

Annual Water District Meeting Checklist

Water district annual meetings must address certain topics. The checklist below will help ensure each water district is addressing the necessary topics during the annual meeting. Please return this completed checklist to the appropriate IDWR regional office along with the adopted budget, resolutions, and annual meeting minutes.

Water District Number and Name:

29-41 Marsh Creek

Meeting Date, Time and Location:

1/9/25 7pm Downey Community Center

- ☒ Election of meeting chairman and secretary (*chairman facilitates meeting and secretary must record meeting minutes and submit to IDWR within 5 business days following the meeting*)
- ☒ Read and approve previous year annual meeting minutes
- ☒ Watermaster report and presentation of proposed budget
- ☒ Treasurer financial report
- ☒ Adopt budget (*must be submitted to IDWR immediately following the meeting*)
- ☒ Elect watermaster*
- ☐ Elect assistant watermaster(s)* (optional)
- ☒ Elect water district treasurer*
- ☒ Select an advisory committee (optional)
- ☒ Adopt resolutions (*must be submitted to IDWR immediately following the meeting*)
- ☐ Determine next year's meeting date, time and location

Date 1/8/26 Time 7pm Location Downey

* An oath is required before the first year of service.

By signing below I verify that all required actions have been addressed at the water district annual meeting.

Completed by:

Diana Burden Secretary
Water District Representative / Title

1/9/25
Date

**WATER DISTRICT 29H – Marsh Creek
2025 ANNUAL MEETING - Minutes
Community Center – Downey, Idaho
Thursday, January 09, 2025 at 7:00 p.m.**

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DEPT. OF WATER RESOURCES
EASTERN REGION

Dianna Burden, opened the meeting and excused, prior chairman, Dale Lish and introduced Jon Davidson from IDWR.

Selection of Meeting Chairman: Dianna opened the floor for nominations for Meeting Chairman. Randy Wheatly, was nominated by Steve East, Cory Webster 2nd - motion carried unanimously.

Selection of Meeting Secretary: Charman Wheatley opened the floor for nominations for Meeting Secretary. Dianna Burden was nominated by Lori Davis and 2nd by JoDeana Dunn - - motion carried unanimously.

Approval of Minutes from 2024 Annual Meeting: Chairman Wheatley gave everyone time to read the minutes. Steve East motioned to accept the minutes, Vivian Christensen 2nd - motion carried unanimously.

Watermaster Report for 2024 Season: Kristin Evans - The total volume (AF) of water delivered to water users in the district was 6,569.98 AF. This number is derived from the amount diverted through measured diversions and an estimate of water diverted by water users that divert less than five acres. Estimates were calculated based on the acreage of the water right x 3.5 AF. Water users were curtailed if their priority date was junior to the priority date being delivered on the Snake River. Junior water users who leased exchange water from the Tribe for mitigation were permitted to irrigate out of priority with the Snake River. 12 water users leased mitigation water from the Tribe.

Cory Webster motioned to accept the watermaster report, Steve East 2nd - motion carried unanimously.

Treasurer Report Dianna Burden stated the 2024 budget was \$28,000 and the expenses totaled \$27,675.20. Kristin worked on collecting past due accounts. Last year we had 18 users that were past due totaling \$3,352 and this year it is 7 users totaling \$1,908, and 3 of them are deceased. Most of the past due accounts are for more than one year, plus interest. The District used \$1,732 from the cash reserve instead of the \$3,000 that was budgeted. The year-end checking account balance is \$15,817 and last year it was \$16,117.

Discussion of Proposed 2025 Budget: Chairman Wheatley covered the proposed budget. Kristin did not ask for a raise this year, but she would like to participate in the State's PERSI program. She will pay her share from her wages and the District's share will be 11.96% of her wages.

The proposed total budget is \$30,500 up from the prior year at \$28,000. However, we will invoice based on the same as last year \$25,000 and use \$5,500 from the cash in Ireland Bank. That should leave an estimated \$10K balance in the bank for 2026.

The increases are PERSI \$1,950, and the balance is attributable the Employer's share of payroll expenses. The worker's compensation insurance and Idaho unemployment increased.

Some line items were adjusted. Office supplies increased and the field supplies decreased. Office supplies increased due to the cost of postage, software and supplies. Field supplies decreased because the Watermaster's phone bill is split between other Water District's that Kristin is watermaster for

The proposed adjusted cost per acre foot is 1.36 and last year (2023) it was 1.28. Currently of the 132 users, 71% are minimum users.

