

# Annual Water District Meeting Checklist

Water district annual meetings must address certain topics. The checklist below will help ensure each water district is addressing the necessary topics during the annual meeting. Please return this completed checklist to the appropriate IDWR regional office along with the adopted budget, resolutions, and annual meeting minutes.

RECEIVED

Water District Number and Name:

FEB 23 2022

DEPT OF WATER RESOURCES  
SOUTHERN REGION

Morgan Cr. Water District 72F

Meeting Date, Time and Location:

February 16<sup>th</sup> 2022 - 7:00 PM Pat Hawkins Home

☒ Election of meeting chairman and secretary (*chairman facilitates meeting and secretary must record meeting minutes and submit to IDWR within 5 business days following the meeting*)

☒ Read and approve previous year annual meeting minutes

☒ Watermaster report and presentation of proposed budget

☒ Treasurer financial report

☒ Adopt budget (*must be submitted to IDWR immediately following the meeting*)

☒ Elect watermaster\*

☐ Elect assistant watermaster(s)\* (optional) *NA*

☒ Elect water district treasurer\*

☐ Select an advisory committee (optional)

☒ Adopt resolutions (*must be submitted to IDWR following the meeting*)

☒ Determine next year's meeting date, time and location *3<sup>rd</sup> Wed. in February*

\* An oath is required before the first year of service.

By signing below I verify that all required actions have been addressed at the water district annual meeting.

Completed by:

Ima Hawkins

Water District Representative / Title

2/19/22

Date

Secretary

# WATER DISTRICT BUDGET

FISCAL YEAR 20 22

RECEIVED

FEB 23 2022

DEPT OF WATER RESOURCES  
SOUTHERN REGION

The budget when adopted shall be filed with the secretary of the meeting and the watermaster shall immediately prepare and file a certified copy of the budget, along with a copy of all resolutions adopted at the annual meeting with the Idaho Department of Water Resources. When a county or counties are designated to collect the funds for the water district, a certified copy of the budget and resolutions must additionally be filed with the designated county or counties. (§ 42-613, Idaho Code)

Water District No. 72F

Water District Name (Stream/Source): Morgan Creek

Watermaster: Patricia Hawkins

Annual Meeting Secretary: Tina Hawkins

Annual Meeting Secretary Address: 5600 Morgan Cr Road, Challis, ID 83226

Annual Meeting Secretary Telephone/Email: (208) 879-2456 hawkins@custertel.net

Please check the appropriate box regarding the collection of water district funds.

☒ The water district collects its own funds.

☐ \_\_\_\_\_ County is designated to collect the water district funds.  
(County name)

☒ A complete copy of adopted resolutions must be attached to this document. Highlight any resolutions that were added or changed. A copy of the adopted budget and resolutions must additionally be filed with the designated county or counties.

As the appointed watermaster of water district no. \_\_\_\_\_, I HEREBY CERTIFY that the adopted budget, and the resolutions included in this submittal, are true and correct to the best of my knowledge.

Patricia Hawkins

Watermaster printed name

Patricia Hawkins

Watermaster signature

2/16/2022

Date

## WATERMASTER'S PROPOSED BUDGET

Each watermaster shall, at least fourteen (14) days prior to the annual meeting of the water users of the water district, prepare a proposed budget for the upcoming year, together with a distribution of the pro rata amounts of the budget assessed to the respective water users or water delivery organizations using the actual volume of water delivered for the past season or seasons. **The proposed budget and distribution of pro rata assessments shall be presented to the water users for consideration and approval at the next annual meeting.** (§ 42-612, Idaho Code).

1. In the work space below, enter the past year or years watermaster salary, secretary and/or staff salaries, and expenses. Past season costs and expenses, or average past seasons' costs and expenses, may aid in determining next year's budget. A more detailed listing or itemization of expenses and salaries can be attached to this form.

### PAST YEAR OR YEARS ACTUAL EXPENSES

WATERMASTER		ASSISTANT WATERMASTER, SECRETARY, STAFF, ETC.		OTHER EXPENSES		TOTAL COSTS
YEAR	DAYS	SALARY	DAYS	SALARY	ITEM	COST
2022		<i>mileage pmt</i> \$2,598.20		N/A	<i>workmens comp. ins</i>	\$300.00

2. Complete the proposed budget section below for the upcoming year. Using the total water delivered from the watermaster report, calculate the the distribution of the proposed budget among water users, and complete the table on pages 3 and 4.

