



State of Idaho

DEPARTMENT OF WATER RESOURCES

322 East Front Street, P.O. Box 83720, Boise, ID 83720-0098

Phone: (208) 287-4800 Fax: (208) 287-6700 Web Site: www.idwr.idaho.gov

December 29, 2004

DIRK KEMPTHORNE
Governor

KARL J. DREHER
Director

DAN-SUE DAIRY
2866 S 2000 E
WENDELL ID 83355

RE: Change in Ownership for Water Right No. 47-13945

Dear Water Right Holder(s):

The Department of Water Resources acknowledges receipt of your Notice of Change in Water Right Ownership. Our review of your notice indicates that additional information is required before we can process the change. The information required is indicated below:

 X **Evidence of Water Right Ownership:** copy of *Warranty Deed*, Title Policy, Contract of Sale, or other legal document indicating your ownership of the property and/or water rights in question. (The tax notices provided are insufficient. We will require a warranty deed or other such document as listed above in order to proceed.)

 X **Legal Description of Property**

Because the Department cannot process the ownership change without proper documentation, we will hold any action on your notice pending receipt of the necessary information. If we do not receive the necessary information **within 30 days** we will return your notice and all attachments and your notice will not be processed.

Please note that water right owners are required to report any change in water right ownership and/or mailing address to the Department within 120 days of the change. Failure to report these changes could result in a \$100 late filing fee. Contact any office of the Department or visit the Department's homepage (<http://www.idwr.state.id.us>) on the Internet to obtain the proper forms and instructions.

If you have any questions regarding this matter, please call Kari Lynn Townsend at 208-287-4952.

Sincerely,

Kandice McDermott
Records Analyst

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