

**AGENDA**  
**WATER DISTRICT 37B**  
**2019 ANNUAL MEETING**

Thursday, February 14

1:00 p.m.

<b>Call Meeting to Order and Introduction</b> <b>(copies of Meeting Agenda, 2018 Annual Meeting Minutes,</b> <b>Budget and Proposed Resolutions on the table at entrance)</b>	<b>Lou Andersen (Chairman)</b>
<b>Selection of 2019 Meeting Chairman</b>	<b>Lou Andersen</b>
<b>Selection of 2019 Meeting Secretary</b>	<b>Meeting Chairman</b>
<b>Approval of minutes from 2018 Annual Meeting</b>	<b>Meeting Chairman</b>
<b>Water Master report on activity of 2018 year</b>	<b>Rusty Kramer</b>
<b>Treasurer report for 2018 year</b>	<b>Matt McLam</b>
<b>Presentation on Cloud Seeding</b>	<b>Mel Kunkel</b> <b>IPCo Hydrometeorologist</b>
<b>Discussion of Proposed 2019 District 37B Budget</b>	<b>Meeting Chairman</b>
<b>Adoption of Proposed 2019 Resolutions and Budget</b>	<b>Meeting Chairman</b>
<b>District news and updates</b> 1. IDWR	<b>Steve Visosky</b> <b>Sarah Shaul</b>
<b>Adjournment of Meeting</b>	<b>Meeting Chairman</b>

**WATER DISTRICT 37B**  
**MINUTES OF THE ANNUAL WATER DISTRICT MEETING**  
**FEBRUARY 8, 2018 1:00 P.M.**

**ITEM #1 on Agenda – CALL MEETING TO ORDER AND INTRODUCTION**

Lou Andersen, Advisory Board Chairman, called the annual meeting to order at 1:05 P.M. (Copies of Meeting Agenda, 2017 Annual Meeting Minutes, Bylaws and 2018 Proposed Resolutions, and 2018 Proposed Budget were handed out at entrance).

**ITEM #2 and #3 on Agenda – SELECTION OF 2018 MEETING CHAIRMAN and SELECTION OF 2018 MEETING SECRETARY.**

Dennis Strom nominated Lou Andersen as Meeting Chairman of the annual meeting. Jim Kramer seconded. No discussion. Motion passed unopposed.

Dennis Strom nominated Teresa Andersen as secretary of the annual meeting. William Simon seconded. No discussion. Motion passed unopposed.

**ITEM #4 on Agenda– APPROVAL OF MINUTES FROM 2017 ANNUAL MEETING**

Lou asked that everyone take a few minutes to look over the 2017 annual meeting minutes and opened the floor for discussion. Janet Dennis suggested emailing the minutes out to water users after the meeting, so they can look over the minutes before next years meeting.

Jim Kramer made a motion to approve the minutes as presented. Bill Davis seconded. No discussion. Motion passed unopposed.

**ITEM #5 on Agenda – WATERMASTER REPORT OF 2017 YEAR**

Rusty stated there were not a lot of changes from last year and presented a PowerPoint presentation which reviewed activities of the Water District. Rusty went over a few important facts concerning water rights, all water rights in this district were “decreed” in 2010. In Idaho, your water right may be forfeited if not used for five consecutive years. Rusty stated there are 41 big wells, 6 small wells, and 10 municipal wells in the district that make up the ground water pumpers. We are down to 9 PCC (Power Consumption Coefficient) wells, still tentatively approved by the IDWR and will need to be retested again this year, have had a couple metered this year. He also mentioned the battery issues with the Seametric meters and that all Seametric meters installed, must be hooked to power. Rusty attended meetings with other meter companies and stated that even though other batteries seem to be more trust worthy, he recommends hooking them to power also.

Rusty gave some of the snow totals, from the NRCS report for the area as of the 1<sup>st</sup>, Big Wood drainage on all the Snowtel sites at 67% compared to 134% last year, Camas Creek drainage at 43% compared to 154% last year, Magic is at 84%, and Twin Lakes is about (a guess) 65%.