If this district uses a past-year average of deliveries for assessment purposes, please attach the record of past deliveries used to obtain average deliveries or complete the Delivery Averaging Worksheet on page 5.

## WATERMASTER'S PROPOSED BUDGET

Watermaster ~~Salary~~ *mileage payment @ \$2.25 per mile* \$ 3,375.00

Assistant Watermaster Salary (if any)..... \$ NA

Treasurer Salary *volunteer*..... \$ NA

Other Expenses *workmens comp. insurance*..... \$ 402.00

*office expenses*..... 25.00

Total Expenses for 20 22..... \$ 3,802.00

3. Once a final budget is adopted, complete the Adopted Budget section on page three and make any adjustments to the Distribution of Budget table.

# WATER DISTRICT CONTACT SHEET

Year 2022

Morgan Creek Water District 72F

Water District No. / Name

Patricia Hawkins

Watermaster Name

25490 Hwy 93, Challis, ID 83226

Address, City, State, Zip

(208) 879-2058

NA

Phone Number, Home / Cell

E-mail Address

NA

Assistant Watermaster Name

Address, City, State, Zip

Phone Number, Home / Cell

E-mail Address

Tina Hawkins

Treasurer Name

5600 Morgan Creek Rd., Challis, ID 83226

Address, City, State, Zip

(208) 879-2456

hawkins@custertel.net

Phone Number, Home / Cell

E-mail Address

**This information is required for elected water district officer(s). The information provided will be posted on the IDWR website. Please fill in the information above and return it to the appropriate IDWR regional office along with the other forms listed in the meeting checklist above, after your annual meeting.**

# ROSTER OF ATTENDANCE

20 22 ANNUAL MEETING

WATER DISTRICT NO. 72 F )

WATER DISTRICT AREA Morgan Cr. )

## ANNUAL MEETING

Date 2/16/22 Time 7:00 am/pm )

Location Pat Hawkins

Address 25490 Hwy 93  
Challis, ID

NAME	ADDRESS	REPRESENTING
------	---------	--------------

Jim Hawkins	5600 Morgan Cr. Road	
-------------	----------------------	--

Pat Hawkins	25490 Hwy 93	
-------------	--------------	--

Jim Hawkins	5600 Morgan Creek Road	
-------------	------------------------	--

Kenna Hughes	25521 Hwy 93	
--------------	--------------	--

Susana Hughes	25521 Hwy 93	
---------------	--------------	--

Bethany Hughes	1515 Stephens Rd, Challis ID	
----------------	------------------------------	--

Tyler Hughes	"	
--------------	---	--

Ryan Hughes	25521 Hwy 93	
-------------	--------------	--

Charlie Jones	750 Morgan Cr Road	
---------------	--------------------	--



Morgan Cr. Water District 72F

Annual Meeting

February 16, 2022

The annual meeting was called to order at the home of Pat Hawkins at 7:10 PM after delaying for the appearance of David Graybill/ IDWR that said he would attend. Members present were Pat Hawkins, Jim & Tina Hawkins, Susana & Ryan Hughes, Charlie Jones, Tyler & Brittney Hughes, and Donna Hughes.

Copies of the minutes/treasurers report for 2021 were passed out by Secretary Tina Hawkins. Susana moved the minutes be approved as presented, Tyler seconded and the motion carried.

Water Master Pat Hawkins gave her report. There is a new headgate on the Hughes supply ditch put in last summer. She is concerned about low water flows predicted this summer. She then gave the 2022 Budget amount of \$3,802.22. The 2021 assessment of \$290.03 for Jon Christianson has not been paid as yet. The bank balance to date is \$83.81 and the assessment revenue needed for 2022 is \$3,718.41. This will set the assessment per CFS at \$28.59 for the 2022 season.

The 2021 Treasurers report was then given by Tina. Our beginning balance was \$335.10 and the assessments collected were \$2,646.75, bank interest received was .20 which brings our total to \$2,982.05. The 2021 expenses were \$300.00 for workman's compensation insurance and \$2,598.20 for water master mileage, making total expenses \$2,898.20, which leaves a balance of \$83.85. Ryan moved that the 2021 treasures report and 2022 budget be approved as given, Pat seconded and the motion passed.


