

WATERMASTER'S REPORT

RECEIVED

JAN 08 2020

DEPARTMENT OF
WATER RESOURCES

From January 1, , 20 19 To December 31, , 20 19

Water District No. 29D

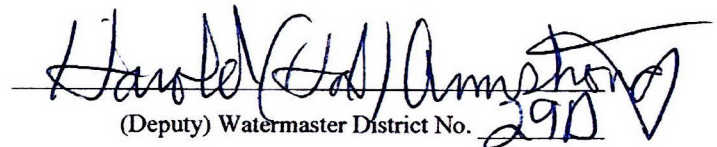
Name of Watermaster Harold (Hal) Armstrong

Mailing Address 2771 Bannock Hwy.

AFFIDAVIT OF WATERMASTER

STATE OF IDAHO)
) ss.
COUNTY OF Bannock)

Harold (Hal) Armstrong, being first duly sworn, deposes and says that he/she is Watermaster of Water District 29D, having been lawfully appointed by Gary Spackman, Director, Idaho Department of Water Resources, and that the volumes of water, as stated in this report and prorated by him/her to the water right holders of the district are correct.


(Deputy) Watermaster District No. 29D

Subscribed and sworn to before me, this _____ day of _____, 20 _____

Notary Public

(SEAL)

My Commission expires _____

Boise, Idaho _____, 20 _____

I HEREBY CERTIFY, that _____ was lawfully appointed by me as Watermaster of Water

District No. _____, and that the information contained in this report, as herein sworn to, is, to the best of my knowledge and belief, correct.

Director, Department of Water Resources

By _____

SCANNED

JAN 13 2020

2019 Watermaster Report for District 29D

No water usage was measured by District 29D watermaster Harold (Hal) Armstrong during 2019 due to measuring devices not being in place. Diversion Point Surveys were started in 2018 but not all were completed. Diversion Point surveys not completed in 2018 were completed in 2019 and are included in the this report.

Measuring devices will be required to be installed no later than the beginning of irrigation season 2021 at which time measurement of water usage will begin and be reported.

See the following pages for a summary compilation of the surveys that were completed in 2019.

Spatial Data ID	Number of W	WR 1 Number	WR 1 Owner Name	WR 2 Number	WR 3 Number	WR 3 Owner Name	WR 4 Number	Visit date	Is the diversion	Reason for not diverting	Other Reason for not diverting	Describe diversion:	Is there an existing measuring device?	Site Tag Number:	Is there an existing headgate?	WR 1. Use Description:	WR 1 Other System Use:	WR 2. Use Description:	WR 2 Other System Use:	WR 2. Comments:
432135	1	29-13720	SIMKO TOM					8/16/2019 6:00	Yes			Divert water from creek to collection box then flows to turbine to generate electric power.	No		No	Other	Electric power generation			
62499	1	29-8046	COMBS CALYNN; COMBS PATRICK (1 Acres)					7/19/2019 6:00	Yes			Pump water from creek to irrigate pasture.	No		No	Pasture				
278654	1	29-10843	HOLMES ACEL LA MAR; HOLMES SHIRLEY J (0.9 Acres)					6/11/2019 6:00	Yes			Pump water from the creek to irrigate lawn and garden.	No	A0018891	No	Lawn,Garden				
236045	1	29-10060	CALL TERRY (3 Acres)					6/12/2019 6:00	Yes			Pump water from creek to irrigate lawn, garden and pasture	No	A0018893	No	Garden,Pasture,Lawn				
351084	2	29-13915	AKERSTEN CAROL S; AKERSTEN WILLIAM A (1.3 Acres)	29-13916				6/12/2019 6:00	Yes			Pump water from creek to irrigate lawn	No		No	Garden,Lawn,Pasture		Garden,Pasture,Lawn		from creek to irrigate lawn, garden and pasture.
351087	1	29-274E	DWIGHT; WORTHINGTON MARITA (0.9 Acres)					6/12/2019 6:00	Yes			Pump water from creek to irrigate lawn and garden.	No		No	Garden,Lawn				
351145	2	29-276B	BLACKBURN DANA (1.1 Acres)	29-276D				6/12/2019 6:00	Yes			Pump water from creek to irrigate lawn and garden.	No		No	Garden,Lawn				right is not currently in use at this diversion
281835	2	29-276E	HICKMAN DENNIS V; HICKMAN JACKIE S (1 Acres)	29-1060B				6/12/2019 6:00	Yes			Pump water from creek to irrigate lawn and garden.	No	A0012539	No			Garden,Lawn		Pump water from creek to irrigate lawn and garden.
235987	1	29-2257	KYNASTON CHARLENE; KYNASTON KELLY (3.5 Acres)					6/14/2019 6:00	Yes			creek to operate gravity ram pump to fill water tanks then gravity flow through pipeline to	No		No	Garden,Lawn				
351154	1	29-276C	SEYMOUR GARY; WILKES ANJANETTE K (1.7 Acres)					6/24/2019 6:00	Yes			Pump water from creek to irrigate lawn.	No	A0018806	No	Lawn				
482847	1	29-8058	TROYER DIANNA L (2 Acres)					6/24/2019 6:00	Yes			Pump water from creek to irrigate pasture and lawn.	No		No	Pasture,Lawn				
351109	1	29-274J	HOLTE ARDYS L; HOLTE KARL E (2 Acres)					6/24/2019 6:00	Yes			Pump water from creek to irrigate pasture.	No	A0018890	No	Pasture				
302166	1	29-4012A	WATERWHEEL LLC					7/9/2019 6:00	Yes			used as an outlet to the Portneuf River. No water here. This diversion point is used as an outlet	No		Yes	Other	Fish propagation			
302168	1	29-4012A	WATERWHEEL LLC					7/9/2019 6:00	Yes			covered spring into fish hatchery facility for fish propagation. Fish eggs are hatched and	No		Yes	Other	Fish Propagation			
302167	1	29-4012A	WATERWHEEL LLC					7/9/2019 6:00	Yes			Water diverted from spring to a pond to support and maintain fish Habitat.	No		Yes	Other	Fish propagation			

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242009	1	29-10029	ASH GROVE CEMENT CO					6/6/2019 6:00	No	Not_in_use		Water used for industrial usage. Water right is in the water bank for rental.	No		No	Other	Industrial use.			
518269	1	29-4199	BALLARD ROBERT H (2 Acres)					6/19/2019 6:00	Yes			Pump water from creek to irrigate pasture.	No		No	Pasture				
351153	1	29-11078	HULL CARL (2.7 Acres)					7/5/2019 6:00	No	ss_of_buying_new_pump		Pump water from river to irrigate pasture.	No		No	Pasture				
240475	4	29-13921	DOVEL KENNETH E (3 Acres)	29-14024	29-14025	BARRY K; REDFORD CARLA F (5 Acres)	29-14232	7/15/2019 6:00	Yes			Pump water from river to irrigate pasture.	No		No					right not in use at this diversion point.
403223	2	29-13921	DOVEL KENNETH E (3 Acres)	29-14232				7/15/2019 6:00	Yes			to irrigate pasture. Also uses a gravity fed pipeline to fill pond for storage.	No		Yes	Pasture,Other	Recreation storage and wildlife storage.	Pasture		diversion point to pump water from river to
517630	1	29-7729	SPRAKER IRVIN L (9 Acres)					7/24/2019 6:00	No	Other	Water rights in water bank	Pump water from river to irrigate pasture.	No		No	Pasture				
238492	1	29-12067	MURRAY GORDON EDGAR (2.9 Acres)					7/24/2019 6:00	No	ss_of_buying_new_pump		Pump water from river to irrigate pastures.	No	A0018880	No	Pasture				
351098	1	29-12908	DIETRICH MARK (2 Acres)					7/24/2019 6:00	Yes			Pump water from river to irrigate horse pastures.	No		No	Pasture				
63812	1	29-10404	JOHNSON NICKI A; JOHNSON WADE L (4.1 Acres)					7/24/2019 6:00	No	ss_of_buying_new_pump		Pump water from river to irrigate pasture and hay field.	No		No	Pasture,Hay				
63799	1	29-10404	JOHNSON NICKI A; JOHNSON WADE L (4.1 Acres)					7/24/2019 6:00	No	Not_in_use		This POD not in use	No		No	Hay,Pasture				
410698	1	29-7898	JOHNSON NICKI A; JOHNSON WADE L (2 Acres)					7/24/2019 6:00	Yes			Pump water from river to irrigate pasture and hay field.	No		No	Pasture,Hay				
238321	1	29-4207B	MOORE DONALD S; MOORE JANET (4 Acres)					7/24/2019 6:00	Yes			Pump water from river to irrigate pasture.	No	A0018879	No	Pasture				
517945	2	29-13656	BROWN DEBORAH K (3.8 Acres)	29-13654				7/29/2019 6:00	Yes			Pump water from river to irrigate pasture.	No		No	Pasture		Pasture		Pump water from river to irrigate pasture.
277439	1	29-7792	KILPACK JOEL (15 Acres)					7/29/2019 6:00	Yes			Pump water from river to irrigate pasture.	No		No	Pasture				
482558	1	29-7792	KILPACK JOEL (15 Acres)					7/29/2019 6:00	Yes			Pump water from river to irrigate pasture.	No		No	Pasture				