Rusty went over different styles of flumes and weirs, he had information and diagrams on Parshall Flumes, Ramp Flumes, Notch Weirs, and Rectangular Weirs, and talked about the fall required for

measurement. He also went over the surface water measurement schedule for approved measuring devices, the order went out in 2015 and was spread over three years. If water rights are in the water bank, a water user can wait to install a measuring device, but as soon as they start irrigating they must have a measuring device. Soldier Creek's deadline was April of 2016, had all in place and Twin Lakes has two devices completed. East of Soldier Creek's deadline was April 2017, at 85%, only have 2 that need some modifications. West of Soldier Creek's deadline is April 2018, still have some to complete this spring.

Rusty reiterated that everyone should know their Irrigation start and stop dates (most start dates are April 15<sup>th</sup> and stop date is October 31st), they need to make sure their bill is current and make sure they contact him before any water can be turned on. Everyone with measuring devices will be charged for the water they used. Second Thursday of February 2019, annual meeting is already set up by IDWR.

#### **ITEM #6 on Agenda – TREASURER REPORT FOR 2017**

Matt McLam gave the treasurer report. Matt reviews the bank statements and provides a proof of cash, his job is basically to make sure everything that the secretary says is there, is actually there. Matt went over the 2017 budget to actuals report that was handed out, a couple of items were over budget. It was determined by the board that the mileage rate (Federal rate of \$.54) provided for Rusty was not sufficient to maintain his vehicle, so they approved an increase in the mileage rate. Also, it was brought to Rusty's attention that he is required to have commercial insurance coverage for his personal vehicle when using it for the Water District, the board decided it was in the District's best interest to increase the mileage rate and provide the commercial insurance coverage rather than to own a vehicle for the Water Master's use. Also, we did pay the Twin Lake's rebate and that amount should have been included on the actuals side of the Budget to Actuals. With the rebate added in, we had about \$43,000 in actual expenses and we took in or assessed \$35,700 in 2017. There is a shortfall there, because we had extra money from previous years (the carry in) in the bank and we needed to burn that off. Looking at the 2018 budget, the assessed budget is higher this year because the carry in is smaller.

#### **ITEM #7 and #8 on Agenda – DISCUSSION OF PROPOSED 2018 DISTRICT 37B BUDGET and ADOPTION OF PROPOSED 2018 RESOLUTIONS AND BUDGET**

Lou went over the 2018 proposed budget, stating that most of the expenses stayed about the same, the mileage is increased some because with all the measuring devices in place, Rusty will need to travel more to take readings this year. The commercial insurance is new, we discovered that we weren't really covered properly. At an earlier meeting with Rusty present, the Advisory Board discussed the option of the Water District owning their own vehicle versus paying Rusty mileage and paying the commercial insurance cost, they decided it was more cost effective to continue paying Rusty mileage. The Twin Lakes rebate is a little higher this year, the assessment is based on the water used last year, they used more water last year, so the assessment is higher which makes the rebate higher. Twin Lakes receives a rebate of half their bill, because they do all their own measuring and all Rusty has to do is record it. The contingency is \$5000 in case something comes up we aren't expecting, the carry in is the bank balance right now. The total amount is \$51,358 less carry in gives a budget amount of 45,944, which is \$10,000 more than last year because we had less carry in this year. The assessment will be \$1.39 per acre foot.

The assessment is based on a 5-year average, once you have been measured for 5 years, you will be assessed on that 5-year average. When you have been measured for 6 years, the first year is dropped and you are assessed on the last 5 years. If you have only been measured for 2 years, it is the average of those 2 years, etc. The high-water years and low water years will average out over time. If you have not been measured yet, you will be assessed on the number of acres you have a right to irrigate. Lou reiterated that this is why putting in a measuring device is in your best interest, so you will be assessed on the water you use. Rusty added that the assessment invoices have each year's acre feet listed and then the average, so you can see exactly what you are being billed on. For those water users who have both surface water and ground water, those averages are also broken out.

Lou read through each of the ByLaws and the Proposed 2018 Resolutions.

**ByLaws**

**#1** - states when the annual meeting will be held.

**#2** - states the minimum charge is \$50.

**#3** - due date for assessments is May 1, a 10% penalty on late payments and a 1% per month charge until paid.

**#4** - water users cannot demand or take water until assessment is paid and a measuring device must be in place before being allowed to take water. Water users must let Rusty know when they are taking water.

**#5** - anyone wanting to amend the ByLaws, must notify the Advisory Board at least 30 days prior to meeting so the Board can send out letters advising the rest of the water users before the meeting.

