



State of Idaho

DEPARTMENT OF WATER RESOURCES

Western Region, 2735 Airport Way, Boise, Idaho 83705-5082 - (208) 334-2190

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DIRK KEMPTHORNE
GOVERNOR

KARL J. DREHER
DIRECTOR

March 6, 2000

Jay Cox
HC 79 Box 2225
Oreana, ID 83650

RE: Castle Creek Water District

Dear Mr. Cox:

It is the Department's understanding you have been elected as the new Castle Creek Water District Watermaster. Although the duties of Watermaster are straight forward, the following are responsibilities regarding record keeping:

-Before the Watermaster can perform duties, a completed Oath and Petition For Services (enclosed) must be submitted to the Department. The Department will inturn send a "Certificate of Appointment," (this places the Watermaster under the State Surety Bond).

-Keep a detailed diary of calls, dates, measurements, and activity. The diary should be submitted to the Department at the irrigation season end. Several daily record books are enclosed.

-Prepare a year end Watermaster Report to be submitted to the Department and the water district secretary. Also, develop a proposed water district budget for the upcoming year. The Department will send the forms and instructions later this fall.

Enclosed is the latest Watermaster Report Summary for Castle Creek, the rights are listed by priority date. The Summary can be referenced for priority and delivery.

Should you have any questions, please contact me at the Western Regional Office, phone 334-2190.

Sincerely,

John Westra
Western Region

Enclosure