The water master duties were gone over. Pat again agreed to do the job, and other members will assist whenever the need arises. Charlie moved that Pat Hawkins be the 2022 Water master, Ryan seconded and the motion passed. Ryan moved that other officers remain as 2021. Jim Hawkins as chairman, and Tina Hawkins as secretary/treasurer. The Hawkins' all accepted, then Charlie seconded and the motion carried.

Jim Hawkins, Chairman suggested our annual payment deadline be moved up to earlier in the year. Pat made a motion that Morgan Cr. Water Dist. 72F annual assessments need to be paid in full by April 1<sup>st</sup> of each year. If no payment is received then the water will not be turned on. Ryan seconded the motion and it passed. The annual meeting date is currently set on the third Wednesday in February and will remain the same.

Pat Hawkins, Water Master informed those attending about the possibility of Ron Jones selling his water rights to a mining company located down river. If this agreement is finalized it would dry up his ranch property. Those present opposed the loss of water from our water district. No notice from the Idaho Department of Water Resources has been received to date.

The meeting was adjourned at 8:00 PM and everyone enjoyed a good neighborly visit and finger foods.

  
Tina W. Hawkins, Secretary/Treasurer

  
James H. Hawkins, Chairman

*(Information included like this, is for your information and came after the meeting)*

**Water Master Pat Hawkins as asked that all members please contact her when they turn their water on this spring. Her phone is 879-2058. She also reminds everyone sharing a ditch to be sure your neighbor knows when you turn water their water.**

**2022 BUDGET – MORGAN CR. WATER DIST. 72F**

**REVENUE:**

**Balance in account- Jan. 1, 2022** \$ 83.81  
Jon Christianson did not pay his assessment of (290.03)

**Assessments 2022**

ie: \$3,718.41/ 130.06 CFS = \$28.59 per CFS \$ 3,718.41

**TOTAL REVENUE (needed) FOR 2022** **\$3,802.22**

**EXPENSES:**

**Workmen's Compensation Insurance** \$402.00  
**Office expenses – copies/invoices/postage** \$ 25.00

**Water Master Mileage reimbursement**  
\$2.25 per mile x 1600 miles = \$3,600 \$3,375.00

**TOTAL EXPENSES FOR 2022** **\$3,802.00**

**BALANCE IN ACCOUNT** \$ 0.22

**DATE** February 16, 2022

**CHAIRMAN** 

**SEC. /TRES.** Ima Hawkins

**WATER MASTER** Patricia Dauter

# Water District 72F 2022 Assessments

	Initials	Date
Prepared By		
Approved By		

© WILSON JONES

G7204 GREEN

	1	2	3	4
Name	CFS	2022 Assessment #28.59	Paied Date CK #	Total
Hughes Ranch	25.04			715.81
Vitality Feeds / Eldridge	7.19			205.50
Murphy Lake Farms / Atkinson	6.93			198.13
Ron Jones	10.75			307.34
Halpern Estate / Loughridge	.53			15.15
Doug Armen too	.47			13.44
George E. Santee Jr	9.68			276.75
Morgan Cr. Cow Camp	2.67			76.33
Jones Ranch / Charlie Jones	18.46			527.77
Patricia Hawkins	2.51			71.74
Tina Hawkins	3.93			112.36
G Lynn Backus	3.74			106.93
Dustin Powell	7.46			213.28
Ann Findlayson	4.08			116.65
Parkinson Seed Farm	13.20			377.39
Kevin Charnesky	12.88			368.24
Bruner / DeColotli	.15			4.29
Steve Bauchman	.48			13.72
Sydney Dawton	.35			10.00
Total CFS	130.50			\$ 3730.98



## TREASURER STATEMENT OF FINANCIAL AFFAIRS

TO: Idaho Department of Water Resources

FROM: Treasurer of Water District No. 72F Water District Name: Morgan Creek

It shall be the duty of the water district treasurer to prepare a statement of the financial affairs of the district at the end of each fiscal year and to file the statement with the director of the department of water resources. (§ 42-619, Idaho Code)

An audit of the financial affairs of the district shall be made as required in § 67-450B, Idaho Code. A certified copy of the audit shall be filed with the director of the department of water resources following the audit. (§ 42-619, Idaho Code)

I, Tina Hawkins, appointed treasurer of Water District No. 72F, hereby submit the attached statement(s) for the district. These statement(s) document and account for all water district assets and finances including accounts receivable, accounts received, and monies disbursed on behalf of the district.

