



State of Idaho

DEPARTMENT OF WATER RESOURCES

1301 North Orchard Street, Boise, ID 83706 - P.O. Box 83720, Boise, ID 83720-0098
Phone: (208) 327-7900 Fax: (208) 327-7866 Web Site: www.idwr.state.id.us

September 13, 2004

DIRK KEMPTHORNE
Governor

KARL J. DREHER
Director

JOHNNY & LYNN URRUTIA
SCOTT & LORI JACKSON
2881 FALLS AVE E
TWIN FALLS ID 83301

RE: Change in Ownership for Water Right 47-11705 and 47-11707

Dear Mr. & Mrs. Urrutia & Jackson:

The Department of Water Resources acknowledges receipt of your Notice of Change in Water Right Ownership. Our review of your notice indicates that additional information is required before we can process the change. The information required is indicated below:

☒ **Signature**

☒ **Evidence of Water Right Ownership:** copy of **Warranty Deed, Title Policy, Contract of Sale**, or other legal document indicating your ownership of the property and/or water rights in question

☒ **Legal Description of Property**

During our review of the documentation you submitted we found that **the Commitment For Title Insurance document is not sufficient proof of ownership**. A Title Policy, Warranty Deed or Contract of Sale, with the corresponding legal description will be sufficient proof. In addition, we need your signature on the notice you submitted. We cannot process your request until the notice is signed. We have enclosed a copy of the original notice you filled out. Please sign it and return it along with the appropriate proof of ownership and corresponding legal description. We have also enclosed a change of address form. Please sign it as well, and return it.

Because the Department cannot process the ownership change without proper documentation, we will hold any action on your notice pending its receipt. If we do not receive the necessary information within 30 days we will return your notice and all attachments and your notice will not be processed.

Please note that water right owners are required to report any change in water right ownership and/or mailing address to the Department within 120 days of the change. Failure to report these changes could result in a \$100 late filing fee. Contact any office of the Department or visit the Department's homepage (<http://www.idwr.state.id.us>) on the Internet to obtain the proper forms and instructions.

If you have any questions regarding this matter, please call Kari Lynn Townsend at 208-327-7941.

Sincerely, 

E. Justin Aldridge
Technical Review

Enclosure