Water District No. 65 From: Dave Tuthill

Payette River Basin, State of Idaho 102 North Main Street Payette, Idaho 83661

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1999 ANNUAL MEETING AGENDA

JAN 2 0 1999
WATER RESOURCES
WESTERN REGION

- A) Welcome and Opening Remarks Chairman Steve Dobson
- B) Approval of 1998 Annual Meeting Minutes
- C) Presentation of Financial Statements Tim Folke, CPA
- D) Watermaster Report on 1998 Operations of Water District No. 65
- E) USBR Report Jerry Gregg, USBR Snake River Area Manager
- F) IDWR Report Gary Spackman, IDWR Western Region Manger
- G) SRBA Report Dave Tuthill, Adjudication Bureau Chief
- H) Nominating Committee Report Bob Henggeler, Chairman
- I) Budget Committee Report Mike Bankhead, Chairman
- J) Adoption of Resolutions (See Attached)
- K) Closing Remarks and Adjournment Chairman Dobson



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Meeting Minutes Annual Meeting of Water District No. 65

Date: January 13, 1998

Time: 2:00 p.m.

Place: Senior Citizen's Hall, New Plymouth, Idaho

Advisory Committee Present: Bob Henggeler, Mike Bankhead, Karl Siller, Dean Charters, Cecil Shurtleff, Marc Shigeta, Marcia Herr, Joy Sisler, Virgil Johnson, Steve Dobson, Gail Springer, Keith Standley, Jerry Anderson, and Dale Krause.

Others Present: Rick Howard, CPA, Jerry Gregg, USBR, Ron Golus, USBR, Rick Wells, USBR, Dave Zimmer, USBR, Eric Stiles and Alan Harrison, USBR Denver Technical Center, Gary Spackman, IDWR, Sheryl Howe, IDWR, Ellen Berggren, IDWR, Joe Walker, Blaine Overman, and various water users and guests. An attendance sheet is on record.

Opening Remarks: Chairman Wilbur "Brick" Andrew opened the meeting by welcoming all in attendance. Chairman Andrew remarked that this would be the last meeting he would chair for the District. He stated to the group that the many accomplishments of the District over the past three years has been a result of working together as a group. Chairman Andrew commented that, in his opinion, the facilities, the recent improvements made to those facilities, and the management in place makes Water District No. 65 one of the best in the state of Idaho. Chairman Andrew stated that Nez Perce tribal claims, the other federal claims, and the Snake River Basin Adjudication will be problematic for water users in the Payette River Basin, but this organization will prove to be the best solution to working these problems out on behalf of irrigators. He stated that Idaho Water Users Association would be an important part of that solution as well, with the District coordinating these efforts. Water quality problems will also be at the forefront and the District has and will continue to address these concerns on behalf of water users in the Payette River Basin.

<u>Minutes Approved:</u> The annual meeting minutes of 1997 were presented to those in attendance for review and approval. Jerry Anderson moved, Dennis Lammey seconded, to approve the 1997 annual meeting minutes as presented. Motion carried.

Financial Report: Chairman Andrew introduced Rick Howard, CPA, who represented Accounting Northwest, P.A. Mr. Howard presented to the financial report for the 1997 operations of Water District No. 65. A copy of the financial report is attached to these minutes. Mr. Howard explained the compilation of the balance sheet and statement of income and expense was presented in the format prescribed by the American Institute of

CPAs. Mr. Howard pointed out that he did not provide a complete audit of the financial records of the District, and omitted the cash flow statement and many of the footnotes normally submitted in a set of audited statements.

The balance sheet was presented to the group, with Mr. Howard explaining the various differences between the 1996 and 1997 years. The statement of income and expense was then presented, with Mr. Howard pointing out the line item changes between years. Finally, the budget comparison was presented showing the comparison of actual income and expense to the budget passed at the last annual meeting, with total expense under budget by 26.6%.

Bob Henggeler asked Mr. Howard what procedures he used in compiling these reports and questioned whether or not the bank statements were examined. Mr. Howard explained that a compilation is the simplest form of preparing financial statements, but pointed out that the bank statements and reconciliations were examined last year. He stated that he could do more under a separate engagement, with the Advisory Board's approval, but it would involve higher fees. Mr. Howard indicated that he would provide a proposal to the Advisory Board if requested. Keith Standley moved, seconded by Dennis Lammey, to accept the financial report as presented. Motion carried.