Please check the appropriate box

- ☒ Attached is a Statement of Financial Affairs of the district.
- ☐ Attached is a Statement of Financial Affairs and certified copy of the audit as required by § 67-450B, Idaho Code

I hereby certify that the attachment(s) noted above are true and correct copies of the required statement(s) for Fiscal Year 2021.

Tina Hawkins 2/16/2022  
Treasurer signature Date

5400 Morgan Creek Road (208) 879-2456 "hawkins@custertkl.net"  
Address Challis, ID 83226 Telephone E-Mail

# **MORGAN CR. WATER DIST. 72F - TREASURER'S REPORT**

**2021 Season**

## **INCOME**

<b>Balance in account Jan. 1, 2020</b>	<b>\$ 335.10</b>
<b>2021 Assessments received and deposited</b>	<b>\$2,646.75</b>
<b>Interest paid by bank</b>	<b><u>.20</u></b>
<b>Total Revenue for 2020</b>	<b><u>\$2,982.05</u></b>

## **EXPENSES**

<b>Workman's Comp. Insurance</b>	<b>\$300.00</b>
<b>Water master – Pat Hawkins</b>	<b>\$2,598.20</b>
<b>Total Expenses for 2021</b>	<b><u>\$2,898.20</u></b>

<b>Balance in checking account 12/31/2021</b>	<b><u>\$ 83.85</u></b>
---	------------------------

Morgan Cr. Water District 72F

Annual Meeting

February 17, 2021

The annual meeting was called to order at the home of Ryan & Susanna Hughes at 7:00. Members present were Pat Hawkins, Jim & Tina Hawkins, Susanna & Ryan Hughes, Tyler & Brittney Hughes, Lee & Corrine Gregerson, Donna Hughes and Jeff Richard/IDF&G.

Copies of the minutes of the 2012 meeting were passed out by Secretary Tina Hawkins. Lee moved the minutes be approved as presented, Tyler seconded and the motion carried.

Jim reported that he missed the teleconference Annual Meeting for WD #170. He understands that they will still be paying for the overall Water Master, Cindy Yenter. She has been very busy trying to get the Lemhi drainage water districts all set up and working.

The 2020 Treasurers report was then given. The beginning balance was \$340.74 and the assessments collected were \$2,909.32, bank interest received of .20 which brings our total to \$3,250.26. The expenses were \$300.00 for workman's compensation insurance and \$2,521.20 in water master mileage, \$55.00 for stamps, and 38.96 for office supplies. Making total expenses \$2,915.16, this leaves a balance of \$355.10. The 2021 Budget was then given in the amount of \$3,235.00. Lee moved that the treasures report be approved as given, Ryan seconded and the motion passed. Pat moved that the 2020 budget be approved, Susanna seconded and the motion carried.

The logistics of the water master job was then talked over. Pat again agreed to share the job and get it done as they did last year. Ryan and Susanna will be her backup water masters whenever the need arises. Elections were next. Ryan moved that all officers remain as 2020. Pat Hawkins as water master. Jim Hawkins as chairman, and Tina Hawkins as secretary/treasurer. The Hawkins' all agreed, then Lee seconded and the motion carried. Pat requested that the water users please notify her when they turn their water on this spring. 879-2058.

Jeff spoke on Senate Bill #135 concerning the water we use. The need is to be able to use our water and have the fish also. The ID Fish & Game is working through issues with users to find solutions. Ryan asked about the conditions required for temporary use permits by mining companies. Jeff had not heard back on which of the applications were successful. He did feel that mining companies will continue to explore for gold and silver in the foreseeable future. Pat inquired about inlets and outlets on man-made ponds and the IDF&G's rules. Brittney invited those attending to come to the Farm Bureau Meeting for her thesis presentation on Rural Health Issues.

The meeting was adjourned at 8:00 PM and everyone enjoyed the snacks and a good neighborly visit.

---

James H. Hawkins. Chairman

---

Tina W. Hawkins. Secretary/Treasurer