

STATE OF IDAHO  
DEPARTMENT OF WATER RESOURCES

RECEIVED

OCT 13 2023

WATER RESOURCES  
WESTERN REGION

RECEIVED

AUG 09 2024

## NOTICE OF CHANGE IN WATER RIGHT OWNERSHIP

1. List the numbers of all water rights and/or adjudication claim records to be changed. If you only acquired a portion of the water right or adjudication claim, check "Yes" in the "Split?" column. If the water right is leased to the Water Supply Bank, check "Yes". If you are not sure if the water right is leased to the Water Supply Bank, see #7 of the instructions.

| Water Right/Claim No. | Split?                                  | Leased to Water Supply Bank? | Water Right/Claim No. | Split?                       | Leased to Water Supply Bank? |
|-----------------------|-----------------------------------------|------------------------------|-----------------------|------------------------------|------------------------------|
| 63-2429 ✓             | Yes <input type="checkbox"/>            | Yes <input type="checkbox"/> |                       | Yes <input type="checkbox"/> | Yes <input type="checkbox"/> |
| <del>63-8645</del>    | Yes <input checked="" type="checkbox"/> | Yes <input type="checkbox"/> |                       | Yes <input type="checkbox"/> | Yes <input type="checkbox"/> |
|                       | Yes <input type="checkbox"/>            | Yes <input type="checkbox"/> |                       | Yes <input type="checkbox"/> | Yes <input type="checkbox"/> |
|                       | Yes <input type="checkbox"/>            | Yes <input type="checkbox"/> |                       | Yes <input type="checkbox"/> | Yes <input type="checkbox"/> |
|                       | Yes <input type="checkbox"/>            | Yes <input type="checkbox"/> |                       | Yes <input type="checkbox"/> | Yes <input type="checkbox"/> |

2. Previous Owner's Name: G.O. Investments Idaho, LLC and/or T.O. Investments, LLC  
Name of current water right holder/claimant
3. New Owner(s)/Claimant(s): G.O. Investments Idaho, LLC  
New owner(s) as listed on the conveyance document      Name connector ☐ and ☐ or
- 23299 Fargo Road      Parma      ID      83660  
Mailing address      City      State      Zip  
208-880-6895      Brock@Obendorfhop.com  
Telephone      Email
4. If the water rights and/or adjudication claims were split, how did the division occur?  
☐ The water rights or claims were divided as specifically identified in a deed, contract, or other conveyance document.  
☐ The water rights or claims were divided proportionately based on the portion of their place(s) of use acquired by the new owner.
5. Date you acquired the water rights and/or claims listed above: \_\_\_\_\_
6. Do you own the land identified as the water right place of use? Yes ☐ No ☐  
☐ If no, attach evidence that written notice of the change of water right ownership has been delivered to the landowner of record.
7. This form must be signed and submitted with the following **REQUIRED** items:  
☒ A copy of the conveyance document – warranty deed, quitclaim deed, court decree, contract of sale, etc. The conveyance document must include a legal description of the property or description of the water right(s) if no land is conveyed.  
☒ Plat map, survey map or aerial photograph which clearly shows the place of use and point of diversion for each water right and/or claim listed above (if necessary to clarify division of water rights or complex property descriptions).  
☒ Filing fee (see instructions for further explanation):  
☐ \$25 per undivided water right.  
☐ \$100 per split water right.  
☐ No fee is required for pending adjudication claims.  
☐ If water right(s) are leased to the Water Supply Bank AND there are multiple owners, a Lessor Designation form is required.  
☐ If water right(s) are leased to the Water Supply Bank, the individual owner or designated lessor must complete, sign and submit an IRS Form W-9.

SUPPORT DATA

IN FILE # 63-2429

8. Signature: [Signature]      Manager      10-10-23  
Signature of new owner/claimant      Title, if applicable      Date  
Jerry Jackson  
Print name
- Signature: \_\_\_\_\_  
Signature of new owner/claimant      Title, if applicable      Date  
\_\_\_\_\_  
Print name

For IDWR Office Use Only:

Received by CC      Date 10-13-23      Receipt No. W051593      Receipt Amt. \$50.00  
Active in the Water Supply Bank? Yes ☐ No ☒      If yes, forward to the State Office for processing      W-9 received? Yes ☐ No ☐  
Name on W-9 \_\_\_\_\_      Approved by \_\_\_\_\_      Processed by AM      Date 9-27-24

NOT RECORDED - DO NOT  
COUNTY STAMPED FIRST  
PAGE ALREADY NOW INCORPORATED AS  
PART OF THE ORIGINAL DOCUMENT.

|                                 |         |
|---------------------------------|---------|
| <b>2022-019927</b>              |         |
| RECORDED                        |         |
| <b>04/14/2022 08:33 AM</b>      |         |
| CHRIS YAMAMOTO                  |         |
| CANYON COUNTY RECORDER          |         |
| Pgs=2 JWINSLOW                  | \$15.00 |
| TYPE: DEED                      |         |
| PIONEER TITLE CANYON - CALDWELL |         |
| ELECTRONICALLY RECORDED         |         |

*8/20/22/TW*

### SPECIAL WARRANTY DEED

This Special Warranty Deed is between T O Investments, LLC an Idaho limited liability company ("Grantor") and G.O. Investments, Idaho, LLC an Idaho limited liability company ("Grantee") whose address is 1201 S. Kimball Ave., Caldwell, ID 83605.

