

## **WATER DISTRICT 71 STANLEY AREA SUB-DISTRICT**

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**PREVIOUSLY ADOPTED RESOLUTIONS WILL REMAIN IN EFFECT UNTIL  
CHANGED BY SUBSEQUENT RESOLUTION OR OTHERWISE ALTERED BY  
MAJORITY VOTE OF THE WATER RIGHT OWNERS IN THEIR ANNUAL MEETING  
OR SPECIAL MEETING CALLED FOR SUCH PURPOSE**

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### **ANNUAL MEETING DATE**

**Adopted 2021**

It is resolved that the Annual Meeting for the Basin 71 Sub-Water district shall be held the fourth (4th) Tuesday in March at a time and place to be determined each successive year. The District reserves the option to offer participation in the meeting via Zoom or other virtual platform, in accordance with Idaho open meeting law.

### **PROPOSED BUDGET DISTRIBUTION**

**Adopted 2013**

It is resolved that the proposed budget for the ensuing year be provided to users with the notice of the annual meeting each year.

### **WATERMASTER TERM OF SERVICE**

**Adopted 2009**

It is resolved that the Basin 71 Sub-district watermaster's term of service shall begin upon annual meeting election and continue until the next annual meeting.

### **WATERMASTER ACCESS TO CONTROL STRUCTURES AND MEASURING DEVICES**

**Adopted 2009**

Recognizing that watermaster access to control structures and measuring devices is essential for providing watermaster services and limiting expense, all users shall provide for watermaster access where access to control structures and measuring devices is through a locked gate and other reasonable means of access are not available. The user shall, upon request by the watermaster, provide to the watermaster or deputy watermaster a key or combination to any such locks.

### **DISTRICT FISCAL YEAR**

**Adopted 2016**

It is resolved that the fiscal year for Sub-district No. 71 be defined as starting on the first of the month following the annual meeting and ending on the last day of the month of the annual meeting. The fiscal years shall be referred to using the year of the meeting during which the budget for that fiscal year was adopted.

### **WATERMASTER EMPLOYMENT AND COMPENSATION**

**Adopted 2016**

Watermaster is an employee of the Sub-district, to be paid monthly based on actual hours worked and to be reimbursed for mileage at the federal reimbursement rate in effect at the time the mileage was incurred.

### **TREASURER COMPENSATION**

**Adopted 2016**

The Treasurer will be paid as independent contractor at \$25/hr, plus mileage reimbursement for travel at the federal reimbursement rate in effect on the date the mileage was incurred. Treasurer shall be paid monthly based on actual hours worked and mileage incurred during the previous 30-day pay cycle.

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### **RESOLUTION TO COLLECT BUDGET**

**Adopted 2009**

It is resolved that the adopted budget for Sub-district No. 71 be collected from the water users by the Sub-district No. 71 Watermaster as provided by Idaho Code § 42-618. The Watermaster will make an assessment to each water user in pro-rata amounts as determined by the budget which is formally adopted at the annual meeting. All funds shall be deposited in a separate bank account maintained by the sub-district.

### **MINIMUM USER FEE**

**Adopted 2009**

It is resolved that a minimum charge of \$50.00 per water right owner shall be assessed. Whenever the prorated charge to a user is less than \$50.00, that user will be assessed \$50.00.

### **FINAL ASSESSMENT DETERMINATION**

**Adopted 2010**

It is resolved that, in accordance with Idaho Code § 42-612 (5), the assessment amount for each user as shown in the adopted budget shall constitute a final determination of the amount due for that year.

### **DISTRICT PAYMENT TERMS**

**Adopted 2016**

It is resolved that the following payment terms be put into effect:

1. Assessments shall be payable within thirty (30) days of the billing date. The postmark date will be considered the date of payment. Accounts not paid within thirty (30) days shall be charged in accordance with Idaho Code § 42-613 which provides for a late fee of 10% of the amount due and interest of 1% per month.
2. All assessments shall be paid in United States funds.
3. The Watermaster will terminate water delivery to any water user whose assessments are not paid in full within sixty (60) days of the billing date and will not resume delivery until that user's amount due is paid in full.

### **VOTING BY ALTERNATIVE METHOD**

**Adopted 2009**

It is resolved that, in the event that a vote by the alternative method (as described in Idaho Code § 42-605(4)) is requested during any annual meeting, a credentials committee will be assembled to determine the number of votes cast by individual water users. The credentials committee shall be composed of the following parties:

- the current Water District No. 170 Watermaster
- the current Sub-district No. 71 Watermaster
- at least one member of the Sub-district No. 71 Advisory Committee

### **ADVISORY COMMITTEE STRUCTURE**

**Adopted 2013**

It is resolved that an advisory committee shall be selected to provide input to the watermaster and the Director of IDWR. The advisory committee will meet as often as needed to address the structure, governance and operation of the district. Six water users shall comprise the advisory committee. The advisory committee members for the ensuing year shall be appointed at the annual meeting.

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### **SUB-DISTRICT 71 ADVISORY COMMITTEE MEMBERS**

**Adopted 2023**

The advisory committee members for the ensuing year shall be the following:

Member #1: Cliff Hansen  
Member #2: Tom Stewart  
Member #3: Ashley Reese  
Member #4: David Bennion  
Member #5: Scott Schield

### **WD170 ADVISORY COMMITTEE REPRESENTATIVE**

**Adopted 2015**

It is herewith resolved that Cliff Hansen be appointed as the Basin 71 representative on the Water District No. 170 Advisory Committee for the ensuing year.

### **ADVISORY COMMITTEE POWERS AND DUTIES**

**Adopted 2017**

It is resolved that the Advisory Committee of Water District 71 shall have the authority to negotiate with the Idaho Water Resource Board on the Western Rivers transaction project. The chairman of the advisory committee may execute any necessary documents.

### **DISTRICT TREASURER**

**Adopted 2021**

It is resolved that Julia Hansen be appointed as secretary/treasurer for Sub-district No. 71 until a successor is elected or appointed. The duties of the treasurer will be to approve expenses and disburse sub-district funds, and to prepare or authorize a review of financial affairs of the district at the end of each fiscal year, in accordance with Idaho Code § 42-619.

### **RESOLUTION SETTING THE 2023 BUDGET**

**Adopted 2023**

It is resolved that the 2023 operating budget for Sub-district No. 71 is as follows (see attached worksheet):

Watermaster Wages \$25/hour (\$7,475 total)  
Secretary/Treasurer Wages \$25/hr not to exceed 100 hours (\$2,500 total)  
FICA/Medicare (est. 7.65%) \$650  
Workers Comp. \$350  
Vehicle Mileage for Watermaster and Treasurer \$2,506.03  
Office Supplies/misc \$500  
Contingency \$2,500  
Total \$ 16,481.03

\* Budget line-item totals shown are estimates; actual line-item costs may vary, but the total cost incurred for the sub-district cannot exceed \$16,481.03 during this fiscal year.

### **WATERMASTER**

**Adopted 2016**

It is resolved that Morgan Miller be appointed as watermaster for Sub-district No. 71 until a successor is elected or appointed.