

RECEIVED

OCT 29 2002

WATER RESOURCES
WESTERN REGION

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FEB 3 - 2003

Department of Water Resources

Ident. No.

103-31598

FORM 202
12/99STATE OF IDAHO
DEPARTMENT OF WATER RESOURCES
APPLICATION FOR PERMIT

To appropriate the public waters of the State of Idaho

1. Name of Applicant IDAHO TRANSPORTATION DEPT Phone 208-334-8300
Mailing address P.O. Box 8028, Boise, ID 83707-2028
2. Source of water supply Ground which is a tributary of N/A
3. Location of point of diversion is Township 3N Range 2W Sec. 5 in the NW $\frac{1}{4}$,
SE $\frac{1}{4}$, Govt. Lot _____, B.M., Canyon County;
additional points of diversion if any: _____
4. Water will be used for the following purposes:
Amount .20 CFS for Municipal purposes from 1/01 to 12/31 (both dates inclusive)
(cfs or acre-feet per annum)
Amount _____ for _____ purposes from _____ to _____ (both dates inclusive)
(cfs or acre-feet per annum)
Amount _____ for _____ purposes from _____ to _____ (both dates inclusive)
(cfs or acre-feet per annum)
Amount _____ for _____ purposes from _____ to _____ (both dates inclusive)
(cfs or acre-feet per annum)
Amount _____ for _____ purposes from _____ to _____ (both dates inclusive)
(cfs or acre-feet per annum)
Amount _____ for _____ purposes from _____ to _____ (both dates inclusive)
(cfs or acre-feet per annum)
5. Total quantity to be appropriated is (a) _____ and/or (b) _____
cubic feet per second acre feet per annum
6. Proposed diverting works:
a. Describe type and size of devices used to divert water from the source well to sprinklers
- b. Height of storage dam _____ feet; active reservoir capacity _____ acre-feet; total
reservoir capacity _____ acre-feet
- c. Proposed well diameter is 12" inches; proposed depth of well is 100 feet
- d. Is ground water with a temperature of greater than 85°F being sought? NO
- e. If well is already drilled, when? _____; Drilling firm _____;
Well was drilled for (well owner) _____; Drilling Permit No. _____
7. Time required for completion of works and application of water to proposed beneficial use is 4 years (minimum 1 year)
8. Description of proposed uses (if irrigation only, go to item 9):
a. Hydropower; show total feet of head and proposed capacity in kW. _____
b. Stockwatering; list number and kind of livestock. _____
c. Municipal; show name of municipality. IDAHO TRANSPORTATION DEPARTMENT
d. Domestic; show number of households. _____
e. Other; describe fully. _____

3. Description of place of use:

a. If water is for irrigation, indicate acreage in each subdivision in the tabulation below.

b. If water is used for other purposes, place a symbol of the use (example: D for Domestic) in the corresponding place of use below. See instructions for standard symbols.

TWP	RGE	SEC	NE				NW				SW				SE				TOTALS
			NE	NW	SW	SE	NE	NW	SW	SE	NE	NW	SW	SE	NE	NW	SW	SE	
3N	2W	8			X	X									X	X		X	10 Acres
3N	2W	89						X			X	X							

Total number of acres to be irrigated 90

10. Describe any other water rights used for the same purposes as described above.

11. a. Who owns the property at the point of diversion? Applicant

b. Who owns the land to be irrigated or place of use? Applicant

c. If the property is owned by a person other than the applicant, describe the arrangement enabling the applicant to make this filing:

12. Remarks: 11' to 100' water bearing zone
Water Use for irrigation of interchange

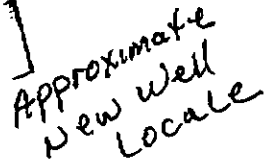
13. MAP OF PROPOSED PROJECT REQUIRED - Attach an 8 1/2"x11" map clearly identifying the proposed point of diversion, place of use, section #, township & range. (A photocopy of a USGS 7.5 minute topographic quadrangle map is preferred.)

BE IT KNOWN that the undersigned hereby makes this application for permit to appropriate the public waters of the State of Idaho as herein set forth.

Eric R. Shannon
Signature of Applicant (and title, if applicable)
Assistant District Engineer

