

# Annual Water District Meeting Checklist

Water district annual meetings must address certain topics. The checklist below will help ensure each water district is addressing the necessary topics during the annual meeting. Please return this completed checklist to the appropriate IDWR regional office along with the adopted budget, resolutions, and annual meeting minutes.

Water District Number and Name:

745 Withington Creek

RECEIVED

MAR 06 2023

Meeting Date, Time and Location:

March 1, 23, 1:00pm, Brooklyn Annex Room 203

Department of Water Resources  
Eastern Region

- ☒ Election of meeting chairman and secretary (*chairman facilitates meeting and secretary must record meeting minutes and submit to IDWR within 5 business days following the meeting*)
- ☒ Read and approve previous year annual meeting minutes
- ☒ Watermaster report and presentation of proposed budget
- ☒ Treasurer financial report
- ☒ Adopt budget (*must be submitted to IDWR immediately following the meeting*)
- ☒ Elect watermaster\*
- ☐ Elect assistant watermaster(s)\* (optional)
- ☒ Elect water district treasurer\*
- ☒ Select an advisory committee (optional)
- ☒ Adopt resolutions (*must be submitted to IDWR immediately following the meeting*)
- ☒ Determine next year's meeting date, time and location

Date Wed. March 6, 24 Time 1:00 pm Location Brooklyn Annex - Room 203

\* An oath is required before the first year of service.

By signing below I verify that all required actions have been addressed at the water district annual meeting.

Completed by:

Shawn Johnson, Secretary  
Water District Representative / Title

3/3/2023  
Date

**Annual Meeting :**

Water District: 74J Withington Creek  
March 1, 2023 – 1:00 pm  
Brooklyn Annex, Room 203

**RECEIVED**

**MAR 06 2023**

**Department of Water Resources  
Eastern Region**

**Attendance:** Jack Jakovac, Sharon Jakovac, Tom Stephenson, RJ Stephenson, Morgan Peets, Carolyn Thomas, Andrea Daine, Heather Thomas, Lynn Thomas.

Nomination for chairman is Jack Jakovac, with no other nominees, elected by acclamation.

Nomination for Secretary is Sharon Jakovac, with no other nominees, elected by acclamation.

The 2022 meeting minutes were passed out, reviewed and approved.

The Watermaster report and proposed budget was discussed and approved.

The Treasurer financial report was handed out and approved.

The 2023 budget was discussed and \$2500 approved. There will be no assessments as current held finances are enough.

**Watermaster election:** Tom Stephenson nominated Jeremy Drake & seconded by Jack Jakovac which is on contingent acceptance by Jeremy Drake. Salary will be \$30.00 per hour and current Federal mileage of 65.5 cents.

Sharon Jakovac was elected to include the Treasurer duties.

Morgan Peets and RJ Stephenson will continue as an advisory committee.

There were no additions or deletions to the current resolutions.

The 2024 meeting will be Wednesday, March 6, 1:00 pm at the Brooklyn Annex-Room 203.

Submitted by,  
Sharon Jakovac, Secretary

# ROSTER OF ATTENDANCE

20 23 ANNUAL MEETING

WATER DISTRICT NO. 74 J

WATER DISTRICT AREA Withington Creek

## ANNUAL MEETING

Date 3-1-23 Time 1:00 am/pm

Location Brooklyn Annex - Room 203

Address 200 Fulton St.

Salmon, ID 83467

NAME	ADDRESS	REPRESENTING
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Jack Jakovac	74 Red Rock Stage Rd	Salmon
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Sharon Jakovac	" " " " "	"
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Tom Stephenson	9 Withington Creek Rd.	"
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RJ Stephenson	13 Withington Creek Rd	"
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Morgan Peets	21 Withington Creek Rd	"
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Carolyn Thomas	283 Withington Creek Rd	"
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Andrea Daine		
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Heather Thomas	PO Box 215, Salmon	
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Lynn Thomas	" "	
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