For consideration, the receipt of which is hereby acknowledged, Grantor does hereby present, convey and transfer to Grantee, and Grantee's heirs, successors and assigns forever, all of the following described real property located in Canyon County, Idaho:

*See Exhibit A attached hereto and incorporated herein*

Together with all and singular the tenements, hereditaments, appurtenances, water rights, mineral rights, and oil and gas rights thereto belonging or in anywise appertaining thereto; the rents, issues and profits thereof; and all estate, right, title and interest in and to the Exhibit A property, as well in law as in equity except as expressly provided herein (the "Property").

To have and to hold, all and singular the Property together with the appurtenances unto Grantee and Grantee's heirs successors and assigns forever.

Grantor makes no covenants or warranties with respect to title, express or implied, other than that prior to the date of this instrument, Grantor has not conveyed the Property to any person other than Grantee and that such estate is at the time of the execution of this instrument free from encumbrances done, made or suffered by the Grantor, or any person claiming under Grantor, subject to any and all easements, restrictions, agreements and encumbrances of record or appearing on the land as of the date of this instrument.

Dated this 11<sup>th</sup> day of April, 2022.

T O Investments, LLC

By:

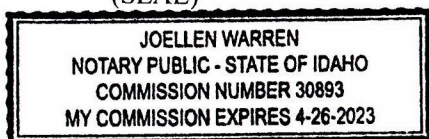
*David C. Cooper*

David C. Cooper, Manager  
Idaho Regional Manager & Trust Officer  
Northwest Trustee & Management Services, L.L.C.

State of Idaho  
County of Ada

This record was acknowledged before me on April 11, 2022 by David C. Cooper, Manager of T O Investments, LLC.

(SEAL)



*Joellen Warren*  
Signature of notary public

My commission expires: 4-26-2023

## EXHIBIT A

A parcel of land located in the West 1/2 of Section 10, Township 5 North, Range 5 West, Boise Meridian, Canyon County, Idaho. Being further described as follows:

### BASIS OF BEARINGS:

The North line of the Northwest 1/4 of the Northwest 1/4 of Section 10, Township 5 North, Range 5 West, Boise Meridian, derived from found monuments and taken as South 89°42'32" East with the distance between monuments found to be 2,648.48'.

Beginning at a point being the West 1/4 Corner of Section 10, Township 5 North, Range 5 West, Boise Meridian, from which the Northwest corner of said Section 10 bears North 00°13'04" East a distance of 2,658.04 feet;  
thence along the west line of the Northwest 1/4 of said Section 10, North 00°13'04" East a distance of 62.87 feet;  
thence leaving said West line, North 37°50'19" East to a point on the North line of the South 1/2 of the Northwest 1/4 of said Section, a distance of 1,596.71 feet;  
thence along said North line, South 89°41'25" East, to a point being the Center north 1/16 of said Section, a distance of 1,677.14 feet;  
thence along the North line of the Southeast 1/4 of the Northeast 1/4 of said Section, South 89°55'34" East a distance of 30.00 feet;  
thence leaving said North line and along a line parallel with and 30' east of the East line of the Southeast 1/4 of the Northwest 1/4 of said section 10, South 00°04'26" West a distance of 511.89 feet;  
thence North 89°55'34" West, to a point on the East line of Southeast 1/4 of the Northwest 1/4 of said Section, a distance of 30.00 feet;  
thence along said East line, South 00°04'26" West, to a point being the Center 1/4 corner of said Section, a distance of 817.89 feet;  
thence along the East line of the Northeast 1/4 of the Southwest 1/4 of said Section, South 00°04'26" West, to a point being the Center South 1/16 corner a distance of 1,326.41 feet  
thence leaving said East line and along the south line of the North 1/2 of the Southwest 1/4 of said Section, North 89°38'08" West a distance of 2,459.11 feet;  
thence leaving said South line, North 00°13'32" East a distance of 248.02 feet;  
thence North 89°38'08" West to a point on the west line of the Southwest 1/4 of said Section, a distance of 199.57 feet;  
thence along said West line, North 00°13'32" East a distance of 1,076.47 feet to the POINT OF BEGINNING.