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63742	1	29-11836	EVERSON JIM; EVERSON NANCY (3.1 Acres)					8/9/2019 6:00	Yes			Pump water from river to irrigate pasture and lawn.	No	A0009204	No	Pasture,Lawn				
244060	2	29-7174	JAY MICHAEL; JAY TEAGANE	29-7247				8/9/2019 6:00	Yes			Divert water from river through a turbine to generate electric power.	No		Yes	Other	Generate Power	Other	Generate electric power.	from river to generate electric power. The
242974	1	29-13246	QUINN ED (3.5 Acres)					8/12/2019 6:00	Yes			Pump water from river to irrigate pasture.	No	A0018887	No	Pasture				
238426	1	29-4207C	QUINTON CARI; QUINTON MICHAEL (2 Acres)					8/12/2019 6:00	No	ss_of_buying_new_pump		Pump water from river to irrigate pastures.	No	A0011647	No	Pasture				
351159	1	29-4066	HALL KELE; HALL KEVIN D (5 Acres)					8/12/2019 6:00	Yes			Pump water from river to irrigate pastures.	No	A0018881	No	Pasture,Hay				
278781	1	29-10852	LISTER DEMARIS; LISTER HENRY A (3.6 Acres)					7/3/2019 6:00	Yes			Pump water from creek to irrigate pasture.	No		No	Pasture				
278783	1	29-10852	LISTER DEMARIS; LISTER HENRY A (3.6 Acres)					7/3/2019 6:00	No	Other	Using Spatial ID 278781.	Inactive. Refer to Spatial ID 278781.	No		No	Pasture				
278782	1	29-10852	LISTER DEMARIS; LISTER HENRY A (3.6 Acres)					7/3/2019 6:00	No	Other	Diverting from Spatial ID 278781.	point is inactive. The water is being diverted from Spatial ID 278781. Refer to that Spatial ID.	No		No	Pasture				
351186	1	29-2030A	ALDRICH CONNIE L; ALDRICH ED K (2 Acres)					7/5/2019 6:00	No	ss_of_buying_new_pump		Pump water from creek to irrigate lawn.	No		No	Lawn				
482593	1	29-7896	FLYING ELK INVESTMENTS LLC					7/9/2019 6:00	Yes			Head gate on creek to divert water into pond for recreation storage.	No		Yes	Recreation,Storage				
62838	2	29-298D	RHOADES CARL JIM; RHOADES MICHAEL (3.5 Acres)	29-311D				7/11/2019 6:00	Yes			Pump water from creek to irrigate lawn and pasture.	No		No	Pasture,Lawn		Pasture,Lawn		Pump water from creek to irrigate lawn and pasture.
62812	2	29-298D	RHOADES CARL JIM; RHOADES MICHAEL (3.5 Acres)	29-311D				7/11/2019 6:00	Yes			Pump water from creek to irrigate lawn and pasture.	No		No	Pasture,Lawn		Pasture,Lawn		Pump water from creek to irrigate lawn and pasture.
62785	2	29-298D	RHOADES CARL JIM; RHOADES MICHAEL (3.5 Acres)	29-311D				7/11/2019 6:00	Yes			Pump water from creek to irrigate lawn and pasture.	No		No	Pasture,Lawn		Lawn,Pasture		Pump water from creek to irrigate lawn and pasture.
277485	1	29-299	ANN; COLLING ROBERT; JOHNSON CONNIE (1.3 Acres)					7/9/2019 6:00	Yes			Pump water from creek to irrigate lawn and pasture.	No		No	Pasture,Lawn				
351219	1	29-2116	BRIDGER KAYELYN D; BRIDGER SHAWN D (2 Acres)					7/12/2019 6:00	No	ss_of_buying_new_pump		Pump water from creek to irrigate pasture.	No		No	Pasture				

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342226	1	29-13296	SEXTON ROBIN C (4 Acres)					7/26/2019 6:00	No	Not in use		Not in use.	No		No	Pasture, Lawn, Garden				
236051	2	29-2323	KYNASTON CHARLENE; KYNASTON KELLY (4 Acres)	29-2327				6/12/2019 6:00	Yes			Gravity fed pipeline to property to irrigate lawn, garden and pasture.	No		No	Garden, Pasture, Lawn		Garden, Pasture, Lawn		pipeline to irrigate lawn, garden and pasture.
236372	2	29-2139	HACKWORTH MARTIN (3 Acres)	29-7774				6/26/2019 6:00	Yes			Gravity fed pipeline to owners property to irrigate lawn and recharge well.	No		No	Lawn, Other	Recharge well.	Lawn, Other	Recharge well.	pipeline to owners property to irrigate lawn
235268	1	29-7351	DONALDSON H E; DONALDSON NADYNE (0.25 Acres)					6/29/2019 6:00	Yes			Spring runs down creek bed to owner's property to irrigate lawn.	No		No	Lawn				
241245	1	29-2207	MADSEN EVERT R; MADSEN SADIE LEONE (2 Acres)					7/12/2019 6:00	Yes			through a gravity fed pipeline down the canyon to the Madsen property to irrigate	No		No	Pasture				
351197	1	29-4267	BERNIER GORDON L; BERNIER IRIS (1 Acres)					7/12/2019 6:00	Yes			Water flows down a gravity fed pipeline to irrigate pasture and lawn.	No	A0011612	No	Pasture, Lawn				
351357	1	29-7759	MILLS BETTY; MILLS TRAVIS (2 Acres)					7/17/2019 6:00	No	Broken diversion control		Gravity fed pipeline from spring to irrigate horse pasture.	No		No	Pasture				
351013	1	29-7908	MARINI JAMES L (0.5 Acres)					7/19/2019 6:00	Yes			Gravity fed pipeline from spring flowing to a pasture for irrigation.	No		No	Pasture				
277457	1	29-4078	NESTOR DAVID E; NESTOR DONNA L (2.5 Acres)					7/22/2019 6:00	Yes			Gravity fed pipeline from spring flowing to pasture for irrigation.	No	A0011670	No	Pasture				
277421	1	29-4078	NESTOR DAVID E; NESTOR DONNA L (2.5 Acres)					7/22/2019 6:00	Yes			Gravity fed pipeline to pasture for irrigation.	No		No	Pasture				
277641	1	29-7910	KISSEL CHAROLETTE; KISSEL MICHAEL E (2 Acres)					7/25/2019 6:00	Yes			Gravity fed pipeline to holding box then flood irrigate pasture.	No		No	Pasture				
242958	1	29-4061	ROMRIELL GLEN W; ROMRIELL KATHY (4.5 Acres)					7/31/2019 6:00	Yes			Gravity fed pipeline flows from spring to pasture, lawn and garden for irrigation.	No		No	Pasture, Lawn, Grain				
63579	1	29-11902	WHITWORTH KELLY W (2 Acres)					8/5/2019 6:00	No	Broken diversion control		Gravity fed pipeline from spring flowing to pasture and lawn for irrigation.	No		No	Pasture, Lawn				
63600	1	29-11902	WHITWORTH KELLY W (2 Acres)					8/5/2019 6:00	Yes			Gravity fed pipeline from spring from spring to pasture and lawn for irrigation.	No		No	Pasture, Lawn				
243772	1	29-10031	NEWTON EDWARD A (2 Acres)					8/22/2019 6:00	Yes			Gravity fed pipeline from spring to Bohus property to irrigate lawn and stock water.	No		No	Lawn, Other	Stock water			

Spatial Data ID	Number of W	WR 1 Number	WR 1 Owner Name	WR 2 Number	WR 3 Number	WR 3 Owner Name	WR 4 Number	Visit date	Is the diversion	Reason for not Diverting	Other Reason for not Diverting	Describe diversion:	Is there an existing measuring device?	Site Tag Number	Is there an existing headgate?	WR 1. Use Description:	WR 1 Other System Use:	WR 2. Use Description	WR 2 Other System Use:	WR 2. Comments:
243722	1	29-10075	ANDERSON BOBBY; ANDERSON KALEB (4.9 Acres)					8/22/2019 6:00	Yes			Spring flows into a slough then is pumped out to irrigate pasture.	No		No	Pasture				
304564	1	29-2297	COUNTY OF BANNOCK (2 Acres)					6/11/2019 6:00	No	Broken diversion control		hillside then flows into sinks. Gravity fed pipeline flows to Bannock County landfill	No		No	Lawn				
351345	1	29-7279	ANDREWS CLIFFORD F (1 Acres)					7/19/2019 6:00	Yes			Gravity fed pipeline to pump then pressurized to irrigate lawn.	No		No	Lawn				
63718	1	29-4491	TAIT MARY; TAIT VARDELL (2 Acres)					7/23/2019 6:00	No	Not in use		Not in use this season.	No		Yes	Pasture, Lawn				
351129	1	29-13557	EVANS BRENDA; EVANS VERL (1 Acres)					7/23/2019 6:00	Yes			Pump water from unnamed creek to irrigate lawn.	No		No	Lawn				
242967	1	29-10261	DAHLKE JOHN H; DAHLKE KATHY A (6 Acres)					7/31/2019 6:00	Yes			Flood irrigate a pasture from a ditch.	No		No	Pasture				

State of Idaho
Department of Water Resources
Certificate of Appointment

SCANNED
MAR 27 2019

This is to certify that I have on this day appointed Hal Armstrong *as*
Watermaster of Water District 29D *from this day until the 2020 annual*
meeting or until his/her successor is appointed and qualified under the provisions of Idaho Code Section
42-607, at such rate of compensation as established by applicable law.