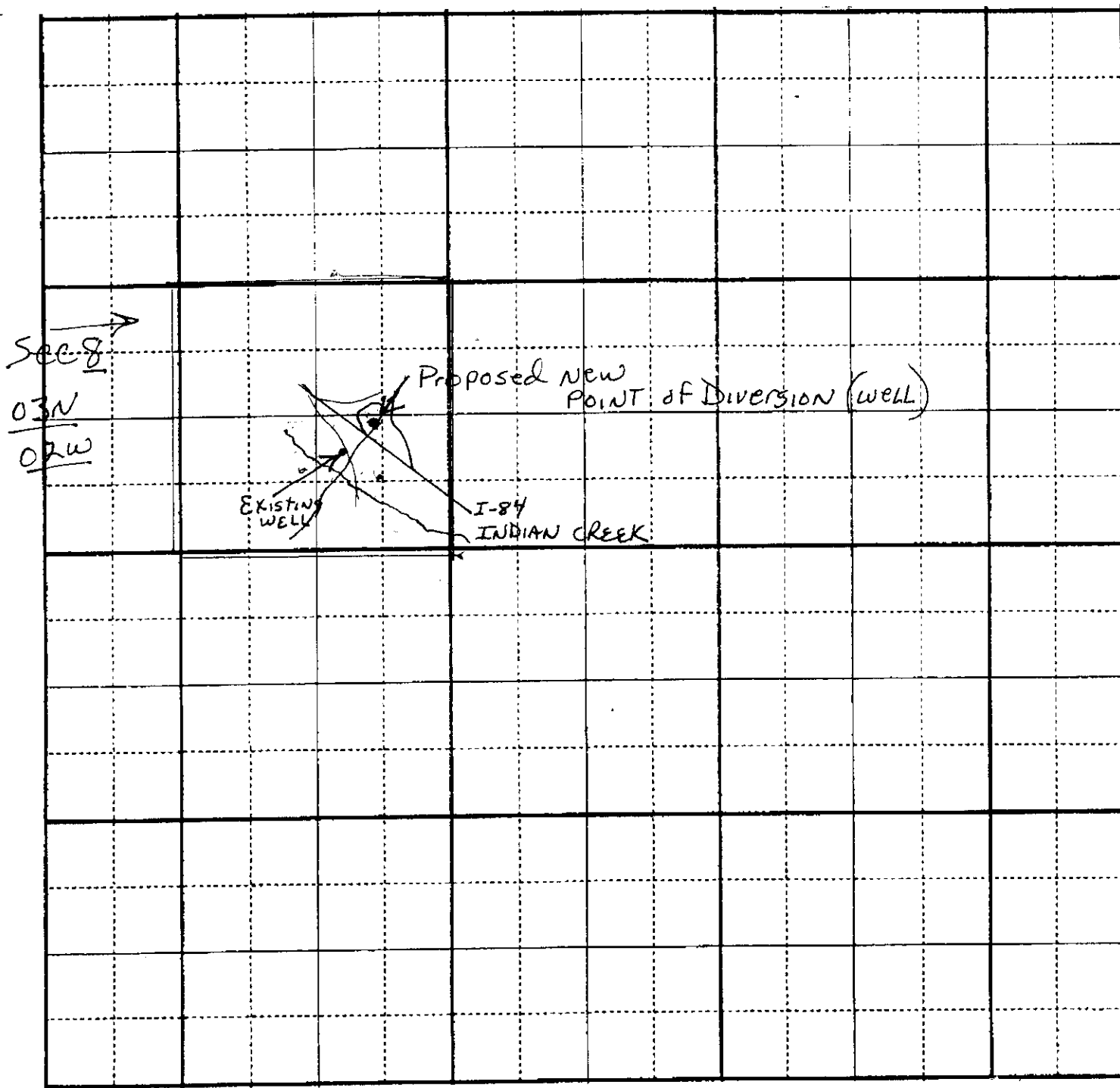
Received by KH Date 10/29/01 Time 2:50 Preliminary check by DAV
Fee \$ _____ Recd by _____ # _____ Date _____
Publication prepared by dt Date 12-19-26-02 Published in PRESS TRIBUNE
Publication approved dt Date 1-17-02

Fee Paid By Purchase order name
Purchase order # 1469.
see nancy Handzel
DAV
1-6-02



STATE OF IDAHO
DEPARTMENT OF WATER RESOURCES
APPLICATION FOR TRANSFER OF WATER RIGHT
PART 3

- A. Draw a map or attach a USGS map indicating the new point(s) of diversion and/or the new place of use for rights described in part 1. Clearly depict the land by section, township and range number.



RECEIVED

OCT 29 2002

WATER RESOURCES
WESTERN REGION

REQUEST TO PROCESS

COMPLETE REQUEST IF YOU WANT YOUR APPLICATION TO BE PROCESSED USING ONE OF THE
THREE ALTERNATIVES BELOW

Name of Applicant

IDAHO TRANSPORTATION DEPARTMENT

Mailing Address

PO BOX 8028

BOISE ID 82707-2028

Application No.
(if known)

IN LOCAL PUBLIC INTEREST

Yes, I want my application processed and before it is advertised, I will amend my application to demonstrate that the proposed appropriation is in the local public interest including the need to preserve flows in the Snake River during the migration periods of anadromous fish.

PROPOSE MITIGATION NOW

Yes, I want my application processed and before it is advertised, I will amend my application to include proposed mitigation to offset anticipated depletions in the Snake River during periods of anadromous fish migration.

