### WATERMASTER'S REPORT

DEC 0 7 2017

From May / 2017 To NOU. / AFFIDAVIT OF WATERMASTER STATE OF IDAHO Kevin Ricc , being first duly sworn, deposes and says that he is Watermaster of Water \_\_\_\_\_, having been lawfully appointed by Gary Speckman, Director, Idaho Department of Water Resources, and that the volumes of water, as stated in this report and prorated by him to the water right holders of the district are correct. (Deputy) Watermaster District No. 7513 Subscribed and sworn to before me, this 5 day of December 20.17 Notary Public My Commission expires 05.30.2022 I HEREBY CERTIFY, that Kennin Rica was lawfully appointed by me as Water Master of Water District No. 75 B \_, and that the information contained in this report, as herein sworn to, is, to the best of my knowledge and belief, correct. Director, Department of Water Resources

	WATER RIGHT OWNER	IDWR WATER RIGHT IDENT No.	DIVERSION NAME / REMARKS		
1	ANDERSON GALE	7513-10789	William Creek		
2	BENZON JOHN	75B-27L	11		
3	Buyeler JASON	75B-27P	11 (1		
4	BoiCE LArina	75B- 7030	11 11		
5	CAPPS RANdy	75B- 27D	(1		
6	GATTUNG GENE	7513- 14737	11		
7	GATTUNG JANA	75B- 27M	11 11		
8	GATZ A SAMUEL	7513-10758	11		
9	HASHAW ClydE	753-14067	11		
10	LOGAN David	75B-27Q	11		
11	MALPass Joie	7513-14722	11		
12	Mody Paul	75B-27R	11		
13	Mech 4m Dave	753-14329	11		
14	Kremer PATTi	75B-27K	11		
15	RICE KEUIN	75B-27F	11 01		
16	Kife Koger	75B-27J	11		
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1 Cost Per 24-Hr. Sec. Ft. \$\_\_\_\_\_\_\_\_ Adopted Budget Total Delivery Total Cost Credits Debits in 24-Hour Sec. Feet \$ \$ \$ cts. Total No. Days of Watermaster 2 \$ days at \$ per day 3 Total No. Days of Asst. Watermaster days at \$ per day \$ 5 Other expenses charged pro rata \$ 6 TOTAL COST \$ 7 Total No. 24-Hour Sec. Feet Delivered 8 Cost per 24-Hour Sec. Feet Delivered 9 0 2 3 5 6 7 8 9 0 2 3 6 7 8

#### SECTION 42-606 IDAHO CODE

REPORTS OF WATERMASTERS. All watermasters shall make an annual report to the department of water resources prior to the expiration of the watermaster's appointment for the current year. This report shall show the total amount of water delivered by the watermaster during the preceding year, the amount delivered to each water user, the total expense of delivery and the apportionment of expenses among users and all debits and credits to be carried over to the following year. Such report shall also include records of stream flow the watermaster used or made in the process of distributing water supplies. The director may ask for other information deemed necessary in assuring proper distribution of water supplies within the district. The reports of watermasters to the department of water resources shall be filed and kept in the office of the department.

### Instructions For Completing Annual Watermaster's Report

This form has been developed to assist the watermaster in complying with some of the annual reporting requirements of Section 42-606, Idaho Code. The form provides for summary of the amount of water delivered by the watermaster to each user, the total expense of delivery and the apportionment of expenses among water users, including debits and credits. Water distribution and hydrologic information including stream flow records, daily diversion data, water right information and water right priority cut summaries should be presented in a separate water distribution report.

Complete this annual report form of delivery and costs as follows:

- 1) Enter water right holder name, corresponding IDWR water right number or numbers, and corresponding diversion name and/or remarks on page 2;
- 2) Enter the total amount of water delivered to each user as total 24-hour second feet under column 1, page 3. Total 24-hour second feet is a flow rate expressed in terms of one day or 24 hours. For example, a continuous diversion of 2 cfs over 20 days would equal 40 24-hour second feet.
- 3) Under column 3, page 3, enter the amount of money assessed or billed to each user at the beginning of the year. The assessment may be found in the previous year's adopted budget report.
- 4) In the work space provided on the right hand side of page 3, add up total watermaster salary costs and expenses and enter as 'TOTAL COST'. Then divide this total cost by the total number of 24-hour second feet delivered (sum of column 1) to obtain the cost per 24 hour second feet delivered, or the unit cost factor.
- 5) Under column 2, page 3, multiply the unit cost factor (obtained in step number 4 above) by each user's total 24-hour second feet delivery in column 1 to obtain the total cost against each user.
- 6) For each user, subtract the total cost amount in column 2 from the adopted budget in column 3 and enter the difference either as a credit or debit (negative differences entered as debits, positive differences entered as credits).
- 7) Sign the report before a notary public and submit the original to the appropriate regional office of the Department of Water Resources. Retain one copy for the Water District.

