



**State of Idaho**

**DEPARTMENT OF WATER RESOURCES**

900 N. Skyline Dr., Suite A, Idaho Falls, Idaho 83402-1718 - (208) 525-7161- Fax (208) 525-7177

---

EASTERN REGION

**DIRK KEMPTHORNE**  
GOVERNOR

JANUARY 24, 2001

**KARL J. DREHER**  
DIRECTOR

Michael D. Kunz  
PO Box 187  
Preston id 83263

WATER DISTRICT #13-N  
STREAM: MINK CREEK

Dear Mr. Kunz:

Enclosed herewith is a copy of the watermaster's Annual Report for the past season.

The same has been prepared by the watermaster and approved by this Department in conformity with Sections 42-610, 42-614 and 42-615, Idaho Code.

During the 1993 legislative session, the legislature enacted a new law which amends Section 42-619(9), Idaho Code and removes the independent financial audit requirement for most state water districts. The new law, referenced by Section 67-450B, Idaho Code (copy enclosed) identifies minimum audit requirements for all local government entities. Under the new statute, the governing body of any local government entity (i.e.; water district) whose annual budget does not exceed fifty thousand dollars (\$50,000) has no minimum audit requirements under this section. This means that any district which handles its own money and whose budget is fifty thousand dollars (\$50,000) or less does not have to have an independent public account firm conduct a financial audit every few years as previously required by Section 42-619(9).

Please note that only the statutory requirement regarding the independent financial audit has been changed. Districts handling their own fund (i.e.; districts who collect and/or disburse their own funds) must still submit their own statement of the water district's financial affairs at the end of each fiscal year. As recommended in the Department's February 16, 1993 letter and the 1993 Watermaster Handbook, a copy of the financial statement may be

submitted either with the annual water masters report or with the minutes of the annual meeting for the ensuing year. An example of an annual financial statement may be found in Appendix C of the 1993 Watermaster Handbook.

The purpose of this letter is to remind all water districts that workers compensation insurance is required for all water district employees. This requirement applies to all water districts in Idaho, regardless of annual budget. Insurance should be applicable at least to all paid water district staff, including the watermaster as well as watermaster assistants, advisory committee, secretary and treasurer. The costs associated with workers compensation insurance is paid directly by the water district and should be considered an expense of the district. For information about obtaining insurance costs etc., please contact the Idaho State Insurance Fund. The State Insurance Fund has offices in Boise, Couer d'Alene, Idaho Falls, Pocatello and Twin Falls. Water Districts are also reminded that all paid water district staff may be subject to state and federal taxes. These tax requirements will vary depending on salaries and total income of each watermaster or employee. In many water districts, particularly smaller districts with part-time staff, payment of watermaster or each employee. Districts may wish to contact the State Tax Commission or the Internal Revenue Service for information about state and federal withholding taxes.

Sincerely,



Harold W. Jones  
Water Right Supervisor

HWJ:dn

Enclosure



**State of Idaho**

**DEPARTMENT OF WATER RESOURCES**

**900 N. Skyline Dr., Suite A, Idaho Falls, Idaho 83402-1718 - (208) 525-7161- Fax (208) 525-7177**

---

EASTERN REGION

**DIRK KEMPTHORNE**  
GOVERNOR

**KARL J. DREHER**  
DIRECTOR

JANUARY 24, 2001

FRANKLIN COUNTY TREASURER/AUDITOR  
39 W ONEIDA  
PRESTON ID 83263

RE: WATER DISTRICT NO: 13-N  
WATERMASTER: Bob L. Erickson

Dear Gentlemen:

Transmitted herewith is the Watermaster's Report and claim for services along with the Proposed Budget for 2001 for the above mentioned Water District.

The various items in this report have been checked and have been found to be proper charges against the water users therein named. Section 42-612, 42-613 and 42-614 of the Idaho Code provides the procedure under which this claim shall be paid from the funds of the above named district.

If you have any questions, please contact us at once.

