

# Annual Water District Meeting Checklist

---

Per Idaho Code Title 42 Chapter 6 (Distribution of Water Among Appropriators), annual water district meetings must include (at a minimum) the actions listed below.

IDWR wants to ensure each water district is meeting these minimum standards. Please return this completed checklist to the appropriate IDWR regional office with the annual meeting minutes (this list does not replace meeting minutes) *and* ensure that all of these actions are clearly addressed in the meeting minutes.

Water District Number and Name:

13Q Trout Creek Middle Fork

Meeting Date:

March 16<sup>th</sup>, 2020

- Election of meeting chairman and secretary
- Election of water district watermaster
- Election of water district assistant watermaster(s) (optional)
- Election of water district secretary/treasurer (optional)
- Approval of adopted budget
- Next year's meeting date, location, and time

By signing below I verify that all required actions have been addressed at the water district annual meeting

Completed by:

Darlene Dummell, Secretary

Water District Representative

## Trout Creek Middle Fork Water District 13Q

Minutes of the March 16, 2020 meeting

Grace Legion Hall

Attendance sign-in sheet and minutes of the 2019 meeting were handed out as members arrived.

In attendance: Dr. Ronald Hamm, Darlene Gunnell, Dave Barthlome, Roven Gunnell, Michael Holliday IDWR, Doug Flagg, Justin Burrell, Michael Tingey, Tracy Woolsey, Ross Harris, Glenna Rasmussen.

The meeting was called to order by Chairman Ron Hamm at 1:12. R Gunnell motioned to accept the 2019 minutes, seconded by M. Tingey. Approved by a show of hands.

1<sup>st</sup> order of business: Selection of Advisory Committee. The confirming of prior Advisory Committee who are: Tod Jensen, Todd Kirby, Robert Harris, and Ron Hamm. A motion was made by M. Tingey and was seconded to keep prior committee. Approved by verbal ayes.

2<sup>nd</sup> order of business: Nomination and election of Chairman and Secretary. A motion was made R. Gunnell and seconded by T. Woolsey to retain R. Hamm as Chairman. Approved by verbal ayes. A motion was made and seconded to retain D. Gunnell as Secretary. Approved by verbal ayes.

3<sup>rd</sup> order of business: Nomination and election of Water Master. The floor was opened for nominations or volunteers for the office. A nomination was made for T. Woolsey but he declined as he is not always around the valley to address any problems that might arise. R. Harris motioned to retain Lynn Rasmussen, seconded by T. Woolsey. Approved by verbal ayes.

4<sup>th</sup> order of business: Budget for 2020. The floor was opened for discussion of the budget. It was motioned by R. Harris, M. Tingey seconded and approved by ayes to keep budget the same at \$790.02. Doug Flagg asked if the billing could be checked to make sure that his water rights are correct. He is receiving correct amount of water, he wants to make sure he is being billed correctly. D. Gunnell said she would check the state for his correct amount. It was unanimous that the secretary should update water rights for the Water Master. Any discrepancies will be added/subtracted in next year's budget at the same cost per CFS as this year's budget.

The cleaning of ditches was discussed. Each ditch is responsible for their own cleaning. Submission of a Lateral Ditch Agreement was presented by R. Hamm, with T. Woolsey as Watermaster of that Lateral Ditch Agreement.

Michael Holliday presented information of the Bear Lake adjudication, which was passed. Water rights will be transferred to correct names through this process.

A motion was made and seconded for the meeting to adjourn. Meeting was adjourned at 2:55.

Signed: Darlene Gunnell Approved: Ronald Hamm  
Darlene Gunnell, Secretary Ronald Hamm, Chairman

WATER DISTRICT INFORMATION SHEET

2020  
Year

(no changes)

130 Middle Fork Trout Creek  
Water District # / Stream Name

Lynn Rasmussen  
Watermaster Name

168 Lago Liberty Rd  
Address

208-427-6637 - Home  
Phone Number, Home / Cell

E-Mail Address

Assistant Watermaster Name

Address

Phone Number, Home / Cell

E-Mail Address

Darlene Gunnell  
Secretary Name

2347 Bench Lago Rd.  
Address

208-220-3859 cell  
Phone Number, Home / Cell

hillbillydar2@ad.com  
E-Mail Address

Please print in the blank information above and return it to the Idaho Department of Water Resources, along with the other forms, after your annual meeting.

Thank you,

**Cher Ramos**  
Technical Records Specialist, IDWR  
Cher.Ramos@idwr.idaho.gov



ADOPTED BUDGET AND RESOLUTIONS  
PERTAINING TO THE COLLECTION THEREOF

FOR 20 20

WATER DISTRICT NO. 13A

STREAM Middle Fork Trout Creek

COUNTY Caribou

NAME OF SECRETARY Darlene Gunnell

ADDRESS OF SECRETARY 2347 Bench Lago Rd, Grace Id 83241

COLLECTION AND HOLDING OF WATER DISTRICT FUNDS

Please check the appropriate box regarding the collection and holding of Water District funds.