**#6** - the Advisory Board will be comprised of five shareholders, one from Soldier Creek, one ground water pumper, and three from the district at large.

**#7** - the secretary shall disburse monies only when approved by the Water Master and the checks must be signed by the treasurer or secretary and a designated member of the advisory board.

**#8** - The budget will be prepared by the advisory board and the Water Master.

**Resolution #1** - states in accordance with Idaho Code assessments to individual water right holders be prorated based upon the amount of water delivered or used by individual right holders during the past season or seasons (not to exceed five seasons). If measured the assessment is based on an average of however many years measured up to five years. If not measured, total authorized water right acres x 1 AF per acre, multiplied by the amount stated in the attached budget.

**Resolution #2** - states in accordance with Idaho Code all water user's assessments shall be based upon the total amount of yearly water delivery to pay the costs and expenses for the Water Master's services. The Twin Lakes Canal Co has employees that maintain proper delivery of water and can efficiently measure the amount of water that the company delivers and reports the same to the district. This company will be allowed a rebate to compensate for such services. The amount of such rebate shall be set by the annual budget of WD 37B.

**Resolution #3** - states that Rusty Kramer shall be elected Water master of WD 37B for 2018. The Water Master must be elected every year.

**Resolution #4** - states that Matt McLam shall be elected treasurer for WD 37B for 2018. The treasurer also must be elected every year.

**Resolution #5** - states that the following water right users be elected to serve on the Advisory Board of WD 37B for 2018 - Lou Andersen, William Simon, Dallas Smith, Dennis Strom and Matt McLam.

**Resolution #6** - states that Water District 37B shall adopt the following budget for 2018. Jim Kramer made a motion to adopt the proposed 2018 Resolutions and the proposed 2018 Budget. Gordon Schmidt seconded. No discussion. Motion passed unopposed.

Lou introduced Steve Visosky and Sarah Shaul from the IDWR. Steve started out in the water rights department and is now in the compliance bureau, his job is to assist the Water Districts and Water Masters, train Water Masters and assist water users with any questions they might have. He said he has worked with lots of other Water Districts and he has used Rusty and this Water District as an example of how well a Water District can work. Also, he said Rusty is a perfect example of what a Water Master should be doing for a Water District. He congratulated everyone in the room for how they are operating the Water District.

IDWR has had some manufacturers of batteries contact them, and they are trying to make good on their warranty. If you have a battery going bad, contact your service agent and you may be able to get the battery replaced.

Steve mentioned that if the Water District owned their own vehicle, the state would provide the insurance for said vehicle, but it could only be used for Water District use, no personal use. If they do not own their own vehicle, the insurance must be covered by the Water District itself.

Steve mentioned that for next year, if Rusty sends the minutes and budget to him, he can put them on the IDWR web site underneath the District and everyone could access them for review before the annual meeting. Most documents, Water Master reports, meeting minutes etc. are sent to IDWR and they are put on line, they are public record.

Lou also praised the job that Rusty has done and stated that Rusty does way more than his job requires.

Lou asked if there was any other business.

Janet Dennis made a motion to adjourn.

Gordon Schmidt seconded. No discussion. Motion passed unopposed. Meeting adjourned at 2:03 p.m.

(Attendance at the meeting included 31 attendees)

# 2019 WD 37B Budget

	Unit cost	Units	Subtotal
WM Rate			\$ 26,000.00
FICA/Medicare = 7.65%	-	-	\$ 1,989.00
Workers Comp Est 6%	-	-	\$ 1,560.00
Mileage /mile	\$ 1.000	6500	\$ 6,500.00
Commercial Insurance	\$ -	0	\$ 418.00
Four Wheeler			\$ 500.00
Telephone	\$ -	0	\$ 480.00
Office Supplies/misc	\$ 1,500.00	1	\$ 1,500.00
Secretary/Treasurer	\$ 2,000.00	1	\$ 2,000.00
FICA/Medicare = 7.65%	-	-	\$ 153.00
Workers Comp Est 6%	-	-	\$ 120.00
SUTA (State Unemployment)	-	-	\$ 203.30
Twin Lakes Res. Meas. Credit	\$ -	0	\$ 3,042.01
Idaho Power Cloud Seeding			\$ 5,000.00
Contingency			\$ 5,000.00
		<b>Total</b>	<b>\$54,465.31</b>
Carry In from 2018			<b>\$11,475.08</b>
Assessed budget total			<b>\$42,990.23</b>
Adjusted estimated cost per AF			<b>\$1.351168</b>

