

State of Idaho

Department of Water Resources

322 East Front St, PO Box 83720, Boise, ID 83720-0098 • 208-287-4800 • www.idwr.idaho.gov

# Certificate of Appointment

This is to certify that I have appointed Paula Riggs as *Treasurer* of *Water District 61E*, from this day until the 2019 annual meeting or until his/her successor is appointed and qualified under the provisions of Idaho Code Section 42-605, at such rate of compensation as established by applicable law.



This certificate has been issued and the seal of the Director fixed at Boise, Idaho, this day, April 20th, 2018.

Gary Spackman  
IDWR Director

SCANNED  
APR 20 2018





State of Idaho  
DEPARTMENT OF WATER RESOURCES

Western Region • 2735 Airport Way • Boise, Idaho 83705-5082  
Phone: (208) 334-2190 • Fax: (208) 334-2348 • Website: [www.idwr.idaho.gov](http://www.idwr.idaho.gov)

C.L. "BUTCH" OTTER  
Governor

GARY SPACKMAN  
Director

April 20, 2018

PAULA RIGGS  
5420 W DOUBLE ANCHOR DR  
GLENN'S FERRY ID 83623

Dear Ms. Riggs,

Enclosed is your certificate of appointment as treasurer of Water District 61E Cold Springs Creek. The treasurer's terms of service follows that of the watermaster: "*throughout the year, extending until the annual meeting for the ensuing year, or until a successor is appointed*" (Idaho Code §42-608(1)). Based on the code, the treasurer's appointment is from one annual meeting to the next, generally speaking.

Thank you for serving the State of Idaho and your community. Feel free to contact this office with any questions or concerns.

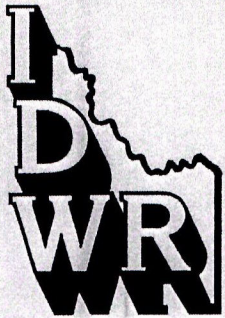
Sincerely,

Rachel Neely  
Administrative Assistant

SCANNED

APR 20 2018





State of Idaho

Department of Water Resources

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# Certificate of Appointment

This is to certify that I have appointed Richard Neal as *Watermaster* of *Water District 61E*, from this day until the 2019 annual meeting or until his/her successor is appointed and qualified under the provisions of Idaho Code Section 42-605, at such rate of compensation as established by applicable law.

This certificate has been issued and the seal of the Director fixed at Boise, Idaho, this day, April 20th, 2018.

Gary Spackman  
IDWR Director



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APR 20 2018





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C.L. "BUTCH" OTTER  
Governor

GARY SPACEMAN  
Director

April 20, 2018

RICHARD NEAL  
PO BOX 354  
GLENN'S FERRY ID 83623

Dear Mr. Neal,

Enclosed is your certificate of appointment as watermaster of Water District 61E Cold Springs Creek. Per Idaho Code Section 42-608(1), the watermaster's term of service "*...is throughout the year, extending until the annual meeting for the ensuing year, or until a successor is appointed.*" Based on the code, the watermaster's appointment is from one annual meeting to the next, generally speaking.

Thank you for serving the State of Idaho and your community. Feel free to contact this office with any questions or concerns.

Sincerely,

Rachel Neely  
Administrative Assistant

SCANNED  
APR 20 2018

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WATERMASTER REQUIREMENT SHEET

WATER DISTRICT: 61E  
2018 Cold Spring Creek

DATE/TIME OF 2018 ANNUAL MEETING: 1/14/19 @ 6pm

PLACE OF MEETING: Glenns Ferry City Hall

<p>WATERMASTER: <u>Rich Neal</u></p> <p>ADDRESS: <u>Same as previous year</u></p> <p>PHONE:</p> <p>OTHER:</p>
<p>SECRETARY/TREASURER: <u>Paula Riggs</u></p> <p>ADDRESS: <u>same</u></p> <p>PHONE:</p> <p>OTHER:</p>

<p>ASSISTANT WATERMASTER:</p> <p>ADDRESS:</p> <p>PHONE:</p> <p>OTHER:</p>
<p>CHAIRMAN:</p> <p>ADDRESS:</p> <p>PHONE:</p> <p>OTHER:</p>