USBR Report: Jerry Gregg, USBR Snake River Area Manager, was asked to report to the group. Mr. Gregg commended the District for being very proactive, with a water bank, a storage water accounting system, and promoting water conservation with automation and improved water measurement. The U.S. Bureau of Reclamation is ready and willing to help out where necessary. Mr. Gregg explained the upgrade to the Black Canyon Dam the group was going to vote on later in the meeting. This upgrade will improve water management by giving the Water District No. 65 Watermaster an additional 500 acre-feet of operational storage to smooth out river operations. Mr. Gregg then introduced Rick Wells for a water supply update.

Rick Wells, USBR Snake River Area Office Operations Manager, gave a current water supply outlook and status report for the coming season. The Secesh Summit is currently at 84% of average snow water equivalent, with all other sites averaging 79% of average for this time of year. Mr. Wells reported that Jackson Peak was at 76%, and Deadwood Summit is at 81% of average. Mr. Wells then gave the group an update on storage reservoir contents, indicating that all reservoirs are well above average for this time of year. Deadwood Reservoir is currently at 128,000 AF, with a release of 50 cfs, while Cascade Reservoir is at 500,000 AF with a release of 200 cfs, Idaho Power's water right. This year, the salmon flow augmentation release was split summer/winter, with the winter release finishing up at the end of December 1997. Mr. Wells then presented runoff forecasts for the Payette River Basin. Cascade and Deadwood sites were forecast at about 85% of the 30-year average for runoff, with the Horseshoe Bend forecast at 86% of average for the period January through July 1998.

<u>Watermaster Report on 1997 Operations:</u> Mark Limbaugh, Watermaster for Water District No. 65, reported on 1997 District operations to those in attendance. Mark began

by explaining river operations in review, showing natural flow comparisons for the past three years and giving an explanation of Payette River operations. He then presented a graph depicting the makeup of 1997 river flows from May through October. Irrigation deliveries in total were 917,959 acre-feet diverted above Letha gage during 1997, with 109,871 acre-feet of this total stored water. Operational loss for the year was 2.7% of total storage space. Mark stated that the operational loss was held down somewhat due to the summertime portion of the split-release of the salmon flow augmentation water. Mark then informed the group about the 1997 storage water accounting, outlining beginning reservoir carryover levels, total storage water available to water users, storage water accounting by use and by user, and a three year history of reservoir operations. A brief overview of 1997 rental pool operations was then presented.

Mark then recapped 1997 Idaho water issues for the group. He explained the current water quality issues facing the Lower Payette River, the Nez Perce and Deer Flat federal instream flow claims filed in the SRBA, the Basin Wide Issues Nos. 5, 5A, and 10, and the current Endangered Species Act listings. Mark then reviewed Water District No. 65 highlights for the 1997 water year. These highlights included being active in the IWUA Coalition, cost sharing a USBR study looking into raising the Black Canyon Dam for operational efficiencies, and the negotiated split release of salmon flows through the Payette River Watershed Council. Also included as 1997 highlights of District operations were the cost share of over \$65,000 in measuring devices and automation technology, the addition of remote data entry into the storage water delivery accounting system, and modifications to the Cascade Reservoir Sedimentation Study. Mark also noted the price increase for rental of stored water during 1997, commenting on the USBR Strategic Plan 1997-2002, resolving the operational problems with Horseshoe Bend Hydroelectric, and District-sponsored O&M meetings with the USBR and its contractors.

Mark stated that he had attended numerous conferences on behalf of water users in the District during 1997, namely the IWUA Annual Convention in Boise, the IWUA Law Seminars in Sun Valley and Boise, and the NWRA National Convention in Albuquerque, New Mexico. Mark also was asked to participate on a panel discussing the future of the USBR in Washington, D.C., briefing Members of Congress and their staff on water users' views concerning the current and future direction of the Bureau of Reclamation.

