



State of Idaho

DEPARTMENT OF WATER RESOURCES

1301 North Orchard Street, Boise, ID 83706 - P.O. Box 83720, Boise, ID 83720-0098
Phone: (208) 327-7900 Fax: (208) 327-7866 Web Site: www.idwr.state.id.us

September 1, 2004 ~~Sept. 15, 2004~~

DIRK KEMPTHORNE
Governor

KARL J. DREHER
Director

Request

TRUDY L JACKSON
PO BOX 31
IDAHO CITY ID 83631

RE: Change in Ownership for Water Right 63-8323A

Dear Ms. Jackson:

The Department of Water Resources acknowledges receipt of your Notice of Change in Water Right Ownership. Our review of your notice indicates that additional information is required before we can process the change. The information required is indicated below:

☒ **Evidence of Water Right Ownership:** copy of **Warranty Deed, Title Policy, Contract of Sale**, or other legal document indicating your ownership of the property and/or water rights in question

☒ **Legal Description of Property**

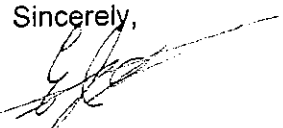
The Deed of Trust you submitted with your notice is not sufficient evidence of ownership. In order to process your notice we will need a document that shows the piece of property in question being conveyed to you, as the new owner. The legal description of the property must be included on, or accompany, the document. Any of the three legal documents mentioned above will be sufficient.

Because the Department cannot process the ownership change without proper documentation, we will hold any action on your notice pending its receipt. If we do not receive the necessary information within 30 days we will return your notice and all attachments and your notice will not be processed.

Please note that water right owners are required to report any change in water right ownership and/or mailing address to the Department within 120 days of the change. Failure to report these changes could result in a \$100 late filing fee. Contact any office of the Department or visit the Department's homepage (<http://www.idwr.state.id.us>) on the Internet to obtain the proper forms and instructions.

If you have any questions regarding this matter, please call Kari Lynn Townsend at 208-327-7941.

Sincerely,


E. Justin Aldridge
Technical Review