Sincerely,

A handwritten signature in black ink that reads "Harold W. Jones".

Harold W. Jones  
Water Rights Supervisor

Enclosure

HWJ:dn

RECEIVED

DEC 27 2000

Department of Water Resources  
Eastern Region

## 2000 WATERMASTER'S REPORT

From: April 20 To: September 30

Water District Number: 13-N Stream: Mink Creek Tributary to: Bear River

Watermaster: **Bob L. Erickson**  
Address: 5598 East Highway 36  
Preston, Idaho 83263  
(208) 852-

### Affidavit of Watermaster

STATE OF IDAHO )  
                  )  
                  ) ss.  
COUNTY OF Franklin )

Bob L. Erickson, being first duly sworn, deposes and says that he is Watermaster of Water District No. 13-N, having been lawfully appointed by: Karl Dreher, Director, Idaho Department of Water Resources, that the volumes of water, as stated in this report and prorated by him to the water right holders of the district are correct.

Bob L. Erickson  
(Deputy) Watermaster, Water District No 13-N

Subscribed and sworn before me, this 18 day of Dec, 2000

Notary Public

My Commission expires 12-22-00

Seal

I HEREBY CERTIFY that Bob L. Erickson was lawfully appointed by me as Watermaster of Water Dist. 13-N, and that the information contained in this report, as herein sworn to, is, to the best of my knowledge and belief, correct.

Karl Dreher  
Director, Idaho Department of Water Resources

by Z.W. Jones

# WATERMASTER'S REPORT

RECEIVED

NOV 15 2000

Department of Water Resources  
Eastern Region

From April 15, 2000 To Oct 1, 2000

Water District No. 13N

Name of Watermaster Bob L Erickson

P.O. Address 5598 E Hwy 36 Preston, Id 83263

## AFFIDAVIT OF WATERMASTER

STATE OF IDAHO }  
COUNTY OF Franklin } ss.

Bob L. Erickson, being first duly sworn, deposes and says that he is Watermaster of Water District 13N, having been lawfully appointed by R Keith Higgenson, Director, Idaho Department of Water Resources, and that the volumes of water, as stated in this report and prorated by him to the water right holders of the district are correct.

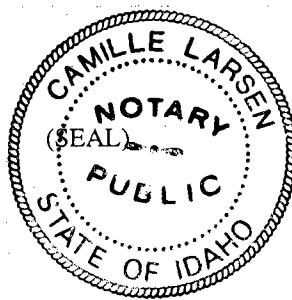
Bob L Erickson

(Deputy) Watermaster District No. \_\_\_\_\_

Subscribed and sworn to before me, this 14<sup>th</sup> day of November, 192000

Camille Larsen  
Notary Public

My Commission expires 06-08-01



Boise, Idaho, \_\_\_\_\_, 19\_\_\_\_\_

I HEREBY CERTIFY, that \_\_\_\_\_ was lawfully appointed by me as Water Master of Water District No. \_\_\_\_\_, and that the information contained in this report, as herein sworn to, is, to the best of my knowledge and belief, correct.

Director, Department of Water Resources

By \_\_\_\_\_

WATER RIGHT OWNER	IDWR WATER RIGHT IDENT No.	DIVERSION NAME / REMARKS
1 Mink Creek Town Ditch	462	
2 Mink Creek Rocky Ditch	464	
3 Preston Mink Creek	468	
4 Riverdale Canal Co		
5 Twin Lakes Canal Co.	469	
6 Glencoe Irr. Co	470	
7 Rex Steel		
8 Fackrell Gen Plant		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		



SECTION 42-606 IDAHO CODE

REPORTS OF WATERMASTERS. All watermasters shall make an annual report to the department of water resources prior to the expiration of the watermaster's appointment for the current year. This report shall show the total amount of water delivered by the watermaster during the preceding year, the amount delivered to each water user, the total expense of delivery and the apportionment of expenses among users and all debits and credits to be carried over to the following year. Such report shall also include records of stream flow the watermaster used or made in the process of distributing water supplies. The director may ask for other information deemed necessary in assuring proper distribution of water supplies within the district. The reports of watermasters to the department of water resources shall be filed and kept in the office of the department.

