

**BIRCH CREEK WATER USERS ANNUAL MEETING  
MINUTES**

**January 06, 2025**

**11:00 AM**

**OAKLEY CANAL COMPANY OFFICE**

**RECEIVED**

**JAN 13 2025**

**DEPT. OF WATER RESOURCES  
SOUTHERN REGION**

**PRESENT:**

Steve Manning  
Blake Matthews

Matt Payton  
Ryan Cranney  
Noland Critchfield

Heidi Lloyd  
James Mullen  
Chantry Whittle

President , Blake Matthews called the meeting to order at 11:06 a.m. The meeting was held at the Oakley Canal Company Office at 100 West Elm Street, Oakley, Idaho.

**I. Elections:**

1. Election of Officers: Noland Critchfield made a motion to keep officers as elected, Matt Payton Seconded. All agreed, motion carried.

The officers will be as follows:

Blake Matthews – President  
Steve Manning – Sec/ Treas.

2. Meeting Secretary: Noland Critchfield made a motion to appoint Heidi Lloyd the meeting secretary, Steve Manning seconded the motion. All agreed, motion carried.

3. Water master appointment: Noland Critchfield made a motion to continue the contract with Oakley Canal Co. for Water master responsibilities, with Chantry Whittle acting as the water master. Steve Manning seconded the motion, all approved, motion carried.

**II. Minutes:**

The minutes of the 2024 Birch Creek Annual meeting were read by Chantry Whittle. Steve Manning made a motion to approve the minutes, Noland Critchfield seconded the motion, all approved, motion carried.

**III. Financial Report:**

Heidi Lloyd was asked to present the financial report. The current bank balance is \$21,829.47. Three fees were presented for payment: \$3000.00 to Oakley Canal Company for the 2025 water master fees, \$500.00 to Heidi Lloyd for Secretarial Fees and \$2000 for Assessment Fees. Ryan Cranney made a motion to pay the bills, Steve Manning seconded the motion all agreed, motion carried.

**IV. Water master Report:** The water master report was given by Chantry Whittle. Cranney used 379.76 cfs, Manning used 245.15 cfs, Matthews used 20.22 cfs.

**V. Old Business:**

1. Budget – Ryan Cranney made a motion to approve the proposed budget, Steve Manning seconded. All approved, budget adopted

2. Delinquent Accounts – Heidi Lloyd reported one delinquent account for 2023. One delinquent account being Matthews. Upper Birch Creek will continue to get billed through the county with a 1% interest rate per month on late payments.

3. Chantry Whittle presented revised rates based on percentage used rather than water right. Steve Manning asked Jana Reeder if that would change anything with their water right. Jana Reeder replied that the water right stays the same no matter what the assessment is. After little discussion they decided to leave the rate as if for now.

**VI. New Business:**

1. Budget –The board reviewed the proposed 2025 budget. Ryan Cranney made a motion to approve the proposed budget, Steve Manning seconded. All approved, budget adopted

2. Delinquent Accounts – Heidi Lloyd reported one delinquent account for 2024. One delinquent account being Gloria Gee. Upper Birch Creek will continue to get billed through the county with a 1% interest rate per month on late payments. Heidi Lloyd said Gloria Gee and Ernest Adams will go back to being billed through Cassia County instead of Oakley Canal Company. The board agreed to keep Ernest Adams at the rate of \$31.24 per year.

3. Chantry Whittle reported that a weir needs to be put in at the Birch Creek feeder to accurately measure the amount of water going into the reservoir.

The next Annual board meeting was scheduled for Monday, January 5<sup>th</sup>, 2026 at 11:00 am at the Oakley Canal Company office. Meeting was adjourned at 12:21 p.m.

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President

\_\_\_\_\_  
Secretary