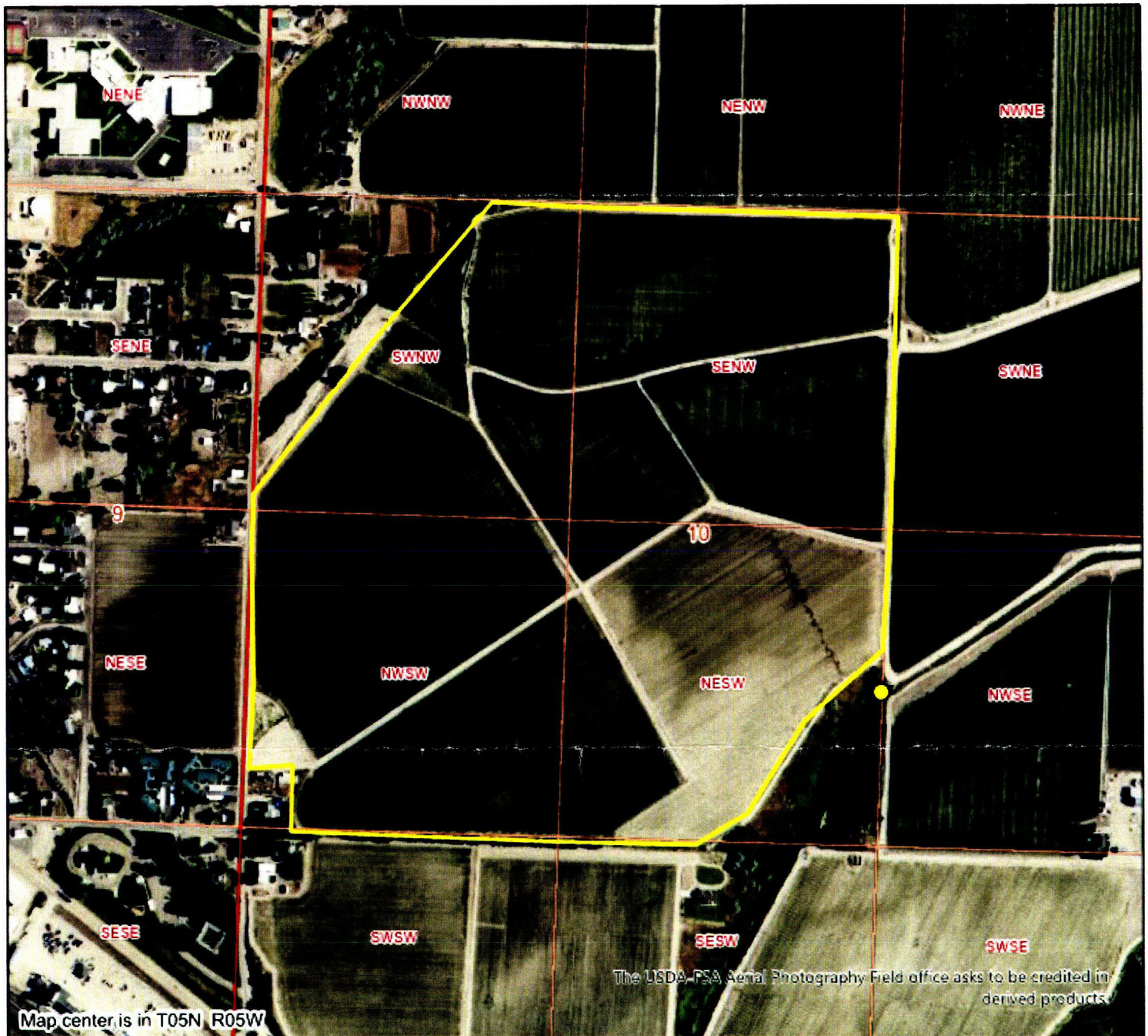
*This page is only a part of a 2016 ALTA Commitment for Title Insurance. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part I – Requirements; and Schedule B, Part II – Exceptions.*

# Water Right

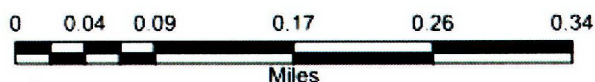
63-2429

IRRIGATION

The map depicts the place of use for the water use listed above and point(s) of diversion of this right as currently derived from interpretations of the paper records and is used solely for illustrative purposes. Discrepancies between the computer representation and the permanent document file will be resolved in favor of the actual water right documents in the water right file.



Date created: 9/20/2023



Legend

- Quarter Quarters
- PLS Sections
- Townships
- Place of Use Boundary
- Point of Diversion