# Previous Years Totals

	Reserve	Carryover	Budget	Auth. Budget	Per AF
2014	\$7,000.00	\$0	\$48,276.20	\$48,276.20	\$1.05
2015	\$2,400.00	\$8,502.94	\$37,758.60	\$46,261.54	\$1.14
2016	\$8,900.00	\$14,555.80	\$31,083.60	\$45,639.40	\$1.23
2017	\$5,000.00	\$12,641.20	\$35,711.74	\$48,352.94	\$1.11
2018	\$5,000.00	\$5,413.04	\$45,941.30	\$51,354.34	\$1.40
2019	\$5,000.00	\$11,475.08	\$42,990.23	\$54,465.31	\$1.35

## 2018 WD 37B Budget

	Unit cost	Units	Subtotal
WM Rate	\$ -	0	\$ 28,000.00
FICA/Medicare = 7.65%	-	-	\$ 2,142.00
Workers Comp Est 6%	-	-	\$ 1,680.00
Mileage /mile	\$ 1.000	6500	\$ 6,500.00
Commercial Insurance	\$ -	0	\$ 481.00
Telephone	\$ -	0	\$ 480.00
Rent/Internet	\$ -	0	\$ -
Office Supplies/misc	\$ 1,500.00	1	\$ 1,500.00
Secretary/Treasurer	\$ 2,000.00	1	\$ 2,000.00
FICA/Medicare = 7.65%	-	-	\$ 153.00
Workers Comp Est 6%	-	-	\$ 120.00
SUTA (State Unemployment)	-	-	\$ 367.43
Twin Lakes Res. Meas. Credit	\$ -	0	\$ 2,934.59
Contingency			\$ 5,000.00
		<b>Total</b>	<b>\$51,358.02</b>
Carry In			\$5,413.04
Assessed budget total			\$45,944.98
Adjusted estimated cost per AF			\$1.396616

Start date	2/11/2018	<b>Actual Expenditures to date - Feb 12, 2019</b>	
Stop date	2/12/2019		
Number of days	365		
Number of weeks	52		
Workdays/week	3.0		
Total Workdays	156		
		Water Master gross wages	\$ 24,620.00
		WM employer taxes	\$ 1,883.43
		Worker's Comp	\$ 1,454.00
		Mileage	\$ 5,615.36
		Comm Veh. Ins.(2018)	\$ 418.00
		SUTA	\$ 203.30
		Telephone Exp. \$40/mo	\$ 480.00
		Office Supplies/postage	\$ 917.82
		Secretary gross wages	\$ 952.50
		Sec. employer taxes	\$ 72.87
		Twin Lakes Res. Meas Credit	\$ 2,930.80
			<u>\$ 39,548.08</u>



## **WATER DISTRICT 37-B BYLAWS**

1. The annual meeting of Water District 37-B shall be held at 1:00 PM on the second Thursday of February of each year unless changed by resolution at the annual water district meeting. If, a majority of the advisory board determines that it is necessary for an alternate date to be selected, the board shall notify the Director of IDWR who shall then send notice of the meeting.
2. A minimum charge of \$50.00 shall be assessed to each individual who owns a water right if their acre-foot assessment from resolution 1 is less than \$50.00. This includes water bank and CRP rights.
3. The amounts payable by each ditch, Canal Company, or other water user shall become due on May 1, of the current year and said amount, if not paid, shall bear a penalty of 10% and an additional 1% per month until paid as authorized by Idaho Code § 42-613.
4. No ditch, Canal Company, or other water user shall have the right to demand and receive water and the water master shall not allow water to be delivered or pumped until the amount due and payable has been paid (Idaho Code § 42-618). A water user must notify the water master at the start of the irrigation season before using any water for any purpose. The water user will also notify the water master when they have turned off for the season.
5. The water right holders at its annual meeting, may amend these bylaws provided the proposed amendment has been presented to the board of advisors at least thirty days before the annual meeting. The water right holders at its annual meeting will also adopt or amend the resolutions governing the operations of Water District 37-B, elect a board of advisors, elect a water master, elect a treasurer, and adopt a budget for the ensuing year. Each elected position will serve for one year or until the next annual meeting. Each elected position will

perform their duties in such a manner that meets or exceeds the minimum standards for operating water districts as established by the Idaho Department of Water Resources. The advisory board will meet as often as needed to address the structure, governance and operation of the district.