Finally, Mark previewed the upcoming 1998 water year for those in attendance. Mark highlighted several issues and goals which are to be addressed in the coming year, namely water quality issues on the Lower Payette River, the federal instream flow claims in the SRBA, and the ESA listing for the Snake River steelhead, bull trout and Snake River salmon. Mark noted the importance of a proposed USBR study looking at the effects of taking an additional 1 million acre-feet of water from Idaho for flow augmentation. Mark stated that Basin Wide Issues 5/5A would be re-argued before the Idaho Supreme Court in 1998. The issue of outfitter licensing of the lower Payette River will be discussed, as well as the USBR Snake River Resource Review, the IDWR Payette River Basin Plan, legislative issues before the Idaho Legislature, and the split release of salmon flows by the Payette River Watershed Council. Also addressed in the 1998 preview were the planned automation upgrades to facilities on the Payette River and the

Black Canyon Dam upgrade, both to be cost shared by the District via today's vote. Mark completed his presentation with a comparison of current snow levels to last year and the 30-year average, along with spring runoff comparisons and the 1998 probability of refill for Cascade and Deadwood Reservoirs. Both reservoirs have a 90% or more probability of filling during 1998, based on 30-year average precipitation and current storage carryover levels.

USBR Report on Ag Return Flow Drains on Lower Payette: Eric Stiles and Alan Harrison, USBR Denver Tech Center, gave presentations on a study they recently completed entitled Lower Payette River Irrigation Wastewater Reuse Assessment Report. This report was presented to the Technical Advisory Group of the Lower Payette River WAG in December 97. Mr. Stiles stated that the pollutants of concern to water quality in the return flows from irrigated agriculture are sediment, nutrients and bacteria loading to the river. These elements are not toxic and are from non-point sources, so improvements should be realized fairly easily with any voluntary construction of treatment facilities or reuse of the water for irrigation. Mr. Harrison then gave a slide presentation detailing the drains cataloged, as well as the locations for reuse and treatment opportunities. He detailed 14 sites annotated in the report, giving possible solutions for water quality improvements to existing drains flowing into the river. Mr. Stiles then presented slides depicting passive wetland treatment sediment management facilities installed for A&B Irrigation District in Southeastern Idaho. He then reviewed several locations where this type of facility would work on the lower Payette. Dean Charters brought up the problem of creating wetlands in the valley, citing the various issues associated with the laws protecting wetlands from disturbance once constructed. Mr. Stiles mentioned the possibility of working with Idaho Department of Fish and Game in developing wildlife enhancement on these wetlands constructed for water treatment. These types of partnerships may enhance agency and public support for the project and allow for management as a passive treatment facility rather than as just another wetland. He stated that this problem should be studied, but doubted that the rules associated with permanent wetlands protection would apply to this type of constructed water treatment facility. Mark stated that a meeting has been set with the Drainage District's Boards of Directors this January 14th in Payette to discuss the assessment report and associated project proposals.

IDWR Report: Gary Spackman, IDWR Western Region Manager, gave a report to the group. He started with the Diversion Upgrade Study, cost shared by the District and currently being completed. A meeting next Thursday will be held to unveil the report. Mr. Spackman then reported on the Snake River Basin Adjudication. Approximately 20,000 water rights have been decreed in the adjudication to date. IDWR staff is currently reviewing domestic and stock water claims on the Payette River. The Department will report on irrigation water right claims on the Payette by the year 2000.

Nominating Committee Report: Bob Henggeler, Chairman of the Water District No. 65 Nominating Committee, presented the report of his committee to the group. For Chairman, Steve Dobson has been nominated, with Mike Bankhead nominated for Vice

Chairman, Paul Braun nominated for Secretary, and Steve Dobson nominated for Treasurer for the 1998 year.

Budget Committee Report: Dale Krause, Chairman of the Water District No. 65 Budget Committee, presented the budget to those in attendance. Mr. Krause highlighted several line items in need of explanation, including increases to the salary of the Watermaster and the funding for the Black Canyon Dam Upgrade at the 80% level, estimated with a 30% contingency included. Mr. Krause explained that the committee was recommending keeping the \$.40 per acre assessment the same for the coming year.

Adoption of Resolutions: Chairman Andrew asked the Watermaster to read the resolutions prior to adoption.

<u>Resolution No. 1</u> was read. Dennis Lammey moved, Gail Springer seconded, to adopt Resolution No. 1. Motion carried.