SENT

- CERTIFICATE OF APPOINTMENT
- WATERMASTER
- ASSISTANT WATERMASTER
- SECRETARY/TREASURER
- DAILY RECORD BOOKS & INTSTRUCTIONS

RECEIVED

- ANNUAL MEETING MINUTES
- ADOPTED BUDGET
- OATH(S)
  - WATERMASTER
  - ASSISTANT WATERMASTER
  - SECRETARY/TREASURER
- WATERMASTER REPORT
- DAILY RECORD BOOKS

# Annual Water District Meeting Checklist

Per Idaho Code Title 42 Chapter 6 (Distribution of Water Among Appropriators), annual water district meetings must include (at a minimum) the actions listed below.

IDWR wants to ensure each water district is meeting these minimum standards. Please return this completed checklist to the appropriate IDWR regional office with the annual meeting minutes (this list does not replace meeting minutes) *or* ensure that all of these actions are clearly addressed in the meeting minutes.

Water District Number and Name:

Cold Springs Creek LE

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JAN 11 2018  
WATER RESOURCES  
WESTERN REGION

Meeting Date:

January 8, 2018

- Election of meeting chairman and secretary *Same*
- Election of water district watermaster *Same*
- Election of water district assistant watermaster(s) (optional) *N/A*
- Election of water district secretary/treasurer (optional) *Same*
- Approval of adopted budget
- Next year's meeting date, location, and time

By signing below I verify that all required actions have been addressed at the water district annual meeting

Completed by:  
Paula Riggs  
Water District Representative

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APR 16 2018



Water District 61E Cold Springs Creek  
Annual Meeting Minutes  
January 8, 2018 - 6:00PM Glenns Ferry City Hall

The meeting was called to order by Teresa McCallum at 6:05PM.

In attendance were Teresa McCallum (CDN & ARK), Paula Riggs (Secretary/Treasurer), Rich Neal (Water Master), Harley & Shelley Riggs (Double Anchor), Kelly Riggs (Double Anchor) and Lou Anderson (Mule Shoe). A proxy from Sam and Lee Blackwell was presented giving Kelly Riggs authority to vote on their behalf.

Minutes & Treasurers Report: Since minutes were sent out ahead of time Teresa asked for a motion to approve. Lou made a motion to approve as presented, Kelly second, motion passed. Paula read the Treasurers report, Kelly made a motion to approve, Lou second, motion passed.

Water Master Report: Rich discussed there had been some contention over the Charter Mountain ground water recharge. He stated that in his opinion this did not deny water to anyone on the creek but wanted the water users input. Lou stated that it would probably take 1 or 2 years to see results. Harley said his concern was that none of the water users were notified about this permit from IDWR or Rich. He didn't find out about it until June when he called for water and Rich told him he would have to shut Charter Mtns recharge off. Teresa said it was a one-year emergency recharge permit only and that Rich will be more transparent to the users in the future. Kelly said if it is a low water year IDWR should not approve a permit like this again and also read Sam Blackwell's comment from the proxy that in the future a recharge should not be allowed until after the water runs through the creek to the rim wetting the creek first. Paula asked if the call out for this recharge should be billed to just Charter Mountain. Rich stated it was in conjunction with his normal call out he would have been doing anyway so all users were billed.

Old Business: None

New business: None

Proposed Budget and Assessment Fees: Paula went over the budget and assessment fees, Kelly motioned to approve, Lou second, motion passed.

Election of Officers: Kelly made a motion to retain current officers, water master and advisory committee as all users the same. Lou second, motion passed.

President: Teresa McCallum

Secretary & Treasurer: Paula Riggs

Water Master: Rich Neal

Advisory Committee: All water users

By-Laws: Teresa asked for a motion to approve the existing by-laws, Harley moved Lou second. Motion passed.

Adjourn: Harley moved we adjourn the meeting to January 14th, 2019 at 6:00pm at Glenns Ferry City Hall, Kelly second, motion passed.