This certificate has been issued and the seal of the
Director fixed at Boise, Idaho, this 26th *—*
day of March *, 2019.*

Gary Spackman

Director - IDWR

SCANNED
MAR 27 2019

State of Idaho
Department of Water Resources
Certificate of Appointment

*This is to certify that I have on this day appointed Dianna Burden as
Treasurer of Water District 29D from this day until the 2020 annual
meeting or until his/her successor is appointed and qualified under the provisions of Idaho Code Section
42-619, at such rate of compensation as established by applicable law.*



*This certificate has been issued and the seal of the
Director fixed at Boise, Idaho, this 26th
day of March, 2019.*

Gary Spackman

Director - IDWR

BEFORE THE DEPARTMENT OF WATER RESOURCES
OF THE STATE OF IDAHO

RECEIVED
MAR 29 2019
Department of Water Resources
Eastern Region

State of Idaho)
County of Bailey) ss

Official Oath

I do solemnly swear or affirm that I will support the Constitution of the United States, and the Constitution and laws of the State of Idaho, specifically including the provisions of Sec. 42-619, Idaho Code, and that I will faithfully discharge all the duties of the office of treasurer of District 29D for the calendar year of 2019 according to the best of my ability. So help me God.

Diana Burden
Diana Burden
Treasurer

SUBSCRIBED AND SWORN TO before me this 25 day of March, 2019

Seal



Connie D Johnson
Notary Public

Residing at Downey Idaho

Commission Expires June 24, 2019

SCANNED
APR 04 2019



State of Idaho

DEPARTMENT OF WATER RESOURCES

Eastern Region • 900 N Skyline Drive, Suite A • Idaho Falls ID 83402-1718

Phone: (208) 525-7161 • Fax: (208) 525-7177

Website: idwr.idaho.gov • Email: easterninfo@idwr.idaho.gov

BRAD LITTLE
Governor

GARY SPACKMAN
Director

March 26, 2019

Water District #29D
Hal Armstrong
2771 Bannock Hwy
Pocatello ID 83204

RE: WATER DISTRICT #29D

Dear Watermaster:

Your **CERTIFICATE OF APPOINTMENT** is enclosed herewith. As the appointed watermaster, you have sworn an oath to comply with applicable provisions of Title 42, Chapter 6, Idaho Code. Distribution of water within water districts is accomplished by watermasters and supervised by the Idaho Department of Water Resources (Department). Therefore, the watermaster must be responsive to inquiries and instruction provided by the Department.

The Department is instructing you, as a new watermaster, to will need to attend a watermaster training workshop. The Department will notify you of upcoming locations, dates and times.

As the watermaster, your duties include but may not be limited to:

- Distributing water consistent with water right priority dates and associated water right conditions or limitations;
- Measuring and documenting delivery of water to the individual water users;
- Submitting an annual report of the delivery amounts made to the water users. The watermaster report must be submitted prior to the expiration of the watermaster's term of service (prior to the annual meeting);
- Submitting a proposed budget for the succeeding year at least 14 days prior to the annual meeting;
- Preparing a preliminary distribution of assessments based on the proposed budget and amount of water delivered to the individual users at least 14 days prior to the annual meeting;
- Collecting or coordinating the collection of assessments from water users with the assistance of the elected and appointed treasurer of the water district;

SCANNED

MAR 27 2019

- Maintaining diversion records and making the data available to the Department; and
- Coordinating with other watermasters regarding water measurement associated with conditions of approval for exchange rights re-diverted outside your water district.

Please feel free to call upon this office whenever we can be of assistance to you. We have a personal interest in the success of your year's work and desire to keep in as close touch with you as conditions will permit.

Respectfully submitted,



Sharla Cox
Administrative Assistant

Enclosure

SCANNED

MAR 27 2019

WATER DISTRICT INFORMATION SHEET

RECEIVED

MAR 25 2019

Department of Water Resources
Eastern Region

2019

Year

29D Lower Portneuf River & Tributaries
Water District # / Stream Name

Harold (Hal) Armstrong
Watermaster Name

2771 Banock Hwy Pocatello Id 83204
Address

208-233-4346
Phone Number, Home / Cell

halam@gmail.com
E-Mail Address

Dianna Burden
Assistant Watermaster Name Treasurer

PO Box 144 Downey ID
Address

208-251-3723
Phone Number, Home / Cell

dianna@portneuf-mercan
E-Mail Address

Mary Spinner
Secretary Name

2641 E Two Mile Rd McCannon Id 83250
Address

208-241-7258
Phone Number, Home / Cell

maryspinner@yahoo.com
E-Mail Address

Please print in the blank information above and return it to the Idaho Department of Water Resources. Your cooperation on this matter would be greatly appreciated. If you have any questions, please feel free to contact me.

Respectfully Submitted,

Sharla Cox
Administrative Assistant

SCANNED

MAR 27 2019

Water District 29-D
Lower Portneuf River & Tributaries
Annual Meeting Minutes
March 11, 2019

Water District 29-D met on March 11, 2019 at 6:30 p.m. at the Pocatello City Hall Council Chambers.

Call to Order: Norman Hill called the meeting to order at 6:30 p.m.

Introduction of IDWR staff: Norman Hill introduced Steve Visosky with IDWR

Selection of meeting chairman: Norman Hill and Rich Diehl were nominated to serve as chairman of the meeting. Rich Diehl was elected.

Selection of meeting secretary: Mary Spinner was nominated by Joyce Rendace. There were no further nominations. Mary was elected as meeting secretary.

Approval of minutes from the 2018 annual meetings: George Chandler made a motion to approve the minutes as written. Randy Smith seconded the motion and the motion passed.

Watermaster report for 2018: Harold (Hal) Armstrong reported that 80% of the surveys have been completed. He had prepared a binder of the completed surveys. Hal asked if there were any questions about the completed surveys. His goal is to complete the remaining surveys and determine how much water is being used. Water measuring devices need to be installed by the start of the 2021 irrigation season. Extensions can be requested by July 1, 2019. Water calls may start in the 2021 water season. Hal reported he has not been able to get hold of everyone on the remaining calls.

Randy Smith asked how doing the surveys will make doing the water deliveries better. He said many of the users are not using all of their water. If users are using 50% or more cfs, maybe a water call can be mediated.

A question was raised about people who are using water illegally. Hal said to let him know if someone is using the water illegally.

If a water right holder has not used their water in 5 years, a judge has to decide if that water right holder loses the water right. It is not IDWR who decides if a holder loses the right.

Another question was raised if a holder has one right but 3 pumps if a measuring device has to be installed on each pump. Steve Visosky said a holder can apply for an exemption and there are also variance requests.

Treasurer report for 2018: Joyce Rendace presented the Water District 29D Balance Sheet, the Profit and Loss Statement, the Payroll Expense Report and the Budget Proposal for 2019. Joyce reviewed the proposed budget. She said the Watermaster is the biggest expense. The proposed budget would reduce the total assets by \$1,000 in order to keep the water assessment increases to 14% for minimum users and 13% for large users. If the assets were not reduced by \$1,000, the increase for large users would be 30%. Assessments for 2019 for minimum users will be \$40, and for large users it will be .959 per cfs. Joyce reported she is going to resign as bookkeeper. The advisory committee members have someone who will do the job who is a CPA and would be less expensive. Randy Smith made a motion to accept the proposed budget as written. Dennis Hill seconded the motion. A question was asked what would happen if the district exceeds the budget, and Joyce said the additional expenses would come out of reserve. The motion passed.

Water District 29-D
Lower Portneuf River & Tributaries
Annual Meeting Minutes
March 11, 2019

Election of Watermaster: Randy Smith nominated Hal Armstrong and Joyce Rendace seconded the motion. Dennis Hill made a motion to close the nominations. Hal Armstrong was elected watermaster.

Election of Treasurer: Jim Guthrie and Joyce Rendace introduced Dianna Burden, and nominated her for Treasurer. Dianna is currently the treasurer for canal districts and also Water District 29H. She is also a CPA. Rich Diehl made a motion to close the nominations and Dennis Hill seconded the motion. The motion passed and Dianna Burden was elected treasurer.

Selection of Advisory Committee members: A discussion was held about what the Advisory Committee does. In 2017 there were 14 or 15 water calls.

Dennis Chandler nominated Jim Guthrie – Jim was elected

Dan Bull nominated Jeremy Stanger – Jeremy was elected

Mike Vestal nominated Dennis Hill – Dennis was elected

Mike Vestal nominated Randy Smith – Randy was elected

Dennis Chandler nominated Rich Diehl – Rich was elected

Adoption of Resolutions, Changes and Updates: A set of the proposed resolutions was available to water users attending the Water District 29D meeting at the start of the meeting for them to review. Steve Visosky noted a correction to the Summary of Proposed Expenses and Budget FY 2019. The correction would show \$1,000 for District Reserves Applied to Expenses and the Total to Collect By Assessment would be \$13,580 instead of \$14,580. Dennis Hill made a motion to approve the resolutions as corrected and Dennis Chandler seconded the motion. The motion passed.