<u>Resolution No. 2</u> was read. Dennis Lammey moved, Dean Charters seconded, to adopt Resolution No. 2. Motion carried.

<u>Resolution No. 3</u> was read. Keith Standley nominated Mark Limbaugh for the Watermaster position until the next Annual Meeting. Keith Standley moved, Dennis Lammey seconded, to adopt Resolution No. 3 as completed by the nomination. Motion carried.

<u>Resolution No. 4</u> was read. Dale Krause moved, Jerry Anderson seconded, to adopt Resolution No. 4. Motion carried.

<u>Resolution No. 5</u> was read. Mark Limbaugh stated that the rate was approved at 8% last year. Keith Standley moved, Dean Charters seconded, to adopt Resolution No. 5 with the 8% interest charge for late assessments. Motion carried.

<u>Resolution No. 6</u> was read. The Nominating Committee moved for adoption. Chairman Andrew opened the nominations to the floor for Chairman, Vice Chairman, Secretary and Treasurer of the District for the coming year. For Secretary, Blaine Overman nominated Leonard Andrew. Seeing no further nominations from the floor for any of the offices, Chairman Andrew closed nominations and asked for a secret ballot for the contested Secretary position. Paul Braun received 12 votes to Leonard Andrew's 7 votes. Resolution No. 6 was approved by acclamation, with Steve Dobson as Chairman, Mike Bankhead as Vice Chairman, Paul Braun as Secretary and Steve Dobson as Treasurer of Water District No. 65 for 1998.

<u>Resolution No. 7</u> was read. Dale Krause moved, Dennis Lammey seconded, to adopt Resolution No. 7. Motion carried.

<u>Resolution No. 8</u> was read. Jerry Anderson moved, Keith Standley seconded, to adopt Resolution No. 8. Motion carried.

<u>Resolution No. 9</u> was read. Chairman Andrew stated that last year, the cost share limit was \$10,000. Dale Krause moved, Jerry Anderson seconded, to set a \$15,000 limit for the coming year and adopt Resolution No. 9. During discussion, Keith Standley stated that, in his opinion, \$15,000 was too large an amount and would limit the number of projects cost shared by the District. After more discussion, the motion carried.

<u>Resolution No. 10</u> was read. Dale Krause moved, Dennis Lammey seconded, to adopt Resolution No. 10. Motion carried.

<u>Resolution No. 11</u> was read. Jerry Anderson moved, Joe Walker seconded, to adopt Resolution No. 11. Motion carried.

New Chairman: Steve Dobson then took his new position as Chairman of Water District No. 65 from Chairman Andrew. Chairman Dobson then presented retiring Advisory Board member Cecil Shurtleff with a plaque commemorating his many years of service to the water user community as an original Water District No. 65 Advisory Board, as well as a long-time member of the Lower Payette Ditch Company's Board of Directors.

Chairman Dobson then presented a commemorative plaque to Past-Chairman Andrew, thanking him for his three years of service as Chairman of the Water District No. 65 Advisory Board. Chairman Dobson stated that, in his opinion, without the leadership and knowledge of Brick Andrew, Water District No. 65 would not be as successful as it is today.

Adjournment: Seeing no further business, Chairman Dobson adjourned the 1998 Annual Meeting of Water District No. 65 at 5:35 p.m.

Respectfully submitted,

Mark Limbaugh, Watermaster

Payette River Basin, State of Idaho 102 North Main Street Payette, Idaho 83661

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January 12, 1999

RESOLUTION #1

RESOLVED, that the water users of Water District No. 65 do hereby agree to vote by acclamation the resolutions to be adopted in this meeting, unless a request is made by a qualified voter to vote on any resolution by casting a roll call vote counting the numbers of voting shares: each share representing one irrigable acre assessed by the District, total of which based on the total acres assessed by Water District No. 65 this past year.

RESOLUTION #2

A motion, to be made and seconded, that the 1999 Budget (Attachment A) be adopted as read and that the items of salary and other expenses be fixed as contained therein.

RESOLUTION #3

A motion, to be made and seconded, that _______ be elected to serve as Watermaster for Water District No. 65, at the prescribed salary fixed in the 1999 Budget (Attachment A), until the next annual meeting of the District.