The Water District collects and holds its own funds.

Caribou County collects and holds funds for the Water District.  
(county name)

\_\_\_\_\_ County collects the Water District's funds and deposits the funds in an account held by the Water District.  
(county name)

(This report must be certified and made in duplicate, one copy to be forwarded to the appropriate regional office of the Idaho Department of Water Resources., and one copy to the Secretary of the Annual Water User's Meeting of the Water District. If a designated county collects funds for the water, then a third copy must be sent to the auditor of the designated county.)

Grace, Idaho, March 16, 2020

I HEREBY CERTIFY that the within is true and correct copy of the budget as adopted at the annual Water User's Meeting of Water District No. 13A, held at Legion Hall, Grace, Id on the 16<sup>th</sup> day of March, 2020 and all resolutions adopted at said meeting pertaining to the time and the manner of collecting the amounts provided for in the said budget.

Darlene Gunnell

Secretary, Water District No. 13A





Water Right Owner	IDWR ID No.	CFS	amount	address	phone #
Anderson, Ralph	771 A	0.02	\$10.00	2311 Bench Lago Rd. Grace ID 83241	
Barlow, Charles	708	3.4	\$76.04	2114 Lago Liberty Rd. Grace ID 83241	
C/O Michael Tingey					
Barthlome, David	701	0.4	\$10.00	PO Box 187 Grace ID 83241	
Berg, Andrew	771	0.03	\$0.00	298 Lago Liberty Rd. Grace ID 83241	
Burrell, Justin	690	1.6	\$35.78	2250 N Lago Rd. Grace ID 83241	
Evans, LeeAnn	719	2.8	\$62.62	6534 W Burgh Way Highland UT 84403	
Flagg, Doug	680	1.5	\$33.55	2257 Lago Liberty Rd. Grace ID 83241	
Gunnell, Roven	706	0.6	\$13.42	2347 Bench Lago Rd. Grace ID 83241	
Hall, Jon & Patricia	771		\$0.00	399 N 2nd E Soda Springs ID 83276	
Hamm, Ronald	771 A	0.5	\$11.18	314 Lago Liberty Rd. Grace ID 83241	
Hansen, Barbara	682	2.8	\$62.62	1886 N Brom Circle Layton UT 84040	
Hansen, Barry & Sandra	771		\$0.00	302 Lago Liberty Rd. Grace ID 83241	
Harris, Ross & Robert	678	0.4	\$10.00	352 Bench Lago Rd. Grace ID 83241	
Hubbard, Alan	714	0.3	\$10.00	426 Bench Lago Rd. Grace ID 83241	
Hunsaker, Breck & Dixie	688	1.6	\$35.78	1246 W 3200 S Preston ID 83263	
Hunsaker, Breck & Dixie	710	0.8	\$17.89	1246 W 3200 S Preston ID 83263	
Jensen, Tod	722	4.6	\$102.88	PO Box 12 Thatcher ID 83283	
Jensen, Tod	692	0.8	\$17.89	PO Box 12 Thatcher ID 83283	
Johnson, Mike	771 A	0.02	\$10.00	2315 Bench Lago Rd. Grace ID 83241	
Kirby, Todd	684	2.4	\$53.68	2312 Lago Liberty Rd. Grace ID 83241	
Mickelson, Roger	708 A	0.1	\$10.00	2140 Lago Liberty Rd. Grace ID 83241	
Mickelson, Vaughn	708 A	0.1	\$10.00	2158 Lago Liberty Rd. Grace ID 83241	
Rasmussen, Lynn	675	3.2	\$71.57	168 Lago Liberty Rd. Grace ID 83241	
Ruud, Boyd	680	0.1	\$10.00	2306 Lago Liberty Rd. Grace ID 83241	
Shupe, Joe	772 A	1.0	\$22.37	333 Lago Liberty Rd. Grace ID 83241	
Sullivan, Tim	771 A	0.02	\$10.00	2309 Bench Lago Rd. Grace ID 83241	
Warnes, Paul	690 ??		\$0.00	599 Bench Lago Rd. Grace ID 83241	
Woolsey, Tracy	700	3.7	\$82.75	347 N 9000 E Huntsville UT 84317	

\$790.02

RESOLUTIONS PERTAINING TO THE TIME AND MANNER OF COLLECTING THE BUDGET AS  
ADOPTED AT THE ANNUAL MEETING OF THE USERS OF

WATER DISTRICT No. 13Q

---