IDWR Update: Steve Visosky said there were 4 points to cover:

1. **Update on curtailment** – The IDWR director met with some of the larger canal companies on the Snake River. Water users in WD29D will not be curtailed based on priority dates being delivered on the Snake River before the spring of 2021. Meaning, the Department has issued a reprieve of curtailment for the 2019 and 2020 season. Water users that will be affected by the curtailment in the future should start exploring options to mitigate out of priority diversion. One option to consider is the rental of storage water from the Water District 01 rental pool.
2. **Status of District** – Steve gave kudos to Water District 29D, to Hal Armstrong as the watermaster and to the advisory committee. Steve recognized Hal transitioning to recording how much water is being used and assessing water used over a rolling 5-year average. Water users are to be assessed on the amount of water they use. There can be a deficit in the assessments following dry years. Steve also reported what is happening in other districts.
3. **Measuring Devices** – Steve reported that almost all the other water districts have measuring devices in place. District 29D was given 3 years in order to be aligned with District 29H. The measuring devices need to be installed and running by Spring 2021. Users can apply for an extension of time or variance by July 1, 2019. There have already been applications for extension of time and some have been approved and some denied.

Water District 29-D
Lower Portneuf River & Tributaries
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4. Ground water – Steve said part of the districts is already measuring ground water. There will be public meetings this fall. Domestic wells with ½ acre will most likely be exempt. There may be one ground water district or the same districts. When ground water rights in WD29D are first brought into a water district, they will not be administered the same as ground water rights within the Snake River plain nor will they be curtailed with Snake River priority dates.

Several questions were raised which Steve addressed. Randy Smith asked if the tribes can take any of the water because of a 1990 agreement between the Tribe and the Bureau of Reclamation. Randy asked IDWR to explain. He asked Steve to look into it.

The question was again brought up about illegal diversion. The watermaster is the first one to contact and he lets the IDWR enforcement section know. They can send out a notice of violation by each day. The watermaster can not make arrests.

Every water right has a place of use and point of diversion. A question was asked if a holder buys adjoining property if the water can be used on the new property. Steve said a water right owner can apply to change the point of diversion or place of use described on the water right.

Steve stated the water district should not use district funds to pay for legal fees. Steve said the state has attorneys who can help and represent the district if the district is operating as it should.

A question was asked why the Milner Dam was built in 1905 but their water right priority is 1900.

Steve discussed a couple of ideas that could benefit users who will be affected by the curtailment, such as piping canals in WD29H. Steve suggested users affected by the curtailment should come together as a group for discussions with Water District 1. Dennis Chandler asked about combining districts because he believes more can get done in a big district. Steve said the boundaries of a district can be changed.

Tearsa Burke commended the IDWR director for owning up to the problem with the water calls in 2017.

Other Items of Business: The district thanked Joyce Rendace for 10 years of service as treasurer and bookkeeper.

2020 Meeting Date: March 9, 2020

Adjournment of Meeting: Dennis Chandler made a motion for the meeting to adjourn, Dennis Hill seconded the motion and the motion passed. The meeting adjourned at 8 p.m.

Mary Spinner

Meeting Secretary

Prepared March 20, 2019

SCANNED
Page 3 of 3
MAR 27 2019

WATER DISTRICT NO. 29-D, LOWER PORTNEUF & TRIBUTARIES 2019 ADOPTED RESOLUTIONS

The water users of Water District No. 29-D ("WD29D"), as part of the annual district meeting held on March 11, 2019, at the City of Pocatello Council Chambers in Pocatello, Idaho, HEREBY ADOPT THE FOLLOWING RESOLUTIONS:

1. DISTRICT CREATION AND BOUNDARIES

WD29D, Lower Portneuf River and Tributaries, consists of the area and water rights as defined by the *Preliminary Order Creating a Water District for the Lower Portneuf River and Tributaries, and Combining Water Districts 29-C, 29-F, and 29-U, in the New District*, signed by the Director of the Idaho Department of Water Resources (IDWR) on June 22, 2009.

2. WATERMASTER DUTIES

The watermaster shall perform his or her duties as required by Chapter 6, Title 42, Idaho Code and in accordance with:

- a. Direction and guidance provided by the Director of IDWR;
- b. The WD29D Resolutions adopted herein.

3. ELECTION OF WATERMASTER

It is herewith resolved that **Harold (Hal) Armstrong** be elected as watermaster of WD29D for the ensuing year.

4. WATERMASTER TERM OF SERVICE

Under Idaho Code § 42-608(4), the WD29D watermaster's term of service shall begin upon appointment by the Director of IDWR and continue until the next annual meeting, or until a successor is appointed pursuant to Idaho Code § 42-604.

5. WD29D ANNUAL BUDGET AND ASSESSMENT

5a. 2019 BUDGET

It is herewith resolved that the FY2019 approved budget for WD29D shall be **\$14,580** as shown in the "Summary of Proposed Expenses and Budget FY2019".

5b. ASSESSMENTS AND WATER DELIVERY RECORDS

Whereas Idaho Code §§ 42-612 and 42-615 require that water district budgets and annual assessments to individual right holders be prorated based upon the amount of water delivered to the individual right holders during the past season or seasons (not to exceed five seasons) and, complete water delivery records do not exist for diversions in WD29D; it is hereby resolved that the Watermaster of WD29D shall determine the amount delivered to the individual water users consistent with the following methodology, until the required measuring devices have been installed:

- Deliveries of irrigation water rights (irrigation season of use) shall be calculated based on an 85 day delivery period multiplied by the sum total of the water right authorized rate for the diversion.
- Deliveries of non-irrigation rights (year-round season of use) shall be calculated based on a 180 day delivery period multiplied by the sum total of the water right authorized rate for the diversion.
- Deliveries from the diversions that have IDWR approved measuring devices shall be calculated based on the watermaster's measurement and delivery records.

Water rights meeting the definition of Idaho Code §42-111 shall be exempt from any water district assessments. **Except that any use of water for irrigation regardless of size shall be subject to the minimum assessment.**

5c. MINIMUM USER ASSESSMENTS

It is herewith resolved that a minimum charge of **\$40.00** per water right owner shall be assessed. Whenever the prorated charge to a user is less than **\$40.00**, that user will be assessed the minimum charge.

It is further resolved that holders of non-consumptive water rights in excess of 0.25 cubic feet per second (cfs), including but not limited to water rights used for hydropower or fish propagation purposes, shall be subject to a minimum assessment of **\$40.00**.

5d. FINAL ASSESSMENT DETERMINATION

It is herewith resolved that, in accordance with Idaho Code § 42-612 (5), the assessment amount for each user as shown in the adopted budget shall constitute a final determination of the amount due.

5e. DISTRICT PAYMENT TERMS AND FISCAL YEAR

It is herewith resolved that the following payment terms be put into effect:

1. Annual assessments shall be payable on or before June 1. The postmark date will be considered the date of payment. Accounts not paid within thirty (30) days of the due date shall be charged in accordance with Idaho Code §42-613, which provides for a late fee of 10% of the amount due and interest of 1% per month. Water users shall reimburse WD29D for any overdraft item fee assessed by the bank for a returned check.
2. The Watermaster is authorized pursuant to Idaho Code § 42-618, to withhold or suspend deliveries of water to any water user who has not paid their assessment charges within 60 days of the due date.
3. The holder of any water right(s) who acquired the right(s) at any time between the last annual meeting date and the end of the last irrigation season (or December 31 for non-irrigation use rights) shall be responsible for payment of the assessment and all late charges from the prior year, but shall not be responsible for payment of unpaid assessments from prior years under a different owner or owners.
4. The fiscal year for WD29D shall be defined as the calendar year.

6. ELECTION OF A DISTRICT TREASURER

It is herewith resolved that **Dianna Burden** be appointed as treasurer for WD29D until a successor is elected and appointed. The duties of the treasurer will be to prepare and collect annual assessments in coordination with and on behalf of the watermaster, maintain the WD29D checking account, approve expenses adopted in the budget, disperse water district funds, and to prepare or authorize a review of financial affairs of the district at the end of each fiscal year, in accordance with Idaho Code § 42-619.

7. COLLECTION OF THE BUDGET AND DISBURSEMENT OF FUNDS

It is herewith resolved that the adopted budget for WD29D be collected from the water users by the WD29D treasurer as provided by Idaho Code § 42-618. The treasurer will make an assessment in coordination with and on behalf of the watermaster to each water user in pro-rata amounts as determined by the budget which is formally adopted at the annual meeting. All funds shall be deposited in a bank account maintained by the water district. The WD29D checking account is maintained at: DL EVANS BANK, Pocatello, ID. The treasurer shall disperse funds from the water district bank account using two-party signature checks when the amount is greater than \$1,000, signed by the treasurer and one member of the advisory committee.

8. ADVISORY COMMITTEE

It is herewith resolved that an advisory committee shall be selected to provide input to the watermaster and the Director of IDWR. The advisory committee will meet as often as needed to address the structure, governance, and operation of the district. Five water users shall comprise the advisory committee, which shall include two irrigation right holders that pay a regular assessment (i.e., assessed more than the minimum charge); two irrigation right holders who pay a minimum assessment; and one non-irrigation right holder.