RESOLUTION #4

A motion, to be made and seconded, that Water District No. 65 assess each water user \$0.40 per acre irrigated, to be based on irrigable acres listed on their water right, and that the Watermaster for Water District No. 65 be authorized to collect the assessment directly from the water users of the District. For non-irrigation water users, a fee of \$200 shall be assessed by the District.

RESOLUTION #5

RESOLUTION #6

A motion, to be made and seconded, that the following per Vice Chairman, Secretary, Treasurer be elected by the wat ensuing year until the next annual meeting of the District.				
·	Chairman			
·	Vice-Chairman			
	Secretary			
<u> </u>	Treasurer			
Be it further resolved, that the persons nominated for the 1999 Water District No. 65 Advisory Board (Attachment B) be elected by the water users to serve for the ensuing year until the next annual meeting of the District.				
RESOLUTION #7				
A motion, to be made and seconded, that the water users of necessary expense, as listed in the approved budget, to sen Water Users Association State Convention, as the voting dany other workshops, meetings or conventions deemed necessary expenses.	d the Watermaster to the Idaho elegate for the District, and			
RESOLUTION #8				
A motion, to be made and seconded, that the persons duly of Water District No. 65 (Attachment B) be appointed to so Committee for the ensuing year until the next annual meeting	erve as the Nominating			

RESOLUTION #9

A motion, to be made and seconded, that the Advisory Board approve any and all expenditures from the "Facility Improvement Incentive Program - 50% Cost Share" category, limiting individual 50% cost share expenditures for improvements to measuring devices, head structures, or facilities constructed for improved water management within the District to \$______ per request for the 1999 budget year.

RESOLUTION #10

A motion, to be made and seconded, that the Watermaster is authorized to reimburse the Chairman, Vice Chairman, and Secretary of Water District #65 for any necessary mileage to and from District meetings, at a rate of \$.30 per mile, as well as any other necessary expenses incurred by these Officers deemed appropriate for reimbursement by the Advisory Board.

RESOLUTION #11

A motion, to be made and seconded, to authorize the Watermaster, with the consent of the Advisory Board, to acquire, hold and disburse of real and personal property, equipment and facilities in the name of Water District No. 65 as necessary for the proper distribution of water, and hereby validate any and all prior purchases and disbursements of such properties on behalf of Water District No. 65.

RESOLUTION #11

A motion, to be made and seconded, that the water users of Water District No. 65 approve the following amendments to the Water District No. 65 Rental Pool Procedures and submit said amendments to the Idaho Water Resource Board for their consideration:

PARA 8. RENTAL FEES AND PAYMENTS TO LESSORS:

(Additional language underlined, with deletions marked as stricken from the paragraph.) 8.1 The price of stored water rented from the Rental Pool for use upstream from the mouth of the Payette River is \$2.95 3.20 per acre foot, with \$2.00 per acre foot being paid to the Lessors, a \$0.75 1.00 per acre foot administrative fee paid to the District and the \$0.20 surcharge due the Board under the Idaho Water Bank rules. The price of stored water rented from the Rental Pool for use downstream from the mouth of the Payette River is \$5.40 5.65 per acre foot, with \$4.23 per acre foot being paid to the Lessors, \$2.23 of which is intended to be used by the Lessor for improvements within the Lessor's delivery system, with emphasis given to improvements which would result in better water management, water quality and water use efficiencies, a \$0.75 1.00 per acre foot administrative fee paid to the District and the \$0.42 surcharge due the Board. In the case that another rental pool or space holder should lease water for the purpose of arbitrage and consequently seek to secure replacement water from the Rental Pool, the price shall be the amount charged by that rental pool or space holder plus an additional \$0.75 1.00 per acre foot administrative fee paid to the District.

(These amendments are subject to the approval of the Idaho Water Resource Board.)

