



State of Idaho

DEPARTMENT OF WATER RESOURCES

1301 North Orchard Street, Boise, ID 83706 - P.O. Box 83720, Boise, ID 83720-0098

Phone: (208) 327-7900 Fax: (208) 327-7866 Web Site: www.idwr.state.id.us

September 20, 2004

DIRK KEMPTHORNE
Governor

KARL J. DREHER
Director

PAULINE M WOODS TRUST
C/O ARLENE BLEDSOE
3 COYOTE POINT
HORSESHOE BEND ID 83629

RE: Change in Ownership for Water Right 65-10772

Dear Mrs. Bledsoe:

The Department of Water Resources acknowledges receipt of your Notice of Change in Water Right Ownership. Our review of your notice indicates that additional information is required before we can process the change. The information required is indicated below:

☒ **Evidence of Water Right Ownership:** copy of **Warranty Deed, Title Policy, Contract of Sale**, or other legal document indicating your ownership of the property and/or water rights in question

☒ **Legal Description of Property**

☒ **Signature** of current trustee

During our review of the documentation you submitted we found that the Declaration of Trust for the Pauline M Woods Trust is not sufficient proof of ownership. This document describes the details of the Pauline M Woods Trust, but does not provide any evidence that the Pauline M Woods Trust is the owner in the first place. In order to process your ownership change, we must have sufficient evidence that the Pauline M Woods Trust is the current owner of the property in question. Any of the above referenced legal documents – Warranty Deed, Title Policy, Contract of Sale – with the corresponding legal description will meet our requirements.

The Declaration of Trust for the Pauline M Woods Trust describes Arlene Bledsoe as the sole trustee. However, the signature on the back of the ownership change form is that of Cliff Bledsoe. The Trust describes Cliff as being the trustee in the event Arlene is deceased. In order to process the ownership change, we need to have the signature of the current trustee. If that is now Cliff Bledsoe, then we need evidence that Arlene is deceased. A Death Certificate will be sufficient for that purpose. However, if Arlene is not deceased then we need her to sign the back of the ownership change form in order for us to proceed. We have enclosed the original form for Arlene to sign. If such is the case that Arlen is deceased, leave the form as it is and return it along with the Death Certificate and the Evidence of Water Right Ownership with the corresponding legal description.

Because the Department cannot process the ownership change without proper documentation, we will hold any action on your notice pending its receipt. If we do not receive the information within 30 days we will return your notice and all attachments and your notice will not be processed.

Please note that water right owners are required to report any change in water right ownership and/or mailing address to the Department within 120 days of the change. Failure to report these changes could result in a \$100 late filing fee. Contact any office of the Department or visit the Department's homepage (<http://www.idwr.state.id.us>) on the Internet to obtain the proper forms and instructions.

If you have any questions regarding this matter, please call Kari Lynn Townsend at 208-327-7941.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. Aldridge', with a long horizontal flourish extending to the right.

E. Justin Aldridge
Technical Review

Enclosure