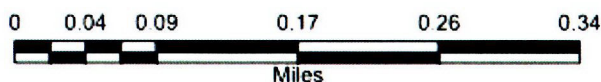
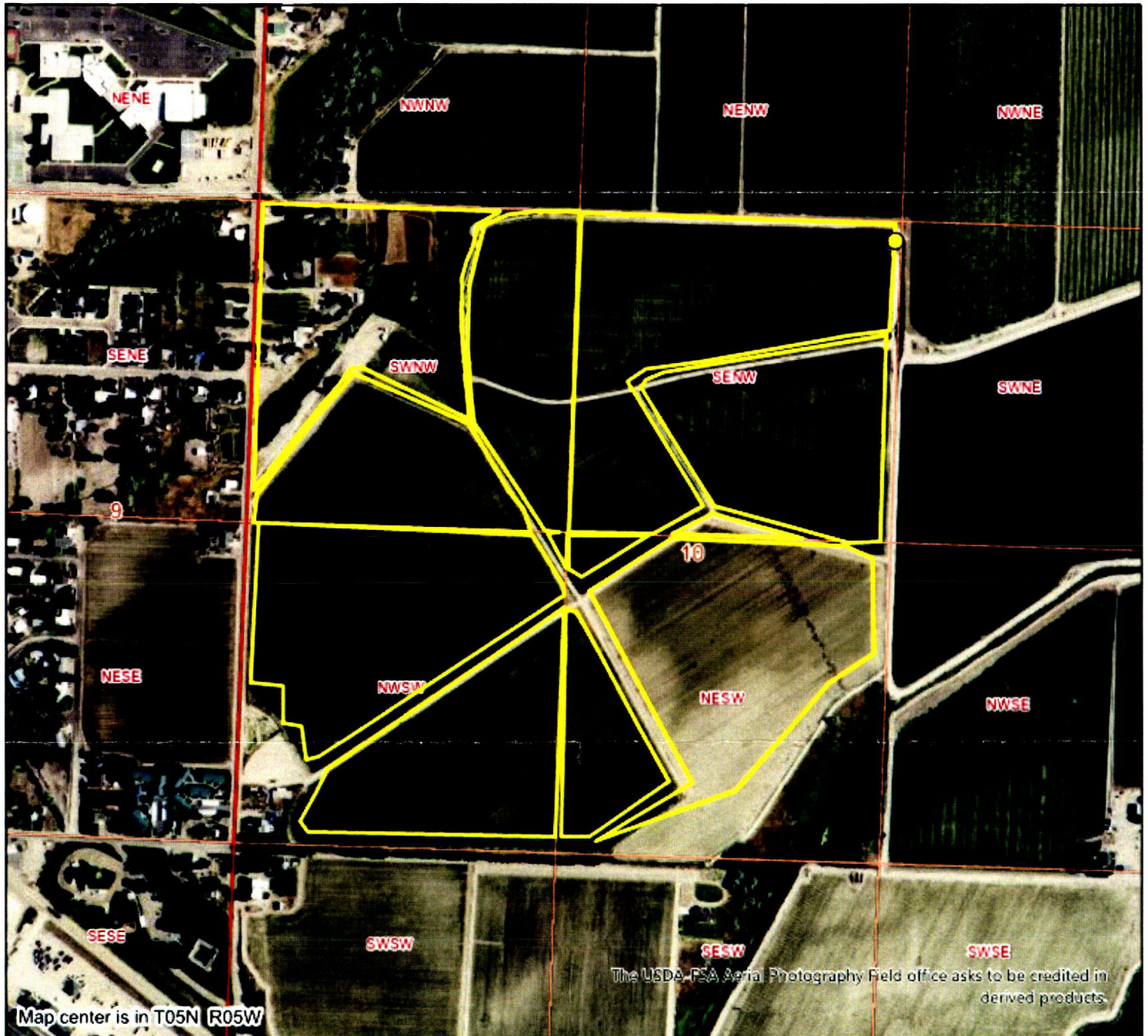
State of Idaho  
Department of Water Resources

# Water Right

63-8645

IRRIGATION

The map depicts the place of use for the water use listed above and point(s) of diversion of this right as currently derived from interpretations of the paper records and is used solely for illustrative purposes. Discrepancies between the computer representation and the permanent document file will be resolved in favor of the actual water right documents in the water right file.



Legend

- Quarter Quarters
- PLS Sections
- Townships
- Place of Use Boundary
- Point of Diversion





322 E Front Street, Suite 648, Boise ID 83702 • PO Box 83720, Boise ID 83720-0098  
Phone: 208-287-4800 • Fax: 208-287-6700 • Email: [idwrinfo@idwr.idaho.gov](mailto:idwrinfo@idwr.idaho.gov) • Website: [idwr.idaho.gov](http://idwr.idaho.gov)

Governor Brad Little

Director Mathew Weaver

September 30, 2024

G O INVESTMENTS IDAHO LLC  
23299 FARGO RD  
PARMA ID 83660-7115

Re: Change in Ownership for Water Right No(s): **63-2429**

Dear Water Right Holder(s):

The Department of Water Resources (Department) acknowledges the receipt of correspondence changing ownership of the above referenced water right(s) to you. The Department has modified its records and has enclosed a computer-generated report for you.

**Regarding water right 63-8645:** Water right 63-8645 will need to be split to change ownership. On August 22, 2024 the Department requested the required remaining processing fee of \$75. As of the date of this letter we have not received the necessary fees. A refund of \$25 has been requested and will be mailed to T-O ENGINEERS INC under separate cover from the Idaho State Controller's Office. You may re-submit a new Notice for this right, with the appropriate documents and fees.

Updating the ownership record for a water right does not reconfirm the validity of the right. When processing a Notice of Change in Water Right Ownership, the Department does not review the history of water use to determine if the right has been forfeited or deliberately abandoned through five years or more of non-use. To read more about water right forfeiture, including how to protect a water right from forfeiture, please see Idaho Code §§ 42-222 and 42-223.

Please note, water right owners are required to report any change of water right ownership and any change of mailing address to the Department within 120 days of the change. Reporting forms are available from any office of the Department, or from the Department's website.

If you have any questions concerning the enclosed information, please contact me at (208)287-4800.

Sincerely,

A handwritten signature in blue ink that reads "Debra Mansfield".