SCANNED
MAR 27 2019

who pays a regular assessment. The advisory committee members for the ensuing year shall be the following (to be selected at the meeting):

Member #1 (Irrigation regular assessment)	Jim Guthrie
Member #2 (Irrigation regular assessment)	Jeromey Stanger
Member #3 (Irrigation minimum assessment)	Dennis Hill
Member #4 (Irrigation minimum assessment)	Randy Smith
Member #5 (Non-irrigation regular assessment)	Rich Diehl

9. VOTING BY ALTERNATIVE METHOD

It is herewith resolved that in the event that a vote by the alternative method (as described in Idaho Code § 42-605(4)) is requested during any annual meeting, a credentials committee will be assembled to determine the number of votes cast by individual water users. The credentials committee shall be composed of the following parties:

- the current WD29D Watermaster
- the current WD29D Treasurer
- one member of the WD29D Advisory Committee appointed by the meeting chairman

If either or both the watermaster or treasurer are not present, the meeting chairman may appoint a replacement from either the advisory committee or from the water users present at the meeting.

10. ANNUAL MEETING DATE

It is herewith resolved that the annual meeting for WD29D shall be held on the second (2nd) Monday of March of each year at a time and place to be determined each successive year unless the Director of IDWR should find it necessary to change the meeting date or unless changed by resolution of the district at any annual meeting. The next annual meeting will be held on **March 09, 2020**.

11. ANNUAL MEETING MINUTES AND REPORTS OF THE WATERMASTER AND WATER DISTRICT

- Copies of the minutes of the annual meeting, the budget as approved, and adopted resolutions shall be filed with the Director of IDWR immediately after the annual meeting in accordance with Idaho Code § 42-617.
- The watermaster of WD29D shall be responsible for submitting to IDWR annual reports and such other information that may be deemed necessary by the Director of IDWR in accordance with Idaho Code §§ 42-606, 42-708, and 42-709.
- The watermaster, working with the advisory committee, shall prepare a proposed budget, including the proportionate amount proposed to be assessed to the respective water users, 14 days prior to the annual meeting of WD29D in accordance with Idaho Code §§ 42-605(A), 42-612, and 42-615.

12. WATERMASTER ACCESS TO CONTROL STRUCTURES AND MEASURING DEVICES

Whereas watermaster access to control structures and measuring devices is essential for providing watermaster services and limiting expense, it is herewith resolved that all users shall provide for watermaster access where access to control structures and measuring devices is through a locked gate and other reasonable means of access are not available. The user shall, upon request by the watermaster, provide to the watermaster a key or combination to any such locks.

13. ENTRY ON LANDS BY WATERMASTER

It is herewith resolved that the watermaster and any watermaster assistants are authorized as employees of IDWR under Idaho Code § 42-1701(5) to make reasonable entry on lands within the district, in accordance with IDWR policy, to carry out the duties of the watermaster as instructed by IDWR. These duties include but are not limited to:

- Inventory of diversions in the district, including inspection of conveyance infrastructure and place of use of water.

- b. Measuring and recording rates of diversions, and regulating diversions as necessary from the surface water sources within the district.
- c. Monitoring the place, period, and nature of use of water to identify unauthorized diversion and use and/or to determine compliance required by any agreement or order of IDWR.

Summary of Proposed Expenses and Budget FY 2019

Expenses:

Watermaster compensation	\$ 6,500 (\$18/hr.)
Treasurer compensation	\$ 2,500
Payroll expenses	\$ 1,100
Vehicle mileage for watermaster	\$ 2,000 (\$0.58/mile)
Office supplies	\$ 700
Field supplies (watermaster phone)	\$ 780
Contingency	<u>\$ 1,000</u>
Total Expenses	\$ 14,580*

Total expenses approved	\$ 14,580
Previous year cash forward (district reserves)	\$ 9,000
District reserves applied to expenses	\$ 1,000
Total to collect by assessment	\$ 13,580

*Budget line item totals shown are estimates; actual line item costs may vary but the total cost incurred for the district cannot exceed \$ 14,580 during the fiscal year.

ADOPTED BUDGET AND RESOLUTIONS
PERTAINING TO THE COLLECTION THEREOF

FOR 20 19

RECEIVED

MAR 25 2019

Department of Water Resources
Eastern Region

WATER DISTRICT NO. 29D
STREAM Lower Portneuf River & Tributaries
COUNTY Bannock
NAME OF SECRETARY Mary Spinner
ADDRESS OF SECRETARY 2641 E Two Mile Rd McCann Id 83250

COLLECTION AND HOLDING OF WATER DISTRICT FUNDS

Please check the appropriate box regarding the collection and holding of Water District funds.

- ☒ The Water District collects and holds its own funds.
- ☐ _____ County collects and holds funds for the Water District.
(county name)
- ☐ _____ County collects the Water District's funds and deposits the funds in an account
(county name) held by the Water District.

(This report must be certified and made in duplicate, one copy to be forwarded to the appropriate regional office of the Idaho Department of Water Resources, and one copy to the Secretary of the Annual Water User's Meeting of the Water District. If a designated county collects funds for the water, then a third copy must be sent to the auditor of the designated county.)

_____ Downey _____, Idaho, March, 20 19

I HEREBY CERTIFY that the within is true and correct copy of the budget as adopted at the annual Water User's Meeting of Water District No. 29D, held at Pocatello City Hall on the 11 day of March, 20 19 and all resolutions adopted at said meeting pertaining to the time and the manner of collecting the amounts provided for in the said budget.

_____ Diana Burden _____

Secretary, Water District No. 29D
Treasurer

SCANNED

MAR 27 2019

RESOLUTIONS PERTAINING TO THE TIME AND MANNER OF COLLECTING THE BUDGET AS
ADOPTED AT THE ANNUAL MEETING OF THE USERS OF

WATER DISTRICT No. 29D

SCANNED
MAR 27 2019

Water District 29D Budget Proposal Worksheet 2019

	Proposed Budget for 2019	Actual Costs 2018	Proposed Budget for 2018	Actual Costs for 2017	Actual Costs of 2016	Actual Costs for 2015
Watermaster Expenses						
Watermaster Hours (\$18.00/hr.)	\$ 6,500.00	\$ 8,514.00	\$ 6,500.00	\$ 5,715.00	\$ 5,823.00	\$ 5,839.80
Watermaster Mileage (\$.54/mile)	\$ 2,000.00	\$ 1,515.65	\$ 2,000.00	\$ 1,857.06	\$ 1,536.30	\$ 1,079.68
Field Supplies (\$500 Tablet & \$500 Data Plan in 2018; Data in 2019)	\$ 780.00	\$ 547.93	\$ 1,100.00	\$ -	\$ 57.66	\$ -
Total Watermaster Expenses	\$ 9,280.00	\$ 10,577.58	\$ 9,600.00	\$ 7,572.06	\$ 7,416.96	\$ 6,919.18
Employer Payroll Expenses						
Idaho State Unemployment	\$ 30.00	\$ 22.91	\$ 200.00	\$ 22.80	\$ 80.33	\$ 67.62
FICA (Employer Share)	\$ 475.00	\$ 527.86	\$ 403.00	\$ 354.33	\$ 361.03	\$ 362.05
Medicare (Employer Share)	\$ 150.00	\$ 123.45	\$ 94.25	\$ 82.87	\$ 84.44	\$ 59.04
Idaho State Insurance Fund	\$ 325.00	\$ 328.00	\$ 400.00	\$ 279.00	\$ (117.00)	\$ 891.00
Total Employer Payroll Expenses	\$ 980.00	\$ 1,002.22	\$ 1,097.25	\$ 739.00	\$ 408.80	\$ 1,379.71
Office Expenses						
Envelopes/Paper/Toner Etc.	\$ 400.00	\$ 257.11	\$ 250.00	\$ 199.68	\$ 124.83	\$ 209.66
Postage	\$ 250.00	\$ 321.55	\$ 275.00	\$ 248.72	\$ 263.17	\$ 196.00
PO Box Rent	\$ 70.00	\$ 54.00	\$ 54.00	\$ 52.00	\$ 50.00	\$ 50.00
Account Analysis & Tax Prep	\$ -	\$ 78.00	\$ 70.00	\$ 50.00	\$ 50.00	\$ 50.00
Bank Service Charge	\$ -	\$ 15.80			\$ 6.60	
Advertise for Water Master		\$ 133.21				
Total Office Expenses	\$ 720.00	\$ 859.67	\$ 649.00	\$ 550.40	\$ 494.60	\$ 505.66
Bookkeeping Services	\$ 2,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
Contengency Fund	\$ 1,100.00					
Total Operating Expenses	\$ 14,580.00	\$ 15,939.47	\$ 14,846.25	\$ 12,361.46	\$ 11,820.36	\$ 12,304.55
Total Revenues	\$ 14,579.84	\$ 11,825.47		\$ 11,959.42	\$ 11,597.23	\$ 11,959.42
Revenues in Excess of or (less than) Expenses	\$ (0.16)	\$ (4,114.00)		\$ (402.04)	\$ (223.13)	\$ (402.04)
Bank Balance at End of Year		\$ 9,098.07				\$ 13,852.69
Water Costs Minimum Users		\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00
Water Costs per CFS for Larger Users		\$ 0.88700	\$ 0.8870	\$ 0.8730	\$ 0.8820	\$ 0.8730

Prepared by Willows West LLC on February 11, 2019- jr

Notes:

Year 2014	Year 2013
\$ 11,068.42	\$ 14,378.67
\$ (1,652.48)	
\$ 14,768.78	\$ 16,649.17
\$35.00	\$35.00
0.7300	\$1.47