**Instructions For Completing Annual Watermaster's Report**

This form has been developed to assist the watermaster in complying with some of the annual reporting requirements of Section 42-606, Idaho Code. The form provides for summary of the amount of water delivered by the watermaster to each user, the total expense of delivery and the apportionment of expenses among water users, including debits and credits. **Water distribution and hydrologic information including stream flow records, daily diversion data, water right information and water right priority cut summaries should be presented in a separate water distribution report.**

Complete this annual report form of delivery and costs as follows:

- 1) Enter water right holder name, corresponding IDWR water right number or numbers, and corresponding diversion name and/or remarks on page 2;
- 2) Enter the total amount of water delivered to each user as total 24-hour second feet under column 1, page 3. Total **24-hour second feet** is a flow rate expressed in terms of one day or 24 hours. For example, a continuous diversion of 2 cfs over 20 days would equal 40 24-hour second feet.
- 3) Under column 3, page 3, enter the amount of money assessed or billed to each user at the beginning of the year. The assessment may be found in the previous year's adopted budget report.
- 4) In the work space provided on the right hand side of page 3, add up total watermaster salary costs and expenses and enter as 'TOTAL COST'. Then divide this total cost by the total number of 24-hour second feet delivered (sum of column 1) to obtain the cost per 24 hour second feet delivered, or the unit cost factor.
- 5) Under column 2, page 3, multiply the unit cost factor (obtained in step number 4 above) by each user's total 24-hour second feet delivery in column 1 to obtain the total cost against each user.
- 6) For each user, subtract the total cost amount in column 2 from the adopted budget in column 3 and enter the difference either as a credit or debit (negative differences entered as debits, positive differences entered as credits).
- 7) Sign the report before a notary public and submit the original to the appropriate regional office of the Department of Water Resources. Retain one copy for the Water District.

RECEIVED

DEC 27 2000

Department of Water Resources  
Eastern Region

Water District 13-N: Mink Creek

Watermaster Report  
2000 Season

Page: 1/2

Water User	Monthly Totals of 24-hour Second Feet for Irrigation Season							Total 24-hr Sec. Ft.
	April	May	June	July	August	September	October	
Mink Creek: Town Ditch		328.30	321.30	298.02	219.48	168.30		1335.40
Mink Creek: Rocky Ditch		427.80	424.80	430.08	308.14	138.00		1728.82
Preston-Mink Creek		1019.90	989.10	740.80	706.80	639.00		4095.60
Riverdale		172.99	176.80	163.50	116.25	112.50		742.04
Twin Lakes Canal Co.		3987.90	2401.40	726.50	458.00	456.00		8029.80
Glenco Irrigation		172.98	167.40	158.10	115.32	83.70		697.50
Rex Steele								0.00
Fackrell Generator Plant								
24-hour Sec. Ft. Totals:	0.00	6109.87	4480.80	2517.00	1923.99	1597.50	0.00	16629.16