Respectfully Submitted,

Paula N. Riggs, Secretary

SCANNED

APR 16 2018

**Cold Springs Creek Water District #61-E**  
**Budget**  
**January 8, 2018**

71 callouts for 2018 at \$75 each = (See Below)	\$5,325.00
Workers Compensation =	<u>\$ 325.00</u>
<b>Proposed Budget</b>	<b>\$ 5,650.00</b>
Current Checking Balance	\$ 2,561.73
Difference	\$(3,088.27)
Slush Fund	\$ 1,000.00
<b>Due from Water Users</b>	<b>\$ 4,088.27</b>

**NOTES:**

**2018 Call Outs @ \$75**

Annual Water Meeting	1
January: 2 per month	2
February through August: 2 per week	60
September through December: 2 per month	8
Total Call Outs for 2018:	71 @ \$75 = \$5,325.00





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C.L. "BUTCH" OTTER  
Governor

RECEIVED

GARY SPACKMAN  
Director

To: 61E Cold Springs Creek  
From: Rachel Neely  
Date: November 22, 2017  
Re: Annual Water District Meeting Information Form

NOV 27 2017

WATER RESOURCES  
WESTERN REGION

Please complete this annual water district meeting information form and return it to IDWR (contact information below). Upon receipt of the completed form, IDWR sends meeting notices to each water user and interested party in the district. Notices must be mailed no later than three weeks prior to the meeting day. Therefore, to provide IDWR adequate time to create and mail the notices, please return the completed form to IDWR by as soon as possible or no later than four weeks before the meeting day.

Meeting Location

Facility Name Glenns Ferry City Hall  
Room Name/Number Back Room (use side door)  
Street Address 110 E. 2nd Ave.  
City Glenns Ferry, Id.

Meeting Time/Day

Date (month, day, year) January 8, 2018  
Day of Week Monday  
Time 6:00 pm

Paula W. Riggs Secretary/Treasurer  
Signature, Water District Representative Title

208-599-0446  
Representative Phone Number

priggs0446@gmail.com (New Email)  
Representative Email Address

Return this form via mail, fax, or email, attention Rachel Neely- Western Region:

Mail  
2735 Airport Way  
Boise, ID 83705-5082

Fax  
(208)334-2348

Email  
Rachel.Neely@idwr.idaho.gov

SCANNED  
DEC 11 2017

WaterDistr	Addressee	Address	City	State	ZipCode
61E	Annabeth N Bean <i>(Deceased) DAVE BEAN</i>	315 S Harding	Boise	ID	83705
61E	Ark Properties LLC	11204 N Bar 21 Dr	Glenns Ferry	ID	83623-5033
61E	<del>Barber Caven Ranches and Half Moon Ranch</del>	<del>911 E WINDING CREEK DR STE 150</del>	<del>Eagle</del>	<del>ID</del>	<del>83616</del> <i>REMOVE</i>
61E	<del>Charter Mountain Ranch Inc</del> <i>Casa Del Norte</i>	<del>18196 Se Wilson Rd</del> <i>11204 N BAR 21 DR</i>	Glenns Ferry	ID	83623-5033
61E	Cold Springs LLC	4421 N CRESWELL PL	Boise	ID	83713
61E	Double Anchor Ranches Inc	5420 W Double Anchor Dr	Glenns Ferry	ID	83623-5022
61E	Eduard Neuer	20 S Cold Springs Rd	Hammett	ID	83627
61E	<del>Elizabeth Ann Nettleton</del>	<del>18542 Se Wilson Rd</del>	<del>Glenns Ferry</del>	<del>ID</del>	<del>83623</del> <i>REMOVE</i>
61E	Frances Ellis Living Trust and Gary Ellis Living Trust	<del>He 63 Box 15</del> <i>733 S. Quail Dr.</i>	Hammett	ID	83627
61E	Joann Hunt	201 S Cold Springs Rd	Hammett	ID	83627
61E	Mule Shoe LLC	PO Box 141	Fairfield	ID	83327
61E	Samuel D Blackwell	5486 W Winter Camp Ln	Glenns Ferry	ID	83623
61E	Susan Denny	321 Noriega St	San Francisco	CA	94122
61E	Wilbur F Wilson Ranch	PO Box 33	Hammett	ID	83627



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DEC 11 2017

*Add:*

*Desert View Ranch 8725 Bigfoot Rd. melba, Id 83641*

*Rich Neal, Water Master P.O. Box 354 Glenns Ferry Id. 83623*

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**NOV 27 2017**

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WESTERN REGION**