



## State of Idaho

# DEPARTMENT OF WATER RESOURCES

Western Region • 2735 Airport Way • Boise, Idaho 83705-5082

Phone: (208) 334-2190 • Fax: (208) 334-2348 • Website: [www.idwr.idaho.gov](http://www.idwr.idaho.gov)

BRAD LITTLE  
Governor

GARY SPACKMAN  
Director

January 10, 2019

RANDY DAVISON  
SANDY DAVISON  
2019 PRAIRIE RD  
PRAIRIE ID 83647

Dear Water District Secretary or Watermaster,

Enclosed are several documents related to the annual water district meeting.

- 1) **Information form to provide the Idaho Department of Water Resources (IDWR) the date, time, and location of the next annual water district meeting.** Please complete the meeting information form and return it to IDWR. Upon receipt of the completed form, IDWR will send a meeting notice to each water user and interested party in the district. Meeting notices must be mailed no later than three weeks before to the meeting date. Therefore, to provide IDWR adequate time to create and mail the notices, please **return the completed form to IDWR as soon as possible or at least four weeks before the meeting dates.**
- 2) **List of water right owners within your district.** Look over the list and mark any name or address changes or additions. An accurate review of the list will ensure all users and interested parties are informed of the meeting. Return the corrected list with the completed meeting information form.
- 3) **Annual Meeting Checklist.** Per Idaho Code Title 42 Chapter 6 (Distribution of Water Among Appropriators), annual water district meetings must include (at a minimum) the actions outlined on the checklist. Fill out this form during the meeting and return with the meeting minutes or ensure your meeting minutes describe each of these actions.

If you are no longer the water district secretary or watermaster, please forward this to the current secretary or watermaster or return this correspondence to IDWR as soon as possible.

If you or water users have any questions or concerns about the annual water district meeting or ownership/address changes, please contact Chad Jones at (208)334-2190 or [chad.jones@idwr.idaho.gov](mailto:chad.jones@idwr.idaho.gov).

Sincerely,

Chad Jones  
Technical Records Specialist I

Enclosures



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Brad Little  
Governor

GARY SPACKMAN  
Director

To: 63B Smith Creek  
From: Chad Jones  
Date: January 10, 2019  
Re: Annual Water District Meeting Information Form

Please **complete this annual water district meeting information form and return it to IDWR** (contact information below). Upon receipt of the completed form, IDWR sends meeting notices to each water user and interested party in the district. Notices must be mailed no later than three weeks prior to the meeting day. Therefore, to provide IDWR adequate time to create and mail the notices, please **return the completed form to IDWR by as soon as possible or no later than four weeks before the meeting day.**

### Meeting Location

Facility Name \_\_\_\_\_  
Room Name/Number \_\_\_\_\_  
Street Address \_\_\_\_\_  
City \_\_\_\_\_

### Meeting Time/Day

Date (month, day, year) \_\_\_\_\_  
Day of Week \_\_\_\_\_  
Time \_\_\_\_\_

\_\_\_\_\_  
*Signature, Water District Representative*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Representative Phone Number*

\_\_\_\_\_  
*Representative Email Address*

Return this form via mail, fax, or email, attention Chad Jones - Western Region:

#### Mail

2735 Airport Way  
Boise, ID 83705-5082

#### Fax

(208)334-2348

#### Email

[chad.jones@idwr.idaho.gov](mailto:chad.jones@idwr.idaho.gov)

# Annual Water District Meeting Checklist

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Per Idaho Code Title 42 Chapter 6 (Distribution of Water Among Appropriators), annual water district meetings must include (at a minimum) the actions listed below.

IDWR wants to ensure each water district is meeting these minimum standards. Please return this completed checklist to the appropriate IDWR regional office with the annual meeting minutes (this list does not replace meeting minutes) *or* ensure that all of these actions are clearly addressed in the meeting minutes.

Water District Number and Name:

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Meeting Date:

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- ☐ Election of meeting chairman and secretary
- ☐ Election of water district watermaster
- ☐ Election of water district assistant watermaster(s) (optional)
- ☐ Election of water district secretary/treasurer (optional)
- ☐ Approval of adopted budget
- ☐ Next year's meeting date, location, and time

By signing below I verify that all required actions have been addressed at the water district annual meeting

Completed by:

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Water District Representative

| WaterDistr | Addressee                                   | Organization                                | InCareOf      | Address              | City          | State | ZipCode    | Deliverable |
|------------|---------------------------------------------|---------------------------------------------|---------------|----------------------|---------------|-------|------------|-------------|
| 63B        | Ann Finley                                  |                                             |               | PO Box 7785          | Boise         | ID    | 83707      | Yes         |
| 63B        | Arthur E and Diane C Brown                  |                                             |               | 4043 Adams St        | Garden City   | ID    | 83714      | Yes         |
| 63B        | Barbara J and H William Belknap             |                                             |               | 4370 E Amity Rd      | Boise         | ID    | 83705      | Yes         |
| 63B        | Chapman Ranch LLC                           | Chapman Ranch LLC                           | Sandy Sims    | 25 Adams Ranch Rd    | Boise         | ID    | 83716      | Yes         |
| 63B        | Christine and Mary Simpson                  |                                             |               | 1824 W Sandalwood Dr | Meridian      | ID    | 83642      | Yes         |
| 63B        | Clyde J Cook Trust and Priscilla Cook Trust | Clyde J Cook Trust and Priscilla Cook Trust |               | 71 Smith Creek Rd    | Prairie       | ID    | 83647      | Yes         |
| 63B        | Dean Davison                                |                                             |               | 180 N Wylie Dr       | Prairie       | ID    | 83647      | Yes         |
| 63B        | Deane L and Dorothy M Thompson              |                                             | Dean Davison  | 180 N Wylie Ln       | Mountain Home | ID    | 83647-8448 | Yes         |
| 63B        | Ellen M and Rickey Lee Russell              |                                             |               | 7641 Harms Ln        | Nampa         | ID    | 83686      | Yes         |
| 63B        | Ernest A Quier                              |                                             |               | Hc 84 Box 75         | Mountain Home | ID    | 83647      | No          |
| 63B        | George A Adams                              |                                             |               | 4511 Jump Crk Rd     | Homedale      | ID    | 83628-3674 | Yes         |
| 63B        | Joe T Acarregui                             |                                             |               | Rt A Box 57          | Mountain Home | ID    | 83647      | No          |
| 63B        | John and Marilee Hiler                      |                                             |               | 520 N 10 E           | Mountain Home | ID    | 83647      | Yes         |
| 63B        | John L Garrett                              |                                             |               | 1209 N Roosevelt     | Boise         | ID    | 83706      | Yes         |
| 63B        | Judith W and William D Collins              |                                             |               | 2414 E Table Rock Rd | Boise         | ID    | 83712      | Yes         |
| 63B        | L G Davison & Sons Inc                      | L G Davison & Sons Inc                      |               | 1969 Prairie Rd      | Prairie       | ID    | 83647-8435 | Yes         |
| 63B        | Michael Davison                             |                                             |               | 160 N WYLIE RD       | Prairie       | ID    | 83647      | Yes         |
| 63B        | Robert L Adams                              |                                             |               | 2231 Haw Crk Cr      | Emmett        | ID    | 83617      | No          |
| 63B        | Trinity Mountain Irrigation District        | Trinity Mountain Irrigation District        | Elmer Ireland | 1015 Prairie Rd      | Prairie       | ID    | 83647      | Yes         |
| 63B        | US Dept of Agriculture                      | Forest Service                              |               | 324 25Th St          | Ogden         | UT    | 84401      | Yes         |