X WILL AGREE TO MITIGATION IN THE FUTURE IF NECESSARY

Yes, I want my application processed at this time, and I will accept a condition of approval that will require mitigation should the Director of the Idaho Department of Water Resources determine that mitigation is necessary to offset depletions from this appropriation to flows in the Snake River during periods of anadromous fish migration. I understand that mitigation is not required now but may be needed in the future. I also understand that the Director will not require mitigation until I have an opportunity to review the process by which the need for mitigation is established and the amount of water required is quantified.

Signature

Eric R. Shanno

Date

10/23/02

Please return this form to:

Idaho Dept. of Water Resources
Western Regional Office
2735 Airport Way
Boise, ID 83705-5082

December 5, 2002

Idaho Department of Water Resources
2735 Airport Way
Boise, ID 83705
Attn: Dan Nelson

Re: Location: IM-NH-IR-84-1(013)33
Karcher Interchange
Key No. 3214

Subject: **WITHDRAWAL OF TRANSFER APPLICATION**

Dear Mr. Nelson:

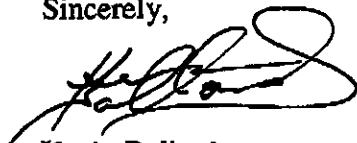
As discussed in our phone conversation today, ITD wishes to withdraw the Water Right Transfer Application previously submitted. It is understood that the previously paid fee will be used for the Municipal Well Permit application. That purchase order number is **C264920**.

Attached is a copy of a plan sheet showing the approximate location of the new well.

I will be moving to a new position on Dec. 13th, 2002, so if you have any questions, please contact Bruce Harral or Jack Sparks at 334-8300.

I thank you and all of the people in your office who have helped me in completing the applications. Your staff is extremely professional and knowledgeable. I look forward to working with you again, sometime.

Sincerely,



Kevin Ballard,
Project Manager
ITD District 3 Design

CC: PDE
Bruce Harral, Jack Sparks

MEMORANDUM

To: Norman C. Young

From: L. Glen Saxton 

RE: ACTION ON APPLICATION FOR PERMIT NO. 63-31598

Date: February 21, 2003

TO FILE

Western Region sent the above referenced application to this office for review and approval. The applicant is the Idaho Transportation Department and the proposed use is municipal. The actual use of water, however, is irrigation of 10 acres of land at the Karcher Mall Freeway Interchange. To my way of thinking, the use appears to be a problem to the approval of this application.

My logic is as follows:

- Section 42-202B(3), I.C. does include the Transportation Department as a "municipal provider", since it is a department of the State of Idaho.
- Section 42-202B (4)(b), I.C. provides that a municipal provider can be a political subdivision of the state of Idaho ... which does supply water for municipal purposes to users within its service area; ... (Emphasis added).

In the past, the Department has issued a couple (two, I think) municipal use rights to the Transportation Department for municipal use associated with freeway interchanges. In those instances, however, the facility was something like that at Isaacs Canyon rest area east of Boise, where in addition to irrigation use, water was made available to "users." The Karcher interchange proposes irrigation only.

I discussed this with Gary Spackman who said if he had his choice, he probably would not recommend approval in this case, since the application proposes only irrigation and is not different than several hundred applications proposing irrigation that the Department is holding. On the other hand, there is some precedent we could point to and approvals of any kind in the Boise River drainage have all but stopped. I would appreciate your comments, since I anticipate calls from the Transportation Department if we hold the application without approval.



State of Idaho

DEPARTMENT OF WATER RESOURCES

1301 North Orchard Street, Boise, ID 83706 - P.O. Box 83720, Boise, ID 83720-0098
Phone: (208) 327-7900 Fax: (208) 327-7866 Web Site: www.idwr.state.id.us

DIRK KEMPTHORNE
Governor

KARL J. DREHER
Director

March 27, 2003

IDAHO TRANSPORTATION DEPT
C/O JACK SPARKS
PO BOX 8028
BOISE ID 83707-2028

RE: Water Right Application 63-31598

Dear Applicant:

Thank you for returning my call yesterday morning. I appreciated the opportunity to discuss Water Right Application 63-31598 in which the Transportation Department (ITD) proposes to establish a right to divert 0.20 cfs from ground water in the NW $\frac{1}{4}$ SE $\frac{1}{4}$, Sec. 8, T3N, R2W, B.M., for municipal purposes. As I understand the application, the actual intent is not for the water to be provided to users within a municipal service area, but rather for ITD to irrigate the landscaping at the proposed Karcher interchange. Under §42-202B(3), *Idaho Code*, a state agency such as ITD qualifies as a municipality. However, §42-202B(4)(a) states that for a municipality to qualify as a "municipal provider" for water appropriation purposes, the municipality must be one that "provides water for municipal purposes to its residents and other users within its service area."