Water District 13-N: Mink Creek

Watermaster Report  
2000 Season

Page: 2/2

Water User	Total 24-hr Sec. Ft.	Total Cost	Adopted Budget	Credit	Debit	Costs: Watermaster:	
Mink Creek: Town Ditch	1335.40	\$168.24	\$106.25		(\$61.99)	Total Days: Rate per Day: OR Rate per Season:  <b>Total:</b>  Assistant Watermaster:	167.0 \$12.64 \$2,110.88
Mink Creek: Rocky Ditch	1728.82	\$217.80	\$148.75		(\$69.05)		
Preston-Mink Creek	4095.60	\$515.98	\$403.75		(\$112.23)		
Riverdale	742.04	\$93.48	\$63.75		(\$29.73)		
Twin Lakes Canal Co.	8029.80	\$1,011.62	\$1,338.75	\$327.13			
Glenco Irrigation	697.50	\$87.87	\$63.75		(\$24.12)	Total Days: Rate per Day: OR Rate per Season:  <b>Total:</b>  Other pro rata expenses:	
Rex Steele	0.00	\$12.00	\$12.00				
Fackrell Generator Plant		\$305.00	\$275.00		(\$30.00)		
Totals:	16629.16	\$2,412.00	\$2,412.00	\$327.13	(\$327.13)	Total: Watermaster: Assistant: Other Pro rata expenses: Total Cost:  Non-consumptive Cost: Cost distributed pro rata: Cost per 24-hr Sec. Ft.:	\$2,110.88 \$0.00 \$301.12 \$305.00 \$2,412.00  (\$305.00) \$2,107.00 \$0.1267051

#### **Water District 13-N: Mink Creek**

**Daily Records**

Page: 1a/10

#### **Water District 13-N: Mink Creek**

**Daily Records**  
**April-00**

Page: 1b/10

#### **Water District 13-N: Mink Creek**

**Daily Records**  
**April-00**

Page: 1c/10









#### **Water District 13-N: Mink Creek**

**Daily Records**  
**September-00**

Page: 6a/10

**Water District 13-N: Mink Creek**

**Daily Records**  
**September-00**

Page: 6b/10

#### **Water District 13-N: Mink Creek**

**Daily Records**  
**September-00**

Page: 6c/10

#### **Water District 13-N: Mink Creek**

**Daily Records**  
**October-00**

Page: 7a/10

**Water District 13-N: Mink Creek**

**Daily Records**  
**October-00**

Page: 7b/10

#### **Water District 1S-N: Mink Creek**

**Daily Records**  
**October-00**

Page: 7c/10

## Water District 13-N: Mink Creek

Daily Records  
April-00

Page: 8a/10

Water User	24-hr Sec. Ft. for April	Cumulative 24-hr Sec. Ft.	Delivery Days for April	Cumulative Days for Year	Daily Average for April	Daily Average for Year
Mink Creek: Town Ditch	0.00	0.00	0	0	0.00	0.00
Mink Creek: Rocky Ditch	0.00	0.00	0	0	0.00	0.00
Preston-Mink Creek	0.00	0.00	0	0	0.00	0.00
Riverdale	0.00	0.00	0	0	0.00	0.00
Twin Lakes Canal Co.	0.00	0.00	0	0	0.00	0.00
Glenco Irrigation	0.00	0.00	0	0	0.00	0.00
Rex Steele	0.00	0.00	0	0	0.00	0.00
Fackrell Generator Plant	0.00	0.00	0	0	0.00	0.00
24-hour Sec. Ft. Totals:	0.00	0.00				

## Water District 13-N: Mink Creek

Daily Records  
May-00

Page: 8b/10

Water User	24-hr Sec. Ft. for May	Cumulative 24-hr Sec. Ft.	Delivery Days for May	Cumulative Days for Year	Daily Average for May	Daily Average for Year
Mink Creek: Town Ditch	328.30	328.30	31	31	10.59	10.59
Mink Creek: Rocky Ditch	427.80	427.80	31	31	13.80	13.80
Preston-Mink Creek	1019.90	1019.90	31	31	32.90	32.90
Riverdale	172.99	172.99	31	31	5.58	5.58
Twin Lakes Canal Co.	3987.90	3987.90	31	31	128.64	128.64
Glenco Irrigation	172.98	172.98	31	31	5.58	5.58
Rex Steele	0.00	0.00	0	0	0.00	0.00
Fackrell Generator Plant	0.00	0.00	0	0	0.00	0.00
24-hour Sec. Ft. Totals:	6109.87	6109.87				