6. The board of advisors will be comprised of five shareholders as follows:

One from Soldier Creek water users, one ground water pumper, and three from the district at large.

7. The secretary shall only disburse monies upon approval by the water master. All district's checks must be signed by the treasurer or secretary and a designated member of the advisory board.

8. The water master, working with the advisory board, shall prepare a proposed budget prior to the annual meeting of water users of WD-37B in accordance with Idaho Code 42-615, 42-612 and 42-605A. The budget will run from the second Thursday of February of the current year to the second Thursday of the next year.

### **RESOLUTIONS FOR WATER DISTRICT 37B**

1. BE IT RESOLVED that whereas Idaho Code Sections 46-612 and 42-615 require that proposed water district budgets and annual assessments to individual right holders be prorated based upon the amount of water delivered or used by individual right holders during the past season or seasons (not to exceed five seasons) it is therefore resolved that Water District 37-B will determine annual water use and assessments for all irrigation rights using the following formulas for the ensuing water year:

For those water right users who had approved measurement methods

in use during the preceding water use year and used since installed, it will be their average seasonal use in acre-feet as measured and recorded by the Water master multiplied by the amount stated in the attached budget.

For water right users that did not yet have approved water measurement methods in use prior to the current water use year it will be their total authorized water right acres multiplied by one acre-foot per acre. This estimated seasonal use will then be multiplied by the amount stated in the attached budget.

2.BE IT RESOLVED that in accordance with Idaho Code all water user's assessments shall be based upon the total amount of yearly water delivery to pay the costs and expenses for the water master's services, which includes data collection, water measurement, delivery of water and administration. The Twin Lakes Canal Co has employees that maintain proper delivery of water and can efficiently measure the amount of the water that the company delivers and report the same to the district. This company will be allowed a rebate to compensate for such services. The amount of such rebate shall be set by the annual budget of WD37-B.

3.BE IT RESOLVED that Rusty Kramer shall be elected water master of District 37-B for 2019.

4.BE IT RESOLVED that Matt McLam shall be elected treasurer for District 37-B for 2019.

5.BE IT RESOLVED that the following water users be elected to serve on the advisory board of District 37-B for 2019:

Lou Anderson	Soldier Creek
W. A. Simon	Ground Water
Dallas Smith	At Large
Dennis Strom	At Large
Matt McLam	At Large

**6.BE IT RESOLVED that Water District 37-B adopt the following budget for 2019: (to be attached)**

RECEIVED  
MAR 07 2019  
DEPT. OF WATER RESOURCES  
SOUTHERN REGION

**WATER DISTRICT 37B**  
**MINUTES OF THE ANNUAL WATER DISTRICT MEETING**  
**FEBRUARY 14, 2018 1:00 P.M.**

**ITEM #1 on Agenda – CALL MEETING TO ORDER AND INTRODUCTION**

Lou Andersen, Advisory Board Chairman, called the annual meeting to order at 1:04 P.M. (Copies of Meeting Agenda, 2018 Annual Meeting Minutes, 2019 Proposed Budget and Resolutions were handed out at entrance).

**ITEM #2 and #3 on Agenda – SELECTION OF 2019 MEETING CHAIRMAN and SELECTION OF 2019 MEETING SECRETARY.**

William Simon nominated Lou Andersen as Meeting Chairman of the annual meeting. Dennis Strom seconded. No discussion. Motion passed unopposed.

Lou appointed Teresa Andersen as secretary of the annual meeting.

**ITEM #4 on Agenda– APPROVAL OF MINUTES FROM 2018 ANNUAL MEETING**

Lou asked that everyone take a few minutes to look over the 2018 annual meeting minutes and opened the floor for discussion. No discussion.

Jim Kramer made a motion to approve the minutes as presented. Mitch Fleming seconded. No discussion. Motion passed unopposed.

**ITEM #5 on Agenda – WATERMASTER REPORT OF 2018 YEAR**

Rusty gave some of the snow totals, from the NRCS report for the area as of the 1<sup>st</sup>, Big Wood drainage was at 58% and Little Wood was at 44%, that was before this last storm, so as of Feb. 5<sup>th</sup>. They don't have us as a full drainage but on Jan. 31<sup>st</sup> the Snowtel site at Camas Creek Divide was at 90% and the Soldier Ranger Station was at 111%, so doing pretty good with water so far.

