	PO Box 104 Tendoy, ID 83468	\$168.35	42.0869
Myers, Ginger	74-0239	PO Box 88 Tendoy, ID 83468	\$76.49	19.1234
Pakuer, Buddy & Lisa	74-15765	52171 Hwy 64 Meeker, CO 81641	\$5.00	0.55
Stratton, Frank	74-15765	10026 E. Alder Cr Rd Truckee, CA 96161	\$5.00	1.2025
Manson, Nicole	74-15765	PO Box 14 Tendoy, ID 83468	\$9.50	2.37

Please update meeting announcement mailing list.

SCANNED  
MAY 14 2019

# Annual Water District Meeting Checklist

Per Idaho Code Title 42 Chapter 6 (Distribution of Water Among Appropriators), annual water district meetings must include (at a minimum) the actions listed below.

IDWR wants to ensure each water district is meeting these minimum standards. **Please return this completed checklist to the appropriate IDWR regional office with the annual meeting minutes (this list does not replace meeting minutes) and ensure that all of these actions are clearly addressed in the meeting minutes.**

Water District Number and Name: 7A-M

Meeting Date: April 10, 2019

- Election of meeting chairman
- Election of water district watermaster (and assistant watermaster (optional))
- Election of water district secretary and / or treasurer
- Approval of adopted budget
- Minutes, make sure date, time, place and roster of attendees are included in minutes.
- Make sure the secretary or authorized person sign the Minutes.
- Next year's meeting date, location, and time

TBD  
Meeting Date, Time of Meeting and Location (next year)

## Preparation Checklist after Annual Meeting

- Idaho Statues 42-605 states, "Within five (5) days after meeting...the meeting secretary shall forward a certified copy of the minutes .... to the department. Along with the Minutes, the Adopted Budget, Oath, Petition of Watermaster and Information sheet should be submitted to IDWR before the irrigation season starts. IDWR needs to send the "Certificate of Appointment" of Watermaster and Treasurer prior to irrigation season.
- Idaho Statues 42-606 states, "All watermasters shall make an annual report to the department ....." This report should be submitted to the Department by December 31 of each year.

By signing below I verify that all required actions have been addressed at the water district annual meeting

Completed by:

Salenchaas

Water District Representative

SCANNED

MAY 14 2019



State of Idaho

**DEPARTMENT OF WATER RESOURCES**

Eastern Region • 900 N Skyline Drive, Suite A • Idaho Falls ID 83402-1718

Phone: (208) 525-7161 • Fax: (208) 525-7177

Website: [idwr.idaho.gov](http://idwr.idaho.gov) • Email: [easterninfo@idwr.idaho.gov](mailto:easterninfo@idwr.idaho.gov)

BRAD LITTLE  
Governor

GARY SPACKMAN  
Director

May 13, 2019

Water District #74M  
Darlene Haas  
PO Box 55  
Tendoy ID 83468-0055

RE: WATER DISTRICT #74M

Dear Secretary / Treasurer:

We acknowledge receipt of the Minutes of the Annual Watermaster's Election Meeting held in your district. The Watermaster Certificate will be sent under separate cover.

Thank you.

Sincerely,

A handwritten signature in blue ink that reads "Sharla Cox". The signature is written in a cursive style with a large loop at the beginning.

Sharla Cox  
Administrative Assistant

**SCANNED**

**MAY 14 2019**