## Water District 13-N: Mink Creek

Daily Records  
June-00

Page: 8c/10

Water User	24-hr Sec. Ft. for June	Cumulative 24-hr Sec. Ft.	Delivery Days for June	Cumulative Days for Year	Daily Average for June	Daily Average for Year
Mink Creek: Town Ditch	321.30	649.80	30	61	10.71	10.85
Mink Creek: Rocky Ditch	424.80	852.60	30	61	14.16	13.98
Preston-Mink Creek	989.10	2009.00	30	61	32.97	32.93
Riverdale	176.80	349.79	30	61	5.89	5.73
Twin Lakes Canal Co.	2401.40	6389.30	30	61	80.05	104.74
Glenco Irrigation	167.40	340.38	30	61	5.58	5.58
Rex Steele	0.00	0.00	0	0	0.00	0.00
Fackrell Generator Plant	0.00	0.00	0	0	0.00	0.00
24-hour Sec. Ft. Totals:	4480.80	10590.67				



Water User	24-hr Sec. Ft. for October	Cumulative 24-hr Sec. Ft.	Delivery Days for October	Cumulative Days for Year	Daily Average for October	Daily Average for Year
Mink Creek: Town Ditch	0.00	1335.40	0	153	0.00	8.73
Mink Creek: Rocky Ditch	0.00	1728.82	0	153	0.00	11.30
Preston-Mink Creek	0.00	4095.60	0	153	0.00	26.77
Riverdale	0.00	742.04	0	153	0.00	4.85
Twin Lakes Canal Co.	0.00	8029.80	0	153	0.00	52.48
Glenco Irrigation	0.00	697.50	0	153	0.00	4.56
Rex Steele	0.00	0.00	0	0	0.00	0.00
Fackrell Generator Plant	0.00	0.00	0	0	0.00	0.00
24-hour Sec. Ft. Totals:	0.00	16629.16				

*Collected Copy*

## 2000 WATERMASTER'S REPORT

From: April 20 To: September 30

Water District Number: 13-N Stream: Mink Creek Tributary to: Bear River

Watermaster: Bob L. Erickson  
Address: 5598 East Highway 36  
Preston, Idaho 83263  
(208) 852-

--

### Affidavit of Watermaster

STATE OF IDAHO )  
                  )  
                  ) ss.  
COUNTY OF Franklin )

Bob L. Erickson, being first duly sworn, deposes and says that he is Watermaster of Water District No. 13-N, having been lawfully appointed by: Karl Dreher, Director, Idaho Department of Water Resources, that the volumes of water, as stated in this report and prorated by him to the water right holders of the district are correct.

*(Deputy) Watermaster, Water District N° 13-N*

Subscribed and sworn before me, this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_\_

*Notary Public*

Seal

My Commission expires \_\_\_\_\_

--

I HEREBY CERTIFY that Bob L. Erickson was lawfully appointed by me as Watermaster of Water Dist. 13-N, and that the information contained in this report, as herein sworn to, is, to the best of my knowledge and belief, correct.

*Director, Idaho Department of Water Resources*

**Water District 13-N: Mink Creek****Watermaster Report  
2000 Season**

Page: 1/2

Water User	Monthly Totals of 24-hour Second Feet for Irrigation Season							Total 24-hr Sec. Ft.
	April	May	June	July	August	September	October	
Mink Creek: Town Ditch		328.30	321.30	298.02	219.48	168.30		1335.40
Mink Creek: Rocky Ditch		427.80	424.80	430.08	308.14	138.00		1728.82
Preston-Mink Creek		1019.90	989.10	740.80	706.80	639.00		4095.60
Riverdale		172.99	176.80	163.50	116.25	112.50		742.04
Twin Lakes Canal Co.		3987.90	2401.40	726.50	458.00	456.00		8029.80
Glenco Irrigation		172.98	167.40	158.10	115.32	83.70		697.50
Rex Steele								0.00
Fackrell Generator Plant								
24-hour Sec. Ft. Totals:	0.00	6109.87	4480.80	2517.00	1923.99	1597.50	0.00	16629.16