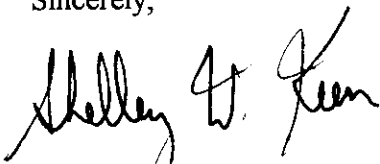
Except for a brief period in 1995-1996, IDWR has not processed new applications for consumptive uses of water in the Treasure Valley since 1992 because of concerns about the ground water supply and the impact of ground water diversions on Boise River water rights. Domestic and municipal water uses are exempt from the processing hold. If your "municipal" proposal is strictly for irrigation, however, it is similar to hundreds of other applications already being held without processing by IDWR. In at least one instance, IDWR has issued a permit to ITD for the use of water for municipal purposes in a restricted area. However, in that case the water use was for a rest area, where water would be served to the public in the form of amenities within the rest area.

From our conversation yesterday, I understand that the project proposed in Application for Permit 63-31598 would not serve residents or the general public within the area of the project. For example, there is not a plan for restrooms, a drinking fountain, or similar kinds of services. If the project is strictly for irrigation, then IDWR will hold the application without processing until the concerns about the water supply in the Treasure Valley are resolved or until ITD proposes an alternative or augmented plan. As we discussed yesterday, possible alternatives could include any one or a combination of the following items.

- Section 42-222, *Idaho Code*, allows a water right to be transferred from one location to another, so long as the source of water remains the same. ITD might be able to acquire an existing irrigation water right from a nearby farm so that it can be transferred to the proposed use.
- IDWR will process applications on a case-by-case basis if they protect and further the public interest, as determined by the Director, or if the development and use of water will have no effect on prior surface and ground water rights because of its location, insignificant consumption of water, or mitigation offered to offset injury to other water rights. It is the applicant's responsibility to demonstrate that the application should be processed.
- Water lines could be extended to the proposed irrigation use under existing City of Nampa municipal water rights. The City of Nampa could also apply to add the well at the proposed interchange as an additional point of diversion for one of its existing municipal water rights.
- The application could be assigned to the City of Nampa and processed by IDWR if the water diversion and distribution system for the interchange is connected to the City of Nampa's municipal water system.

If you have any questions, please call me at 208-327-7946, or email me at skeen@idwr.state.id.us.

Sincerely,



Shelley W. Keen
Water Rights Supervisor

cc: Gary Spackman, IDWR Western Region

AFFIDAVIT OF PUBLICATION

STATE OF IDAHO)

) SS.

County of Canyon)

Rae L. Barbosa
of Nampa, Canyon County, Idaho, being
first duly sworn, deposes and says:

1. That I am a citizen of the United States, and at all times hereinafter mentioned was over the age of eighteen years, and not a party to the above entitled action.
2. That I am the Principal Clerk of the Idaho Press-Tribune, a daily newspaper published in the City of Nampa, in the County of Canyon, State of Idaho; that the said newspaper is in general circulation in the said County of Canyon, and in the vicinity of Nampa and Caldwell, and has been uninterruptedly published in said County during a period of seventy-eight consecutive weeks prior to the first publication of this notice, a copy of which is hereto attached.
3. That the notice, of which the annexed is a printed copy, was published in said newspaper 2 time(s) in the regular and entire issue of said paper, and was printed in the newspaper proper, and not in a supplement.
4. That said notice was published the following:
12/19/2002, 12/26/2002

Rae L. Barbosa

STATE OF IDAHO)
County of Canyon)

On the 20th day of December in the year of 2002
before me, a Notary Public, personally appeared.
Rae L. Barbosa,
known or identified to me to be the person
whose name is subscribed to the within
instrument, and being by me first duly sworn,
declared that the statements therein are true, and
acknowledge to me that he/she executed the same.

Rebecca L. Thompson

Notary Public for Idaho
Residing at Nampa
My commission expires April 19, 2008

e0100285 04510203
1 Idaho Dept. of Water Resource
2735 Airport Way
BOISE ID 83705

LEGAL NOTICE

The following application(s) have
been filed to appropriate the public
waters of the State of Idaho:

63-31598

STATE OF IDAHO

DEPT OF

TRANSPORTATION

PO BOX 8028

BOISE ID 83707

Point(s) of Diversion

NWSE

S8

T03N

R02W

CANYON County

Source GROUND WATER

Use: MUNICIPAL

01/01 To 12/31

0.2 CFS

Total Diversion: 0.2 CFS

Date Filed: 10/29/2002

Place Of Use: MUNICIPAL

T03N R02W S8

SWNE SENE NESE

NWSE ~~NWSE~~ SESE

T03N R02W S9

SWNW NWSW SWSW

Remark: Applicant agrees to miti-
gate consumptive use in the future
as needed.

Water bearing zone to be appropri-
ated is from 11 to 100 feet.

Municipal use is for 10 acres of irri-
gation for landscaping of the Karcher
Interchange at Nampa Idaho.

Permits will be subject to all prior
water rights. Protests may be sub-
mitted based on the criteria of Sec
42-203A, Idaho Code.