Debra Mansfield  
Technical Records Specialist 1

Enclosure(s)

c: WILLIAM K RICHARDS

NANCY K RICHARDS  
MORGAN W RICHARDS JR  
JULIE FISCHER MORROW & FISCHER  
DOROTHEA LA MOYNE RICHARDS

## Mansfield, Debra

---

**From:** Mansfield, Debra  
**Sent:** Friday, September 27, 2024 1:56 PM  
**To:** IdwrPayable  
**Subject:** REFUND: T-O Engineers Inc

TO: Sascha Marston, Susan Steed

FROM: Debra Mansfield

DATE: September 27, 2024

**RE: Refund: Ownership Change**

G. O. INVESTMENTS IDAHO LLC submitted a change in ownership for water right 63-8645 on 10/13/2023 but they did not provide the required fee for the split change in water right ownership for 63-8645.

**Please issue a refund of \$25.00 to:**

T-O ENGINEERS INC  
2471 S TITANIUM PL  
MERIDIAN ID 83642

RECEIPT #

W051593

Thank you,

**Debra Mansfield** | Technical Records Specialist 1  
IDWR – State Office  
322 E Front St, Boise ID 83702-7371  
(208) 287-4921 | [Debra.Mansfield@idwr.idaho.gov](mailto:Debra.Mansfield@idwr.idaho.gov)



322 E Front Street, Suite 648, Boise ID 83702 • PO Box 83720, Boise ID 83720-0098

Phone: 208-287-4800 • Fax: 208-287-6700 • Email: [idwrinfo@idwr.idaho.gov](mailto:idwrinfo@idwr.idaho.gov) • Website: [idwr.idaho.gov](http://idwr.idaho.gov)

Governor Brad Little

Director Mathew Weaver

August 22, 2024

G O INVESTMENTS IDAHO LLC  
23299 FARGO RD  
PARMA ID 83660-7115

RE: Change in Ownership for Water Right No(s): **63-8645**

Dear Interested Parties:

The Department of Water Resources (Department) acknowledges receipt of your Notice of Change in Water Right Ownership (Notice)

Our review of your Notice indicates that additional information is required before the Department can process the change. The information required is indicated below:

- Remaining Filing Fee of \$75.00 for changes resulting from division of a water right

During our review of your Notice and attachments, we found that water right 63-8645 will need to be split to complete the change in ownership to you.

Effective July 1, 2000, the legislature enacted House Bill No. 545 requiring a filing fee for a change in water right ownership. The fee is \$25 per water right, except for ownership changes resulting in the division of a water right, which is \$100 per water right. All ownership change notices received after June 30, 2000 must include the appropriate filing fees in order to be processed. We have determined that the filing fee for your notice will be **\$75.00**.

Because the Department cannot process the Notice without proper fees, we will hold any action on your notice pending receipt of the necessary fees. If we do not receive the necessary fees within 30 days we will return your notice and all attachments and your notice will not be processed.

Also, please note that permit holders are required to report any change of ownership and/or mailing address to the Department within 120 days of the change. Forms to assign ownership or update your address are available from any office of the Department or on the Department's website.

If you have any questions regarding this matter, please contact me at (208)287-4921.

Sincerely,

A handwritten signature in blue ink that reads "Debra Mansfield".

Debra Mansfield  
Technical Records Specialist 1

Enclosure(s)

c: GEORGE RAY OBENDORF  
U S BANK NA  
DOROTHEA LA MOYNE RICHARDS  
G O INVESTMENTS IDAHO LLC  
T O INVESTMENTS LLC

## Mansfield, Debra

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**From:** Mansfield, Debra  
**Sent:** Monday, June 26, 2023 2:29 PM  
**To:** IdwrPayable  
**Subject:** Refund - G.O. Investments Idaho, LLC

TO: Sascha Marston, Susan Steed

FROM: Debra Mansfield

DATE: June 26, 2023

**RE: *Refund: Notice Of Change In Water Right Ownership***

G. O. INVESTMENTS IDAHO, LLC submitted a Notice of Change In Water Right Ownership for water right nos. 63-2429 & 63-8645 but did not provide any supporting documentation with their Notice.

**Please issue a refund of \$50.00 to:**

PIONEER TITLE COMPANY  
610 S KIMBALL AVE  
CALDWELL ID 83605

RECEIPT #

W050338

Thank you,

**Debra Mansfield** | Office Specialist II  
IDWR - Western Region  
2735 W Airport Way, Boise ID 83705  
(208) 334-2190 | [Debra.Mansfield@idwr.idaho.gov](mailto:Debra.Mansfield@idwr.idaho.gov)

SCANNED

JUN 26 2023



Western Region • 2735 W Airport Way • Boise, ID 83705-5082

Phone: 208-334-2190 • Fax: 208-334-2348 • Email: [westerninfo@idwr.idaho.gov](mailto:westerninfo@idwr.idaho.gov) • Web: [idwr.idaho.gov](http://idwr.idaho.gov)

Governor Brad Little

Director Gary Spackman

June 26, 2023

G O INVESTMENTS IDAHO LLC  
23299 FARGO RD  
PARMA ID 83660-7115

RE: Notice of Change in Water Right Ownership for Water Right No(s): **63-2429, 63-8645,**

Dear Interested Parties:

The Idaho Department of Water Resources (Department) received a Notice of Change in Water Right Ownership (Notice) from you on April 18, 2022 for the above referenced water rights. The Notice could not be processed because we did not receive any supporting documentation providing evidence of water right ownership.