Rusty went over the map showing the entire Water District 37B area. We have 376 irrigation rights, 121 different users. There are 71 meters, 4 PCs, 2 time clocks, and 38 surface devices now. Rusty stated he still gets a few questions on decreed dates, all water rights in this district were "decreed" in 2010. In Idaho, your water right may be forfeited if not used for five consecutive years. He also mentioned the continued battery issues with the Seametric meters going dead. Anything that goes dead has to be hooked to power.

Surface water measuring devices are 99.9% finished with just a few remaining and are planned to be installed this spring.

Rusty reiterated that everyone should know their irrigation start and stop dates (most start dates are April 15<sup>th</sup> and stop date is October 31<sup>st</sup>), they need to make sure their bill is current and make sure they contact him before any water can be turned on. Everyone with measuring devices will be charged for the water they used. Second Thursday of February 2020, annual meeting is already set up by IDWR.

**ITEM #6 on Agenda – TREASURER REPORT FOR 2018**

Matt McLam gave the treasurer report. Matt reviews the bank statements and provides a proof of cash. Matt went over the 2018 budget to actuals report that was handed out. The actual expenses were in line with the budget, with most line items coming in below budget.

**ITEM #7 on Agenda – PRESENTATION OF CLOUD SEEDING**

Lou talked about the graph that was included in the handouts, William Simon had found the graph in his research of the precipitation of the prairie and presented it to the Advisory Board, showing the total rainfall in 5-year increments over the past 70 years. The first 50 years showed the average precipitation above 15" per year and the last 20 years at an average of 10.3" per year. About a 33% decrease in average precipitation.

Lou introduced Mel Kunkel, a Hydrometeorologist from IPCo, who works on cloud seeding projects. Along with Mel, is Shawn Parkinson from IPCo, Water Resources leader and Kala Golden, engineer with IDWR/Cloud Seeding. Mel presented a slideshow on Orographic cloud seeding, which basically means cloud seeding in the mountains. He discussed the process of the cloud seeding itself using silver iodide. He also discussed the different seeding mechanisms, ground generators and aircraft method. The current project underway is SNOWIE (Seeded & Natural Orographic Wintertime Clouds, The Idaho Experiment). Mel talked about increase in precipitation, they were able to collect data showing the moisture created by the release of the silver iodide. IPCo started investigating cloud seeding in 1993. Their first operation was in 2003, and currently in 2019, they have 57 generators and 3 aircraft.

Mel turned the floor over to Shawn, who talked about the increase in runoff. He also talked about the costs of the cloud seeding projects, approx. \$3.3/acre foot. They are looking to increase the number of generators and aircraft, to increase the benefits in the area.

**ITEM #8 and #9 on Agenda – DISCUSSION OF PROPOSED 2019 DISTRICT 37B BUDGET and ADOPTION OF PROPOSED 2019 RESOLUTIONS AND BUDGET**

Lou went over the 2019 proposed budget, stating that most of the expenses stayed about the same, the board is asking to make a few changes to the budget. The water master's wages have been an hourly rate up to this point and Rusty asked that we consider a salary. Also, the board is asking to add \$500 for Rusty's 4-wheeler use to help cover maintenance costs and \$5000 for a contribution to cloud seeding. The budget comes out to \$54,465, we had a carry in from 2018 of \$11,475 which gives us an assessed budget of \$42,990. Compared to 2018, we will assess less this year of \$1.35 per acre foot, \$.05 less than last year.

Lou also asked everyone to look over the resolutions. Lou read through all the resolutions, which remained the same as last year.

William Simon made a motion to adopt the proposed 2019 Resolutions and the proposed 2019 Budget. Jim Kramer seconded. No discussion. Motion passed unopposed.

Steve Visosky and Sarah Shaul from the IDWR, did not come to the meeting because of weather and because there are no issues concerning the Water District. Lou stated that all the members of this Water District and Rusty need to be commended for working so well together.

Lou asked if there was any other business.

Dennis Strom made a motion to adjourn.

Mitch Fleming seconded. No discussion. Motion passed unopposed. Meeting adjourned at 2:31 p.m.

(Attendance at the meeting included 17 attendees)