

C.L. "BUTCH" OTTER Governor

July 25, 2016

GARY SPACKMAN Director

Re: Water District #13R

Dear Water Master and/or Secretary:

We are still waiting for the following forms to be sent to our office. <u>Please keep in mind that until</u> all these forms are approved by this office, no watermaster can be officially appointed.

- () Watermaster Report –
- (X) Annual Meeting minutes
- (X) Adopted Budget

Since we need of these forms in the office before the Certificate can be sent, please submit no later than 14 days of this letter.

THESE FORMS ARE DUE 5 DAYS AFTER YOUR ANNUAL MEETING, THE SEASON IS ALMOST OVER; PLEASE SEND THESE FORMS TO IDWR.

Sincerely,

Sharla Cox Administrative Assistant