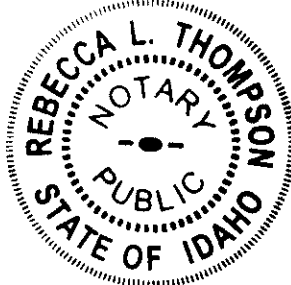
Any protest against the approval of
this application must be filed with the
Director, Dept. of Water Resource,
Western Region, 2735 Airport Wy,
Boise ID 83705 together with a pro-
test fee of \$25.00 for each applica-
tion on or before 01/06/2003. The
protestant must also send a copy of
the protest to the applicant.

KARL J DREHER, Director
December 19, 26, 2002 04510203

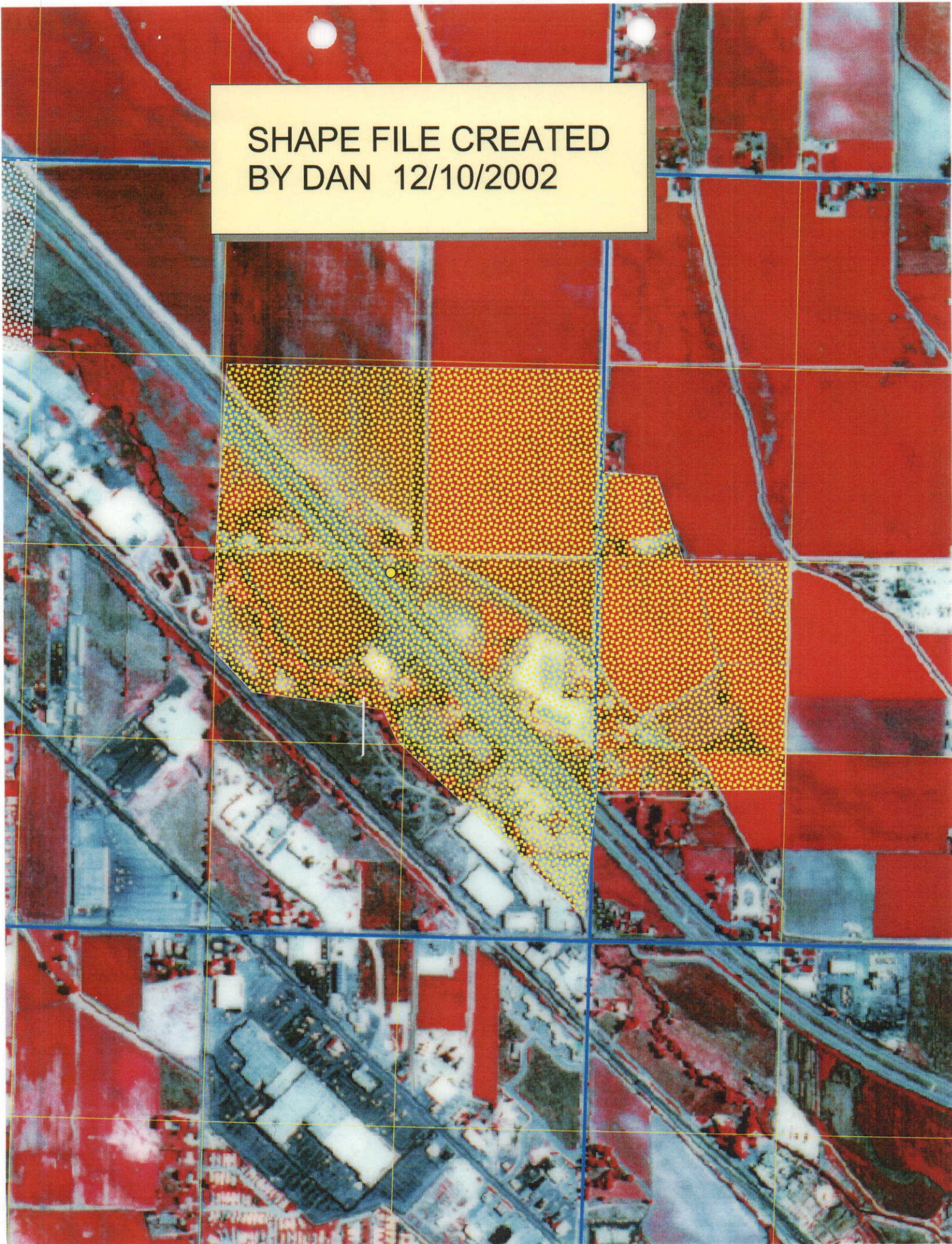
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DEC 27 2002