On May 23, 2023 the Department requested the required information from you. As of the date of this letter, the Department has not received the required information.

The Department is returning your Notice of Change in Water Right Ownership and the attachments. A refund of \$50.00 has been requested and will be mailed to Pioneer Title Company under separate cover from the Idaho State Controller's Office. You may re-submit your request with the appropriate documents and fees.

If you have any questions regarding this matter, please contact me at (208)605-4620.

Sincerely,

Debra Mansfield  
Office Specialist II

Enclosure(s)

SCANNED

JUN 26 2023

Sincerely,

Debra Mansfield  
Office Specialist II

Enclosure(s)

SCANNED

JUN 26 2023



Western Region • 2735 W Airport Way • Boise, ID 83705-5082

Phone: 208-334-2190 • Fax: 208-334-2348 • Email: [westerninfo@idwr.idaho.gov](mailto:westerninfo@idwr.idaho.gov) • Web: [idwr.idaho.gov](http://idwr.idaho.gov)

Governor Brad Little

Director Gary Spackman

May 23, 2023

G O INVESTMENTS IDAHO LLC  
23299 FARGO RD  
PARMA ID 83660-7115

RE: Notice of Change in Water Right Ownership for Water Right No(s): **63-2429, 63-8645**

Dear Interested Parties:

The Department of Water Resources (Department) acknowledges receipt of your Notice of Change in Water Right Ownership (Notice).

Our review of your Notice indicates that additional information is required before the Department can process the change. The information required is indicated below:

- Evidence of Water Right Ownership: copy of Deed, Title Policy, Contract of Sale, or other legal document indicating your ownership of the property and/or water rights in question

Please review the below excerpt from the Department's Instructions For Filing A Notice Of Change In Water Right Ownership:

**“ 7. REQUIRED ITEMS:**

IDWR cannot process this change without **documentation of ownership**. The documentation may be in the form of a deed, court decree or other conveyance document. If you are submitting a quitclaim deed and the grantor's name does not match the water right holder of record, you will need to provide a chain of title that goes back to the water right holder/claimant of record. You may obtain this information from the assessor's office in the county where the property is located. Items that are **not** conveyance documents are deeds of trust, mortgages, purchase and sales agreements, and property tax notices. ”

~

Because the Department cannot process the Notice without proper documentation, we will hold any action on your notice pending receipt of the necessary information. If we do not receive the necessary information within 30 days we will return your notice and all attachments and your notice will not be processed.

Also, please note that permit holders are required to report any change of ownership and/or mailing address to the Department within 120 days of the change. Forms to assign ownership or update your address are available from any office of the Department or on the Department's website.

If you have any questions regarding this matter, please contact me at (208)605-4620.

SCANNED

JUN 26 2023

STATE OF IDAHO  
DEPARTMENT OF WATER RESOURCES

RECEIVED

APR 18 2022

WATER RESOURCES  
SOUTHERN REGION

## NOTICE OF CHANGE IN WATER RIGHT OWNERSHIP

1. List the numbers of all water rights and/or adjudication claim records to be changed. If you only acquired a portion of the water right or adjudication claim, check "Yes" in the "Split?" column. If the water right is leased to the Water Supply Bank, check "Yes". If you are not sure if the water right is leased to the Water Supply Bank, see #7 of the instructions.

| Water Right/Claim No. | Split?                       | Leased to Water Supply Bank? | Water Right/Claim No. | Split?                       | Leased to Water Supply Bank? |
|-----------------------|------------------------------|------------------------------|-----------------------|------------------------------|------------------------------|
| 63-2429               | Yes <input type="checkbox"/> | Yes <input type="checkbox"/> |                       | Yes <input type="checkbox"/> | Yes <input type="checkbox"/> |
| 63-8645               | Yes <input type="checkbox"/> | Yes <input type="checkbox"/> |                       | Yes <input type="checkbox"/> | Yes <input type="checkbox"/> |
|                       | Yes <input type="checkbox"/> | Yes <input type="checkbox"/> |                       | Yes <input type="checkbox"/> | Yes <input type="checkbox"/> |
|                       | Yes <input type="checkbox"/> | Yes <input type="checkbox"/> |                       | Yes <input type="checkbox"/> | Yes <input type="checkbox"/> |
|                       | Yes <input type="checkbox"/> | Yes <input type="checkbox"/> |                       | Yes <input type="checkbox"/> | Yes <input type="checkbox"/> |

2. Previous Owner's Name: G.O. Investments Idaho, LLC and/or T.O. Investments, LLC  
Name of current water right holder/claimant
3. New Owner(s)/Claimant(s): G.O. Investments Idaho, LLC  
New owner(s) as listed on the conveyance document

Name connector ☐ and ☐ or

23299 Fargo Road Parma ID 83660  
Mailing address City State Zip

208-880-6895 Brock@Obendorfhop.com  
Telephone Email

4. If the water rights and/or adjudication claims were split, how did the division occur?
- ☐ The water rights or claims were divided as specifically identified in a deed, contract, or other conveyance document.
- ☐ The water rights or claims were divided proportionately based on the portion of their place(s) of use acquired by the new owner.
5. Date you acquired the water rights and/or claims listed above: \_\_\_\_\_

6. Do you own the land identified as the water right place of use? Yes ☐ No ☐
- ☐ If no, attach evidence that written notice of the change of water right ownership has been delivered to the landowner of record.

