

SCANNED
JUN 13 2019

State of Idaho
Department of Water Resources
Certificate of Appointment

*This is to certify that I have on this day appointed Michael Tingey as
Watermaster of Water District 13S from this day until the 2020 annual
meeting or until his/her successor is appointed and qualified under the provisions of Idaho Code Section
42-607, at such rate of compensation as established by applicable law.*



*This certificate has been issued and the seal of the
Director fixed at Boise, Idaho, this 13th ____
day of June _____, 2019.*

Gary Spackman

Director - IDWR

BEFORE THE DEPARTMENT OF WATER RESOURCES
OF THE STATE OF IDAHO

State of Idaho)
) ss
County of _____)

Official Oath

I do solemnly swear or affirm that I will support the Constitution of the United States, the Constitution and laws of the State of Idaho, specifically including the provisions of Section 42-605 and 42-607, Idaho Code, and that I will faithfully discharge all the duties of the office of Watermaster of District 135 according to the best of my ability. So help me God.

Michelle
Watermaster

SUBSCRIBED AND SWORN TO before me this 12th day of June, 2019.



Sharla Cox
Notary Public
Residing At Idaho Falls ID
Commission Expires Sept 12, 2020



State of Idaho

DEPARTMENT OF WATER RESOURCES

Eastern Region • 900 N Skyline Drive, Suite A • Idaho Falls ID 83402-1718

Phone: (208) 525-7161 • Fax: (208) 525-7177

Website: idwr.idaho.gov • Email: easterninfo@idwr.idaho.gov

BRAD LITTLE
Governor

GARY SPACKMAN
Director

June 13, 2019

Water District #13S
MICHAEL TINGEY
2114 LAGO LIBERTY RD
GRACE ID 83241

RE: WATER DISTRICT #13S

Dear Watermaster:

Your **CERTIFICATE OF APPOINTMENT** is enclosed herewith. As the appointed watermaster, you have sworn an oath to comply with applicable provisions of Title 42, Chapter 6, Idaho Code. Distribution of water within water districts is accomplished by watermasters and supervised by the Idaho Department of Water Resources (Department). Therefore, the watermaster must be responsive to inquiries and instruction provided by the Department.

The Department is instructing you, as a new watermaster, to will need to attend a watermaster training workshop. The Department will notify you of upcoming locations, dates and times.

As the watermaster, your duties include but may not be limited to:

- Distributing water consistent with water right priority dates and associated water right conditions or limitations;
- Measuring and documenting delivery of water to the individual water users;
- Submitting an annual report of the delivery amounts made to the water users. The watermaster report must be submitted prior to the expiration of the watermaster's term of service (prior to the annual meeting);
- Submitting a proposed budget for the succeeding year at least 14 days prior to the annual meeting;
- Preparing a preliminary distribution of assessments based on the proposed budget and amount of water delivered to the individual users at least 14 days prior to the annual meeting;
- Collecting or coordinating the collection of assessments from water users with the assistance of the elected and appointed treasurer of the water district;

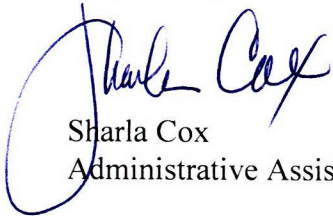
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- Maintaining diversion records and making the data available to the Department; and
- Coordinating with other watermasters regarding water measurement associated with conditions of approval for exchange rights re-diverted outside your water district.

Please feel free to call upon this office whenever we can be of assistance to you. We have a personal interest in the success of your year's work and desire to keep in as close touch with you as conditions will permit.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Sharla Cox", is written over a large, loopy blue circular mark.

Sharla Cox
Administrative Assistant

Enclosure

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PETITION FOR WATERMASTER'S SERVICES

_____, Idaho
March 18, 2019

RE: Water District No. 13 S
Stream: Whiskey Creek

TO: IDAHO DEPARTMENT OF WATER RESOURCES

I, the undersigned, owner or manager of ditches or person controlling ditches in Water District No. 13 S, hereby request the services of a watermaster for the reason that there is a necessity for the use and control of the waters of the District.