WATER DISTRICT #65 BUDGET FOR 1999 OPERATIONS		BUDGET <u>1998</u>		BUDGET 1999
INFLOW OF FUNDS:				
Contract - DEQ	\$	1,138.00	\$	•
Interest Income	\$	10,000.00	\$	14,000.00
Cash Inflows - Assessments	\$	58,000.00	\$	58,000.00
Expense Reimbursements	\$, <u>-</u>	\$	· -
Water Rental Administrative Fees		135,984.00		145,000.00
Total Inflows of Funds		205,122.00	_	217,000.00
OUTFLOW OF FUNDS: Salaries:				
Watermaster	\$	52,000.00	\$	52,000.00
Assistant & Deputies	\$	32,000.00 -	\$	-
Office Assistant	\$	_	\$	_
Payroll Taxes	\$	4,450.00	\$	4,450.00
Retirement	\$	5,200.00	\$	5,200.00
Office Rent	\$	7,700.00	\$	6,900.00
Postage	\$	800.00	\$	800.00
Office Supplies	\$	2,000.00	\$	2,000.00
Telephone Expense	\$	4,300.00	\$	4,600.00
Radio Rent	\$	-,500.00	\$	-,000.00
Medical Insurance	\$	4,500.00	\$	4,800.00
Accounting Fees	\$	600.00	\$	2,600.00
Legal Expense	\$	-	\$	2,000.00
O&M River Gauge	\$	10,000.00	\$	10,000.00
Automobile Expense	\$	7,100.00	\$	4,000.00
Dues and Subscriptions	\$	850.00	\$	850.00
Water Education	\$	1,800.00	\$	2,000.00
Computer Services	\$	400.00	\$	550.00
IWUA Convention	\$	1,000.00	\$	2,500.00
Meals & Lodging	\$	1,000.00	\$	1,500.00
Travel Expense	\$	1,700.00	\$	1,000.00
Printing Expense	\$	800.00	\$	600.00
IWUA 'Coalition for Idaho Water' Dues	\$	-	\$	-
Repairs & Maintenance	\$	300.00	\$	300.00
Workman's Compensation	\$	400.00	\$	400.00
Property Insurance	\$	350.00	\$	350.00
Miscellaneous	\$	100.00	\$	100.00
Office Equipment Purchases	\$	500.00	\$	500.00
Outflow of Funds from Operations		107,850.00		108,000.00
Net Inflow (Outflow) from Operations	\$	97,272.00	\$	109,000.00
	_		_	4 500 00
Computer Software - Adjudication	\$	-	\$	1,500.00
Equipment Purchases	\$	400 000 00	\$	-
Black Canyon Dam Upgrade		120,000.00	\$	20,000.00
Facility Improvement-50% Costshare	\$		\$	40,000.00
Facility Improvement-50% Costshare (Prior)	\$		\$	22 000 00
Seven Mile Slough Automation	\$		\$	33,000.00
Total Non-Operating Expenditures		185,112.22	\$	94,500.00
NET INFLOW (OUTFLOW) OF FUNDS	<u>\$</u>	(87,840.22)	\$	14,500.00

1999 Nominations for Advisory Board and Water District No. 65 Officers

Name	<u>Position</u>	Representing
Steve Dobson	Chairman	Independent
Mike Bankhead	Vice-Chairman	Lower Payette Ditch Co.
Gene Parks	Secretary	Emmett Irrigation District
Bob Henggeler	Member	Farmers Co-op
Dennis Lammey	Member	Black Canyon Irrigation District
Mike Wagner	Alternate	Black Canyon Irrigation District
Maynard Potter	Member	Reed Ditch Co.
Jerry Anderson	Member	Enterprise Ditch Co.
Ed Obermeyer	Alternate	Enterprise Ditch Co.
Keith Standley	Member	Emmett Irrigation District
Karl Siller	Alternate	Emmett Irrigation District
Dean Charters	Member	Last Chance Ditch Co.
Marc Shigeta	Member	Noble Ditch Co.
Gail Springer	Member	Bilbrey Ditch Co.
Joy Sisler	Member	Independent
Marcia Herr	Member	Letha Irrigation Co.
George Colwell	Member	Johnson/Colwell Ditch
Mike Fry	Alternate	Independent
George Jensen	Member	Stewart Ditch Co.
Duane Pancheri	Member	Independent
Wilbur "Brick" Andrew	Past Chairman	Black Canyon Irrigation District

1999 Nominating Committee Members

Bob Henggeler – Chairman Gail Springer
Keith Standley Joy Sisler
Dennis Lammey Mike Fry