7. This form must be signed and submitted with the following **REQUIRED** items:
- ☒ A copy of the conveyance document – warranty deed, quitclaim deed, court decree, contract of sale, etc. The conveyance document must include a legal description of the property or description of the water right(s) if no land is conveyed.
- ☒ Plat map, survey map or aerial photograph which clearly shows the place of use and point of diversion for each water right and/or claim listed above (if necessary to clarify division of water rights or complex property descriptions).
- ☒ Filing fee (see instructions for further explanation):
- ☐ \$25 per undivided water right.
- ☐ \$100 per split water right.
- ☐ No fee is required for pending adjudication claims.
- ☐ If water right(s) are leased to the Water Supply Bank AND there are multiple owners, a Lessor Designation form is required.
- ☐ If water right(s) are leased to the Water Supply Bank, the individual owner or designated lessor must complete, sign and submit an IRS Form W-9.

SUPPORT DATA  
IN FILE # 63-2429

8. Signature: [Signature] Manager 4-12-22  
Signature of new owner/claimant Title, if applicable Date  
Jerry Jackson  
Print name

Signature: \_\_\_\_\_ Title, if applicable \_\_\_\_\_ Date \_\_\_\_\_  
Signature of new owner/claimant  
Print name

Received by [Signature] Date 04/18/2022 For IDWR Office Use Only: Receipt No. W050338 Receipt Amt. \$50<sup>00</sup>

Active in the Water Supply Bank? Yes ☐ No ☐ If yes, forward to the State Office for processing W-9 received? Yes ☐ No ☐

Name on W-9 \_\_\_\_\_ Approved by \_\_\_\_\_ Processed by \_\_\_\_\_ Date \_\_\_\_\_

JUN 26 2023

SCANNED

STATE OF IDAHO  
DEPARTMENT OF WATER RESOURCES

**INSTRUCTIONS FOR FILING A  
NOTICE OF CHANGE IN WATER RIGHT OWNERSHIP**

This form has been prepared to assist all claimants and owners of water rights to comply with the requirements of Idaho Code §§ 42-248 and 42-1409(6). All persons owning or claiming ownership of a water right or claim are required to provide notice to the Department of Water Resources (IDWR) of any change in ownership of any part of the water right or claim or of any change in the owner's mailing address within 120 days of the change. Forms to report ownership changes and/or to update an address are available on IDWR's website at [www.idwr.idaho.gov/forms/water-rights.html](http://www.idwr.idaho.gov/forms/water-rights.html). In addition, all new owners of water rights within a pending general adjudication area must inquire whether a notice of claim has been filed and, if not, shall file a notice of claim if necessary.

A notice is required for changes in ownership from one individual to another, from an individual to a business entity (even if the business is owned by the individual), or from one business entity to another (even if both businesses are owned by the same individual). Adding or removing a name is considered an ownership change which requires the submission of evidence to support the change and the filing fee.

Separate brochures describing the adjudication of water rights and the ownership change notice requirement are available from IDWR. Please contact your nearest IDWR office if you would like more information or need help completing this form. A list of IDWR offices is on page 2 of these instructions, or you can call 1-800-451-4129. Water right information can be found on the IDWR's website using the Water Right and Adjudication Search.

COPY

**Please note:**

- Unlike licensed or decreed water rights, which are real property, water right permits, applications for new water rights, and applications to transfer existing water rights are considered the personal property of the permit holders/applicants. Permit holders and applicants must assign their interest in a permit and/or application to the new owner. Assignment forms are available on the IDWR's website at [www.idwr.idaho.gov/forms/water-rights.html](http://www.idwr.idaho.gov/forms/water-rights.html), or from any IDWR office. The fee for an Assignment of Permit is \$25. There is no charge for an Assignment of Application for Permit or Application for Transfer.
- If you want to change or add a point of diversion, place of use, season of use, or purpose of use of a water right, you must file an Application for Transfer. The ownership of a water right can also be updated through the transfer process.
- The combined portions of a divided ("split") water right cannot exceed the total flow rate, volume, or period of use of the original right.
- IDWR has no jurisdiction concerning easements, rights-of-way, and zoning matters. The buyer and seller must make these provisions where necessary.
- Any action by IDWR updating the ownership of a water right in IDWR's records is not a determination of water right ownership. Water right ownership disputes arising from a notice of change in water right ownership must be resolved in a water rights adjudication or in an action to quiet title.

**LINE INSTRUCTIONS:**

1. If there are water rights associated with the property, the seller should be able to provide you with the water right or adjudication claim number(s). You may have purchased only a portion of the water right(s) held by the seller. If so, the water right(s) held by the seller may need to be divided ("split") to provide you your share of each right. Mark the box "Yes" if a division of the water right is required.

If you receive water from a municipal provider, an irrigation district or other water delivery organization, and the water rights are held by the organization, please do not use this form to record a change. Please contact the water delivery organization to determine if any action is necessary.