NAME OF WATERMASTER: Michael Tingey
ADDRESS OF WATERMASTER: 2114 Lago Liberty Rd
PHONE NUMBER: 208-427-6245

Date watermaster is to start: Jan. 1 2019

If known, the date services of watermaster are to terminate: Dec 31 2019

Michael Tingey 2114 Lago Liberty Rd Grange 208-427-6245
signature address telephone

WARNING: Watermaster cannot begin services until ALL conditions of appointment have been fulfilled.

WATER DISTRICT INFORMATION SHEET

2019

Year

13 S Whiskey Creek
Water District # / Stream Name

Michael Tingey
Watermaster Name

2114 Lago Liberty Rd
Address

208-427-16245
Phone Number, Home / Cell

matingey@aol.com
E-Mail Address

Assistant Watermaster Name

Address

Phone Number, Home / Cell

E-Mail Address

Ashley Tingey
Secretary Name

2114 Lago Liberty Rd
Address

208-339-1695
Phone Number, Home / Cell

matingey@aol.com
E-Mail Address

Please print in the blank information above and return it to the Idaho Department of Water Resources. Your cooperation on this matter would be greatly appreciated. If you have any questions, please feel free to contact me.

Respectfully Submitted,

Sharla Cox
Administrative Assistant

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Minutes for water meeting 13S

March 18, 2019

**Attendance: Max Nichols, Michael Tingey, Ashley Tingey, Marlow Mickelson,
Paul Mendenhall, Beth Rasmussen**

Meeting began at 10:05

**Approval of minutes made by Mike seconded by Marlow with the amendment of
Beth being at last meeting.**

**Proposed budget was talked about 280 to water master 280 to secretary 560.00
total for year. Mike made motion to approve and Max seconded.**

**Mike motion to approve the advisory board made up of Joe Swenson, Paul
Mendenall, and Marlow Mickelson. Beth seconded.**

Marlow proposed Max Nichols stay as chairman Beth Seconded.

Max made motion for Ashley Tingey to stay as secretary Paul seconded.

Paul made motion to leave Michael Tingey as water master Beth seconded.

**Max told everyone at meeting what their bill was and said he would send out bills
to everyone not at meeting.**

**Paul brought up a culvert that keeps backing up the creek. Mike suggested asking
Kim Spencer about it. Beth said she would call Kim and have him take a look.**

Set date for next years water meeting. March 16, 2020 10 a.m.

Adjourned meeting at 10:45

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ADOPTED BUDGET AND RESOLUTIONS
PERTAINING TO THE COLLECTION THEREOF

FOR 20 19

WATER DISTRICT NO. 13 S

STREAM Whiskey Creek

COUNTY Caribou

NAME OF SECRETARY Ashley Tingey

ADDRESS OF SECRETARY 2114 Lago Liberty Rd Grace Id 83241

COLLECTION AND HOLDING OF WATER DISTRICT FUNDS

Please check the appropriate box regarding the collection and holding of Water District funds.

☒ The Water District collects and holds its own funds.

☐ _____ County collects and holds funds for the Water District.
(county name)

☐ _____ County collects the Water District's funds and deposits the funds in an account
(county name) held by the Water District.

(This report must be certified and made in duplicate, one copy to be forwarded to the appropriate regional office of the Idaho Department of Water Resources., and one copy to the Secretary of the Annual Water User's Meeting of the Water District. If a designated county collects funds for the water, then a third copy must be sent to the auditor of the designated county.)

_____, Idaho, _____, 20____

I HEREBY CERTIFY that the within is true and correct copy of the budget as adopted at the annual Water User's Meeting of Water District No. 13 S, held at Tingey Home on the 18 day of March, 2019 and all resolutions adopted at said meeting pertaining to the time and the manner of collecting the amounts provided for in the said budget.