WATER RESOURCES
WESTERN REGION

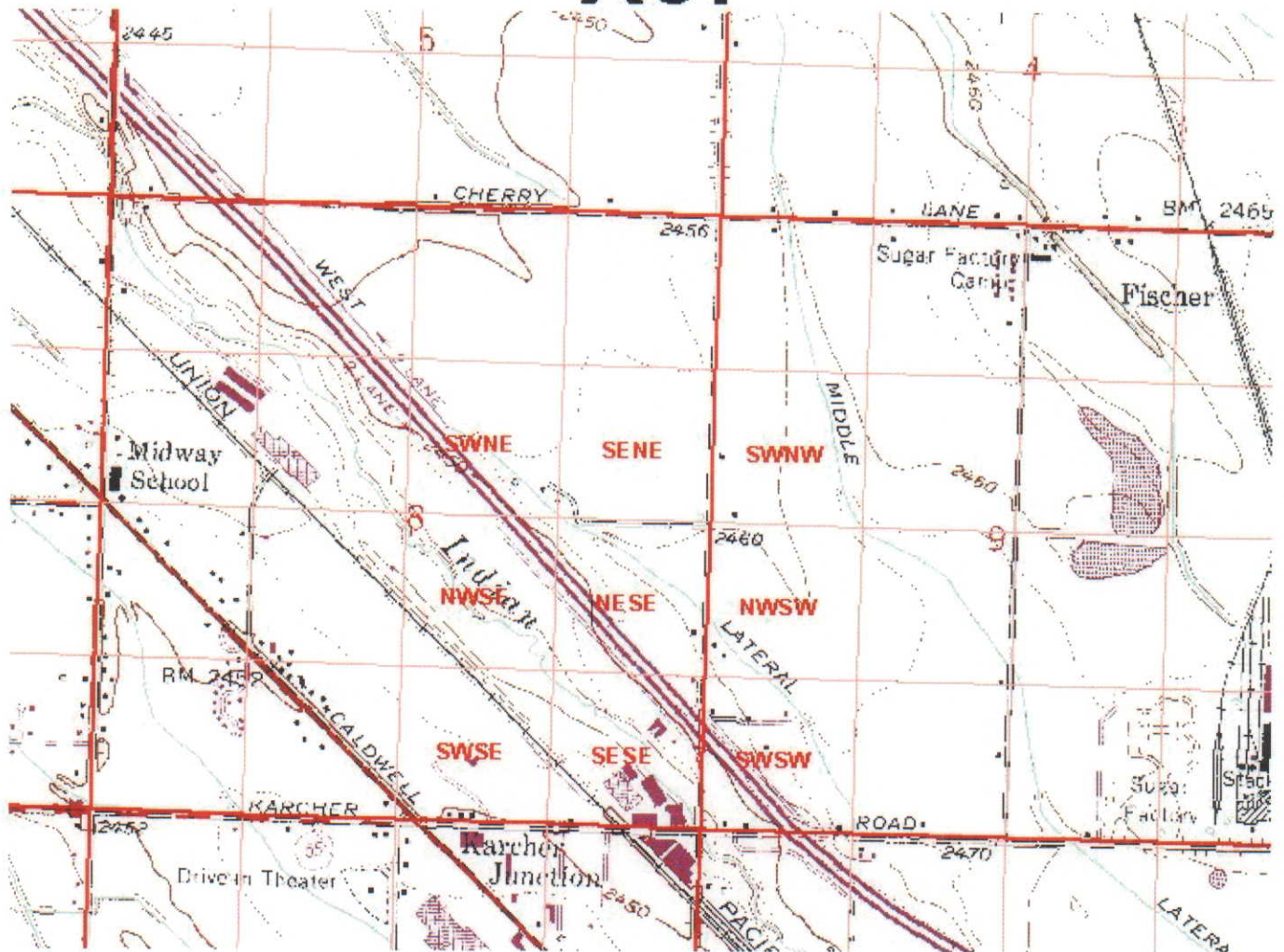


SHAPE FILE CREATED
BY DAN 12/10/2002



USGS QUADRANGLE MAP

X57



SECTION LINES
1/4 1/4 LINES

Sandy Haggren 334-8342

63-10059

PO # C289750

The above Purchase
ORDER Number is
FOR THE \$25⁰⁰

Fee FOR The Change
OF OWNERSHIP.

Please CONTACT

Debbie ALLEN or

my self IF you have

Questions.

Thank you

DAN Nelson
WESTERN.



State of Idaho

DEPARTMENT OF WATER RESOURCES

Western Region, 2735 Airport Way, Boise, Idaho 83705-5082 - (208) 334-2190

FAX (208) 334-2348

DIRK KEMPTHORNE
Governor

KARL J. DREHER
Director

FAX TRANSMITTAL COVER SHEET

FAX # (208) 334-2348

DATE: 12-5-02

TO: Debbie Allen
Fiscal

FROM DAN Nelson
Western Region

DOCUMENT DESCRIPTION: Idaho Department of
Transportation Purchase Order
Information