If you or the seller believes there are water rights for the property but you do not know the numbers, you may contact IDWR for assistance in identifying the water rights for the property in question. If adjudication claims for the rights are required and have not been filed, IDWR will so advise you.

2. Fill in the name of the current water right holder/claimant.
3. Fill in each name as listed on the conveyance document and complete the current contact information. For water rights, IDWR will update the ownership to the individual(s)/entities listed on the conveyance document. For active adjudication claims, IDWR will update the claimant information to match the conveyance document unless the new claimant provides good cause for the variance.
4. You may have acquired only a portion of the water right(s) held by the seller. If you did not acquire the entire water right/property, please check the appropriate box. Water rights are often conveyed as an appurtenance to the land where they are used, and the conveyance document for the land often does not have specific language regarding the water right. Please read your deed or other conveyance document carefully to be sure. When the conveyance document does not specifically address water rights, it will be assumed that the water rights are to be split proportionate to the amount of land acquired.

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5. Indicate the date the water rights and/or adjudication claims were conveyed to you. This may be the date of closing in the case of a real estate transaction, the date a contract was signed, or the date of a court order.
6. If you own the land identified as the water right place of use, mark the box "Yes". If you do not own the land identified as the water right place of use, mark the box "No". If you are filing a change in water right ownership and you do not own the land identified as the place of use for the water right, Idaho Code § 42-248(6) requires you to provide written notice of the change in water ownership to the landowner of record, as identified in the records of the county recorder. If you have provided the required written notice, attach evidence that you have done so. IDWR will return your Notice of Change in Water Right Ownership if you are required to provide written notice to the water right place of use landowner and no evidence is submitted.
7. **REQUIRED ITEMS:**

IDWR cannot process this change without **documentation of ownership**. The documentation may be in the form of a deed, court decree or other conveyance document. If you are submitting a quitclaim deed and the grantor's name does not match the water right holder of record, you will need to provide a chain of title that goes back to the water right holder/claimant of record. You may obtain this information from the assessor's office in the county where the property is located. Items that are **not** conveyance documents are deeds of trust, mortgages, purchase and sales agreements, and property tax notices.

Submit a **plat map, survey map, or aerial photograph** of the place of use for each water right or claim listed in item #1 (if necessary to clarify division of water rights or complex property descriptions). If your right(s) and/or adjudication claim(s) is for ten or more acres of irrigation, you must submit a USDA Farm Service Agency or equivalent aerial photograph with the irrigated acres outlined and point(s) of diversion clearly marked. You also have the option of printing a map using the map tool on IDWR's website. It is not necessary to obtain a new survey for purposes of this form before contacting IDWR.

The Idaho Legislature has waived the fee to file a Notice of Change in Water Right Ownership for any water right pending in a general water right adjudication such as the Snake River Basin Adjudication or the Northern Idaho Adjudication. This waiver ends when a partial decree is issued for the water right that has been claimed. For water rights not pending in a general adjudication, the **filing fee** is \$25 per water right, except for those water rights that will be divided as a result of the change in ownership. The filing fee for division of a water right is \$100 per water right.

If the water right is leased to the Water Supply Bank changing ownership of a water right will reassign to the new owner any Water Supply Bank leases associated with the water right. If you are unsure about the status of your water right in the Water Supply Bank, go to the Water Supply Bank Lease Search, input your water right number, and click "Search.". Water rights with multiple owners must specify a designated lessor, using a completed Lessor Designation form. Each of the owners must sign the Lessor Designation form. Payment of revenue generated from any rental of a leased water right requires a completed IRS Form W-9 for payment to be issued to an owner. A new owner for a water right under lease shall supply a W-9. Beginning in the calendar year following an acknowledged change in water right ownership, compensation for any rental will go to the new owner(s). If your water right is in the Water Supply Bank and you want to release it so you can use it, complete and submit the Request to Release form. Your water right may not be available for immediate release if rented by another water user.

8. One of the new owner(s) must sign the form in the space(s) provided. If someone other than the owner signs the notice, evidence of authority to sign for the owner must be attached. If the new owner is a corporation or other organization, the person signing the notice must be an officer of the corporation or otherwise have authority to sign for the organization and must include their title with the signature.

When you have completed the Notice of Change in Water Right Ownership, retain a copy and **file the original form, necessary attachments, and filing fee with the IDWR office nearest you. Ownership changes for water rights leased to the Water Supply Bank should be sent to the State Office.**

IDWR Northern Region  
7600 N Mineral Dr, Ste 100  
Coeur d'Alene, ID 83815-7763  
(208) 762-2800

IDWR State Office  
322 E Front St, Ste 648  
PO Box 83720  
Boise, ID 83720-0098  
(208) 287-4800

IDWR Eastern Region  
900 N Skyline Dr, Ste A  
Idaho Falls, ID 83402-1718  
(208) 525-7161

IDWR Western Region  
2735 Airport Way  
Boise, ID 83705-5082  
(208) 334-2190

IDWR Southern Region  
650 Addison Ave W, Ste 500  
Twin Falls, ID 83301-5858  
(208) 736-3033

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