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Water District 29-D Payroll Expense FY 2018

For Randy Smith, Watermaster

	Hours Worked x \$18.00	Gross Pay	Medicare Withholding	FICA Withholding	Employer FICA	Federal Tax	Idaho Tax	Net Pay	Mileage = Miles x \$.545	Other Expences	Amount of Check	Miles traveled	Date Paid	Check Number
January	10	\$ 180.00	\$ 2.61	\$ 11.16	\$ 11.16	\$ 10.00	\$ 10.00	\$ 146.23	\$ -		\$ 146.23	0	2/17/2018/	online
February	17	\$ 306.00	\$ 4.44	\$ 18.97	\$ 18.97	\$ 10.00	\$ 12.00	\$ 260.59	\$ 25.07	\$ -	\$ 285.66	46	3/5/2018	online
March	48	\$ 864.00	\$ 12.53	\$ 53.57	\$ 53.57	\$ 65.60	\$ 39.00	\$ 693.30	\$ 254.52	\$ -	\$ 947.82	467	4/8/2018	to Board
1st Qtr Total	75	\$ 1,350.00	\$ 19.58	\$ 83.70	\$ 83.70	\$ 85.60	\$ 61.00	\$ 1,100.12	\$ 279.59	\$ -	1379.705	513		

For Harold Armstrong, Watermaster

April	20	\$ 360.00	\$ 5.22	\$ 22.32	\$ 22.32	\$ -	\$ -	\$ 332.46	\$ 24.53		\$ 356.99	45	5/1/2018	356
May	50	\$ 900.00	\$ 13.05	\$ 55.80	\$ 55.80	\$ 24.62	\$ -	\$ 806.53	\$ 109.00		\$ 915.53	200	5/31/2018	359
June	90	\$ 1,620.00	\$ 23.49	\$ 100.44	\$ 100.44	\$ 100.06	\$ 9.00	\$ 1,387.01	\$ 264.33	\$ 12.70	\$ 1,664.04	485	6/29/2018	361
2nd Qtr Total	160	2880	41.76	178.56	178.56	124.68	9	2526	397.85	12.7	2936.55	730		
July	102	\$ 1,836.00	\$ 26.62	\$ 113.83	\$ 113.83	\$ 125.98	\$ 21.00	\$ 1,548.57	\$ 342.26	\$ 12.70	\$ 1,903.53	628	7/30/2018	363,364&367
August	70	\$ 1,260.00	\$ 18.27	\$ 78.12	\$ 78.12	\$ 60.62	\$ -	\$ 1,102.99	\$ 258.88		\$ 1,361.87	475	8/30/2018	366
September	40	\$ 720.00	\$ 10.44	\$ 44.64	\$ 44.64	\$ 6.62	\$ -	\$ 658.30	\$ 125.35		\$ 783.65	230	9/26/2018	369
3rd Qtr Total	212	\$ 3,816.00	\$ 55.33	\$ 236.59	\$ 236.59	\$ 193.22	\$ 21.00	\$ 3,309.86	\$ 726.49	\$ 12.70	\$ 4,049.05	1333		
October	12	\$ 216.00	\$ 3.13	\$ 13.39	\$ 13.39	\$ -	\$ -	\$ 199.48	\$ 65.40		\$ 264.88	120	10/30/2018	370
November	10	\$ 180.00	\$ 2.61	\$ 11.16	\$ 11.16	\$ -	\$ -	\$ 166.23	\$ 46.33		\$ 212.56	85	11/25/2018	371
December	4	\$ 72.00	\$ 1.04	\$ 4.46	\$ 4.46			\$ 66.50	\$ -		\$ 66.50	0	1/7/2019	373
4th Qtr Total	26	\$ 468.00	\$ 6.78	\$ 29.01	\$ 29.01	\$ -	\$ -	432.21	\$ 111.73	\$ -	\$ 543.94	205		
2018 Total	473.00	\$ 8,514.00	\$ 123.45	\$ 527.86	\$ 527.86	\$ 403.50	\$ 91.00	\$ 7,368.19	\$ 1,515.65	\$ 25.40	\$ 8,909.24	2781		

Note: January miles were paid at \$.56/mile. Starting Feb. Randy asked to have \$10 addition withheld for State Tax.

Prepared by Willows West LLC, Signed: Joyce Rendace

SCANNED
MAR 27 2019

2018 Profit and Loss Statement

SCANNED
 MAR 27 2019

	2018	2017 Comparison	2016 Comparison	2015 Comparison
Ordinary Income/Expense				
Income				
Water Right	\$ 11,746.16	\$ 11,712.25	\$ 11,597.23	\$ 11,068.42
Finance Charges	\$ 79.31	\$ 247.17		
Total Income	\$ 11,825.47	\$ 11,959.42	\$ 11,597.23	\$ 11,068.42
Gross Revenues	\$ 11,825.47	\$ 11,959.42	\$ 11,597.23	\$ 11,068.42
Operating Expense				
OFFICE EXPENSES				
Bank Service Charges	\$ 15.80		\$ 6.60	\$ 2.20
Contract Bookkeeping Services	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
Envelopes, Paper, Toner Etc	\$ 257.11	\$ 199.68	\$ 124.83	\$ 97.41
Postage	\$ 321.55	\$ 248.72	\$ 263.17	\$ 196.00
PO Box Rent	\$ 54.00	\$ 52.00	\$ 50.00	\$ 48.00
Account Analysis & Tax Prep	\$ 78.00	\$ 50.00	\$ 50.00	\$ 50.00
Advertise for WaterMaster	\$ 133.21			
Total OFFICE EXPENSES	\$ 4,359.67	\$ 4,050.40	\$ 3,994.60	\$ 3,893.61
Payroll Expenses				
Watermaster Wages	\$ 8,514.00	\$ 5,715.00	\$ 5,823.00	\$ 5,839.50
Watermaster Mileage	\$ 1,515.65	\$ 1,857.06	\$ 1,536.30	\$ 1,608.08
FICA Employee's Share	\$ 527.86	\$ 354.33	\$ 361.03	\$ 362.05
Medicare Employer's Share	\$ 123.45	\$ 82.87	\$ 84.44	\$ 59.04
Idaho State Insurance Fund	\$ 328.00	\$ 279.00	\$ (117.00)	\$ 891.00
Idaho State Unemployment Insurance	\$ 22.91	\$ 22.80	\$ 80.33	\$ 67.62
Total Payroll Expenses	\$ 11,031.87	\$ 8,311.06	\$ 7,768.10	\$ 8,827.29
Field Supplies Comp.Batteries,Data	\$ 547.93		\$ 57.66	
Total Expense	\$ 15,939.47	\$ 12,361.46	\$ 11,820.36	\$ 12,723.10
Net Income	\$ (4,114.00)	\$ (402.04)	\$ (223.13)	\$ (1,654.68)

Prepared March 9, 2016 by Willows West, LLC

SCANNED
MAR 27 2019

Water District 29D		
Balance Sheet		
Monday, March 11, 2019		
Current Assets		
Bank Account Balance 2/28/19 Statement	\$	9,098.07
Accounts Recievable	\$	654.79
Office Supplies on Hand	\$	20.00
Undeposited Checks since 2/28/19 Statement	\$	35.00
Total Current Assets	\$	9,807.86
Current Liabilities		
State & Federal Payroll Taxes (Due April 10)	\$	71.58
Idaho Unemployment Tax	\$	-
Checks not cleared since 2/28/19 Statement	\$	269.40
Total Current Liabilities	\$	340.98
Total Assets and Liabilities	\$	9,466.88

Prepared by Willows West, LLC March 9, 2019 jr

Notes: Last year our Total Assets & Liabilities were: \$13,773.65. (\$4080.21 less than 2018)

ROSTER OF ATTENDANCE
2019 WATER DISTRICT 29D ANNUAL MEETING March 11, 2019

SCANNED
MAR 27 2019

NAME	ADDRESS	PHONE (Best contact for watermaster, i.e. cell phone)	EMAIL	R th
Norm Hill	6900 W Portneuf Rd Poc	208-241-3716	bethnorm@cableone.net	
Beth Hill	✓ Poc	✓	✓	
Joyce Rendace	2204 W. Portneuf Ink	208-241-5922	joy.rendace@gmail.com	
Randy Smith	S Grant			
Kip Smith	5172 W. Portneuf Ink	208-604-3298		
Harold (Hal) Armstrong	2771 Bannock Hwy, Poc, ID	(208) 233-4346	halarm@gmail.com	
Dennis Hill	3599 S Old Hwy 91 W Camanche	241 9319	lavafrankold@gmail.com	
Sue & Lynda	2766 Bannock Hwy	208-233-4240	Sue & Lynda@gmail.com	
Rose Steiner	1936 Sold Hwy 91	208 7751900	sterner@ida.net	
Ray Onstine	2498 S Old Hwy 91	208-360-4515		
Mary Spinner	2641 E Two Mile Rd McCammon	(208) 241-7258	maryspinner@yahoo.com	
Martha	6919 W Portneuf RD	208-251-1850		
GARRY L. PURKEY	2334 N. FT HALL MINER RD Poc	208, 244-1461	garrypurkey@aol.com	
Monte Lush	2223 Inkorn Rd	208-775-3775		
Quin Gilbert	POB 194 Inkorn Id	208 251-4860	Quin. Gilbert@yahoo.com	
Dan Bull	3408 W. Portneuf rd. Ink	208-251-3165	Danbullidaho@gmail.com	
Jim Guthrie & Carol Butler	P.O. Box 12 Inkorn, Id. 83245	208-241-1362	cguthrie1954@gmail.com	
Tearsa & Drew Burke	7288 W Portneuf Road	503 883 3098	drewcburke@yahoo.com	
Jim Shaw	2072 N. Mink Creek Rd	208-234-1758		
Sue Vander Broek	630 W. Mink Cr. Rd.	208-232-5463	akeisue@gmail.com	