Adoption of Budget and Other Resolution Matters: Steve East motioned to adopt the proposed 2025 Budget, Curtis Dunn 2nd - motion carried unanimously.

Election of a Watermaster: Chairman Wheatley opened the floor for watermaster nominations. JoDeana Dunn nominated Kristin Evans, Cory Webster 2nd - motion carried unanimously.

Election of a Treasurer: Chairman Wheatley opened the floor for treasurer nominations. Lori Davis nominated Dianna Burden, Cory Webster 2nd - motion carried unanimously.

Selection of Advisory Committee:

Small Irrigation User: Charlie Bullock nominated by Randy Wheatley, 2nd by Steve East, - motion carried unanimously.

Large Irrigation User 1 – Shawn Davis was nominated by Cory Webster, 2nd JoDeana Dunn, - motion carried unanimously.

Large Irrigation User 2 – Steve East was nominated by Randy Wheatley, 2nd Tim Losee - motion carried unanimously.

Large Irrigation User 3 – Randy Wheatley was nominated by Steve East, 2nd Allen Kay - motion carried unanimously.

Municipal/ Non-Irrigation User - Tony Hancock was nominated by Cory Webster, 2nd Steve East, - motion carried unanimously.

Next Year's Meeting Date and Time – Thursday January 9, 2026

Other Proposed District Resolution Changes: Steve East motioned to adopt all proposed changes to Resolutions as presented, Curtis Dunn 2nd - motion carried unanimously.

IDWR Update: Jon Davidson – said he started in 7 months ago and the State Statues govern the water and they can be changed. He said that IDWR is here to help and welcomes any questions or phone calls. There was some discussion about how often the Statutes change and who makes the changes. He said they are legislative changes and are updated if any changes are made. Your input is welcome, contact your representatives with concerns. There was discussion on how Twin came up with their date and if water can be rented to a neighbor in Marsh Valley while crops are harvested. Can Marsh Valley set up its own lease pool? Jon stated that water must be put in the water bank to be leased.

Adjournment of Meeting: Steve East motioned to adjourn, Cory Webster 2nd - motion carried unanimously.

Meeting adjourned at 8:00 pm

Minutest recorded by: Dianna Burden, Secretary

ROSTER OF ATTENDANCE 20 25 ANNUAL MEETING

WATER DISTRICT NO. 29-H
WATER DISTRICT AREA Marsh Creek

ANNUAL MEETING

Date 1/9/25 Time 7 am/pm
Location Downey Community Ctr.
Address Downey Id.

NAME	ADDRESS	REPRESENTING
Vivian S. Christensen	PO Box 321, Richmond, CA 94333	Thelma Bullock
Steve East	10464 Marsh Creek Rd, Circle E Ranch	Ranch
Debbie Hook	36185 Marsh Creek Rd	
Randy WHEATLEY	PO Box 162 McCammon ID	MEADOW BROOK Lam Ralph Winters
Rick Armstrong	1380 N. Gale Mtn Rd Pocatello	MEADOW BROOK MCF
Tim Smith	5149 S Marsh Creek McCammon	
Kristi Baldwin	5177 S Marsh Creek McCammon	
Levi Davis	21752 S. Marsh Valley Rd. Downey, ID	Cris/Levi Davis
JoDeana & Curtis Dunn	2526 Marsh Creek Rd McCammon	East side Idaho Walker Creek
Dan & Gilbert	PO Box 6 Inkorn 83245	Gilbert Ranch
Rick Mowrey	3476 S Marsh Creek Mc ID 83204	
Cory & Jill Webster	24359 S. Hwy 91, Downey 83234	Hagwire Ranch.
Lydia Bester	23023 S. Barnes Ln Downey ID	Bester family
W. B. Bly	824 E. Boz Hollow Downey, ID	Bloxham Ranch

NAME

ADDRESS

REPRESENTING

DAVID BOWMAN 3558 S. MARSH CREEK RD McCAMMON ID SELF

Jack Kessler 2985 S " Creek Rd McCammon Self

Jim Lese 3080 E Highway 117 Henry Tim Lese

Alan Roy 294179 S dd Oxford Hwy Lese Self

Kristin Evans watermaster

Diana Burden Treasurer

Jon Davidson IDWR