



IDAHO DEPARTMENT OF
WATER RESOURCES

Western Region • 2735 Airport Way • Boise, Idaho 83705-5082

Phone: 208-334-2190 • Fax: 208-334-2348 • Email: idwrinfo@idwr.idaho.gov • Website: idwr.idaho.gov

Governor Brad Little

Director Gary Spackman

December 15, 2022

WD 78C – Goose Creek

Timothy S Farrell
PO Box 142
New Meadows ID 83654

Tana Kerby
PO Box 333
New Meadows ID 83654

Dear Water District Staff,

The Idaho Department of Water Resources (IDWR) must obtain information from water districts to properly notify water users of annual meeting dates, times, and locations. Enclosed are several documents related to annual water district meetings.

- 1) Documents to be completed before your upcoming annual water district meeting:
 - a. **Annual Water District Meeting Information Form** - Identifies the date, time, location, and related virtual attendance information (if any). **You must return the completed form to IDWR as soon as possible and no later than 5 weeks before the meeting date to enable IDWR to send notice of the annual meeting at least 21 days before the meeting.**
 - b. **Annual Meeting Agenda** - Submit to IDWR with the meeting information form noted above so IDWR can post to Townhall Idaho website prior to the annual meeting.
 - c. **Watermaster's Proposed Budget** - The watermaster must prepare 14 days before the annual meeting and present it to the water users for consideration and approval at the annual meeting.
 - d. **Watermaster's Annual Report** - All watermasters must submit an annual report to IDWR before the expiration of their appointment for the current year.
- 2) Documents to be completed and returned following the annual meeting:
 - a. **Annual Meeting Minutes** - Must be signed by the meeting secretary and returned within 5 days of the annual meeting.
 - b. **Roster of Attendance**

SCANNED
DEC 15 2022

- c. **Annual Water District Meeting Checklist** - Fill this form out during the meeting to ensure your annual meeting includes the required actions.
- d. **Adopted Budget and Resolutions** – Must be signed by the watermaster and submitted to IDWR immediately following the annual meeting.
- e. **Water District Contact Information Sheet**
- f. **Treasurer Statement of Financial Affairs** - Must be submitted to IDWR at the end of water district fiscal year.

Please note that IDWR sends the annual meeting notice to the water right owners and mailing address currently on record. The owner can only update address or ownership information by submitting the appropriate forms available on the IDWR website: idwr.idaho.gov → Forms → Water Right Forms.

If you are no longer employed by the water district, please forward this information to the current secretary/treasurer and watermaster, or notify IDWR immediately.

Sincerely,



Chad Jones
Technical Records Specialist I
(208) 334-2190
chad.jones@idwr.idaho.gov

Enclosures

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DEC 15 2022

Evans, Lynne

From: Skinner, Aaron on behalf of IDWR Fax Western
Sent: Thursday, February 9, 2023 2:16 PM
To: Evans, Lynne
Subject: FW: Attached Image
Attachments: Western_Fax_001.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Water Districts

Hi Lynne,

Another WD meeting agenda came through the fax today. Let me know if you have any questions.

Thanks,
Aaron

-----Original Message-----

From: idwrfaxwest@idwr.idaho.gov <idwrfaxwest@idwr.idaho.gov>
Sent: Thursday, February 9, 2023 1:33 PM
To: IDWR Fax Western <IdwrFaxWest@idwr.idaho.gov>
Subject: Attached Image

FROM=2083472445
TO=1 208 334 2348
DATE=02/09/2023
TIME=13:28:28
TIMEZONE=-07:00
FCODE=
RJOBNUM=5172

McSherry, Laura

From: McSherry, Laura
Sent: Monday, February 6, 2023 3:21 PM
To: tmennf@gmail.com; kerby@frontiernet.net
Subject: NEEDED: WD 78C - 2023 Annual Meeting Info
Attachments: 78C Initial Meeting Info Request.pdf; Annual Water District Meeting Information Form.docx

Hello,

See the attachment for the letter mailed by the Idaho Department of Water Resources (IDWR) on December 15, 2022, requesting annual meeting information for Water District 78C – Goose Creek.
Please complete and return the attached Annual Water District Meeting Information form as soon as possible so IDWR can properly notify water users of the meeting date, time, and location.

Thanks for your time and attention on the matter.

Regards,



Laura McSherry
Water Resource Agent, Sr.
P: (208) 605-4633
Idaho Dept. of Water Resources