ROSTER OF ATTENDANCE
2019 WATER DISTRICT 29D ANNUAL MEETING March 11, 2019

NAME	ADDRESS	PHONE (Best contact for watermaster, i.e. cell phone)	EMAIL
RICH DIEHL	CITY OF POCATELLO	(208) 234-6148	rdiehl@pocatello.us
Bill Akersten	640 W. Mink Lane	(208) 232-5463	akerwill@isu.edu
Lawrence Nestor	1679 Nestor Road		nestorink@gmail.com
Kent Jenkins	2151 Bannock Hwy POC	208 232 8447	LippyLavell@msn.com
Kristyn CALDWELL	2958 W. PORTNEUF RD INKOM	208-244-4934	
Jeromey Stanger	1747 N Indian Creek RD Inkom	208-339-4522	MRJLS1@MSN.COM
Tanae Nelson	2382 N. Apple Ln POC	208-705-3035	nelstana@gmail.com
Dollar Gilbert	PO Box 6 Inkom	208 775 3692	
MIKE VESTAL	2490 S. GRANT	208 241-6844	POC
Cory Lamb	2026 S. Grant	208 333 1858	POC
Steven Hall	3800 Tech Farm	541-778-6906	skimhall@gmail.com
Dianna Burden	PO Box 144 Downey Id	208-251-3723	dianna@portneuf-mercant
Smith	PO BOX 195 INKOM	208 317-1808	
Kevin PCH	PO Box 392 Inkom	208 499 0161	

SCANNED
MAR 27 2019

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State of Idaho

DEPARTMENT OF WATER RESOURCES

Eastern Region • 900 N Skyline Drive, Suite A • Idaho Falls ID 83402-1718

Phone: (208) 525-7161 • Fax: (208) 525-7177

Website: idwr.idaho.gov • Email: easterninfo@idwr.idaho.gov

BRAD LITTLE

Governor

March 26, 2019

GARY SPACKMAN

Director

Water District #29D
Dianna Burden
PO Box 144
Downey ID 83234

RE: WATER DISTRICT #29D

Dear Secretary / Treasurer:

We acknowledge receipt of the Minutes of the Annual Watermaster's Election Meeting held in your district. The Watermaster Certificate will be sent under separate cover.

Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Sharla Cox', is written over a large, loopy blue circular mark.

Sharla Cox
Administrative Assistant

SCANNED

MAR 27 2019



POWER COUNTY BOARD OF COMMISSIONERS

Meeting Minutes
Commission Chambers
543 Bannock Ave.
American Falls, ID 83211
www.powercounty.id.us

RECEIVED
MAR 07 2019
Department of Water Resources
Eastern Region

Monday, February 11, 2019, 9:00 a.m.

I. CALL TO ORDER

The Board of County Commissioners met in regular session Monday, February 11, 2019, and called the meeting to order at the hour of 9:04 am, in the Commission Chambers of the Power County Courthouse.

II. COMMISSIONERS/STAFF

PRESENT:	Commissioner Ron Funk, Chair	
	Commissioner Delane Anderson	
	Commissioner Bill Lasley	
ABSENT:	None	
STAFF:	Sharee Sprague, Clerk	
	Flor Cardona, Deputy Clerk	
	Maureen Schelske, Deputy Auditor	
	Lissette Aguirre, Deputy Auditor	
	Chelsy Fehringer, Payroll Specialist	
	Linda Annen, Indigent Director	
	Laura Carlon, Deputy Indigent Director	
	Anson Call, Legal Counsel	
OTHER PARTIES PRESENT:	Treasurer Deanna Curry	Kerianne Pritchett
	Sheriff Jim Jeffries	Lee Dille
	Captain Kevin Ostler	Mitch Cromwell (telephone)
	Chief Deputy Sheriff Max Sprague	Richard Curry
	Craig Heward	Steve Stringham
	Curtis Munk	Roger Warner (telephone)
	Judge Paul Laggis	

III. AGENDA

A. NOTICES/REPORTS

1. **Landfill Update:** Landfill Department Head, Craig Heward, appeared before the Commission and discussed services at the landfill and discussed the testing process at the transfer sites. Mr. Heward expressed concerns on the wage availability for the laborers at the landfill.

2. **Sheriff's Office:** Sheriff Jim Jeffries appeared before the Commission to discuss Sheriff Office concerns. Sheriff Jeffries advises that upon retirement of Captain Ostler in May, the Office will need a replacement for the technical and administrative areas that Captain Ostler currently conducts. Captain Ostler provides services such as transferring radio, lights etc. Sheriff Jeffries explained the specialty in 911 services and IT. Sheriff Jeffries reports that there has been discussion that Janie Miller and Gayleen Cardona may be retiring this year as well.

New hire needs to double as a 911 manager. Move detention officer to patrol and hire additional detention officer. Sheriff Jeffries presented duty change options for the Captain/Lieutenant moving forward.

Sheriff Jeffries advises that he has six (6) people signed up for and being trained for the Color Guard. Sheriff Jeffries reports that the majority of the operational details have been acquired, however, they still need a holster and flags to complete the presentation needs.

3. **Arbon Valley Water Resources:** Commissioner Anderson reports that he was contacted by a constituent in Arbon Valley with a concern that there is a party that is buying up all the water rights in the Arbon Valley area, which is causing streams and domestic wells to dry up. Commissioner Anderson reports that the matter was litigated and it was recommended that application be made with the Power County Commissioners to declare a water crisis and put a moratorium on drilling additional wells. Legal Counsel, Anson Call, inquired of the statutory authority referencing the scope of the County's authority to take such action. Richard Curry advises that the water transfers have been following the state guidelines and have been moving water from one farm to another. Mr. Curry advises that the Department of Water Resources is not allowing additional wells to be drilled in Arbon Valley at this time. They will allow the moving or re-drilling of existing wells, with the exception of domestic wells. Commissioner Funk inquired for validation. W. Roger Warner, Senior Hydrologist for Rocky Mountain Environmental provided a scenario of the water resource concerns in the Arbon Valley. Mr. Warner advises that previous to the 1990's ground water and surface water were being monitored separately. They are now determined to be connected and monitored conjunctively in an attempt to achieve a better balance of the aquifer. Mr. Warner advised that the Oneida County Commissioners recently went through a process to place a moratorium on drilling. Mr. Curry advised the Commission on his historical viewpoint of water availability history in Arbon Valley.
4. **Weed Department Update:** Weeds Supervisor Curtis Munk appeared before the Commission and presented department updates. Clerk Sharee Sprague inquired of the status of the CWMA grant and Mr. Munk advises that the corrections have been made and filed with the State. Commissioner Funk inquired on the personnel assignments within the Department. Mr. Munk reports they have been conducting staff meetings to provide better coverage and services. Mr. Munk advises that all of the staff participated in the Pictometry training and believe they can get some good use from that program. Mr. Munk explained the Agterra program that they use on the vehicles. Mr. Munk advises that there is some movement to add Russian Olives on the noxious

weed list. Mr. Munk updated the Commission on programs used for tracking and billing of services conducted on behalf of the State. Mr. Munk updated the Commission on equipment advising that the new truck repairs appear to be holding up, but they are monitoring the same for issues. Mr. Munk advises that many counties are hiring out for spraying services, which protects the county from claims.

5. **CAI Priorities 2019:** Steve Stringham appeared to discuss update IT Services. Mr. Stringham provided options for network segmentation to improve security. Mr. Stringham will coordinate with the Sheriff's Office to discuss a feasible plan to proceed. Mr. Stringham provided power backup options and a proposed quote. Mr. Stringham advises that some of the county computers and all county servers will all need an OS Upgrade by January 2020. Mr. Stringham was directed to derive a listing of budgetary needs and provide to Clerk Sprague by May for FY2020 budgeting. Mitch Cromwell updated the Commission on information received at the ICRMP Cyber Security Training received at the IAC Conference last week. Mr. Cromwell advised that there are some cybersecurity training available through ICRMP. Once implemented, the counties can sign up for the program and counties that do not participate may see an increase in their insurance rates.

B. MOTIONS:

1. **Agenda:** A motion to approve the agenda for Monday, February 11, 2019, was presented by Commissioner Funk. Commissioner Anderson approved with a second approval from Commissioner Funk. Following audible call of the Board, motion unanimously carried.
2. **Approval of Past Meeting Minutes:** A motion to accept minutes as printed for meetings held on December 17 and 20, 2018, and January 11, 14 and 28, 2019, was presented by Commissioner Funk with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried.
3. **Fair Board Overpayment:** Clerk Sharee Sprague reports that when the groundskeeper and the Schroeder Building management were changed to contractual process instead of payroll, however, the Fair Board was inadvertently billed for FICA, Workers Comp, and Unemployment tax in the years 2016 and 2017. Therefore, they overpaid the county as follows;

2016

Employers MEDI/FICA	\$650.25
State Insurance Fund Workers Comp	\$402.05
Unemployment Insurance Tax	\$38.25

2017

Employers MEDI/FICA	\$650.25
State Insurance Fund Workers Comp	\$402.05
Unemployment Insurance Tax	\$38.25

TOTAL	\$2,181.10
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Upon conclusion of discussion, a motion to reimburse the Fair Board \$2,181.1 for overpayments to the county was presented Commissioner Lasley with a second by

Commissioner Funk. Following an audible call of the board, the motion unanimously carried.