# WATERMASTER'S PROPOSED BUDGET FOR 20/8

DEC 0 7 2017

	Department of Water Resources
Water District No. 75B	Eastern Region
Stream_ William Creek	
Watermaster Name KEVIN RICE	
Mailing Address 127 CorbETTLN. SAlmon.	ID. 83467
Name of Secretary RANDY ZAPPS	
Secretary Mailing Address 87 Corbett LIV. SAlmon	IID. 83467

### **SECTION 42-615, IDAHO CODE**

PROPOSED BUDGET FOR SUCCEEDING YEAR. Each watermaster shall, at least fourteen (14) days prior to the annual meeting of the water users of the water district, also prepare a proposed budget for the succeeding year, together with a distribution of the amount of the budget to the respective water users, using the actual deliveries for the past irrigation season or seasons, as the basis for distribution. The proposed budget and distribution shall be submitted to the water users for consideration and approval at the next annual water meeting.

In conformity with the above statute, I hereby submit a Proposed Budget for 20/8.

(This report must be forwarded to the Secretary of the last Annual Water User's Meeting of your District.)

	WATER RIGHT OWNER	IDWR WATER RIGHT IDENT No.	DIVERSION NAME/REMARKS			
1	ANDERSON GALE	75B-10789	Willian	Creek		
2	BENZON JOHN	75B-27L	1 (	/ /		
3	Beyeler JASON	75B- 27D		1 1		
4	BOICELATINA	15B-7030	( '	· ·		
5	CARDS RANGE	353-27D	A C	1 /		
6	GATTUNG GENE	7513-14737	1 /	¢ ^		
7	GATTUNG JANA	75B- 27M	1			
8	SArz A SAMUEL	7513-10758	( (			
9	HASNAW ClydE	7513-14067	( (	( /		
10	KREMER PATTI	75B- 27K	(11			
11	LOGAN DAVID	75B Z7Q	(1			
12	MAIDLESS JOIE	75B-1472Z	(1			
13	Mody Paul	75B-27R	10	(1		
14	Mechan Dave	75B-143Z9	((	(/		
15	RICE KEVIN	75B- 27 F	11	(1		
16	KIFE ROGER	7513-27]	11			
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ASSISTANT	DAYS					WATERMASTER'S PROPOSED BUDGET	
	TOTAL	+01				WAT	101
WATERMASTER	SALARY	-0-					101
W	DAYS			:			
	YEAR	2018					NEXT YEAR

Complete this proposed budget report form as follows:

- 1) Enter water right holder name, corresponding IDWR water right number or numbers, and corresponding diversion name and/or remarks on page 2;
- seasons on page 3. You have the option of using at least the past two seasons or up to five seasons for averaging. You also have the option of using last year's delivery or one year's delivery as a basis of determining assessments for the next season. Enter deliveries as total 24-hour second feet. Total 24-hour second feet is a flow rate expressed in terms of one 2) If you wish to estimate next season's assessments based on the average delivery of past seasons, then enter the actual water deliveries to each user for the past two to five day or 24 hours. For example, a continuous diversion of 2 cfs over 20 days would equal 40 24-hour second feet.
- 3) If using the averaging method, enter the average delivery for past seasons in column 6 of page 3. If you are not averaging, then enter each user's delivery from last year in column 5 and skip column 6.
- 4) In the work space provided at the top of this page, enter next year's proposed watermaster salary, secretary and/or staff salaries, and expenses. You may use the past season costs and expenses, or average past seasons' costs and expenses as an aid in determining next year's budget. A more detailed listing or itemization of expenses and salaries can be attached to this form.
- 5) Divide the total proposed budget amount for next year by the total past season delivery (total of column 5, page 3) or average past seasons deliveries (total of column 6, page 3) to obtain a unit cost factor.
- 6) Under column 7, page 3, multiply the unit cost factor by each user's past season or average past seasons deliveries to obtain the estimated billing for the next year.
- 7) Use column 8, page 3, to enter the adjusted billing amount if the district wishes to carryover debits and credits from the previous season. (Refer to the last watermaster report. If a user had a credit, subtract that credit from his or her estimated billing in column 7 of this report, and enter the difference or adjusted amount in column 8. If a user had a debit, then add that debit to his or her billing amount shown in column 7 and show as adjusted billing in column 8.
- 8) Sign the report and retain to present to the water users at the next annual meeting for the water district.



### State of Idaho DEPARTMENT OF WATER RESOURCES

900 N Skyline Dr., Ste A, Idaho Falls, Idaho 83402-1718 Phone: (208) 525-7161 FAX: (208) 525-7177 www.idwr.idaho.gov

> C.L. "BUTCH" OTTER Governor

> > GARY SPACKMAN Director

December 8, 2017

Kevin Rice 127 Corbett Ln Salmon ID 83467

WATER DISTRICT #75B

Dear Watermaster:

Enclosed herewith is a copy of the Watermaster's Annual Report for the past season.