TOTAL PAGES SENT: 4 + COVER SHEET

CONTACT: Dan Nelson

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OCT 29 2002

WATER RESOURCES
WESTERN REGION

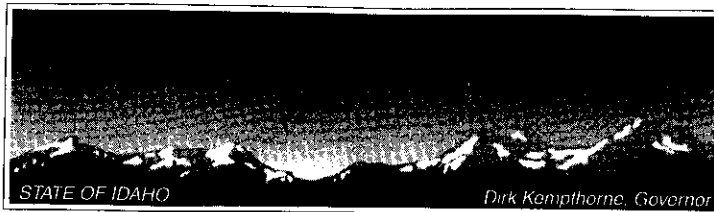
FORM 202
12/99

Ident. No. _____

STATE OF IDAHO
DEPARTMENT OF WATER RESOURCES
APPLICATION FOR PERMIT

To appropriate the public waters of the State of Idaho

1. Name of Applicant IDAHO TRANSPORTATION DEPT Phone 208-334-8300
Mailing address P.O. BOX 8028, Boise, ID 83707-2028
2. Source of water supply Ground which is a tributary of N/A
3. Location of point of diversion is Township 3N Range 2W Sec. 8, in the NW $\frac{1}{4}$,
SE $\frac{1}{4}$, Govt. Lot B.M., Canyon County;
additional points of diversion if any: _____
4. Water will be used for the following purposes:
Amount .20 CFS for MUNICIPAL purposes from 1/01 to 12/31 (both dates inclusive)
(cfs or acre-feet per annum)
Amount _____ for _____ purposes from _____ to _____ (both dates inclusive)
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 - b. Height of storage dam _____ feet; active reservoir capacity _____ acre-feet; total reservoir capacity _____ acre-feet
 - c. Proposed well diameter is 12" inches; proposed depth of well is 100 feet
 - d. Is ground water with a temperature of greater than 85°F being sought? NO
 - e. If well is already drilled, when? _____; Drilling firm _____;
Well was drilled for (well owner) _____; Drilling Permit No. _____
7. Time required for completion of works and application of water to proposed beneficial use is 4 years (minimum 1 year)
8. Description of proposed uses (if irrigation only, go to item 9):
 - a. Hydropower; show total feet of head and proposed capacity in kW. _____
 - b. Stockwatering; list number and kind of livestock. _____
 - c. Municipal; show name of municipality. IDAHO TRANSPORTATION DEPARTMENT
 - d. Domestic; show number of households. _____
 - e. Other; describe fully. _____



RECEIVED

JUN 03 2002

WATER RESOURCES
WESTERN REGION

May 31, 2002

TRANSPORTATION DEPARTMENT

DISTRICT 3 • P.O. BOX 8028 • BOISE, ID • 83707-2028 • (208) 334-8300

Idaho Department of Water Resources
2735 Airport Way
Boise, ID 83705

Re: Location: IM-NH-IR-84-1(013)33
Karcher Interchange
Key No. 3214

Subject: **TRANSFER OF WATER RIGHT APPLICATION**

Dear Sir or Madam:

Attached is an application for a transfer of water right. The Idaho Transportation Department has purchased as right-of-way for the new Karcher Interchange a property with a well that will be abandoned by the construction. It is ITD's intent to drill a new well on the same $\frac{1}{4}$ $\frac{1}{4}$ section for landscape irrigation of the interchange.

An email confirmation from Debbie Allen of your department approved our use of a purchase order number for the fee. That number is **C264920**. Please direct the billing to Marsha Webb at the ITD District 3 office.

I thank all of the people in your office who have helped me in completing the application. Your staff was extremely professional and knowledgeable.

If you have any questions, please contact me at 334-8937.

Sincerely,

Kevin Ballard,
Project Manager
ITD District 3 Design

CC: PDE

Debbie,
This should go
with Application
for Permit.
\$100⁰⁰ Fee

DAN Nelson
12-5-02

STATE OF IDAHO
DEPARTMENT OF WATER RESOURCES
NOTICE OF CHANGE IN WATER RIGHT OWNERSHIP

RECEIVED

OCT 29 2002

WATER RESOURCES
WESTERN REGION

Please print or type. Attach pages with additional information. Instructions are included at the end of this form.
 Incomplete forms will be returned.

1. Please list the water right number(s) and/or adjudication claim number(s) (if any) for each water right to be changed. List just the adjudication claim number if there is no corresponding water right record on file with the department. Indicate, by checking in the space provided (under the "split" heading), if the change in ownership is limited to a portion of a water right in which case division of the existing water right or adjudication claim record will be required.

Water Right No(s).	Adjudication Claim No(s).	Split	Water Right No(s).	Adjudication Claim No(s).	Split
63-10059					

2. The following **REQUIRED** information must be submitted with this form:

- A. The appropriate **FILING FEE**. See instructions for fee amounts.
- B. A copy of the most recent **DEED, TITLE POLICY, CONTRACT OF SALE** or other legal document indicating your ownership of the property and water right(s) or claim(s) in question, **WITH ATTACHED LEGAL DESCRIPTION**.
- C. Either of the following (if necessary to clarify division of water rights or other complex property descriptions):
PLAT OF PROPERTY or **SURVEY MAP** clearly showing the location of the point(s) of diversion and place of use of your water right(s) and/or adjudication claim(s) (these are usually attached to your deed or on file with the county).