**Water District 13-N: Mink Creek****Watermaster Report  
2000 Season**

Page: 2/2

Water User	Total 24-hr Sec. Ft.	Total Cost	Adopted Budget	Credit	Debit	<b>Costs:</b>
Mink Creek: Town Ditch	1335.40	\$168.24	\$106.25		(\$61.99)	<b>Watermaster:</b>
Mink Creek: Rocky Ditch	1728.82	\$217.80	\$148.75		(\$69.05)	Total Days: 167.0
Preston-Mink Creek	4095.60	\$515.98	\$403.75		(\$112.23)	Rate per Day: \$12.64
Riverdale	742.04	\$93.48	\$63.75		(\$29.73)	OR Rate per Season: \$2,110.88
Twin Lakes Canal Co.	8029.80	\$1,011.62	\$1,338.75	\$327.13		<b>Assistant Watermaster:</b>
Glenco Irrigation	697.50	\$87.87	\$63.75		(\$24.12)	Total Days:
Rex Steele	0.00	\$12.00	\$12.00			Rate per Day:
Fackrell Generator Plant		\$305.00	\$275.00		(\$30.00)	OR Rate per Season: \$0.00
						<b>Total:</b>
						<b>Other pro rata expenses:</b>
						Total for Season: \$301.12
						<b>Non-consumptive Costs:</b>
						Total for Season: \$305.00
						<b>Totals:</b>
						<b>Watermaster:</b> \$2,110.88
						<b>Assistant:</b> \$0.00
						<b>Other Pro rata expenses:</b> \$301.12
						<b>Total Cost:</b> \$2,412.00
						<b>Non-consumptive Cost:</b> (\$305.00)
						<b>Cost distributed pro rata:</b> \$2,107.00
						<b>Cost per 24-hr Sec. Ft.:</b> \$0.1267051
<b>Totals:</b>	<b>16629.16</b>	<b>\$2,412.00</b>	<b>\$2,412.00</b>	<b>\$327.13</b>	<b>(\$327.13)</b>	

#### **Water District 13-N: Mink Creek**

Daily Records  
April-00

Page: 1a/10

Water District 13-N: Mink Creek

**Daily Records**  
**April-00**

Page: 1b/10

#### **Water District 13-N: Mink Creek**

**Daily Records**

Page: 1c/10





#### **Water District 13-N: Mink Creek**

**Daily Records**  
**July-00**

Page: 4a/10

#### **Water District 13-N: Mink Creek**

**Daily Records**  
**July-00**

Page: 4b/10

#### **Water District 13-N: Mink Creek**

**Daily Records**  
**July-00**

Page: 4c/10





#### **Water District 13-N: Mink Creek**

**Daily Records**  
**October-00**

Page: 7a/10

#### **Water District 13-N: Mink Creek**

**Daily Records**  
October-00

Page: 7b/10

#### **Water District 13-N: Mink Creek**

**Daily Records**  
October-00

Page: 7c/10





Water District 13-N: Mink Creek

Daily Records  
October-00

Page: 10/10

Water User	24-hr Sec. Ft. for October	Cumulative 24-hr Sec. Ft.	Delivery Days for October	Cumulative Days for Year	Daily Average for October	Daily Average for Year
Mink Creek: Town Ditch	0.00	1335.40	0	153	0.00	8.73
Mink Creek: Rocky Ditch	0.00	1726.82	0	153	0.00	11.30
Preston-Mink Creek	0.00	4095.60	0	153	0.00	26.77
Riverdale	0.00	742.04	0	153	0.00	4.85
Twin Lakes Canal Co.	0.00	8029.80	0	153	0.00	52.48
Glenco Irrigation	0.00	697.50	0	153	0.00	4.56
Rex Steele	0.00	0.00	0	0	0.00	0.00
Fackrell Generator Plant	0.00	0.00	0	0	0.00	0.00
24-hour Sec. Ft. Totals:	0.00	18629.16				