The same has been prepared by the watermaster and approved by this Department in conformity with Sections 42-610, 42-614 and 42-615, Idaho Code.

During the 1993 legislative session, the legislature enacted a new law which amends Section 42-619(9), Idaho Code and removes the independent financial audit requirement for most state water districts. The new law, referenced by Section 67-450B, Idaho Code (copy enclosed) identifies minimum audit requirements for all local government entities. Under the new statute, the governing body of any local government entity (i.e.; water district) whose annual budget does not exceed one hundred thousand dollars (\$100,000) has no minimum audit requirements under this section. This means that any district which handles its own money and whose budget is one hundred thousand dollars (\$100,000) or less does not have to have an independent public account firm conduct a financial audit every few years as previously required by Section 42-619(9).

Please note that only the statutory requirement regarding the independent financial audit has been changed. Districts handling their own fund (i.e.; districts who collect and / or disburse their own funds) must still submit their own statement of the water district's financial affairs at the end of each fiscal year. As recommended in the Department's February 16, 1993 letter and the 1993 Watermaster Handbook, a copy of the financial statement may be submitted either with the annual water masters report or with the minutes of the annual meeting for the ensuing year. An example of an annual financial statement may be found in Appendix C of the 1993 Watermaster Handbook.

The purpose of this letter is to remind all water districts that workers compensation insurance is required for all water district employees. This requirement applies to all water districts in Idaho, regardless of annual budget. Insurance should be applicable at least to all paid water district staff, including the water master as week as well as watermaster assistants, advisory committee, secretary and treasurer. The costs associated with workers compensation insurance is paid directly by the water district and should be considered an expense of the district. For information about obtaining insurance costs etc., please contact the Idaho State Insurance Fund. The State Insurance Fund has offices in Boise, Coeur d'Alene, Idaho Falls, Pocatello and Twin Falls. Water Districts are also reminded that all paid water district staff may be subject to state and federal taxes. These tax requirements will vary depending on salaries and total income of each watermaster or employee. In many water districts, particularly smaller districts with part-time staff, payment of watermaster or each employee. Districts may wish to contact the State Tax Commission or the Internal Revenue Service for information about state and federal withholding taxes.

Sincerely,

Sharla Cox

Administrative Assistant

Enclosure



### State of Idaho DEPARTMENT OF WATER RESOURCES

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> C.L. "BUTCH" OTTER Governor

> > GARY SPACKMAN Director

December 8, 2017

Randy Capps 87 Corbett Ln Salmon ID 83467

**WATER DISTRICT #75B** 

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Sincerely,

Sharla Cox

Administrative Assistant

Enclosures



# State of Idaho DEPARTMENT OF WATER RESOURCES

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C.L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

December 8, 2017

Lemhi County Treasurer and Auditor 206 Courthouse Dr Salmon ID 83467

RE: Water District No. #74Z and 75B

Dear County Treasurer / Auditor:

Transmitted herewith is the 2016 Watermaster's Report and claim for services for the above mentioned Water District.

The various times in this report have been checked and have been found to be proper charges against the water users therein named. Section 42-612, 42-613 and 42-614 of the Idaho Code provides the procedure under which this claim shall be paid from the funds of the above named district.

If you have any questions, please contact us at once.

Sincerely,

Sharla Cox

Administrative Assistant

Enclosure



# State of Idahu DEPARTMENT OF WATER RESOURCES

900 N Skyline Dr., Ste A, Idaho Falls, Idaho 83402-1718 Phone: (208) 525-7161 FAX: (208) 525-7177 www.idwr.idaho.gov

October 25, 2017

C.L. "BUTCH" OTTER Governor

> GARY SPACKMAN Director

RE: Requesting Watermaster's Report / Daily Record Books

Dear Watermaster:

In accordance with Chapter 6, Section 42-614 of the Idaho Code, and department regulations, the Watermaster of each district is required to submit an annual report to the Department of Water Resources, at 900 N Skyline Dr Ste A, Idaho Falls ID 83402 by December 31, 2017. You should forward a copy to the County Treasurer, if applicable. Please be certain all of the report is complete.

In accordance with Chapter 6, Section 42-615 of the Idaho Code: Proposed budget for succeeding year. Each watermaster shall, at least fourteen (14) days prior to the annual meeting of the water users of the water district, also prepare a proposed budget for the succeeding year, together with a distribution of the amount of the budget to the respective water users, using the actual deliveries for the past irrigation season or seasons, as the basis for distribution. The proposed budget and distribution shall be submitted to the water users for consideration and approval at the next annual water meeting.

We are enclosing sufficient forms for filling out the Watermaster's Report and the Proposed Budget.

Do not fail to send the Watermaster's Daily Record Books along with the Watermaster Report.

Sincerely,

Sharla Cox

Administrative Assistant