Ashley Tingey

Secretary, Water District No. 13 S

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**BUDGET ADOPTED AT THE ANNUAL MEETING
OF THE WATER USERS**

WATER DISTRICT No. 135

Estimated Amount for Watermaster's Salary \$ 280.00
 Estimated Amount for Assistant Watermaster and other Water District Officials \$ 280.00
 Estimated Amount for Other Expenses \$ _____
 TOTAL ESTIMATED EXPENSES FOR 2019 \$ 560.00

DISTRIBUTION OF THE BUDGET AMONG USERS

Individual, Ditch or Canal Company, assessed	Water Right Ident. No.	Address	Amount of Budget	
Nathan Hale	11-624, 634	427 Rice Hope Dr	\$ 30	80
	625, 635	Mount Pleasant SC 29464		
John Tedroe	11-639, 656		38	62
	12"/637, 638		11	76
Angie Mendenhall	11-642, 643	Soda Springs P.O. Box 118 83246 ID 83246		
Gene Rasmussen	11-640, 641	2624 Manahat Dr. Soda Springs Id 83276		
Michael Tingey	11-627, 628	2114 Land Liberty Rd	54	88
	624, 630, 651	Grace ID 83241		
	632, 646,			
	18"/11-637			
Frank Swenson	28"/11-637	685 Birch Lane Rd Grace ID 83246	6	72
Charles Barlow	11-649, 650	1130 Manchester Dr. Kaysville UT	48	72
	631, 657,			
	655, 656, 633			
Roger Mickelson	7"/11-645	2140 Land Liberty Rd Grace ID 83241	3	36
Steve Tingey	11-647	115 Hwy 34 Grace ID 83241	8	70
Max Nichols	11-644, 20"/645	PO Box 342 Grace ID 83241	23	80
	45"/658			
	37.5			

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RESOLUTIONS PERTAINING TO THE TIME AND MANNER OF COLLECTING THE BUDGET AS
ADOPTED AT THE ANNUAL MEETING OF THE USERS OF

WATER DISTRICT No. 13 S

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Annual Water District Meeting Checklist

Per Idaho Code Title 42 Chapter 6 (Distribution of Water Among Appropriators), annual water district meetings must include (at a minimum) the actions listed below.

IDWR wants to ensure each water district is meeting these minimum standards. **Please return this completed checklist to the appropriate IDWR regional office with the annual meeting minutes (this list does not replace meeting minutes) and ensure that all of these actions are clearly addressed in the meeting minutes.**

Water District Number and Name: 135 Whiskey Creek

Meeting Date: March 18 2019

- ☒ Election of meeting chairman
- ☒ Election of water district watermaster (and assistant watermaster (optional)
- ☒ Election of water district secretary and / or treasurer
- ☒ Approval of adopted budget
- ☒ Minutes, make sure date, time, place and roster of attendees are included in minutes.
- ☐ Make sure the secretary or authorized person sign the Minutes.
- ☒ Next year's meeting date, location, and time

March 16 2020 10 am Tingey home
Meeting Date, Time of Meeting and Location (next year)

Preparation Checklist after Annual Meeting

- ☐ Idaho Statues 42-605 states, "Within five (5) days after meeting...the meeting secretary shall forward a certified copy of the minutes to the department. Along with the Minutes, the Adopted Budget, Oath, Petition of Watermaster and Information sheet should be submitted to IDWR before the irrigation season starts. IDWR needs to send the "Certificate of Appointment" of Watermaster and Treasurer prior to irrigation season.
- ☐ Idaho Statues 42-606 states, "All watermasters shall make an annual report to the department" This report should be submitted to the Department by December 31 of each year.

By signing below I verify that all required actions have been addressed at the water district annual meeting

Completed by:

Ashley Tingey
Water District Representative

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BRAD LITTLE
Governor

GARY SPACKMAN
Director

June 13, 2019

Water District #13S
Ashley Tingey
2114 Lago Liberty Rd
Grace ID 83241

RE: WATER DISTRICT #13S

Dear Secretary / Treasurer:

We acknowledge receipt of the Minutes of the Annual Watermaster's Election Meeting held in your district. The Watermaster Certificate will be sent under separate cover.

Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Sharla Cox', is written over a large, light blue circular stamp.

Sharla Cox
Administrative Assistant

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DEPARTMENT OF WATER RESOURCES

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BRAD LITTLE
Governor

GARY SPACKMAN
Director

June 13, 2019

Caribou County Treasurer / Auditor
Box 507
Soda Springs ID 83276

RE: Water District No. #13S

Dear Treasurer / Auditor:

Enclosed please find copies of the Adopted Budget and Minutes of the above Water District. They have been read and approved by this office.

If you have any questions concerning this matter, please feel free to contact this office.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Sharla Cox', is written over a circular blue ink stamp. The signature is fluid and cursive.

Sharla Cox
Administrative Assistant

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