4. **Custom Signage Need:** Clerk Sharee Sprague reports that Building Administrator Andi Higgins submitted a quote for signage requested on the fairgrounds road to prohibit trucks from parking on the road. Clerk Sprague reports that Ms. Higgins advised that she contacted the Power County Highway District and they agreed to install the signs, but requested the cost of the signs be paid by Power County. Upon conclusion, a motion to pay for the signs and request the Power County Highway District install the signs as directed by Building Administrator Andi Higgins was presented by Commissioner Anderson with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried.
5. **BID Building Administrator Vehicle Upgrades:** Clerk Sharee Sprague presented bid received from Andi Higgins for installation of toner cover and running board on the new building administrator vehicle. Upon conclusion, a motion to approve the bid was presented by Commissioner Funk with a second by Commissioner Lasley. Commissioner Anderson abstains. Following an audible call of the board, the motion unanimously carried.
6. **Cascade Earth Sciences:** Kerianne Pritchett of Cascade Earth Sciences appeared before the Commission and presented an update. Ms. Pritchett advised that they have met agreements with the Department of Environmental Quality (DEQ), therefore, the plan has been revised and the parameters are listed in the appendixes. Ms. Pritchett advises that the contract is expiring this year and needs to be renewed. Upon conclusion of discussion, Ms. Pritchett was directed to send a renewed contract to Legal Counsel Anson Call and the matter is continued to March 11, 2019, for consideration of the new plan and renewed contract.
7. **Herd District:** Anson Call updated the Commission on the Herd District. A motion to direct legal counsel Anson Call to send a letter to Lance Schuster, Esq. was presented by Commissioner Anderson with a second by Commissioner Funk. Following audible call of the Board, motion unanimously carried.
8. **Power County Herd District Board:** Legal Counsel Anson Call advises that Kyle Matthews and Travis Williams terms on the Herd District Board have expired. Mr. Anson reports that he has reached out to the Cattlemen Association for directive of re-appointment or new appointment for Travis Williams and that Kyle Matthews has agreed to be re-appointed. A motion to re-appoint Kyle Matthews was presented by Commissioner Funk with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried and the Power County Herd District Board members and terms are as follows;

Name	Term Expires
Kevin Ramsey	January, 2020
Kyle Matthews	January, 2021
Sharon Williamson	January, 2020
Travis Williams	January, 2019
Aaron Povey	January, 2020

9. **Pictometry Contract:** The Commission recognized that contract corrections were

reported to the Board by Megan Reilly on January 14, 2019. Upon conclusion, a motion to execute the updated contract was presented by Commissioner Funk with a second by Commissioner Lasley. Following an audible call of the board, the motion unanimously carried.

10. **Surplus Vehicle:** Commissioner Anderson reports that the vehicle information was still wrong for the surplus vehicle as it is a 2005 GMC and not a 2003 Chevy and presented a motion strike Motion passed on January 28, 2019, and move to sell 2005 GMC Truck with a minimum sealed bid of \$2,920.00 to be submitted to the Power County Clerk's Office between February 18-28, 2019, with a second by Commissioner Funk. Following an audible call of the board, the motion unanimously carried.

11. **Power County Resolution 2019-04:** A RESOLUTION DESIGNATING PRECINCTS AND POLLING LOCATIONS FOR THE MARCH 12, 2019 ELECTION came before the Commission at 9:04 am. The following parties acknowledged roll call of attendance;

- Bill Lasley
- Ron Funk
- Delane Anderson
- Anson Call
- Sharee Sprague

Ron Funk recited Power County RESOLUTION 2019-04 A RESOLUTION DESIGNATING PRECINCTS AND POLLING LOCATIONS FOR THE MARCH 12, 2019 ELECTION. Upon conclusion, Chairman Funk called for discussion. No discussion having been offered and no members of the public present a motion to approve Resolution No. 2019-04 was presented by Commissioner Funk with a second by Commissioner Lasley. Following audible call, motion unanimously carried, the resolution was adopted and the matter concluded at 9:07 am.

12. **Claims:** A motion to approve the claims approval report in the amount of \$57,249.89 was presented by Commissioner Lasley with a second by Commissioner Anderson. Following an audible call of the board, the motion unanimously carried. Upon approval of the Board, the summary of claims paid are as follows;

FUND	Paid
0001 GENERAL FUND (CURRENT EXPENSE)	\$ 20,583.67
0004 POWER COUNTY AMBULANCE DIST.	\$ 4,132.21
0006 DISTRICT COURT	\$ 1,935.42
0008 JUSTICE FUND	\$ 8,424.04
0009 DRUG COURT	\$ 285.16
0010 ENHANCED 911 SERVICES	\$ 7,631.72
0015 ELECTIONS	\$ 195.93
0016 INDIGENT	\$ 8,266.32
0020 REVALUATION	\$ 932.00
0023 SOLID WASTE (LANDFILL)	\$ 1,027.48
0027 WEEDS	\$ 79.82
0050 PAYMENT IN LIEU OF TAXES	\$ 3,756.12

13. **Letter of Support:** A motion to submit a letter of support to the United State Forest Service (USFS) and the Bureau of Land Management supporting the proposed action mine and reclamation plan currently open for public comment until February 21, 2019, land swap was presented by Commissioner Anderson with a second by Commissioner Lasley. Commissioner Funk abstains. Following an audible call of the board, the motion unanimously carried.
14. **Rockland Transfer Station:** Lee Dille of the Design Place LLC. Updated the Commission on the status of the Rockland Transfer Site. Mr. Dille reports that he has settled with the contractors on change orders submitted that were part of the original plan. Mr. Dille reports that there are a few additional change orders that need to be addressed to the Commission. The Commission expressed the need to have the City of Rockland sign-off and record the easement transfer to allow for better access to the site. Mr. Dille presented an invoice from Harper Leavitt Engineering Inc. for the engineering services conducted at the Rockland Transfer Site in the amount of \$879.00. The Commission advised that they were aware of that forthcoming charge and approved payment of the same. Mr. Dille submitted a final design bill for the project in the amount of \$9,150.80 and a final change order to the construction company in the amount of \$43,095.70. Upon conclusion, a motion to authorize all the final payment presented as demand checks and send payment to the vendors was presented by Commissioner Anderson with a second by Commissioner Funk. Following audible call of the Board, motion unanimously carried.

IV. EXECUTIVE SESSION:

1. **Executive Personnel Session I.C. 74-206(1)(b) 9:53 am:** A motion to enter into executive session to consider personnel actions pursuant to Idaho Code 74-206(1)(b) was presented by Commissioner Lasley with a second by Commissioner Funk. Clerk Sharee Sprague conducted roll call on the motion;
 - Commissioner Funk, AYE
 - Commissioner Lasley, AYE
 - Commissioner Anderson, AYEFollowing roll call of the Board, motion unanimously carried.
Upon conclusion of discussion, Commissioner Funk declared the meeting open at 10:24 am.
2. **Executive Legal Advice Session pursuant to I.C. §74-206(1)(f) 11:11 am:** A motion to enter into executive session pursuant to I.C. §74-206(f), to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated was presented by Commissioner Lasley with a second by Commissioner Funk. Clerk Sharee Sprague conducted roll call on the motion;
 - Commissioner Funk, AYE
 - Commissioner Lasley, AYE
 - Commissioner Anderson, AYEFollowing roll call of the Board, motion unanimously carried.
Upon conclusion of discussion, Commissioner Funk declared the meeting open at

11:20 am.

3. **Executive Indigent Session pursuant to I.C. §74-206 2:31 pm:** A motion to enter into executive session pursuant to I.C. §74-206, to consider records that are exempt from disclosure under Chapter 3, Title 9, Idaho Code, specifically indigent medical applications was presented by Commissioner Funk with a second by Commissioner Lasley. Commissioner Anderson was absent. Clerk Sharee Sprague conducted roll call on the motion;
- Commissioner Funk, AYE
 - Commissioner Lasley, AYE
 - Commissioner Anderson, ABSENT
- Following roll call of the Board, motion unanimously carried.
Upon conclusion of discussion, Commissioner Funk declared the meeting open at 2:40 pm. NO DECISIONS MADE FOLLOWING

V. ASSESSMENTS/CONCLUSIONS:

1. **Next Meeting:** The next regular session for the board to meet is slated for February 25, 2019.
2. **Adjourn:** Having no further business to come before the Board, a motion to adjourn was presented by Commissioner Funk with a second by Commissioner Anderson. Following audible call of the Board, motion carried and the meeting was adjourned at 4:06 pm.

The foregoing minutes were approved by the Board of County Commissioners during the Regular Board Meeting held February 25, 2019.



COMMISSIONER FUNK, Chairman

ATTEST:



SHAREE SPRAGUE, Clerk