OR

If your water right(s) and/or adjudication claim(s) is for ten or more acres of irrigation, you must submit a USDA Farm Service Agency **AERIAL PHOTO** with the irrigated acres outlined and point(s) of diversion clearly marked. The **AERIAL PHOTO** should be submitted in place of the **PLAT OF PROPERTY** or **SURVEY MAP**.

3. Name and Address of Former Owner/Claimant(s) Margaret & Winston Goering
297 Davis Ave S, Nampa, ID 83651
4. New Owner/Claimant(s) Idaho Transportation Department
 Name Connector (Check one): ☐ and, ☐ or, ☐ and/or
- New Mailing Address P.O. Box 8028
- City, State and ZIP Code Boise, ID 83707-2028
- New Telephone Number (208) 334-8300
5. Date you acquired the property Aug 13, 2001

Sandy Haggren 334-8342
63-10059
PO # C289750

Debbie,

This should
go with
change of
ownership

\$25⁰⁰ Fee.

DAW

12-5-02

The following application(s) have been filed to appropriate the public waters of the State of Idaho:

63-31598

STATE OF IDAHO
DEPT OF TRANSPORTATION
PO BOX 8028
BOISE ID 83707

Point(s) of Diversion NWSE S8 T03N R02W CANYON County Source GROUND WATER

Use: MUNICIPAL 01/01 To 12/31 0.2 CFS

Total Diversion: 0.2 CFS

Date Filed: 10/29/2002

Place Of Use: MUNICIPAL

T03N R02W S8 SWNE SENE NESE NWSE NWSE SESE

T03N R02W S9 SWNW NWSW SWSW

Remark: Applicant agrees to mitigate consumptive use in the future as needed.

Water bearing zone to be appropriated is from 11 to 100 feet.

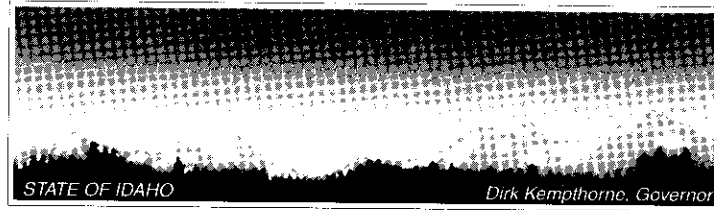
Municipal use is for 10 acres of irrigation for landscaping of the Karcher Interchange at Nampa Idaho.

Permits will be subject to all prior water rights. Protests may be submitted based on the criteria of Sec 42-203A, Idaho Code.

Any protest against the approval of this application must be filed with the Director, Dept. of Water Resource, Western Region, 2735 Airport Wy, Boise ID 83705 together with a protest fee of \$25.00 for each application on or before 01/06/2003. The protestant must also send a copy of the protest to the applicant.

KARL J DREHER, Director

Published in the Press Tribune on December 19 and 26, 2002.



RECEIVED

JUN 03 2002

WATER RESOURCES
WESTERN REGION

May 31, 2002

TRANSPORTATION DEPARTMENT
DISTRICT 3 • P.O. BOX 8028 • BOISE, ID • 83707-2028 • (208) 334-8300

Idaho Department of Water Resources
2735 Airport Way
Boise, ID 83705

Re: Location: IM-NH-IR-84-1(013)33
Karcher Interchange
Key No. 3214

Subject: **TRANSFER OF WATER RIGHT APPLICATION**

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I thank all of the people in your office who have helped me in completing the application. Your staff was extremely professional and knowledgeable.

If you have any questions, please contact me at 334-8937.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin Ballard", written over a horizontal line.

Kevin Ballard,
Project Manager
ITD District 3 Design

CC: PDE



State of Idaho

DEPARTMENT OF WATER RESOURCES

Western Region, 2735 Airport Way, Boise, Idaho 83705-5082 - (208) 334-2190

FAX (208) 334-2348

DIRK KEMPTHORNE
Governor

KARL J. DREHER
Director

December 11, 2002

Legal Notice Department

Press-Tribune

PO Box 9399

Nampa ID 83652

RE: Application for Permit Nos. 63-31595, 63-31596, 63-31597, and 63-31598

Dear LEGAL NOTICE DEPARTMENT:

Enclosed you will find legal notices which we wish to have published in your newspaper on the dates indicated (once a week for two consecutive weekly issues). If you cannot publish the notices on the proposed dates, please contact us immediately.

An affidavit of publication must be submitted to the Department along with the publication bill. Please send the affidavit and bill to this office before 01/06/2003. Your cooperation is appreciated.

Sincerely

A handwritten signature in cursive script, appearing to read 'Sue', is written over a horizontal line.

Sue Taylor
Senior Secretary