

# Annual Water District Meeting Checklist

Water district annual meetings must address certain topics. The checklist below will help ensure each water district is addressing the necessary topics during the annual meeting. Please return this completed checklist to the appropriate IDWR regional office along with the adopted budget, resolutions, and annual meeting minutes.

Water District Number and Name:

Cottonwood Creek 13M

RECEIVED

MAR 13 2023

Department of Water Resources  
Eastern Region

Meeting Date, Time and Location:

February 7, 2023

- Election of meeting chairman and secretary (*chairman facilitates meeting and secretary must record meeting minutes and submit to IDWR within 5 business days following the meeting*)
- Read and approve previous year annual meeting minutes
- Watermaster report and presentation of proposed budget
- Treasurer financial report
- Adopt budget (*must be submitted to IDWR immediately following the meeting*)
- Elect watermaster\*
- NA*  Elect assistant watermaster(s)\* (optional)
- Elect water district treasurer\*
- NA*  Select an advisory committee (optional)
- Adopt resolutions (*must be submitted to IDWR immediately following the meeting*)
- Determine next year's meeting date, time and location  
Date 2-13-23 Time 7:00 Location Franklin Co. Courthouse

\* An oath is required before the first year of service.

By signing below I verify that all required actions have been addressed at the water district annual meeting.

Completed by:

Clelden Christensen

Water District Representative / Title

Feb 7, 2023

Date

Feb 7, 2023

13 M meeting

Elected

Clemon Christensen as secretary  
Jody Shumway as financial

Jody made a motion to accept minutes  
Matt Seconded

Workman's Comp increased \$100/yr

Arvon made motion to raise watermaster  
pay \$200<sup>00</sup>  
Jody Shumway second - passed

Made motion to approve Budget Brewer -  
Matt Henderson second - passed Andrew

Jess gave Watermaster report.

- Chris Holmes - IDWR - presentation on adjudication  
Starting in Bear Lake  
Probably one year away. for 13 M

Cleveland Irrigation - Stewart Ranch  
Ran short in 2023 - Jess explained why.

Motion to adjourn - Arvon - Glen Second  
Passed

NAME

ADDRESS

REPRESENTING

Brian Andrew 2575 Commerce Pr, Ogden UT Northwestern Band of the Shoshone Nation

Matt Henderson 29527 S. Cottonwood Rd. Swan Lake ID. Henderson Ranch

John Mussler 14745 N. Hwy. 34 Thatcher ID Cleveland Irr.

Judy Shumway 9322 N. Treasureton Rd Preston Branch Creek Prop.

Jess Gregersen 3015 W. 7200 N. Preston ID, 82263

Brett Reeder 11509 N Treasureton Rd Preston ID REEDER RANCH

Blayne Nielse 552 N 200 E Smithfield UT Mountain Hideaway

Craig McGregor 16883 E 13800 N Thatcher, ID Cleveland Irrigation

Glen Merrill Box 22 Swan Lake, ID 83281 Merrill Ranch

Aaron Larson Box 27 Swan Lake, ID 83281 Merrill Ranch

Christopher Helmes 335 E 600 S Suite 300, Preston IDWR