

MEMO

TO: 63-161BN

FROM: Cherie Palmer

DATE: July 12, 2013

RE: Correct Receipting for Blackrock WSB Rental

On July 12, 2013, Blackrock came in to the office to pay \$1,912.50 for a Bank rental of 63-161BN. The receipt was done as a lease fee so it must be corrected to reflect the following breakdown.

Total: \$1,912.50

Department Share: \$191.25

Lessor Share: \$1,721.25

Paid by Blackrock Homeowners Assoc. Inc, check #1227

Current receipt reflects a PCA of 55111